

DU PAGE COUNTY
TECHNOLOGY COMMITTEE
FINAL AGENDA

April 25, 2017

Regular Meeting

9:00 AM

COUNTY BOARD ROOM
421 N. COUNTY FARM ROAD
WHEATON, IL 60187

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S REMARKS

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

A. Technology Committee - Regular Meeting - Tuesday April 11th, 2017

6. ACTION ITEMS

A. TE-P-0158-17 Recommendation for the approval of a contract purchase order to AT&T Mobility for AirWatch Mobile Device Management for Information Technology. This contract covers the period of May 1, 2017 to April 30, 2018, for a contract total amount of \$27,300. Per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under \$35,000.00

7. INFORMATIONAL ITEMS

A. 2017-131 Recommendation for the approval of a contract purchase order to JM Smith Corporation dba QS1 Data Systems, for software and software maintenance for the QS/1 Data system in the Pharmacy Department at the DuPage Convalescent Center, for the period May 1, 2017 through April 30, 2018, for a contract not to exceed \$20,000.00. Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – Sole Source.

8. PRESENTATION

Public Defender - Case Management System

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT



**DU PAGE COUNTY
TECHNOLOGY COMMITTEE
FINAL SUMMARY**

April 11, 2017

Regular Meeting

9:00 AM

**COUNTY BOARD ROOM
421 N. COUNTY FARM ROAD
WHEATON, IL 60187**

1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Kevin Wiley at 9:08 AM.

2. ROLL CALL

PRESENT: Anderson, Chaplin, Elliott, Fichtner, Grogan, Henry, Kachiroubas, Krajewski, Wiley

ABSENT: Jacobs, Manzullo, Berlin, Bucholz, Zaruba

Rick Veenstra was present as a representative for Member Robert Berlin, State's Attorney.

3. CHAIRMAN'S REMARKS

Chairman Wiley spoke about the delay of the display of the election results on the website in the April 4 election. Don Carlsen, CIO went on to explain not only what occurred, but what steps are being taken to improve. During an election, the IT department has staff monitoring the bandwidth, the servers and people looking at the website in general. IT has a consultant doing some forensics on the website to determine what happened that night. Typically, there are no interruptions even during tax time when the website receives the largest number of page views. This election was the second largest number of views. Further there is a change in the way the website is used during an election, particularly with the use of smart phones, increasing the number of views and people staying on the website for longer periods of time. After the research is complete decisions can be made on ways to improve the way elections results are displayed.

4. PUBLIC COMMENT

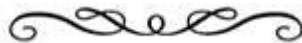
5. APPROVAL OF MINUTES

A. Technology Committee - Regular Meeting - Mar 28, 2017 9:00 AM

Member Fichtner left the meeting to attend another meeting.

Minutes Acceptance: Minutes of Apr 11, 2017 9:00 AM (Approval of Minutes)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Brian J Krajewski, District 3
SECONDER:	Chris Kachiroubas, Circuit Court Clerk
AYES:	Anderson, Chaplin, Elliott, Grogan, Henry, Kachiroubas, Krajewski, Wiley
ABSENT:	Jacobs, Manzzullo, Berlin, Bucholz, Fichtner, Zaruba



6. ACTION ITEMS

- A. TE-P-0143-17 Recommendation for the approval of a contract purchase order to CDW Government, Inc. for Azure Cloud Services from Microsoft, for Information Technology, for a total contract amount of \$207,698.40, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Microsoft Enterprise Agreement Pricing 01E64940 - EA 8060417.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janice Anderson, District 5
SECONDER:	Chris Kachiroubas, Circuit Court Clerk
AYES:	Anderson, Chaplin, Elliott, Grogan, Henry, Kachiroubas, Krajewski, Wiley
ABSENT:	Jacobs, Manzzullo, Berlin, Bucholz, Fichtner, Zaruba



7. INFORMATIONAL ITEMS

Informational items were combined, accepted and placed on file.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Brian J Krajewski, District 3
AYES:	Anderson, Chaplin, Elliott, Grogan, Henry, Kachiroubas, Krajewski, Wiley
ABSENT:	Jacobs, Manzzullo, Berlin, Bucholz, Fichtner, Zaruba

