1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Peter DiCianni at 9:00 AM.

2. ROLL CALL

PRESENT: DiCianni, Elliott, Hart, Khouri, Larsen, Puchalski
ABSENT:

3. PUBLIC COMMENT (PUBLIC COMMENT LIMITED TO 3 MINUTES PER PERSON)

4. APPROVAL OF MINUTES

A. Public Transit - Regular Meeting - Oct 24, 2017 9:00 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Tim Elliott, District 4</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Tonia Khouri, Vice Chair</td>
</tr>
<tr>
<td>AYES:</td>
<td>DiCianni, Elliott, Hart, Khouri, Larsen, Puchalski</td>
</tr>
</tbody>
</table>

5. CHAIRMAN'S REMARKS

Chairman DiCianni welcomed everyone to the meeting and thanked committee members for their participation in today's meeting.

6. ACTION ITEMS

A. Recommendation for the approval of a contract purchase order to Universal Taxi Dispatch, Inc. for the Pilot 2 Subsidized Taxi Program, for Community Services, for the period March 1, 2018 through February 28, 2019, for a contract total amount not to exceed $4,500.00. This is the final optional one-year contract renewals under Bid Proposal #P15-002 MC.
RESULT: APPROVED [UNANIMOUS]  
MOVER: Tonia Khouri, Vice Chair  
SECONDER: Robert L Larsen, District 6  
AYES: DiCianni, Elliott, Hart, Khouri, Larsen, Puchalski

B. Recommendation for the approval of a contract purchase order to 303 Taxi, LLC for the Pilot 2 Subsidized Taxi Program, for Community Services, for the period March 1, 2018 through February 28, 2019, for a contract total amount not to exceed $20,000.00. Third and final optional one-year contract renewals under Bid Proposal #P15-002 MC.

RESULT: APPROVED [UNANIMOUS]  
MOVER: Tonia Khouri, Vice Chair  
SECONDER: Robert L Larsen, District 6  
AYES: DiCianni, Elliott, Hart, Khouri, Larsen, Puchalski

7. STAFF REPORTS  
John Loper, DuPage County Chief Transportation Planner, updated the committee on various activities. He provided copies of the RTA's most recent strategic planning publication to members of the committee.

8. ADVISORY MEMBER UPDATES  

A. Metra  
Demetrios Skoufis with Metra introduced himself and thanked the Committee for their time today. Mr. Skoufis updated the committee on various activities relating to Metra. He briefly discussed ridership, on time performance, fare increases and construction projects.

9. OLD BUSINESS  

10. NEW BUSINESS  

11. ADJOURNMENT
1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Peter DiCianni at 9:30 AM.

2. ROLL CALL

PRESENT: DiCianni, Elliott, Hart, Larsen, Puchalski
ABSENT: Khouri

3. PUBLIC COMMENT (PUBLIC COMMENT LIMITED TO 3 MINUTES PER PERSON)

4. APPROVAL OF MINUTES

A. Public Transit - Regular Meeting - Sep 26, 2017 9:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Greg Hart, District 3
AYES: DiCianni, Elliott, Hart, Larsen, Puchalski
ABSENT: Khouri

5. CHAIRMAN'S REMARKS

Chairman DiCianni welcomed everyone to the meeting and thanked committee members for their participation in today's meeting. He stated that this year's John Noel Conference went very well and recognized staff for their time and efforts spent organizing the event.

6. STAFF REPORTS

Mr. John Loper, Chief Transportation Planner, advised the committee that this year's John Noel Conference was a success and extended his gratitude to all of the speakers and attendees. For those unable to attend, Mr. Loper has made the presentations available online as well as video of the panel discussions.
7. ADVISORY MEMBER UPDATES

Mr. John Zediker with the Metra Board of Directors briefly updated the committee on Metra's budget discussions. A more detailed presentation will be given to the full County Board later this morning.

Ms. Christine Rose with Pace Bus discussed Pace's budget shortfall as well as the ongoing public hearings. She discussed the proposed fare increases for both fixed route as well as the paratransit ADA services. They are continuing to look for ways to improve current routes to provide their riders with the best service possible.

