February 13, 2018

1. CALL TO ORDER

8:50 AM meeting was called to order by Chairman Gary Grasso at 8:50 AM.

2. ROLL CALL

PRESENT: Eckhoff (8:51 AM), Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz (9:00 AM), McGinnis, Kruger
ABSENT: Tillman

ETSB STAFF:
Linda Zerwin
Matt Theusch
Eve Kraus
Jerry Furmanski
Mike DiGiannantonio
Dave Jordan

COUNTY CLERK:
Paul Hinds, County Clerk

STATE’S ATTORNEY:
Brian Gorka

ATTENDEES:
Bill Srejma - ACDC
Brandon Hurd - ACDC
Tim Roberts - Bloomingdale PD
Geoffrey Pretkelis - Bartlett PD
Jan Barbeau - SAO
Matt Baarman - DU-COMM
Kathy King - County Clerk
Sheila Rutledge - Candidate
Dawn Dina - DMMC
John Buckley - Pleasantview FPD
Todd Carlson - Hanover Park PD
ROLL CALL
On roll call, Chairman Grasso, Members Block, Connolly, Eckhoff, Kruger, Kruse, McGinnis and Tegtmeyer were present. Members Franz and Tillman were not present at the time of roll call.

3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
Chairman Grasso stated that he was impressed with the dispatch center at ACDC. He believes it is setting the gold standard.

Chairman Grasso announced that Ms. Zerwin was appointed to the PRMS Advisory Committee as his designee.

5. MEMBERS' REMARKS
There were no Members' remarks.

6. CONSENT AGENDA

A. Monthly Staff Report

1. Monthly Report for February 13 Regular Meeting
   Member Tegtmeyer moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

B. Revenue Report 911 Surcharge Funds

1. 17-18-10 ETSB Revenue Report for February 13 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline
   Member Tegtmeyer moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

C. Minutes Approval

1. ETSB - Policy Advisory Committee - Regular Meeting - Dec 5, 2017 9:00 AM
   Member Tegtmeyer moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.
2. ETSB - Emergency Telephone System Board - Regular Meeting - Jan 9, 2018 8:50 AM

Member Tegtmeyer moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: James Kruse, Chief
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz, McGinnis, Kruger
ABSENT: Tillman

D. ISP 9-1-1 Annual Financial Report


Member Tegtmeyer moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

7. ACTION ITEMS

A. Budget Transfers

1. ETS-R-0006-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-50000:Regular Salaries to 5820-51050:Flexible Benefits to cover employee flex benefits (Total Budget Transfer: $3,000.00)

Member Kruger moved, seconded by Member Block, that Resolution #ETS-R-0006-18 be approved and adopted. On voice vote, motion carried.
RESULT:  APPROVED [UNANIMOUS]
MOVER:    James Kruger, Chiefs of Police Association Representative
SECONDER: Joe Block, Vice Chairman
AYES:     Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz, McGinnis, Kruger
ABSENT:   Tillman

B. Payment of Claims


Member Connolly moved, seconded by Member Eckhoff, to approve the Payment of Claims for February, 2018 FY17 Total for 4000-5800 (Wireline) $237.13, Total for 4000-5810 (Wireless) $65,041.92 and Total for 4000-5820 (Equalization) $881.74. On voice vote, motion carried.

2. 17-18-14 Payment of Claims FY18 February 13, 2018 - Total Paylist: $1,792,494.57, Total for 4000-5800 (wireline): $2,527.84, Total for 4000-5810 (wireless): $160,441.27, Total for 4000-5820 (equalization): $1,629,525.46

Member Tegtmeyer moved, seconded by Member Eckhoff, to approve the Payment of Claims for February, 2018 FY18 Total for 4000-5800 (Wireline) $2,527.84, Total for 4000-5810 (Wireless) $160,441.27 and Total for 4000-5820 (Equalization) $1,629,525.46.

Ms. Zerwin stated that this paylist included an ACDC payment of $1.2 million, a $350,000.00 reimbursement to Westmont for consolidation and the balance of payments are monthly reoccurring bills.

Member Tegtmeyer moved, seconded by Member Eckhoff, to approve the Payment of Claims for February, 2018 FY18 Total for 4000-5800 (Wireline) $2,527.84, Total for 4000-5810 (Wireless) $160,441.27 and Total for 4000-5820 (Equalization) $1,629,525.46. On voice vote, motion carried.