- A. DC-P-0123-17 Recommendation for approval of a contract purchase order to MSGOVERN, for annual software maintenance and support services, as needed, for the period April 1, 2017 through March 31, 2018, for Building & Zoning @ \$16,746.98, Division of Transportation @ \$7,368.67, Stormwater Management @ \$6,028.91, and Public Works @ \$3,349.40, for a contract total amount not to exceed \$33,493.96; Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids -Sole Source.
- B. HHS-P-0132-17 Recommendation for the approval of a contract purchase order to CareVoyant, Inc., for five (5) years of software maintenance for the CareVoyant software system and first databank annual usage fee, for the DuPage Convalescent Center, for the period May 1, 2017 through April 30, 2022, for a contract not to exceed \$241,277.00, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids-Sole Source..

- C. 2017-119 Recommendation to approve the payment of invoice to Logicalis for hardware maintenance for the Circuit Court Clerk's Office for the total amount of \$5,586.66. Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – Sole Source.

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT

With no further business before the committee and without objection, the meeting was adjourned at 9:40 a.m.

Requisition 25k and over

TE-P-0158-17

AWARDING RESOLUTION TO
 AT&T MOBILITY II LLC
 D/B/A AT&T MOBILITY-NATIONAL ACT
 FOR THE PURCHASE OF
 AIRWATCH MOBILE DEVICE MANAGEMENT SUITE
 (CONTRACT TOTAL: \$27,300.00)

WHEREAS, an agreement has been negotiated in accordance with County Board policy;
 and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract purchase order to AT&T Mobility II LLC d/b/a/AT&T Mobility-National Act, for the procurement of AirWatch Mobile Device Management Suite to manage smartphones assigned to County employees, for the period of May 1, 2017 through April 30, 2018, for Information Technology.

NOW, THEREFORE BE IT RESOLVED, that the contract, covering said, for the procurement of AirWatch Mobile Device Management Suite to manage smartphones assigned to County employees, for the period of May 1, 2017 through April 30, 2018, for Information Technology, be, and it is hereby approved for issuance of a contract purchase order, by the Procurement Division to AT&T Mobility II LLC, d/b/a/ AT&T Mobility-National Act, 95 W. Algonquin Road, Arlington Heights, IL 60005, for a contract total amount of \$27,300.00. Per 55 ILCS 5/5-1022 Competitive Bids (d) IT/Telecom purchases under \$35,000.00.

Enacted and approved this 25th day of April, 2017 at Wheaton, Illinois.

 DANIEL J. CRONIN, CHAIRMAN
 DU PAGE COUNTY BOARD

Attest: _____
 PAUL HINDS, COUNTY CLERK

Requisition 25k and over

TE-P-0158-17



PROCUREMENT REVIEW CHECKLIST REQUISITION

This form must accompany all County Purchase Requisitions.

NEW PURCHASE ORDER REQUEST

DATE SUBMITTED	April 13, 2017	CONTRACT TERM	05/01/2017 TO 04/30/2018
CONTRACT TOTAL AMOUNT	\$27,300.00	REQUESTING DEPT.	INFORMATION SYSTEMS

SOLICITATION METHOD FOR SOURCE SELECTION

No Decision Memo Required Per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under \$35,000

Sarah Godzicki	Completed	04/14/2017 2:21 PM
Deborah Hanson	Completed	04/14/2017 2:22 PM
Donald Carlsen	Completed	04/14/2017 3:14 PM
Kathy Ostrowski	Completed	04/17/2017 11:43 AM
John Meneghini	Completed	04/17/2017 3:59 PM
Paul Rafac	Completed	04/18/2017 3:40 PM
Kathy Ostrowski	Completed	04/19/2017 10:34 AM
Technology Committee	Pending	04/25/2017 9:00 AM
Finance Committee	Pending	04/25/2017 8:00 AM
County Board	Pending	04/25/2017 10:00 AM



Procurement Review Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Date: Apr 12, 2017

MinuteTraq (IQM2) ID #: 9726

Vendor: AT&T Mobility	Vendor #: 10009	Contract Term: 5/1/2017 to 4/30/2018	Contract Total: \$27,300.00
Dept: Information Technology	Contact: Wendi Wagner	Phone: 630-407-5064	Assigned Committee: Technology
Description of Procurement/ Scope of Work/ Background	Procurement of Airwatch Mobile Device Management		
Reason for Procurement	Mobile Device Management allows DuPage County to manage the hundreds of smartphones assigned to employees. We are able to wipe data from devices remotely, unlock devices, reset security codes, among other features.		