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

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<tr>
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</thead>
<tbody>
<tr>
<td>Dept: Community Services</td>
<td>Contact: Mary A. Keating</td>
<td>Phone: (630) 407-6457</td>
<td>Assigned Committee: Public Transit</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**

To issue a contract to the vendor for provision of transportation services for eligible DuPage County residents under the Pilot 2 Subsidized Taxi Program, for the period 3/1/2018 to 2/28/2019. Contract total amount: $4,500.00

**Reason for Procurement**

Current contract with vendor will expire 2/28/2018. New contract is required in order to continue providing Pilot 2 program services to county residents. This contract is the third of three optional one-year renewals under Bid Proposal #P15-002MC.

**FUNDING SOURCE**

- Procurement budgeted for (FY and budget code(s)): FY18 - $2,500.00; FY19 - $2,000.00; from fund 1000-1620 53827

**DECISION MEMO NOT REQUIRED**

- LOWEST RESPONSIBLE QUOTE # or BID # __________________________ (QUOTE $25,000, BID ≥ $25,000; attach Tabulation)
- RENEWAL, Enter Bid # __________________________ Intergovernmental Agreement
- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- PER 55 ILCS 5/5-1022 Competitive Bids (c) IT/Telecom purchases under $35,000.00 Public Utility
- PER 55 ILCS 5/5-1022 Competitive Bids (c) not suitable for competitive bidding. Explain below:

**DECISION MEMO REQUIRED**

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # __________________________ (Include Evaluation Summary if applicable)
- RENEWAL OF RFP # P15-002MC
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # __________________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

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**REVIEWED BY (Initials Only)**

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<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
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<tr>
<td>Chief Financial Officer</td>
<td>Date</td>
<td>Chairman's Office</td>
<td>Date</td>
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</table>

(Decision Memos Over $25,000)
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000
and as otherwise required by the Procurement Review Checklist.

<table>
<thead>
<tr>
<th>Requesting Department: Community Services</th>
<th>Department Contact: Mary A. Keating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Email: <a href="mailto:Mary.Keating@dupageco.org">Mary.Keating@dupageco.org</a></td>
<td>Contact Phone: (630) 407-6457</td>
</tr>
<tr>
<td>Vendor Name: Universal Taxi Dispatch, Inc.</td>
<td>Vendor #: 11628</td>
</tr>
</tbody>
</table>

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Issuance of 3rd renewal contract to vendor Universal Taxi Dispatch, Inc. for the provision of transportation services to eligible DuPage County residents under the Pilot 2 Subsidized Taxi Program for the period 3/1/2018 - 2/28/2019. Contract total: $4,500.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The Pilot 2 subsidized taxi program allows eligible consumers to use taxi coupons, purchased at a discount from participating sponsors, for travel throughout the program service area. The Pilot 2 vendor contracts provide for three (3) optional twelve-month renewals and vendor Universal Taxi Dispatch, Inc. has opted to renew for the period 3/1/2018 - 2/28/2019. Issuance of the renewal contract will ensure continuity of affordable transportation services provided by vendor to DuPage County residents.

Strategic Impact
Quality of Life - Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The Pilot 2 Subsidized Taxi program provides affordable transportation options for residents of DuPage County who meet the program eligibility requirements determined by each municipal, agency, or township sponsor. This service allows customers to arrange transportation directly with the service providers and pay the ride fares with coupons purchased at a discount from the customer's sponsoring agency. Pilot 2 serves seniors, customers with disabilities, and residents in need of affordable transportation to medical offices, places of employment, County facilities, and other destinations.

Source Selection/Vetting Information - Describe method used to select source.

