



**DU PAGE COUNTY
FINANCE COMMITTEE
FINAL SUMMARY**

January 9, 2018

Regular Meeting

8:00 AM

**COUNTY BOARD ROOM
421 N. COUNTY FARM ROAD
WHEATON, IL 60187**

1. CALL TO ORDER

8:00 AM meeting was called to order by Chairman Paul Fichtner at 8:00 AM.

2. ROLL CALL

PRESENT: Anderson, Chaplin, Eckhoff, Elliott (8:09 AM), Fichtner, Grant (8:09 AM), Grasso, Hart, Healy (8:02 AM), Khouri, Krajewski, Larsen (8:02 AM), Noonan, Puchalski, Tornatore, Wiley, Zay
ABSENT: DiCianni

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS

5. APPROVAL OF MINUTES

A. Finance Committee - Regular Meeting - Dec 12, 2017 8:00 AM

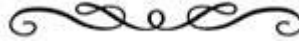
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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Khouri, Krajewski, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant, Healy, Larsen |



6. BUDGET TRANSFERS

A. FI-R-0044-18 RESOLUTION -- Budget Transfers 1-9-18 Budget Transfers Various Companies and Accounting Units

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | Brian J Krajewski, District 3 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Khouri, Krajewski, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant, Healy, Larsen |



7. PROCUREMENT REQUISITIONS

A. Finance - Fichtner

1. 2018-42 Recommendation for the approval of a contract purchase order to Maximus Consulting Services, Inc., to assist in preparation of the federally accepted Cost Allocation Plan for Finance, covering the period January 1, 2018 to November 30, 2020, for a contract total not to exceed \$14,400, per lowest responsible quote 17-233-JM.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Khouri, Krajewski, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant, Healy, Larsen |



2. FI-P-0027-18 County contract issued to PAHCS II/Northwestern Medicine Occupational Health to provide pre-employment drug screens, physicals, and TB tests for applicants and random drug and alcohol breath screens for current employees. This contract covers the period of March 24, 2018 through March 23, 2020 for Human Resources, for a contract total amount not to exceed \$42,942.27, per low bid 17-197-JM.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | Brian J Krajewski, District 3 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Khouri, Krajewski, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant, Healy, Larsen |



Members Healy and Larsen arrived at 8:02 a.m.



B. Health & Human Services - Larsen

Health & Human Services items 1 through 5 were combined and approved.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Robert L Larsen, District 6 |
| SECONDER: | Tonia Khouri, District 5 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

1. HHS-P-0020-18 Recommendation for the approval of a contract purchase order to Bowman Systems L.L.C. a Medware Company, for the annual renewal of the ServicePoint contract and licenses and for Bowman Systems L.L.C. a Medware Company, to provide onsite training, for the period November 1, 2017 through October 31, 2018, for Community Services, for a contract total not to exceed \$44,703.33, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids-Sole Source. (Provision and use of a Homeless Management Information System and training). Grant funded
2. HHS-P-0021-18 Recommendation for approval of a contract purchase order to Advacare Systems, for medical rental of low air loss and bariatric mattresses/beds and low air loss wheelchair cushions (category 1 & 2), for the DuPage Care Center, for the period January 26, 2018 through January 25, 2019, contract total not to exceed \$70,000.00, per renewal option under bid #17-004-GV, first of three one year optional one year renewals.
3. HHS-P-0022-18 Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver incontinent products for the DuPage Care Center, for the period March 1, 2018 through February 28, 2019, contract total not to exceed \$186,000.00, per renewal option under bid #15-233-GV, second of three optional one year renewals.
4. HHS-P-0023-18 Recommendation for a contract purchase order issued to Optimum Management Resources to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care. This contract covers the period January 1, 2018 through December 31, 2018 for Community Services, for a contract total amount not to exceed \$30,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (HUD Continuum of Care Planning Grant Funded)

5. HHS-P-0024-18 Recommendation for the approval of a contract purchase order to Illinois Aging Services Network, for negotiation of managed care contract with various payors in Illinois, for the DuPage Care Center, for the period January 10, 2018 through January 9, 2019, for a contract total not to exceed \$25,139.00, Other Professional Services-Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

C. Judicial/Public Safety - Eckhoff

Judicial/Public Safety items 1 and 2 were combined and approved.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Grant Eckhoff, District 4 |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

1. JPS-P-0016-18 Recommendation for the approval for a contract purchase order to Ray O'Herron Co. Inc. to provide new body armor/vests as needed for patrol and corrections deputies. This contract covers the period of December 1, 2017 through November 30, 2018 for the Sheriff's Office, for a contract total amount not to exceed \$52,375.00, this is the third of three optional contract renewals per lowest responsible bid 14-170
2. JPS-P-0017-18 Recommendation for the approval of a contract purchase order to DuPage County Health Department, to provide mental health services for the mentally ill probationers, for Probation & Court Services. This contract covers the period of December 1, 2017 through November 30, 2018, for a contract total amount not to exceed \$208,000.00 per Intergovernmental Agreement.

