1. **CALL TO ORDER**

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:16 AM.

2. **ROLL CALL**

PRESENTER: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

ABSENT:

3. **PUBLIC COMMENT**

4. **CHAIRMAN'S REPORT - CHAIR LARSEN**

5. **APPROVAL OF MINUTES**

Health & Human Services - Regular Meeting - Dec 5, 2017 10:15 AM

| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER:  | Sam Tornatore, Vice Chair |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Chaplin, Grant, Hart, Khouri, Larsen, Tornatore |

6. **COMMUNITY SERVICES - MARY KEATING**

A. **CS Requests That Also Require Finance And/Or County Board Approval**

1. **FI-R-0034-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the IDHS Supportive Housing Program Grant PY18 Agreements No. FCSWH00172 and FCSWH00352, Company 5000-Accounting Unit 1760, $82,625.00**
2. HHS-P-0020-18 Recommendation for the approval of a contract purchase order to Bowman Systems L.L.C. a Mediware Company, for the annual renewal of the ServicePoint contract and licenses and for Bowman Systems L.L.C. a Mediware Company, to provide onsite training, for the period November 1, 2017 through October 31, 2018, for Community Services, for a contract total not to exceed $44,703.33, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids-Sole Source. (Provision and use of a Homeless Management Information System and training). Grant funded

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

3. HHS-P-0023-18 Recommendation for a contract purchase order issued to Optimum Management Resources to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care. This contract covers the period January 1, 2018 through December 31, 2018 for Community Services, for a contract total amount not to exceed $30,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (HUD Continuum of Care Planning Grant Funded)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

B. CS Requests for Parent Committee Final Approval

Items 6.B.1. through 6.B.4. were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

1. 2018-29 Recommendation for approval of an Interagency Professional Services contract issued to DuPage County Health Department for preparation of a Community Needs Assessment as required for the Community Services Block Grant and to attend the IACAA conference and present the process of conducting a CSBG community needs assessment for the period of January 1, 2018 through September 1, 2018, for a contract total amount not to exceed $7,208.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Grant Funded.

2. 2018-30 Recommendation for approval for a contract purchase order issued to Redwood Toxicology Laboratory to provide drug urine testing in court ordered substance abuse treatment. This contract covers the period of December 1, 2017 through November 30, 2018, for Community Services/Psychological Services, for a contract total amount not to exceed $13,000.00, per low quote 17-239-JM.

3. 2018-35 Recommendation for the approval of a contract purchase order to enter into an Independent Contractor Agreement with Aida Beslagic to provide case management assistance to Senior Services. This contract covers the period of January 1, 2018 through September 30, 2018, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.

4. 2018-36 Recommendation for the approval of a contract purchase order to Kristie Haefner to enter into an Independent Contractor Agreement to provide case management assistance to Senior Services. This contract covers the period of January 1, 2018 through September 30, 2018, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

A. HHS-R-0035-18 RESOLUTION -- Recommendation for approval of an agreement modification for Project HM03-05 – DuPage County Health Department – Acquisition Activity, shortening the Affordability Period to June 8, 2019.
RESULT:  APPROVED [UNANIMOUS]
MOVER:  Elizabeth Chaplin, District 2
SECONDER:  Sam Tornatore, Vice Chair
AYES:  Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

B. HHS-R-0036-18 RESOLUTION -- Recommendation for approval of an agreement modification with Community Housing Advocacy and Development for Project HM04-02 to modify the household size of eligible tenants and sale terms of HOME units.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Elizabeth Chaplin, District 2
SECONDER:  Amy L Grant, District 4
AYES:  Chaplin, Grant, Hart, Khouri, Larsen, Tornatore


Mary Keating answered questions related to the DuPage Pads grant extension.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Elizabeth Chaplin, District 2
SECONDER:  Greg Hart, District 3
AYES:  Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

8. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center  Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0021-18 Recommendation for approval of a contract purchase order to Advacare Systems, for medical rental of low air loss and bariatric mattresses/beds and low air loss wheelchair cushions (category 1 & 2), for the DuPage Care Center, for the period January 26, 2018 through January 25, 2019, contract total not to exceed $70,000.00, per renewal option under bid #17-004-GV, first of three one year optional one year renewals.
RESULT: APPROVED [UNANIMOUS]
MOVED: Tonia Khouri, District 5
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

2. HHS-P-0022-18 Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver incontinent products for the DuPage Care Center, for the period March 1, 2018 through February 28, 2019, contract total not to exceed $186,000.00, per renewal option under bid #15-233-GV, second of three optional one year renewals.