FUNDING SOURCE

Procurement budgeted for (FY and budget code(s)): 17-1000-1110-53260; 18-1000-1110-53260

Budget Transfer (Date) _____ Add'l Information _____

DECISION MEMO NOT REQUIRED

LOWEST RESPONSIBLE QUOTE # or BID # _____ (QUOTE < \$25,000, BID ≥ \$25,000; attach Tabulation)

RENEWAL, Enter Bid and/or PO# _____ Intergovernmental Agreement

SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.00

PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

BASIS OF DECISION MEMO (attach Decision Memo)

EXEMPT FROM BIDDING PER ILLINOIS COMPILED STATUTES

EXPLANATION OF REQUEST FOR PROPOSAL RFP # _____ (include Evaluation Summary if applicable)

PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

OTHER THAN LOWEST RESPONSIBLE, BID # _____

PREPARED BY AND APPROVAL(S) (Initials Only)

<u>Wendi Wagner</u>	<u>4-13-17</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>4.13.17</u>
Prepared By	Date	Recommended for Approval	IT Approval, if required	Date

REVIEWED BY (Initials Only)

<u>LS</u>	<u>4/13/17</u>	<u>[Signature]</u>	<u>4-13-17</u>
Buyer	Date	Procurement Officer	Date
<u>[Signature]</u>	<u>4-18-17</u>	<u>[Signature]</u>	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date

Attachment: AT&T Mobility - Checklist AirWatch (TE-P-0158-17 : AT&T Mobility for AirWatch Mobile Device Management)



**Purchase Requisition
Procurement Services Division**

6.A.b

Date: _____
 MinuteTraq (IQM2) ID #: 9726
 Department Req #: _____
 RFP, Bid or Quote #: _____

Send Purchase Order To:				Send Invoices To:			
Vendor: AT&T Mobility II LLC		Vendor #: 10009		Dept: Information Technology		Division:	
Attn: DBA AT&T Mobility - National Act		Email: rb1735@att.com		Attn: Sarah Godzicki		Email: sarah.godzicki@dupageco.org	
Address: PO Box 6463				Address: 421 N. County Farm Road		Room:	
City: Carol Stream		State: IL		City: Wheaton		State: IL	
		Zip: 60197-6463				Zip: 60187	
Phone:		Fax:		Phone: 630-407-5037		Fax: 630-407-5001	
Send Payments To:				Ship To:			
Vendor: AT&T Mobility II LLC		Vendor #: 10009		Dept: Information Technology		Division:	
Attn:		Email:		Attn: Wendi Wagner		Email: wendi.wagner@dupageco.org	
Address: PO Box 6463				Address: 421 N. County Farm Road		Room:	
City: Carol Stream		State: IL		City: Wheaton		State: IL	
		Zip: 60197-6463				Zip: 60187	
Phone:		Fax:		Phone: 630-407-5000		Fax: 630-407-5001	
Payment Terms		F.O.B.		PO 20 Delivery Date		Requisitioner	
PER 50 ILCS 505/1		Destination					
Use for PO25 only		Contract Administrator		Contract Start Date		Contract End Date	
				May 1, 2017		April 30, 2018	
						Use for PO25 only	

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extensior
1	7	MO		AirWatch Hosted Orange Management Suite (includes 24x7 AT&T Service Desk Support) - May 1, 2017 - November 30, 2017	17	1000	1110	53260		2,100.00	14,700
2	5	MO		Air Watch Hosted Orange Management Suite (includes 24x7 AT&T Service Desk Support) - December 1, 2017 to May 1, 2018	18	1000	1110	53260		2,100.00	10,500
3	7	MO		Taxes surcharges and fees	17	1000	1110	53260		175.00	1,225
4	5	MO		Taxes surcharges and fees	18	1000	1110	53260		175.00	875
Requisition Total										\$	27,300

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order) :

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order) :

User Department Internal Notes (these comments will NOT appear on the Purchase Order) :

Attachment: Air Watch Purchase Requisition (TE-P-0158-17 : AT&T Mobility for AirWatch Mobile Device Management)