C. Change Orders

1. ETS-CO-0005-18 Affirming Resolution approving Change Order #2 to PO 917104/2183-1 to decrease and close the amount of the CDW Government LLC open purchase order and release the remaining funds in the amount of $59.61
Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0005-18, Affirming Resolution Approving Change Order #2 to PO 917104/2183-1 to Decrease and Close the Amount of the CDW Government LLC Open Purchase Order and Release the Remaining Funds in the Amount of $59.61, be approved and adopted.

Ms. Zerwin stated that this was an affirming Resolution, administratively closing these accounts.

Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0005-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Joe Block, Vice Chairman |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz, McGinnis, Kruger |
| ABSENT: | Tillman |

2. ETS-CO-0006-18 Resolution approving Change Order #2 to PO 917105/2182-1 to decrease and close the amount of the Dell Inc. open purchase order and release the remaining funds in the amount of $1,079.40

Member Kruse moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0006-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Kruse, Chief |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz, McGinnis, Kruger |
| ABSENT: | Tillman |

3. ETS-CO-0007-18 Resolution approving Change Order #1 to PO 917118/2406-1 to decrease and close the amount of the Motorola Solutions, Inc. open purchase order and release the remaining funds in the amount of $69,263.05

Member Kruse moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0007-18 be approved and adopted. On voice vote, motion carried.
4. **ETS-CO-0008-18** Affirming Resolution approving a comprehensive Change Order to administratively close multiple Purchase Orders that have expired and have a $0 balance (Non-Monetary Change Order)

Member Kruse moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0008-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | James Kruse, Chief |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Kruse, Franz, McGinnis, Kruger |
| ABSENT: | Tillman |

### D. Travel and Training

1. **17-18-11** Two (2) PSAP Telecommunicators from ACDC to attend 2018 Rave Summit in Denver, CO on April 15-18, 2018 for an estimated cost of $1,430.00 per attendee (Total conference amount not to exceed: $2,860.00)

Member McGinnis moved, seconded by Member Tegtmeyer, that Two PSAP Telecommunicators from ACDC be authorized to attend 2018 RAVE Summit in Denver, Colorado, April 15-18, 2018 for an estimated cost of $1,430.00 per attendee, for a total conference amount not to exceed $2,860.00.

Ms. Zerwin remarked that RAVE will pay for one attendee and ETSB will pay for the second.

Chairman Grasso said that he would like a report from the people who attend.

Member McGinnis moved, seconded by Member Tegtmeyer, that Two PSAP Telecommunicators from ACDC be authorized to attend 2018 RAVE Summit in Denver, Colorado, April 15-18, 2018 for an estimated cost of $1,430.00 per attendee, for a total conference amount not to exceed $2,860.00. On voice vote, motion carried.
2. 17-18-12 Six (6) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM to attend 2018 Navigator Conference in Las Vegas, NV on April 23-26, 2018 for an estimated cost of $1,970.00 per attendee (Total conference amount not to exceed: $11,820.00)

Member McGinnis moved, seconded by Member Tegtmeyer, that Six (6) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM be authorized to attend the 2018 Navigator Conference in Las Vegas, Nevada on April 23-26, 2018 for an estimated cost of $1,970.00 per attendee, total conference amount not to exceed $11,820.00.

Member Kruse questioned why the Sheriff’s Department was not sending people. Ms. Zerwin stated that each PSAP is authorized to send 3 people. It is the choice of the PSAP Director as to who and what conferences their personnel should attend.

Chaiman Grasso said that he would like a report from the people who attend.

Member Tegtmeyer remarked that this Navigator conference is one of the best training conferences from a Telecommunicator point of view.

Member McGinnis moved, seconded by Member Tegtmeyer, that Six (6) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM be authorized to attend the 2018 Navigator Conference in Las Vegas, Nevada on April 23-26, 2018 for an estimated cost of $1,970.00 per attendee, total conference amount not to exceed $11,820.00. On voice vote, motion carried.

8. DUPAGE ETSB 911 SYSTEM DESIGN

Ms. Zerwin stated she had two items to update. The first is that Motorola indicated that a GPS report will take 60 days. It could delay the radio Third Touch.

Member Kruger remarked that the police chiefs have concerns of the work group role if this item appeared on the PAC agenda and should they keep working on the GPS.

Ms. Zerwin said that there are several work groups under Radio Steering. It was determined that all requests regarding DEDIRS are submitted through the PAC. The PAC will then make a recommendation to the Board.

