

FY 2016

Minute Traq # _____

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective September 21, 2016

From: _____ Various Companies/Accounting Units
Company # _____ Company/Accounting Unit Name _____

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
			See Attached	\$ 402,016.00			
Total				\$ 402,016.00			

To: _____
Company # _____

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
			See Attached	\$ 402,016.00			
Total				\$ 402,016.00			

Reason for Request:

Year End FY2016 Budget Adjustments

Signature on File

Department Head

1/18/17
Date

Signature on File

Chief Financial Officer

1-18-17
Date

Activity _____
(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only		
Fiscal Year <u>2016</u>	Budget Journal # _____	Acctg Period _____
Entered By/Date _____	Released By/Date _____	Posted By/Date _____

FIN)
CB) 1/24

Need Board Approval
FROM

TO

Company	Accounting Unit	Account Number	Amount	Prior to Transfer	After Transfer	Company	Accounting Unit	Account Number	Amount	Prior to Transfer	After Transfer
1000	1110	53250	(16,081.00)	20,799.37	4,718.37	1000	1110	53250	16,081.00	(16,080.83)	0.17
1000	1070	53801	(50,798.00)	53,320.20	2,522.20	1000	1070	50010	50,798.00	(50,797.66)	0.34
1000	1070	53090	(8,580.00)	24,127.04	15,547.04	1000	1070	50050	6,746.00	(6,745.40)	0.60
1000	5000	53804	(724.00)	44,801.33	44,077.33	1000	1070	52000	1,082.00	(1,081.60)	0.40
1100	1212	52000	(14,607.00)	116,871.45	102,264.45	1000	1070	52100	344.00	(343.02)	0.98
1300	4460	52100	(5,051.00)	6,500.00	1,449.00	1000	1070	53400	408.00	(407.15)	0.85
1000	1180	50080	(304.00)	931,081.00	931,081.00	1000	5000	52200	311.00	(310.62)	0.38
1500	1101	50000	(601.00)	27,065.00	26,464.00	1000	5000	52210	218.00	(218.00)	-
1500	1101	52330	(5,045.00)	15,507.00	10,462.00	1000	5000	53410	195.00	(194.09)	0.91
1500	3500	51090	(17,825.00)	47,394.16	29,769.16	1100	1212	50000	11,072.00	(11,071.16)	0.84
1500	3510	50010	(24,789.00)	66,204.22	41,415.22	1100	1212	51000	1,423.00	(1,422.81)	0.19
1500	3520	50010	(56,825.00)	56,825.58	0.58	1100	1212	51010	1,652.00	(1,651.44)	0.56
1500	3520	51000	(291.00)	34,885.01	34,594.01	1100	1212	51030	460.00	(459.65)	0.35
1500	3520	53380	(2,896.00)	147,719.08	145,023.08	1300	4460	50010	3,489.00	(3,488.28)	0.72
1000	1180	53090	(31,889.00)	166,018.88	134,129.88	1300	4460	51010	906.00	(905.25)	0.75
1600	3000	50099	(66,110.00)	329,277.00	263,167.00	1300	4460	51080	256.00	(255.92)	0.08
6000	1235	53020	(100,000.00)	793,170.37	693,170.37	1000	1620	53827	400.00	(399.85)	0.15
						1500	1101	51040	304.00	(303.10)	0.90
						1500	1101	51040	601.00	(600.75)	0.25
						1500	1101	52270	5,045.00	(5,045.00)	-
						1500	3500	51040	17,625.00	(17,624.68)	0.32
						1500	3510	50000	24,789.00	(24,788.99)	0.07
						1500	3520	50000	41,116.00	(41,115.45)	0.55
						1500	3520	51010	12,584.00	(12,583.56)	0.44
						1500	3520	51030	3,416.00	(3,415.37)	0.63
						1500	3520	53300	2,006.00	(2,005.26)	0.74
						1500	3520	53370	690.00	(689.38)	0.62
						1000	1180	53060	9,422.00	(9,421.20)	0.80
						1000	1180	53830	22,467.00	(22,466.76)	0.24
						1600	3000	51030	317.00	(316.32)	0.68
						1600	3000	53010	58,735.00	(58,734.24)	0.76
						1600	3000	53050	2,500.00	(2,500.00)	-
						1600	3000	53090	4,227.00	(4,226.56)	0.44
						1600	3000	53807	331.00	(330.76)	0.24
						6000	1235	53806	100,000.00	(100,000.00)	-

(402,016.00)

402,016.00

Minute Traq # _____

FY 2016

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective March 1, 2016

Request for Transfer of Funds

1000/DuPage ROE
Company/Accounting Unit Name

From: 1000 5700
Company # Accounting Unit #

Finance Dept Use Only
Available Balance Date of Balance

Account	Title	Amount	Prior to Transfer	After Transfer	Date of Balance
50040	PART TIME HELP	\$ 2,000.00	4254.20	2254.20	1/18/17
Total		\$ 2,000.00			

To: 1000 5700
Company # Accounting Unit #

Finance Dept Use Only
Available Balance Date of Balance

Account	Title	Amount	Prior to Transfer	After Transfer	Date of Balance
53510	TRAVEL EXPENSE	\$ 2,000.00	(1623.28)	376.72	1/18/17
Total		\$ 2,000.00			

Reason for Request:

We need more money in line 53510 to cover the expense from Dr. Ruscitti's travel to Savannah, Georgia.

