

DU PAGE COUNTY
FINANCE COMMITTEE
FINAL AGENDA

January 15, 2019

Regular Meeting

8:00 AM

COUNTY BOARD ROOM
421 N. COUNTY FARM ROAD
WHEATON, IL 60187

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS

- A. Presentation - Sheriff James Mendrick
- B. Presentation - Public Works Nick Kottmeyer

5. APPROVAL OF MINUTES

- A. Finance Committee - Regular Meeting - Tuesday December 11th, 2018

6. BUDGET TRANSFERS

- A. FI-R-0033-19 RESOLUTION -- Budget Transfers 1-15-18 Budget Transfers Various Companies and Accounting Units

7. PROCUREMENT REQUISITIONS

A. Finance - Larsen

- 1. FI-P-0035-19 Recommendation for the approval of a contract between the County of DuPage and Mesirow Insurance Services, Inc., to provide Insurance Brokerage Services for DuPage County, covering the period of June 1, 2019 to May 31, 2020 for Tort Liability/Finance, for a contract total amount not to exceed \$99,500, per one year renewal under most qualified Proposal P16-048.

B. Animal Services - Krajewski (Contingent upon parent committee approval)

- 1. AS-CO-0001-19 Amendment to County Contract 2870 SERV, issued to Hill's Pet Nutrition to provide canine and feline food for Animal Services, to increase the encumbrance \$8,000.00 resulting in an amended contract total not to exceed \$30,000.00, an increase of 36.36%.

C. Development - Tornatore

1. DC-P-0015-19 Recommendation for the approval of a contract purchase order issued to TPI Building Code Consultants, Inc, for professional services to perform building & plumbing plan reviews, and building inspections on an "as-needed" basis, in unincorporated DuPage County, for the period December 30, 2018 through December 29, 2019, for Building & Zoning, for a contract total amount not to exceed \$175,000; per renewal option under award of RFP#16-208-JM, second of three twelve (12) month renewal periods provided there is no change in the terms, conditions, specifications and hourly rate, and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years TPI Building Code Consultants Inc Plan Review

D. Health & Human Services - DiCianni

1. HHS-P-0020-19 Recommendation for the approval of a contract purchase order to Midwest Shelter for Homeless Veterans to provide temporary shelter/transitional housing and life skills for homeless veterans of DuPage County. This contract covers the period of January 1, 2019 to December 31, 2019 for Community Services, for a contract total amount of \$25,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded. Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County
2. HHS-P-0021-19 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with 360 Youth Services to provide case management, job coaching/preparedness, transportation, and GED coaching to homeless youth in DuPage County under the Community Services Block Grant for the period of January 1, 2019 through December 31, 2019, for a total amount not to exceed \$29,749.00 Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded) Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County
3. HHS-P-0022-19 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Catholic Charities to assist 80 homeless residents with temporary housing and case management services and support the Back to School Fair under the Community Services Block Grant for the period of January 1, 2019 through December 31, 2019, for a total amount not to exceed \$60,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded) Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County

4. HHS-P-0023-19 Recommendation for the approval of a contract purchase order to enter into a sub-grantee contract with H.O.M.E. DuPage, Inc. to provide financial counseling and workshops to low income residents of DuPage County. This contract covers the period of January 1, 2019 to December 31, 2019, for a contract total amount not to exceed \$43,885.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded. Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County
5. HHS-P-0024-19 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Outreach Community Services to provide case management, counseling, job skill training and experience, work readiness training, and GED assistance to low income youth residing in DuPage County under the Community Services Block Grant for the period of January 1, 2019 through December 31, 2019, for a total amount of \$75,000.00 Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded) Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County
6. HHS-P-0025-19 Recommendation for a contract purchase order issued to Optimum Management Resources to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care. This contract covers the period January 1, 2019 through December 31, 2019 for Community Services, for a contract total amount not to exceed \$30,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (HUD Continuum of Care Planning Grant Funded) Refer to Agenda item 6.A.5., for Inter-Governmental Agreement No. 19-231028 between ILDCEO and DuPage County
7. HHS-P-0026-19 Recommendation for the approval of a contract purchase order to McKesson Medical Surgical, for Prime Supplier for general medical surgical supplies, to include exam/diagnostic resident care, respiratory surgical, syringe/needle/i.v., urinary/ostomy and wound care supplies, for the period January 15, 2019 through January 14, 2020, for the DuPage Care Center, for a contract total not to exceed \$260,000.00, contract pursuant to the Intergovernmental cooperation act (MMCAP).
8. HHS-P-0027-19 Recommendation for the approval of a contract purchase order to Washburn Machinery, Inc., for laundry equipment repair services and parts, as needed, for the DuPage Care Center, for the period February 1, 2019 through January 31, 2020, for a contract total not to exceed \$34,057.00, per bid #18-211-FM.

9. HHS-P-0028-19 Recommendation for the approval of a contract purchase order to Advacare Systems, for rental of low air loss and bariatric mattresses, beds and low air loss wheelchair cushions (category 1 & 2), for the DuPage Care Center, for the period January 26, 2019 through January 25, 2020, for a contract total not to exceed \$70,000.00, per renewal option under bid #17-004-GV, second of three one year optional renewals.