Member Connolly questioned what the cost would be if Motorola doesn’t have the design. Ms. Zerwin replied that Motorola radio has already worked with Hexagon in other places and the current consensus is to run GPS off the CAD for unit status and location. She stated that she didn’t know if there would be additional costs at this point.

Ms. Zerwin stated that the second item concerns the CPE. She stated that AT&T normally only brings the service to the edge of the property. At the time of the contract, the location of the DU-COMM’s new PSAP was not known. Now that it is on the County campus, staff has been getting estimates to complete the routing for DU-COMM. There should be additional funds
remaining on the current change order for CPE that can be released to pay for bringing the service to DU-COMM. The cost should be less than $50,000.00.

Chairman Grasso questioned how this would affect the budget. Ms. Zerwin replied that it is built in under additional fees.

Member Kruse remarked that we have AT&T lines already in the building.

Ms. Zerwin said that the issue is diverse paths and the new feed would be coming in west of County Farm Road off of Manchester Road.

Member Tegtmeyer stated that the current lines are not diverse because AT&T would bring all the lines to one center location. That takes away the diversity. The goal is to have a second feed and that is the reason for the additional costs.

9. **DUPAGE JUSTICE INFORMATION SYSTEM PROJECT**

Ms. Zerwin stated that they are working through the changes to the contract based on the delay in RMS. At this time, there is not a final document.

Member Kruse said that there are milestones and asked if we are going to withhold money. Ms. Zerwin replied that the remaining milestones deal with acceptance and they have been advised that money will not be paid until the milestone is reached. The current balance of capital cost is $3.2 million. Additionally she is working with Paul Rafac, Chief Financial Officer at DuPage County, on how to do the invoicing for the first installment that is scheduled for FY17. The capital cost and employee reimbursement are owed to the County. Several agencies requested invoices now in order to make their payments in their FY17 budgets.

Member Franz questioned what caused the delay. Ms. Zerwin answered that CAD and MPS is still in good shape. RMS looked at the workflow, but does not meet our expectations. Hexagon asked for the extension to make enhancements to meet the users' expectations. For example, reports need to be improved and supervisor access in the work flow needs to be improved.

Member Connolly stated that until we go live with CAD, we don’t have backups or fire station alerting. He questioned the training time line. He would like to have staff work to compress the time line.

Ms. Zerwin said that all 1,800 employees will be trained on RMS. The training won’t be effective if you train the employees too early from go live. The training sessions listed in the time line are for train-the-trainer modules. After that, the trainers have to go back to their agencies and train their members.

Chairman Grasso questioned if the training was to learn something new. Ms. Zerwin replied that it was from the ground up.

Member Tegtmeyer remarked that you can’t train too far from the go live. Ms. Zerwin said that this gives time to add more items before going live.
Member Franz asked if the fire station alerting is on hold. Ms. Zerwin answered that she is working on the contract with Attorney Gorka and the vendor.

Member Tegtmeyer stated that the training was set to start in January for June and will be six months. The training will take 6 months no matter when we begin. The vendor has caused the delay, but there isn’t anything more staff could have done.

Chairman Grasso asked if a consultant can keep the vendor to the new schedule. Ms. Zerwin replied that she believed they can.

Chairman Grasso summed up that the Board is unhappy with the delay and that the vendor is wagging the dog.

10. OLD BUSINESS
There was no old business.

11. NEW BUSINESS
Under New Business, Ms. Zerwin stated that they made a job offer to the Administrative Specialist. She accepted for $35,500.00 per year.

12. EXECUTIVE SESSION
Member Kruse moved, seconded by Member Kruger, that pursuant to Section 5(c)(11) and (21), the Board enter into Executive Session to discuss pending litigation and the review of Executive Session minutes. On roll call, Chairman Grasso, Members Block, Connolly, Eckhoff, Franz, Kruger, Kruse, McGinnis and Tegtmeyer voted “aye.” Member Tillman was not present at the time of roll call. One vacancy. Motion carried.

A. Minutes
B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C ) (8)
C. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)
D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C ) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION
Meeting reconvened. Member Kruse moved, seconded by Member Tegtmeyer, that the Executive Session minutes of February 11, 2010 be approved and declassified. On voice vote, motion carried.

14. ADJOURNMENT
A. Next Meeting: February 27 at 8:50am in Room 3-500B

Member McGinnis moved, seconded by Member Tegtmeyer, that the meeting of the ETSB be adjourned. On voice vote, motion carried.
Respectfully submitted,

Paul Hinds