



**DU PAGE COUNTY
HEALTH & HUMAN SERVICES
FINAL SUMMARY**

April 18, 2017

Regular Meeting

10:15 AM

**ROOM 3500A
421 NORTH COUNTY FARM ROAD
WHEATON, IL 60187**

1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:17 AM.

2. ROLL CALL

PRESENT: Chaplin, Grasso, Khouri, Larsen, Tornatore

ABSENT: Grant

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR LARSEN

Chairman Larsen reminded the committee members of the DuPage Human Race coming up on May 6, 2017.

5. APPROVAL OF MINUTES

Health & Human Services - Regular Meeting - Apr 4, 2017 10:15 AM

Items 8.B.1. through 8.B.2. were combined and approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gary Grasso, District 3
SECONDER:	Elizabeth Chaplin, District 2
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



6. COMMUNITY SERVICES - MARY KEATING

CS Requests That Also Require Finance And/Or County Board Approval

- A. HHS-R-0232-17 RESOLUTION -- Authorization to Apply for FFY 2016 and FFY 2017 Section 5310 Grant Funds from the Regional Transportation Authority

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Tornatore, Vice Chair
SECONDER:	Elizabeth Chaplin, District 2
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



- B. Change Order -- HHS-P-0330A-16 - Amendment to Resolution HHS-P-0330-16, issued to PACE Suburban Bus to provide transportation services for approved DuPage County veterans through RIDE DU PAGE for DuPage County Human Services and Veterans Assistance Commission, to increase the encumbrance in the amount of \$11,561 resulting in an amended contract total amount not to exceed \$45,561.00, an increase of 34.00%. (Purchase Order 2152-0001)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Sam Tornatore, Vice Chair
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

- A. HHS-R-0233-17 RESOLUTION -- Recommendation for approval of the Second Agreement Modification to CDBG-DR-13 Project between the Village of Villa Park and the County of DuPage for the Acquisition & Demolition of 546 Euclid Avenue in Villa Park.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Sam Tornatore, Vice Chair
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



- B. HHS-R-0234-17 RESOLUTION -- Recommendation for approval of a First Substantial Amendment to the 2016 Annual Action Plan to include Resale/Recapture Guidelines for the HOME Investment Partnership Program, clarification on annual goals, an updated version of the Emergency Solutions Grant Program Plan, and a housing project as part of 2016 funding.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Sam Tornatore, Vice Chair
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



8. CONVALESCENT CENTER - JENNIFER ULMER

A. Convo Requests That Also Require Finance And/Or County Board Approval

- 1. HHS-P-0152-17 Recommendation for the approval of a contract purchase order to Medline Industries, for examination gloves, for the DuPage Convalescent Center, for the period May 1, 2017 through April 30, 2018, for a total contract not to exceed \$59,055.56, per lowest, responsible bidder per bid #17-044-GV.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tonia Khouri, District 5
SECONDER:	Elizabeth Chaplin, District 2
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



- 2. HHS-P-0153-17 Recommendation for the approval of a contract purchase order to Sysco Food Service, for Primary food supplies and chemicals for the DuPage Convalescent Center Dining Services and the JTK Administration and Judicial Office Facility campus cafeterias, for the period June 1, 2017 through May 31, 2018, for a contract not to exceed \$1,091,000.00, per most qualified offeror per proposal #P16-110-GV, first option of a three one-year option to renew.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tonia Khouri, District 5
SECONDER:	Elizabeth Chaplin, District 2
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant



B. Convo Requests for Parent Committee Final Approval

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Tornatore, Vice Chair
SECONDER:	Elizabeth Chaplin, District 2
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant

1. 2017-129 Recommendation for the approval of a contract purchase order to Space Tables c/o Jana Charvat & Company, for the purchase of twenty (20) 60" round table tops and adjustable bases for the Resident Dining Room, for the DuPage Convalescent Center, for a contract not to exceed \$22,032.60, per low quote #Q17-073-GV. (Foundation funded)
2. 2017-130 Recommendation for the approval of a contract purchase order to Praxair Distribution, Inc., to furnish and deliver oxygen, helium and carbon dioxide, for a two year period, May 1, 2017 through April 30, 2019, for a contract not to exceed \$20,892.00, per sole bid #17-036-GV.
3. 2017-131 Recommendation for the approval of a contract purchase order to JM Smith Corporation dba QS1 Data Systems, for software and software maintenance for the QS/1 Data system in the Pharmacy Department at the DuPage Convalescent Center, for the period May 1, 2017 through April 30, 2018, for a contract not to exceed \$20,000.00. Per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids – Sole Source.