Vendors are selected through the Request for Proposal bidding process. Individual contracts are awarded to the most qualified bidders.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Staff recommends issuance of a third 12-month renewal contract to Universal Taxi Dispatch, Inc., which has opted to participate in the Pilot 2 program for the period 3/1/2018 through 2/28/2019, ensuring continuity of service to program clients.
2) The alternative would be to not issue a third 12-month renewal contract to Universal Taxi Dispatch, Inc., thereby restricting access to low-cost transportation services to the Pilot 2 ridership and limiting services provided under the Pilot 2 program.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

The Pilot 2 Subsidized Taxi Program is revenue-neutral. All funds for transportation services provided under the program come from municipal and township sponsors when they purchase ride coupons from DuPage County Community Services. The sponsors sell coupons at a discount to eligible County residents, who use the coupons as full or partial payment of taxi fares. The vendors then submit the coupons collected from riders to DuPage County Community Services for reimbursement. There is no additional expense required from the County. The County Board approved a budget of $30,000.00 for the Pilot 2 Program FY2018 for fund 1000-1620 53827.
### Purchase Requisition

**Procurement Services Division**

**Send Purchase Order To:**
- Vendor: Universal Taxi Dispatch, Inc.  
  Vendor #: 11628
- Attn: Terri Simeric  
  Email: terri@universaltaxidispatch.com
- Address: P.O. Box 1443
- City: St. Charles  
  State: IL  
  Zip: 60174
- Phone: (630) 617-5400, ext. 6001  
  Fax: (630) 261-0655

**Send Invoices To:**
- Dept: Community Services  
  Division:
- Attn: Kaye Victor  
  Email: Kaye.Victor@dupageco.org
- Address: 421 N. County Farm Road  
  Room: 3-200
- City: Wheaton  
  State: IL  
  Zip: 60187
- Phone: (630) 407-6424  
  Fax: (630) 407-6501

**Send Payments To:**
- Vendor: Universal Taxi Dispatch, Inc.  
  Vendor #: 11628
- Attn: Terri Simeric  
  Email: terri@universaltaxidispatch.com
- Address: P.O. Box 1443
- City: St. Charles  
  State: IL  
  Zip: 60174
- Phone: (630) 617-5400, ext. 6001  
  Fax: (630) 261-0655
- Payment Terms: PER 50 ILCS S05/1
- F.O.B. Destination

**Ship To:**
- Dept: Community Services  
  Division:
- Attn: Mary A. Keating  
  Email: Mary.Keating@dupageco.org
- Address: 421 N. County Farm Road  
  Room: 3-200
- City: Wheaton  
  State: IL  
  Zip: 60187
- Phone: (630) 407-6457  
  Fax: (630) 407-6501
- Requisitioner: Mary A. Keating

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<th>Description</th>
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<th>Acct #</th>
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<td>1</td>
<td>1</td>
<td>EA</td>
<td>Transportation services for the Pilot 2 subsidized taxi program in DuPage County for the period 3/1/2018-2/28/2019, per bid proposal #P15-002 MC. Third of three 1-year renewal options.</td>
<td>FY 18 1000</td>
<td>1620</td>
<td>53827</td>
<td>4,500.00</td>
<td>4,500.00</td>
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**Requisition Total:** $4,500.00

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**Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):**

Transportation services for the Pilot 2 subsidized taxi program in DuPage County for the period 3/1/2018-2/28/2019, per bid proposal #P15-002 MC. Third of three 1-year renewal options. FY18 funding portion: $2,500.00; FY19 funding portion: $2,000.00

**Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):**

Please send PO printout to Kaye Victor, Community Services

**User Department Internal Notes (these comments will NOT appear on the Purchase Order):**

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**Packet Pg. 7**

---

**Rev 1.4**

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**Attachment:** Universal Taxi 3rd Renewal Purchase Requisition (11708 : Universal Taxi Dispatch, Inc. Pilot 2 3rd Renewal)
COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the “County” and Universal Taxi Dispatch, Inc., 1740 W Armitage Court, Addison, IL, 60101, hereinafter called the “Contractor”, witnesseth:

The County and the Contractor have previously entered into a Contract, pursuant to Bid #15-002-MC which became effective February 1, 2015 and which expires February 29, 2018. The contract is subject to a THIRD and FINAL option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract, and Addendum #1 issued 2016.

The contract renewal becomes effective March 1, 2018 and expires February 28, 2019, contingent upon Parent Committee Approval.

UNIVERSAL TAXI DISPATCH, INC.