E. Judicial/Public Safety - Eckhoff

1. JPS-P-0017-19 Recommendation for the DuPage County 18th Judicial Circuit Court, to enter into a Professional Services Agreement with Clausen Miller, PC, to provide professional consultation services related to collective bargaining matters referencing the Probation Departments contract with AFSCME, for the period of December 1, 2018 through November 30, 2019, for the 18th Judicial Circuit Court, for a contract total amount not to exceed \$50,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

F. Public Works - Healy

1. PW-O-0008-19 ORDINANCE -- Amendment to Water/Wastewater Use Ordinance Adjusting Water and Sewer Rates
2. PW-R-0031-19 RESOLUTION -- A Resolution Authorizing the County of DuPage to enter into Loan Agreements with the Illinois Environmental Protection Agency to fund public improvements to the County's Water Supply and Distribution Systems and Wastewater Collection and Treatment Systems

G. Stormwater - Zay

1. SM-P-0018-19 Recommendation to approve an agreement between County of DuPage, Illinois, and Laurence Herman, and Samuel & Rita Girgis for Water Quality Improvement At Luthin Pond, for an agreement total amount not to exceed \$77,849.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 15-98
2. Change Order -- Recommendation to approve SM-P-0194C-17 – AMENDMENT to Resolution SM-P-0194B-17 (2372-1 SERV), issued to Rausch Infrastructure, for the Village of Hinsdale Flood Protection Improvements Phase 3B Project, for Stormwater Management, to increase the contract in the amount of \$79,813.89, resulting in an amended contract total amount not to exceed \$2,042,731.53, an increase of 4.07%

H. Technology - Hart (Contingent upon parent committee approval)

1. TE-P-0032-19 Recommendation for the approval of a contract purchase order to CDWG, Inc., for a Microsoft Premier Support Agreement for the period of February 1, 2019 through January 31, 2020, for Information Technology, for a contract total of \$137,138.22, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - State of Illinois - Master Contracts #CMS 694510. This agreement allows DuPage County, Health Department, and Forest Preserve to engage in separate procurements with Microsoft, which provides a Technical Account Manager and the ability to more fully leverage the technologies that are part of the Enterprise Agreements with Microsoft.
2. TE-P-0033-19 Recommendation for the approval of a contract purchase order to KARA Company, Inc., for the management of the County GPS CORS sites, to include operating, monitoring and upgrading of software and firmware, for Information Technology - GIS Division. This contract covers the period of January 1, 2019 through December 31, 2019, for a contract total amount of \$39,500.00. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source. KARA Company is the only known vendor for this service.
3. TE-P-0034-19 Recommendation for the approval of a contract purchase order to BMC Software, Inc., for annual software licensing and maintenance for Enterprise automation software, for Information Technology, for the period of February 28, 2019 through February 28, 2022, for a contract total amount of \$68,349.00. Per DuPage County Purchasing Ordinance, Article 4-102(5) - not suitable for competitive bidding - Sole Source - software pricing not marketed by third party providers or BMC business partners.
4. TE-P-0036-19 Ratification of an emergency procurement with SWC Technology Partners, for Professional Services to assist with Infrastructure support, for Information Technology, for a contract total of \$26,640.00, in compliance with the DuPage County Procurement Code, Section 2-300.4-106. Due to the unexpected retirement of one staff member and the paternity leave of another, the server/infrastructure support team is severely understaffed. Utilizing professional services will ensure that we can keep the Data Center components, servers, networking, storage area network, etc., functioning, patched and online so that DuPage staff can continue to perform their job functions in an uninterrupted manner.
5. Change Order -- TE-P-0457A-17 - Amendment to Resolution TE-P-0457-17 (County Contract 2958-0001-SERV), issued to PCM Sales, Inc., for the purchase of small value technology hardware, software, cables and accessories, for Information Technology, to increase the contract amount by \$3,889.66 in order to pay the final invoice out of FY18, resulting in an amended contract total of \$33,889.66, an increase of 12.97%.

I. Transportation - Puchalski

1. DT-P-0013-19 Recommendation for the approval of a contract purchase order to Gewalt Hamilton Associates, Inc., for Traffic Engineering Assistance and Signal Coordination and Timing (SCAT) for the Division of Transportation, Section 18-0SCAT-02-EG, for a contract total not to exceed \$90,000.00; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.
2. DT-P-0014-19 Recommendation for the approval of a contract purchase order to Parsons Transportation Group, Inc., for Central Signal System Network Support Services for the Division of Transportation, Section 17-DCCSS-01-TL, for a contract total not to exceed \$90,000.00; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.

