



JUSTIFICATION FOR SOLE SOURCE

(PLEASE COMPLETE AND ATTACH TO PURCHASE REQUISITION)

REQUISITION #		DEPARTMENT	Risk Management-Finance
MANUFACTURER	National Safety Council	PRODUCT #	

DESCRIBE ITEM BEING JUSTIFIED AND ITS FUNCTION:

Injury prevention and safety training for County employees.

THIS IS A SOLE SOURCE BECAUSE VENDOR IS:

- sole provider of a licensed or patented good or service
- sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- sole provider of factory-authorized warranty service
- sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts) (Please attach letter from the manufacturer)
- the manufacturer (please detail below or attach information regarding why only this manufacturers product can be used)
- the software manufacturer (and sole maintenance/update provider)
- other – (please detail below or in an attachment)

National Safety Council trainers used to teach are certified for specific government guidelines.

REQUESTED SOURCE	National Safety Council	CONTACT	Donna Siegfried
PHONE	800-621-3433	WEBSITE	www.nsc.org

WHAT NECESSARY AND UNIQUE FEATURES DOES THIS VENDOR'S PRODUCT OR SERVICE PROVIDE WHICH ARE NOT AVAILABLE FROM OTHER VENDORS? (Please be specific)

National Safety Council trainers are certified in the latest government guidelines for safety. They also participate in the development of these guidelines. **CERTIFIED BY NATIONAL HEART ASSOCIATION.**

HAS THE MARKET BEEN TESTED LATELY (LAST 12 MONTHS) ON THE APPLICABILITY OF SOLE SOURCE? (If not, why not?)

A 501C3 nonprofit, chartered by Congress, acknowledged as the go-to source for safety.

WHAT STEPS WERE TAKEN TO VERIFY THAT THESE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS/MANUFACTURERS EXAMINED? (Please list other products or services examined – include names & phone numbers of people contacted)

National Safety Council is endorsed as the go-to source for safety training by Congress.

Signature on File
DEPARTMENT APPROVAL

1/17/17
DATE

Signature on File
PURCHASING REVIEW

1-19-2017
DATE