RESULT: APPROVED [UNANIMOUS]
MOVED: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

3. HHS-P-0024-18 Recommendation for the approval of a contract purchase order to Illinois Aging Services Network, for negotiation of managed care contract with various payors in Illinois, for the DuPage Care Center, for the period January 10, 2018 through January 9, 2019, for a contract total not to exceed $25,139.00, Other Professional Services-Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVED: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

B. DuPage Care Center Requests for Parent Committee Final Approval

Items 8.B.1. through 8.B.5. were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

1. 2018-31 Recommendation for the approval of a contract purchase order to Office Depot, for office supplies, for the DuPage Care Center, for the period January 8, 2018 through January 7, 2019, for a contract not to exceed $15,810.00, per lowest responsible bid 17-212-DT.

2. 2018-32 Recommendation for the approval of a contract purchase order to Fitzsimmons Hospital Services, for medical rental of percussion vests and negative pressure wound therapy system (category 3 & 7) for the DuPage Care Center, for the period January 26, 2018 through January 25, 2019, contract not to exceed $5000.00, per renewal option under bid #17-004-GV, first of three one year optional one year renewals.

3. 2018-33 Recommendation for the approval of a contract purchase order to Integra Healthcare Equipment, for medical rental of range of motion and anti-embolism devices (category 4), for the DuPage Care Center, for the period January 26, 2018 through January 25, 2019, contract not to exceed $5000.00, per renewal option under bid #17-004-GV, first of three one year optional one year renewals.

4. 2018-34 Recommendation for the approval of a contract purchase order to Pulmonary Exchange, LTD., for medical rental of respiratory devices, concha heated humidity system and ez air compressor (category 5), for the DuPage Care Center, for the period January 26, 2018 through January 25, 2019, contract not to exceed $5,000.00, per renewal option under bid #17-004-GV, first of three one year optional one year renewals.

5. 2018-37 Recommendation for the approval of a contract purchase order to Professional Medical & Surgical Supply, Inc., for liquid protein supplements (approved equal, option B and option D), for the DuPage Care Center, for the period January 7, 2018 through January 6, 2019, for a contract total amount not to exceed $7,845.00, per lowest responsible bid #17-235-GV.

9. BUDGET TRANSFERS
Items 9.A. through 9.F. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Budget Transfers -- Community Services - DuPage Care Center - To transfer money for the payment of final water and sewer services for FY17 - $31,704.00
B. Budget Transfers -- Community Services - DuPage Care Center - To transfer monies for final FY17 purchases to cover Engineering/Architectural Services and for Repair & Maintenance Equipment - $9,022.00

C. Budget Transfers -- Community Services - DuPage Care Center - To transfer monies to cover annual maintenance for CareVoyant - $20,996.00

D. Budget Transfers -- Community Services - DuPage Care Center - To transfer monies to cover final FY17 purchases of cleaning supplies, beverages and food, operating supplies and materials, and for instruction and schooling - $29,493.00

E. Budget Transfers -- Community Services - DuPage Care Center - To transfer monies to cover final FY17 purchases for furniture, machines, equipment small value, and for medical, dental, and lab supplies - $62,704.00

F. Budget Transfers -- Community Services - DuPage Care Center - To transfer monies to cover final FY17 purchases for drugs and vaccine supplies, other professional services, and for the repair and maintenance of equipment - $264,251.00

10. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 10.A and 10.B. were combined and approved.

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<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>Elizabeth Chaplin, District 2</td>
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<td>SECONDER:</td>
<td>Sam Tornatore, Vice Chair</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Khouri, Larsen, Tornatore</td>
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A. Authorization for Overnight Travel -- Community Services Director to attend training and legislative and committee meetings of the National Association for County Community and Economic Development (NACCED) and the National Association of Counties in Washington DC from February 28, 2018 through March 4, 2018. Expenses to include registration, transportation, lodging, miscellaneous, and per diem for approximate total of $1,835.50. Grant funded.

Mary Keating answered questions related to the National Association for County Community and Economic Development (NACCED) conference, summarizing that the meetings focus on how to best utilize HUD funds.