April 11, 2017

Customer: DuPage County
 Account: 287269948134
 Attn: Wendi Wagner

VMWare/AirWatch MDM Maintenance

Start Date: May 1, 2017 **End Date:** April 30, 2018

Product Description	Unit	Monthly
AirWatch Hosted Orange Management Suite, per device (600) (includes 24x7 AT&T Service Desk Support)	\$3.50	\$2,100
Annual cost plus applicable tax		\$25,200

Attachment: Airwatch Maint Renewal Pricing (TE-P-0158-17 : AT&T Mobility for AirWatch Mobile Device Management)

Requisition under 25k dollars

2017-131

Requisition under 25k dollars

2017-131



PROCUREMENT REVIEW CHECKLIST REQUISITION

This form must accompany all County Purchase Requisitions.

NEW PURCHASE ORDER REQUEST

DATE SUBMITTED	April 5, 2017	CONTRACT TERM	MAY 1, 2017 - APRIL 30, 2018
CONTRACT TOTAL AMOUNT	\$20,000.00	REQUESTING DEPT.	CONVALESCENT CENTER

SOLICITATION METHOD FOR SOURCE SELECTION

Karen Graczyk	Completed	04/05/2017 2:40 PM
Jennifer Ulmer	Completed	04/05/2017 4:34 PM
Kathy Ostrowski	Completed	04/06/2017 4:26 PM
Wendi Wagner	Completed	04/06/2017 4:44 PM
Donald Carlsen	Completed	04/06/2017 6:01 PM
John Meneghini	Completed	04/11/2017 5:10 PM
Paul Rafac	Completed	04/12/2017 4:10 PM
Kathy Ostrowski	Completed	04/13/2017 12:40 PM
Health & Human Services	Completed	04/18/2017 10:15 AM
Technology Committee	Pending	04/25/2017 9:00 AM



**Purchase Requisition
Procurement Services Division**

Date: **7.A.a**

MinuteTraQ (IQM2) ID #: 9672

Department Req #: 1

RFP, Bid or Quote #:

Send Purchase Order To:				Send Invoices To:			
Vendor: JM Smith Corporation dba QS1 Data Systems		Vendor #: 11439		Dept: Convalescent Center		Division: Pharmacy	
Attn:		Email:		Attn: Dale Wagener		Email: dale.wagener@dupageco.org	
Address: PO Box 75154				Address: 400 N. County Farm Road			
City: Charlotte, NC		State: IL		City: Wheaton		State: IL	
Phone:		Zip: 28275		Room:		Zip: 60187	
Fax:		Phone: 630-784-4275		Fax:			
Send Payments To:				Ship To:			
Vendor: JM Smith Corporation dba QS1 Data Systems		Vendor #: 11439		Dept: Convalescent Center		Division: Pharmacy	
Attn:		Email:		Attn: Dale Wagener		Email: dale.wagener@dupageco.org	
Address: PO Box 890898				Address: 400 N. County Farm Road			
City: Charlotte		State: NC		City: Wheaton		State: IL	
Phone: 800-845-7558		Zip: 28289-0898		Room:		Zip: 60187	
Fax: 864-253-8600		Phone: 630-784-4275		Fax:			
Payment Terms		F.O.B.		PO 20 Delivery Date		Requisitioner	
PER 50 ILCS 505/1		Destination				Christine Kliebhan	
Use for PO25 only		Contract Administrator		Contract Start Date		Contract End Date	
		Christine Kliebhan		May 1, 2017		April 30, 2018	
						Use for PO25 only	

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extensior
1	1	EA		Software and software maintenance for the QS/1 Data System in the Pharmacy Department		1200	2085	53250		8,000.00	8,000
2	1	EA		Software and software maintenance for the QS/1 Data System in the Pharmacy Department		1200	2085	53370		12,000.00	12,000

Requisition Total \$ 20,000

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order) :

Software and software maintenance for the QS/1 Data System in the Pharmacy Department for the period of May 1, 2017 through April 30, 2018. Also to include miscellaneous other charges as necessary. Exempt from bidding per DuPage Purchasing Ordinance Article 4-101 (3).