Signature on File

Department Head

Signature on File

Chief Financial Officer

1-18-16

Date

1-18-17

Date

****Please sign in blue ink on the original form****

Finance Department Use Only		
Fiscal Year <u>2016</u>	Budget Journal # _____	Acctg Period _____
Entered By/Date _____	Released By/Date _____	Posted By/Date _____

FIN 1/24
CB

Minute Traq # 9038

DuPage County, Illinois BUDGET ADJUSTMENT Effective June 20, 2016

From: 1500 1500 - Division of Transportation
Company # Company/Accounting Unit Name

Accounting Unit	Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
				Prior to Transfer	After Transfer	
3520	53380	REPAIR & MTCE AUTO EQUIPMENT	\$ 4,200.00	147719.08	143,519.08	1/11/17
			Total	\$ 4,200.00		

To: 1500
Company #

Accounting Unit	Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
				Prior to Transfer	After Transfer	
3510	53320	REPAIR & MTCE ROADS	\$ 4,200.00	(4153.84)	46.16	1/11/17
			Total	\$ 4,200.00		

Reason for Request:

Transfer funds to cover deficit in Repair/Maintenance Roads

Department Head Signature on File 1/3/17
Date
Chief Financial Officer Signature on File 1-11-17
Date

Activity _____
(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 2016 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released By/Date _____ Posted By/Date _____

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FIN) 1/24
CB

BB

Minute Traq # 9043

FY 2016

DuPage County, Illinois
BUDGET ADJUSTMENT
 Effective September 21, 2016

From: 1400
 Company #

1400-6130 TRANSPORT/YOUTH HOME
 Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6130	53070		MEDICAL SERVICES	\$ 10,409.00	20719.-	10,310 -	1/11/17
6130	50020		HOLIDAY PAY	\$ 2,308.00	4000 -	1692 -	↓
Total				\$ 12,717.00			

To: 1400
 Company #

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
6130	50000		REGULAR SALARIES	\$ 7,939.00	(7938.41)	.59	1/11/17
6130	50040		PART TIME HELP	\$ 2,470.00	(2469.49)	.51	
6130	51010		EMPLOYER SHARE I.M.R.F.	\$ 1,372.00	(1371.63)	.37	↓
6130	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 936.00	(935.48)	.52	↓
Total				\$ 12,717.00			

Reason for Request:

NEED TO MOVE FUNDS TO COVER EMPLOYEE BENEFITS FOR THE FINAL YEAR-END EXPENSES FOR FY'16.

Signature on File

Department Head _____
Signature on File

1/10/17
 Date
1-11-17
 Date

Activity _____
 (optional)

Chief Financial Officer _____

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 2016 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released By/Date _____ Posted By/Date _____

JPS 1/17
FIW
CB 1/24

Minute Traq # 9044

DuPage County, Illinois
BUDGET ADJUSTMENT
 Effective September 21, 2016

From: 1400
 Company #

Law Library
 Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	53828		CONTINGENCIES	\$ 6,926.00	20,326-	13,400-	12/30/16
Total				\$ 6,926.00			

To: 1400
 Company #

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5960	50000		REGULAR SALARIES	\$ 5,089.00	(5088.55)	.45	12/30/16
5960	51010		EMPLOYER SHARE I.M.R.F.	\$ 627.00	(626.46)	.54	↓
5960	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 375.00	(374.01)	.99	↓
5960	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 835.00	(834.90)	.10	↓
Total				\$ 6,926.00			

Reason for Request:

Covers expenses for the end of FY16.

Signature on File

12/28/16
 12/27/16
 Date

Signature on File

1-3-17
 Date

Activity _____
 (optional)

Department Head _____
 Chief Financial Officer _____

****Please sign in blue ink on the original form****

Finance Department Use Only		
Fiscal Year <u>2016</u>	Budget Journal # _____	Acctg Period _____
Entered By/Date _____	Released By/Date _____	Posted By/Date _____

JPS 1/17
 FIN)
 CB) 1/24

Minute Traq # 9045

RECEIVED

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective September 2016

2016 DEC 30 AM 7:01

From: 1300
Company #

1300-4130
Company/Accounting Unit Name

FINANCE

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4130	52220		WEARING APPAREL	\$ 1,195.00	1195.97	.97	12/30/16
4130	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 2,700.00	2771.33	71.33	↓
				Total	\$ 3,895.00		

To: 1300
Company #

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4130	53090		OTHER PROFESSIONAL SERVICES	\$ 3,895.00	114.80	4009.80	12/30/16
				Total	\$ 3,895.00		

Reason for Request:

To cover the expenses of laboratory and removal company for 2016 invoices.

Signature on File

Department Head

12/27/16
Date

Signature on File

Chief Financial Officer

1-3-17
Date

Activity (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 2016 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released By/Date _____ Posted By/Date _____

JPS 1/17
FIN)
CB) 1/24

Minute Traq # 9039

FY 2017

DuPage County, Illinois
BUDGET ADJUSTMENT
 Effective September 21, 2016

From: 5000 Grants/Community Development Commission
 Company # _____ Company/Accounting Unit Name _____

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1440	53830	CD16Admin	OTHER CONTRACTUAL EXPENSES	\$ 25,000.00	62,500-	37,500-	1/11/17
Total				\$ 25,000.00			

To: 5000
 Company # _____

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1440	54120	CD16Admin	AUTOMOTIVE EQUIPMENT	\$ 25,000.00	0	25,000-	1/11/17
Total				\$ 25,000.00			

Reason for Request:

Funds needed to replace current Community Development vehicle, a 2001 Chevy Blazer, with a newer, more environmentally sound model.

Signature on File

Department Head _____ Date 1/10/17

Signature on File

Chief Financial Officer _____ Date 1-11-17

Activity _____
 (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 2017 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released By/Date _____ Posted By/Date _____

FINANCE

2017 JAN 10 AM 10:00

RECEIVED

HHS 1/11/17
 FIN
 CB 1/24