B. Authorization for Overnight Travel -- Community Development Manager to attend the National Association for County Community and Economic Development (NACCED) Spring Legislative Meeting in Washington D.C. from February 28, 2018 through March 3, 2018. Expenses to include registration, transportation, lodging and per diem for approximate total of $1,475.00. Grant funded.

11. RESIDENCY WAIVERS - JANELLE CHADWICK

12. COMMUNITY SERVICES UPDATE - MARY KEATING
Mary Keating, Director of Community Services, announced that the Human Services Grant Fund (HSGF) mandatory information sessions are being held January 4 at 10:30 a.m. and January 9 at 2:00 p.m. All nonprofit agencies that have previously applied or expressed interest in applying for the HSGF should have been notified. Ms. Keating asked the committee members to remind any nonprofit agencies they are in contact with that attendance at one of the two meetings is mandatory if they are going to apply for the 2018 Human Services Grant Fund.

Ms. Keating stated that her staff will present their recommendations for projects utilizing the 2018 Community Development Block Grant (CDBG) funds at the Community Development Commission committee meeting today (January 2, 2018) at 11:30 a.m.

The DuPage County Health Department received notice in December that their Department of Alcohol and Substance Abuse (DASA) license has been reinstated. The Health Department let the previous license lapse since they were not treating substance abuse. Providing this treatment is a vital component to move forward with the Psychological Services merge.

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Christine Kliebhan, Financial Analyst at the DuPage Care Center, attended on behalf of Janelle Chadwick, Administrator. Ms. Kliebhan stated there is an architectural review taking place for four resident room remodels. Chairman Larsen explained that after several discussions with the DuPage Care Center Foundation relating to the use of the Kenneth Moy donation and not wanting to commit to any major remodels of the Care Center, the idea came from Janelle Chadwick to update resident rooms a little at a time, using sponsors from families, staff, and the community. The Kenneth Moy Foundation will establish a grant fund to provide a match in funds for the room remodels. Ms. Kliebhan directed staff and committee members to the DuPage Care Center website and Linda Linford, the Foundation Coordinator, for more information on how to donate to the DuPage Care Center.

Chairman Larsen added that another consideration for use of the Kenneth Moy donation fund is to establish an award fund as an incentive to employees that exemplify extraordinary measures of service. Additionally, there are discussions to complete a renovation of the Medicare short term rehabilitation facilities. The Medicare short term rehabilitation provides the most income and therefore suffers the most competition.

The Assistant Director of Nursing position at the Care Center has been filled effective in February.

14. OLD BUSINESS

15. NEW BUSINESS

Member Chaplin stated that she would like the Health and Human Services (HHS) committee to support a couple of initiatives on the Legislative agenda.

Ms. Chaplin's first concern is that federal funding has been cut for the Children's Health
Insurance Program (CHIP), which insures children in families that are over income to qualify for Medicaid but are under income to pay for private health insurance. The DuPage County Health Department estimates the elimination of this funding would effect approximately 13,000 children in DuPage County. Ms. Chaplin would like the HHS committee to encourage County allocation of funding for this program via the Legislative agenda.

Secondly, the DuPage County Board of Health passed the Tobacco 21 resolution in support of laws to prohibit the sales of tobacco to individuals under the age of 21. Ms. Chaplin would like the HHS committee to support the Tobacco 21 resolution and statewide legislation on this issue. Chairman Larsen thanked Member Chaplin for her contribution. Mr. Larsen responded that he believes if an individual can serve their country at age eighteen, they should be able to purchase tobacco and he requested language in the Tobacco 21 resolution to exclude military service members. His request was denied for a variety of reasons so he does not support the resolution as written.

16. INFORMATIONAL ITEMS

Informational -- Hometown Suburban Vending, manages beverage and snack vending machines at various locations on the DuPage County Campus for the period March 1, 2018 through February 28, 2019, per renewal option under bid #15-234-BF, first of two one year optional one year renewal.

Chairman Larsen questioned the placement of Hometown Suburban Vending as an informational item on the agenda. Ms. Kleibhan explained that Hometown Suburban Vending manages vending machines throughout the County complex and pays the DuPage Care Center a percentage of their income and she was previously guided by Procurement to place on the agenda as an informational item. Chairman Larsen replied that any renewal of a contract with DuPage County should be approved by the committee regardless of who pays who. He requested the State’s Attorney make a ruling on this for possible reinstatement on the agenda as an action item.

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 a.m.