8. FINANCE RESOLUTIONS

- A. FI-R-0022-19 RESOLUTION -- Acceptance and Appropriation of the DuPage County Health Department Heroin Opioid Prevention and Education (HOPE) First Offender Court Unified for Success (Focus) Court Grant Company 5000 – Accounting Unit 5905, in the amount of \$50,000
- B. FI-R-0024-19 RESOLUTION -- Acceptance and Appropriation of the Low Income Home Energy Assistance Program HHS Grant FY19 Inter-Governmental Agreement No. 19-224028, Company 5000 - Accounting Unit 1420 \$1,398,103.00
- C. FI-R-0025-19 RESOLUTION -- Acceptance & Appropriation of the Nicor Gas Energy Saver Kits Project Grant Company 5000 - Accounting Unit 1550 \$2000.00
- D. FI-R-0026-19 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Human Services Emergency Solutions Grant PY19, Agreement No. FCSXH03761, Company 5000 - Accounting Unit 1695, \$18,248.00
- E. FI-R-0027-19 RESOLUTION -- Acceptance and Appropriation of the Illinois Department of Commerce and Economic Opportunity (ILDCEO) Community Services Block Grant PY19 Inter-Governmental Agreement No. 19-231028 Company - 5000 Accounting Unit - 1650 \$1,050,028
- F. FI-R-0029-19 RESOLUTION -- Acceptance and Appropriation of the DuPage Care Center Foundation Music Therapy Grant FY19 Company 5000 - Accounting Unit 2120 \$19,142.00
- G. FI-R-0030-19 RESOLUTION -- Acceptance of an Extension of the DuPage Convalescent Center Foundation Music Therapy Grant PY16, Company 5000 - Accounting Unit 2120

H. FI-R-0041-19 RESOLUTION -- Placing Names on Payroll

9. ETSB - NOONAN

A. ETS-R-0032-19 RESOLUTION -- Resolution to Approve the Intergovernmental Agreement Between the County of DuPage, Illinois on behalf of the Emergency Telephone System Board and the Bensenville Fire Protection District for the Reimbursement of Consolidate Costs (Total Amount: \$200,000.00)

10. INFORMATIONAL

A. County Board

1. CB-O-0009-19 ORDINANCE -- Amending Section 40-20 of the DuPage County Code pertaining to the Emergency Telephone System Board

B. Payment of Claims

1. Payment of Claims -- 12/11/2018 Paylist
2. Payment of Claims -- 12/14/18 Paylist
3. Payment of Claims -- 12/18/2018 Paylist
4. Payment of Claims -- 12/21/18 Paylist
5. Payment of Claims -- 12/28/2018 Paylist
6. Payment of Claims -- 01/04/2019 Paylist
7. Payment of Claims -- 1/8/19 Paylist

C. Wire Transfers

1. Wire Transfers -- 12/27/2018 Wire Transfer
2. Wire Transfers -- 12/27/2018 Wire Transfer 2
3. Wire Transfers -- 12/27/2018 Wire Transfer 3
4. Wire Transfers -- 12/28/2018 Wire Transfer
5. Wire Transfers -- 01/09/2019 Wire Transfer

D. Appointments

1. CB-R-0035-19 RESOLUTION -- Appointment of Gina R. LaMantia to the DuPage County Airport Authority

2. CB-R-0036-19 RESOLUTION -- Appointment of Stephen L. Davis to the DuPage Airport Authority
3. CB-R-0037-19 RESOLUTION -- Appointment of Sherrin Ross Ingram to the DuPage Housing Authority
4. CB-R-0038-19 RESOLUTION -- Appointment of Candace M. King to the DuPage Housing Authority
5. CB-R-0039-19 RESOLUTION -- Appointment of Uzma Mohsin Muneer, D.O. to the Board of Health
6. CB-R-0034-19 RESOLUTION -- Appointment of Nancy J. Wolfe as DuPage County Investigator General
7. CB-R-0040-19 RESOLUTION -- Appointment of Lori Bottoms to the Board of Health

E. Grant Proposal Notifications

1. Grant Proposal Notifications -- GPN 003-19: IL Dept of Commerce and Economic Opportunity Street Improvements - 2019 DCEO Grant Management Initiative Grant - \$100,000.00
2. Grant Proposal Notifications -- GPN 008-19 - FEMA FY2018 Pre-Disaster Mitigation Grant - 75% Federal Share/25% Local Match - \$136,000
3. Grant Proposal Notifications -- GPN 004-19 - Illinois Dept. of Commerce and Economic Opportunity- Drainage Improvements - 2019 DCEO Grant - \$40,000
4. Grant Proposal Notifications -- GPN 005-19 - Illinois Environmental Protection Agency Section 604b-Water Quality Management Planning Grant - \$244,010.31
5. Grant Proposal Notifications -- GPN & Report # 007-19 - Nicor Gas Energy Saver Kits Project Grant - Resource Innovations - Community Services - \$2,000.00
6. Grant Proposal Notifications -- GPN 001-19 - DuPage Care Center Foundation Music Therapy Grant FY19 - DuPage Care Center Foundation - \$19,142.00
7. Grant Proposal Notifications -- GPN 006-19 - Community Services Block Grant No. 19-231028 - Illinois Department of Commerce and Economic Opportunity - Community Services - \$1,050,028.00
8. Grant Proposal Notifications -- GPN #009-19 Hope Focus Court Grant DuPage County Health Department - DuPage County 18th Judicial Circuit Court - \$50,000.00

11. OLD BUSINESS

- 12. NEW BUSINESS
- 13. ADJOURNMENT