Signature on File

SIGNATURE
Terri Romic
PRINTED NAME
Pres
PRINTED TITLE
DATE 3/18

COUNTY OF DU PAGE, ILLINOIS

Signature on File

SIGNATURE
John McAvoy
DuPage County Buyer II

DATE 3/18
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the
County's Contractual Obligation.

Bid/Contract/PO #

Company Name: UNIVERSAL TAXI DISPATCH
Company Contact: Terri Simic
Contact Phone: 630-175-400 x 6001
Contact Email: Terri@universaltaxidispatch.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ NONE (check here) - If no contributions have been made

<table>
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<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
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2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>LOBBYISTS, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contact or bid</th>
<th>Telephone</th>
<th>Email</th>
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A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CourtBoard/Policies

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature
Printed Name: Terri Simic
Title: Pres
Date: 3/18

Attach additional sheets if necessary. Sign each sheet and number each page. Page _______ of _______(total number of pages)
Procurement Review Checklist

Vendor: 303 Taxi LLC  
Vendor #: 11748  
Contract Total: $20,000.00

Dept: Community Services  
Contact: Mary A. Keating  
Phone: (630) 407-6457  
Assigned Committee: Public Transit

To issue a contract to the vendor for provision of transportation services for eligible DuPage County residents under the Pilot 2 Subsidized Taxi Program, for the period 3/1/2018 to 2/28/2019. Contract total amount: $20,000.00

Reason for Procurement: Current contract with vendor will expire 2/28/2018. New contract is required in order to continue providing Pilot 2 program services to county residents. This contract is the third of three optional one-year renewals under Bid Proposal #P15-002MC.

FUNDING SOURCE

☑ Procurement budgeted for (FY and budget code(s)): FY18 - $15,000.00; FY19 - $5,000.00; from fund 1000-1620 53827

☑ Budget Transfer (Date) Additional Information

DEcision Memo NOT REQUIRED

☐ LOWEST RESPONSIBLE QUOTE # or BID # ____________________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)

☐ RENEWAL; Enter Bid # ____________________________ ☐ Intergovernmental Agreement

☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility

☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

☑ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)

☑ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________________ (Include Evaluation Summary if applicable)

☑ RENEWAL OF RFP # P15-002MC

☑ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)

☑ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)

☑ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)

☑ OTHER THAN LOWEST RESPONSIBLE, BID # ____________________________

PREPARED BY AND APPROVAL(S) (Initials Only)

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<td>Recommended for Approval</td>
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REVIEWED BY (Initials Only)

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<th>Procurement Officer</th>
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<tr>
<td>Chief Financial Officer (Decision Memos Over $25,000)</td>
<td>Date</td>
<td>Chairman's Office (Decision Memos Over $25,000)</td>
<td>Date</td>
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Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

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<td>Contact Phone: (630) 407-6457</td>
</tr>
<tr>
<td>Vendor Name: 303 Taxi, LLC</td>
<td>Vendor #: 11748</td>
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**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Issuance of 3rd renewal contract to vendor 303 Taxi, LLC for the provision of transportation services to eligible DuPage County residents under the Pilot 2 Subsidized Taxi Program for the period 3/1/2018 - 2/28/2019. Contract total: $20,000.00.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

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**Strategic Impact**

Quality of Life

Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

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**Source Selection/Vetting Information** - Describe method used to select source.

Vendors are selected through the Request for Proposal bidding process. Individual contracts are awarded to the most qualified bidders.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Staff recommends issuance of a third 12-month renewal contract to 303 Taxi, LLC, which has opted to participate in the Pilot 2 program for the period 3/1/2018 through 2/28/2019, ensuring continuity of service to program clients.
2) The alternative would be to not issue a third 12-month renewal contract to 303 Taxi, LLC, thereby restricting access to low-cost transportation services to the Pilot 2 ridership and limiting services provided under the Pilot 2 program.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

