

**DU PAGE COUNTY**  
**HEALTH & HUMAN SERVICES**  
**FINAL AGENDA**

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**January 16, 2018**

**Regular Meeting**

**10:15 AM**

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**ROOM 3500A**  
**421 NORTH COUNTY FARM ROAD**  
**WHEATON, IL 60187**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. CHAIRMAN'S REPORT - CHAIR LARSEN**
- 5. APPROVAL OF MINUTES**

Health & Human Services - Regular Meeting - Tuesday January 2nd, 2018

- 6. COMMUNITY SERVICES - MARY KEATING**

**CS Requests That Also Require Finance And/Or County Board Approval**

- A. FI-R-0045-18 RESOLUTION -- Acceptance and Appropriation of the Low Income Home Energy Assistance Program (LIHEAP) ComEd Rate Relief Program Grant FY18 Company 5000-Accounting Unit 1500 - Grant Funded - \$15,000
- B. FI-R-0046-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Low Income Kit Energy (LIKE) Program FY16 Company 5000 - Accounting Unit 1505 \$9,000.00
- C. Change Order -- HHS-P-0384A-17 Amendment to Resolution HHS-P-0384-17 (County Contract 2771-0001SERV), issued to Healthy Air Heating & Air, Inc., to provide mechanical (HVAC) weatherization labor & materials for Community Services/Weatherization, for the period of July 1, 2017 through June 30, 2018, for the use of additional funds from the Illinois Department of Commerce and Economic Opportunity (ILDCEO), to increase encumbrance in the amount of \$299,549.00, resulting in an amended contract total not to exceed \$792,877.00 an increase of 60.72%.

D. Change Order -- HHS-P-0385A-17 Amendment to Resolution HHS-P-0385-17 (County Contract 2770-0001SERV), issued to Healthy Air Heating & Air, Inc., to provide architectural weatherization labor & materials for Community Services/Weatherization, for the period of July 1, 2017 through June 30, 2018, for the use of additional funds from the ILDCEO, to increase encumbrance in the amount of \$50,371.00, resulting in an amended contract total not to exceed \$122,871.00 an increase of 69.48%.

**7. DUPAGE CARE CENTER - JANELLE CHADWICK**

**DuPage Care Center Requests That Also Require Finance And/Or County Board Approval**

HHS-R-0047-18 RESOLUTION -- Hometown Suburban Vending, manages beverage and snack vending machines at various locations on the DuPage County Campus for the period March 1, 2018 through February 28, 2019, per renewal option under bid #15-234-BF, first of two one year optional one year renewal. (Hometown Suburban pays DuPage Care Center 13% profit sharing)

**8. BUDGET TRANSFERS**

- A. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds, allowing for sufficient budget to be available for actual food expense by accounting unit - \$14,794.00
- B. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds, allowing for sufficient budget to be available for overtime payroll expense - \$198,106.00
- C. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds, allowing for sufficient budget to be available for part time payroll expense - \$91,590.00
- D. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds, allowing for sufficient budget to be available for miscellaneous payroll expenses, holiday pay, temporary/on-call payroll, flexible benefits, and tuition reimbursement - \$157,119.00
- E. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds, allowing for sufficient budget to be available for regular salaries - \$1,031,723.00
- F. Budget Transfers -- DuPage Care Center - To transfer FY17 budgeted funds to pay for miscellaneous furniture/machine/equipment small value, medical supplies, new hire physicals, medical services and pharmaceuticals - \$23,459.00
- G. Budget Transfers -- Community Services - Family Center - To transfer budgeted FY17 funds, allowing for sufficient budget for part-time salaries - \$23,151.00
- H. Budget Transfers -- Community Services - Community Development Commission - To transfer FY18 budgeted funds, allowing for sufficient budget to be available for payroll and benefit costs - \$9,700.00

**9. CONSENT ITEMS**

Consent Item -- Bowman System LLC - 2159 0001 SERV - Decrease and Close

**10. RESIDENCY WAIVERS - JANELLE CHADWICK****11. COMMUNITY SERVICES UPDATE - MARY KEATING****12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK****13. OLD BUSINESS****14. NEW BUSINESS****15. INFORMATIONAL ITEMS**

- A. Grant Proposal Notifications -- Low Income Home Energy Assistance Program (LIHEAP) ComEd Rate Relief Program Grant FY18 - Illinois Association of Community Action Agencies (IACAA) - Community Services \$15,000.00
- B. 2018-46 Recommendation for the approval of a contract purchase order issued to Allsteel Inc. C/O Midwest Office Interiors, to furnish Allsteel workstations and necessary furnishings, for Phase III of the Community Services Space Improvement project, at the JTK Administration Building, for Facilities Management, for a contract total amount not to exceed \$18,839.75, per Lead Agency National IPA Proposal #P15-150-DT (CCU Grant Funded)

**16. ADJOURNMENT**