D. Public Works - Healy

Public Works items 1 and 2 were combined and approved.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Healy, District 5 |
| SECONDER: | Sam Tornatore, District 1 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

1. FM-P-0018-18 Recommendation for the approval of a contract purchase order to Midwest Applied Solutions, Inc., to furnish and deliver eight (8) replacement chilled water coils, for the rooftop fan units at the Judicial Office Facility, for Facilities Management, for a contract total amount not to exceed \$79,800.00, per lowest responsible bid #17-228-GV

2. PW-P-0019-18 Recommendation for the approval of a contract purchase order to Xylem Water Solutions USA, Inc., for the purchase of two (2) Goodwin pumps (used) for de-watering and bypass pumping during emergency situations, for Public Works, Drainage, and Stormwater Management, for a contract total amount not to exceed \$60,000.00 (\$20,000.00 per Department), per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - used equipment

E. Stormwater - Zay

1. SM-CO-0001-18 Recommendation to approve amendment to County Contract 2348-1 SERV, issued to ComEd, for electrical energy supply services to various Stormwater Management facilities, to increase the contract \$8,000.00 to pay final invoices, for an amended Contract total amount not to exceed \$32,000.00, an increase of 33.33%.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | James Healy, District 5 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |



F. Technology - Wiley (Contingent upon parent committee approval)

Technology items 1 and 2 were combined and approved.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Kevin Wiley, District 6 |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

1. Change Order -- TE-P-0212B-17 - Amendment to Resolution TE-P-0212-17 (County Contract 2642-0001-SERV), issued to CDW Government, Inc. for Azure Cloud Services for ArcGIS and SQL Servers, for Information Technology - GIS Division, to increase the contract amount by \$4,223.96 order to cover the amount accrued during a change in our subscription usage dates, resulting in an amended contract total of \$151,653.00, an increase of 2.87%.

2. TE-P-0026-18 Recommendation for the approval of a contract purchase order to Imaging Systems, Inc., d/b/a Integrated Document Technologies (IDT) for the annual Hyland Software Assurance maintenance for imaging systems for various departments, for the period of January 1, 2018 through January 31, 2019, for Information Technology, for a contract total amount of \$41,567.10, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – Sole Source. IDT is the OnBase approved provider for their products.

G. Transportation - Puchalski

Transportation items 1 and 2 were combined and approved.

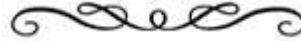
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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Donald Puchalski, James Zay |
| SECONDER: | Elizabeth Chaplin, James Healy |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

1. DT-P-0012-18 Recommendation for the approval of a contract purchase order to Huff & Huff, Inc., for Professional Environmental Screening Services, as needed for the Division of Transportation, Department of Public Works, and Facilities Management, Section 17-ENVMT-05-EG, for a contract total not to exceed \$90,000.00 (Division of Transportation - \$75,000.00 /Public Works - \$7,500.00 /Facilities Management - \$7,500.00); Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.
2. DT-P-0013-18 Recommendation for the approval of a contract purchase order to Marchese & Sons, Inc., to provide Professional Surveying Services, as needed for the Division of Transportation, Public Works and Facilities Management, Section 17-RSURV-05-EG, for a contract total not to exceed \$90,000.00 (Division of Transportation - \$75,000.00 /Public Works - \$7,500.00) /Facilities Management - \$7,500.00); Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.

8. FINANCE RESOLUTIONS

- A. FI-R-0034-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the IDHS Supportive Housing Program Grant PY18 Agreements No. FCSWH00172 and FCSWH00352, Company 5000-Accounting Unit 1760, \$82,625.00

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | James Healy, District 5 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |



B. FI-R-0040-18 RESOLUTION -- Resolution Adopting A Policy Prohibiting Sexual Harassment For DuPage County

It was explained there is an electronic acknowledgement for every employee that receives this training to ensure all participate.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | James Healy, District 5 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |



C. FI-R-0041-18 RESOLUTION -- Placing Names on Payroll

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | James Healy, District 5 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |



9. **INFORMATIONAL**

The payment of claims, wire transfers, appointments and grant proposal notifications were combined, accepted and placed on file.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Zay, Vice Chair |
| SECONDER: | Sam Tornatore, District 1 |
| AYES: | Anderson, Chaplin, Eckhoff, Fichtner, Grasso, Hart, Healy, Khouri, Krajewski, Larsen, Noonan, Puchalski, Tornatore, Wiley, Zay |
| ABSENT: | DiCianni, Elliott, Grant |

A. Payment of Claims

1. Payment of Claims -- 12/8/17 Paylist
2. Payment of Claims -- 12/12/17 Paylist
3. Payment of Claims -- 12/15/17 Paylist
4. Payment of Claims -- 12/19/17 Paylist
5. Payment of Claims -- 12/22/17 Paylist
6. Payment of Claims -- 12/29/17 Paylist

B. Wire Transfers

1. Wire Transfers -- 12/13/17 Wire Transfer
2. Wire Transfers -- 12/22/17 Wire Transfer A
3. Wire Transfers -- 12/22/17 Wire Transfer B
4. Wire Transfers -- 12/22/17 Wire Transfer C
5. Wire Transfers -- 1/4/18 Wire Transfer

C. Appointments

1. CB-R-0042-18 RESOLUTION -- Appointment of Robert F. Nogan to the Roselle Fire Protection District
2. CB-R-0043-18 RESOLUTION -- Appointment of Mark T. Franz as a Member (Municipal) of the Emergency Telephone System Board for 9-1-1

D. Grant Proposal Notifications

1. Informational -- Grant Proposal Notification 001-18: FY18 Illinois Transportation Enhancement Program (ITEP) - Division of Transportation - \$498,220.00

10. OLD BUSINESS

Member Chaplin requested the time frame for revenue discussion which Chairman Fichtner indicated was on the radar.

Members Elliott and Grant arrived at 8:09 a.m.

11. NEW BUSINESS

Discussion was held regarding the prepayment of taxes. DuPage County Treasurer, Gwen Henry, stated that there were over 20,000 payments were taken in and she thanked all the departments who pitched in to help her department. She went on to explain this is a unique event due to the change in the federal tax law. If the committee had any questions the Treasurer was available.

12. ADJOURNMENT

Without objection the meeting was adjourned at 8:18 a.m.