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order) :

User Department Internal Notes (these comments will NOT appear on the Purchase Order) :

April 18, 2017 HHS

Attachment: 1663 JM Smith Corporation d.b.a. QS1 Data Systems - Requisition FY17 (2017-131 : JM Smith Corporation dba QS1 Data Systems)



Procurement Review Checklist

Procurement Services Division

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Date: Apr 4, 2017

MinuteTraq (IQM2) ID #: 9672

Vendor: JM Smith Corporation dba QS1 Data Systems	Vendor #: 11439	Contract May 1, 2017 - April 30, Term: 2018	Contract Total: \$20,000.00
Dept: Convalescent Center	Contact: Dale Wagener	Phone: 630-784-4275	Assigned Health and Human Committee: Services

Description of Procurement/ Scope of Work/ Background
The Pharmacy Department uses the QS/1 Data System to electronically store prescriptions. The system keeps track of patient information, inventory and billing. We purchase a maintenance agreement each year to keep the system up to date on pricing, clinical information and regulatory information. ✓

Reason for Procurement
This software allows new prescriptions and filling refills quick and easy. HIPAA-compliant system makes processing claims, reporting, managing inventory and maintaining and updating data easier. QS/1 offers a range of integrated services and systems that enhance work flow and patient safety in our pharmacy while providing the comprehensive management tools necessary for better service and profitability.
The DPCC Pharmacy has utilized the QS/1 system since 1998 with little to no interruptions in service. the system is flexible enough to interface with new technology and is adaptable with the needs to our inpatient and outpatient needs of our Pharmacy Department.

FUNDING SOURCE

Procurement budgeted for (FY and budget code(s)): 1200-2085-53250 and 1200-2085-53370

Budget Transfer (Date) _____ Add'l information _____

DECISION MEMO NOT REQUIRED

LOWEST RESPONSIBLE QUOTE # or BID # _____ (QUOTE < \$25,000, BID ≥ \$25,000; attach Tabulation)

RENEWAL, Enter Bid and/or PO# _____ Intergovernmental Agreement

EXEMPT FROM BIDDING PER ILLINOIS COMPILED STATUTES

SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.00

PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

BASIS OF DECISION MEMO (attach Decision Memo)

EXPLANATION OF REQUEST FOR PROPOSAL RFP # _____ (include Evaluation Summary if applicable)

PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

OTHER THAN LOWEST RESPONSIBLE, BID # _____

PREPARED BY AND APPROVAL(S) (Initials Only)

cdk	Apr 4, 2017	<i>Signature on File</i>	4/5/17	<i>DAH</i>	4-13-17
Prepared By	Date	Recommended for Approval	Date	IT Approval, if required	Date

REVIEWED BY (Initials Only)

<i>SW</i>	4/7/17	<i>JAM</i>	4-11-17
Buyer	Date	Procurement Officer	Date
<i>QPR</i>	4-11-17		
Chief Financial Officer	Date	Chairman's Office	Date
(Decision Memos Over \$25,000)		(Decision Memos Over \$25,000)	



JUSTIFICATION FOR SOLE SOURCE

(PLEASE COMPLETE AND ATTACH TO PURCHASE REQUISITION)

REQUISITION #	1663 minute trak 9672	DEPARTMENT	Convalescent Center
MANUFACTURER	QS/1 Data Systems	PRODUCT #	

DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:

Pharmacy System Software maintenance, clinical update services, price update service and power line claim billing

THIS IS A SOLE SOURCE BECAUSE VENDOR IS:

- sole provider of a licensed or patented good or service
- sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- sole provider of factory-authorized warranty service
- sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- the manufacturer (please detail below or attach information regarding why only this manufacturers product can be used)
- the software manufacturer (and sole maintenance/update provider)
- other – (please detail below or in an attachment)

REQUESTED SOURCE	QS/1 Data Systems	CONTACT	Debbie Hawkins
PHONE	864-253-8620	WEBSITE	qs1.com

WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)

This service is specific to the brand of pharmacy software used in the in-patient pharmacy.

HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)

WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)

Signature on File

 DEPARTMENT APPROVAL

4/5/17

 DATE

Signature on File

 PURCHASING REVIEW

4/13/17

 DATE



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4.12.17

Bid/Contract/PO #: _____

Company Name: <u>J M Smith Corporation</u>	Company Contact: _____
Contact Phone: <u>6161a QSI Data Systems</u> <u>864.253.8600</u>	Contact Email: _____

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: Brian Johnson

Title: VP. Finance Administration

Date: 4.12.17

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)