The Pilot 2 Subsidized Taxi Program is revenue-neutral. All funds for transportation services provided under the program come from municipal and township sponsors when they purchase ride coupons from DuPage County Community Services. The sponsors sell coupons at a discount to eligible County residents, who use the coupons as full or partial payment of taxi fares. The vendors then submit the coupons collected from riders to DuPage County Community Services for reimbursement. There is no additional expense required from the County. The County Board approved a budget of $30,000.00 for the Pilot 2 Program FY2018 for fund 1000-1620 53827.
## Purchase Requisition

**Procurement Services Division**

---

### Send Purchase Order To:

- **Vendor:** 303 Taxi, LLC
- **Vendor #:** 11748
- **Attn:** Tom Osman
- **Email:** tom@taxiwithus.com
- **Address:** 9696 West Foster
- **City:** Chicago
- **State:** IL
- **Zip:** 60656
- **Phone:** (872) 829-4501
- **Fax:** (773) 992-0304

### Send Invoices To:

- **Dept:** Community Services
- **Division:**
- **Attn:** Kaye Victor
- **Email:** Kaye.Victor@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** (630) 407-6424
- **Fax:** (630) 407-6501

---

### Send Payments To:

- **Vendor:** 303 Taxi LLC
- **Vendor #:** 11748
- **Attn:** Christina Daniello
- **Email:** c.daniello@taxiwithus.com
- **Address:** 9696 West Foster
- **City:** Chicago
- **State:** IL
- **Zip:** 60656
- **Phone:** (847) 368-8916, ext. 4204
- **Fax:** (847) 368-8940

### Ship To:

- **Purpose:** PO25 only
- **Use for:** Contract Administrator
- **Kaye Victor**
- **Destination:**
- **PO20 Delivery Date:** Mar 1, 2018
- **Requisitioner:** Mary A. Keating
- **Contract End Date:** Feb 28, 2019

### LN | Qty | UOM | Item Detail (Product #) | Description | FY | Dept # | Acctg Unit | Acct # | Sub-Accts and/or Activity # | Unit Price | Extension | Requisition Total
---|---|---|---|---|---|---|---|---|---|---|---|---|
1 | 1 | EA | | Transportation services for the Pilot 2 subsidized taxi program in DuPage County for the period 3/1/2018-2/28/2019, per bid proposal #P15-002 MC. Third of three 1-year renewal options. | FY 18
  - FY 19 | 1000 | 1620 | 53827 | 20,000.00 | 20,000.00 | $20,000.00 |

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**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

Transportation services for the Pilot 2 subsidized taxi program in DuPage County for the period 3/1/2018-2/28/2019, per bid proposal #P15-002 MC. Third of three 1-year renewal options. FY18 funding portion: $15,000.00; FY19 funding portion: $5,000.00

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

Please send PO printout to Kaye Victor, Community Services

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

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**Form Optimized for Acrobat and Adobe Reader Version 9 or Later**
COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "County" and 303 Taxi, LLC., 9696 W. Foster, Chicago, IL 60656, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Bid #15-002-MC which became effective February 1, 2015 and which expires February 29, 2018. The contract is subject to a THIRD and FINAL option to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract, and Addendum #1 issued in 2016.

The contract renewal becomes effective March 1, 2018 and expires February 28, 2019, contingent upon Parent Committee Approval.

303 TAXI, LLC.

SIGNATURE

PRINTED NAME

PRINTED TITLE

DATE

COUNTY OF DU PAGE, ILLINOIS

SIGNATURE

PRINTED NAME

DATE

Attachment: 303 Taxi 3rd renewal Option to Renew (11707: 303 Taxi, LLC Pilot 2 3rd Renewal)
# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

**Company Name:** 303 Taxi, LLC  
**Contact Phone:** 872-829-4501  
**Company/Contact:** Tom Osmann  
**Contact Email:** tom@taxiwithus.com

**Date:** 12-20-17  
**Bid/Contract/PO #:** P15-002-MC

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

A contractor or vendor that knowingly violaties these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at: http://www.dnassco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

**Authorized Signature**

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom Osmann</td>
<td>Consultant - Insurance &amp; HR</td>
<td>Dec 10, 2017</td>
</tr>
</tbody>
</table>

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Packet Pg. 14