

DU PAGE COUNTY
STRATEGIC PLANNING COMMITTEE
FINAL AGENDA

April 25, 2017

Regular Meeting

9:30 AM

ROOM 3500A

421 NORTH COUNTY FARM ROAD
WHEATON, IL 60187

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. CHAIRMAN'S REMARKS**
- 4. PUBLIC COMMENT**
- 5. APPROVAL OF MINUTES**
 - A. Strategic Planning Committee - Regular Meeting - Tuesday December 13th, 2016
- 6. LEAN PROJECT UPDATE**
 - A. Senior Case Management Program (Community Services Department)
- 7. STRATEGIC INITIATIVE UPDATE**
 - A. Highland Hills Sanitary District (Public Works Department)
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
- 10. ADJOURNMENT**



**DU PAGE COUNTY
STRATEGIC PLANNING COMMITTEE
FINAL SUMMARY**

December 13, 2016

Regular Meeting

9:30 AM

ROOM 3500A

**421 NORTH COUNTY FARM ROAD
WHEATON, IL 60187**

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Kevin Wiley at 9:30 AM.

2. ROLL CALL

PRESENT: Anderson, Chaplin, Krajewski, Tornatore, Wiley

ABSENT: Grant

3. CHAIRMAN'S REMARKS

Chairman Wiley stated that this will be his final meeting as Chairman of the Strategic Planning Committee, but that he will continue as its Vice-Chairman in 2017.

Mr. Wiley commended the progress made with the strategic plan over the past year and asked the members to remain committed to it going forward. He thanked Chad Shaffer for his hard work through every phase of framing and implementing the strategic plan across the County as the different departments have embraced it and made it a reality.

Member Tornatore commended the Chairman for his leadership and also thanked Mr. Shaffer for his hard work.

4. PUBLIC COMMENT

None

5. APPROVAL OF MINUTES

A. Strategic Planning Committee - Special Call - Sep 27, 2016 9:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Brian J Krajewski, Vice Chair
AYES:	Anderson, Chaplin, Krajewski, Tornatore, Wiley
ABSENT:	Grant



Minutes Acceptance: Minutes of Dec 13, 2016 9:30 AM (Approval of Minutes)

6. STRATEGIC PLAN UPDATE

Mr. Shaffer referred committee members to the handout, "FY2016 Strategic Plan Implementation Highlights." The document summarizes the progress made by County departments in FY2016 based on the initiatives they developed for the year. These are organized around the framework of the five strategic imperatives - the principles that guide County government (Quality of Life, Financial Planning, Customer Service, ACT Initiative, and Economic Growth). Following today's committee meeting, this information will be distributed to the full County Board with a memo from Chairman Wiley and will also be published on the Strategic Planning web page.

A second handout, "FY2017 Strategic Initiatives (by Department)," was distributed to the committee members. This chart shows a total of 57 departmental initiatives, each of which is identified as impacting one of the five strategic imperatives. Throughout the coming year, as departments report back to their parent committees regarding their strategic initiatives, staff will track their progress and compile a mid-year update and a final year-end summary.

7. LEAN TRAINING UPDATE

The new-hire training for the Convalescent Center, Community Services, Public Works, Stormwater and Transportation held in June and August was successful. Mr. Shaffer is working with the LEAN Pros to finalize an interactive module-based webinar which will be posted on the DuPage County employee intranet by the end of December, in preparation for new-hire training planned for February 2017. Mr. Shaffer noted that this training is a foundational strategic initiative that will improve processes and procedures, eliminate waste, and increase efficiencies within each department.

Chairman Wiley added that this new module-based training is designed to be repeatable, reproducible and reinforced by management, and will demonstrate how real improvements are generated by the people doing the work.

Member Krajewski suggested that Animal Control would be an excellent candidate for LEAN training, and Mr. Shaffer responded that Animal Control is one of the departments he is definitely considering for next year's training.

8. OLD BUSINESS

None

9. NEW BUSINESS

None

10. ADJOURNMENT

Without objection, Chairman Wiley adjourned the meeting at 9:43AM.