9. TRAVEL REQUESTS -OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 9.A. through 9.D. were combined and approved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Chaplin, District 2
SECONDER:	Sam Tornatore, Vice Chair
AYES:	Chaplin, Grasso, Khouri, Larsen, Tornatore
ABSENT:	Grant

- A. Authorization to Travel -- Community Services Director to attend the National Association for County Community and Economic Development (NACCED) committee meetings in Columbus, Ohio, from July 19, 2017 through July 23, 2017. Expenses to include transportation, lodging, miscellaneous expenses, and per diems for approximate total of \$1,715.50. Grant funded.
- B. Authorization to Travel -- Community Services Manager to attend the Regional Ombudsman Quarterly Meeting at the Illinois Department on Aging (IDOA) in Springfield, Illinois, from June 20, 2017 through June 21, 2017, Expenses to include transportation, lodging, and per diems for approximate total of \$357.40. Grant funded.

- C. Authorization to Travel -- Community Development Manager to attend Legislative and Committee meetings of the National Association for County Community and Economic Development (NACCED) in Columbus, Ohio, from July 19, 2017 through July 21, 2017. Expenses to include transportation, lodging, and per diems for approximate total of \$1,150.00. Grant funded.
- D. Authorization to Travel -- Community Services Manager to attend the 2017 National Summit on Volunteer Engagement Leadership in St. Paul, Minnesota from July 25, 2017 through July 28, 2017. Expense will be \$415.00 for transportation only. All other expenses will be provided by Giving DuPage funds.

10. RESIDENCY WAIVERS - JENNIFER ULMER

11. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, stated that DuPage County Senior Services is renewing the partnership with the College of DuPage at the annual Senior Expo 2017, Sunday, April 23, 2017, from 12:00 p.m. to 4:00 p.m., at the College of DuPage. The event will feature various speakers with an emphasis on money smarts and financial literacy in conjunction with Money Smart Week, which is a week long collaboration of many organizations with financial components.

The annual Chili Cook Off will be held Tuesday, April 25, from 11:00 a.m. to 1:00 p.m. in the 421 building auditorium. Ms. Keating added the DuPage Social Service Association (DSSA) fund raiser committee is still accepting donations of chili and baked goods.

12. CONVALESCENT CENTER UPDATE - JENNIFER ULMER

Jennifer Ulmer, Administrator of the DuPage Care Center, (DuPage Convalescent Center) stated that Illinois has enacted a pilot program for long term care facilities to start a medication aid program which enables Certified Nursing Assistants (CNAs) to become qualified to become medication aids and distribute certain medications. This practice will alleviate some of the medication dispensing burden of the Registered Nurses (RNs), allowing them to perform more direct nursing with patients. The three year pilot started with development of the curriculum over the past year, which is ready to be initiated. Over the next two years of the pilot, the DuPage Care Center anticipates training 30 to 50 participants, educating six CNA's at a time. The certified staff will be rotated throughout a few pilot units at the facility, on an as needed basis. The Care Center will report the progress to the state with the hope that Illinois will adopt this program as a statewide policy at the end of the pilot.

The proposal to give the certified CNA employees a \$5.00 hourly stipend for the medication aid shifts is going to be presented at Finance and County Board on April 25, 2017.

13. OLD BUSINESS

14. NEW BUSINESS

15. INFORMATIONAL ITEMS

Member Grasso stated that while in Kankakee he was made aware of how critical the effects are from Illinois operating without a state budget, when a local judge informed him that a not for

profit 501C agency that provided deferment for the juvenile detention program at a tenth of the cost of the state, was forced to close the program after not receiving payment from the state for two years. The consequence from this agency shut down will force these juveniles back into the state correctional system.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 a.m.