1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:15 AM.

2. ROLL CALL

PRESENT: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR LARSEN

Chairman Larsen announced that Linda Linford, Foundation Coordinator at the DuPage Care Center, lost her husband Tom suddenly on Monday, February 19. Details on the arrangements are not currently available but Mr. Larsen asked the members to keep her and her family in their thoughts and prayers.

5. APPROVAL OF MINUTES

Health & Human Services - Regular Meeting - Feb 6, 2018 10:15 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

6. COMMUNITY SERVICES - MARY KEATING
A. CS Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0055-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with DuPage County Health Department for dental care to low income residents in DuPage County under the Community Services Block Grant for the period of January 1, 2018 through December 31, 2018, for a contract total amount of $77,000.00 Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

2. HHS-P-0056-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee contract with H.O.M.E. DuPage, Inc. to provide financial counseling and workshops to low income residents of DuPage County. This contract covers the period of January 1, 2018 to December 31, 2018, for a contract total amount not to exceed $43,885.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

3. HHS-P-0057-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with West Suburban Community Pantry to provide food, diapers, and car seats to low income residents of DuPage County, for the period of January 1, 2018 through December 31, 2018 for Community Services, for a contract total amount of $40,500.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.
RESULT: **APPROVED [UNANIMOUS]**
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

4. HHS-P-0058-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Loaves and Fishes Community Services to provide food and infant care items to low income residents of DuPage County, for the period of January 1, 2018 through December 31, 2018 for Community Services, for a contract total amount of $40,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tonia Khouri, District 5
SECONDER: Amy L Grant, District 4
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

5. HHS-P-0059-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Catholic Charities to assist 80 homeless residents with temporary housing and case management services under the Community Services Block Grant for the period of January 1, 2018 through December 31, 2018, for a total amount not to exceed $50,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore
6. HHS-P-0060-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with People's Resource Center to provide food to low income residents of DuPage County under the Community Services Block Grant for the period of January 1, 2018 through December 31, 2018, for a total amount not to exceed $30,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded)

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

7. HHS-P-0061-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Outreach Community Services to provide case management, counseling, job skill training and experience, work readiness training, and GED assistance to low income youth residing in DuPage County under the Community Services Block Grant for the period of January 1, 2018 through December 31, 2018, for a total amount of $70,000.00 Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded)

Mary Keating, Director of Community Services, answered questions regarding the correlation to WorkNet DuPage's Job Skill Training and the Community Services Block Grant (CSBG) funded Outreach Community Services. Ms. Keating stated that WorkNet DuPage connects people to more formal training; Outreach is more specific to their in-house work programs. Outreach is more income targeted and there is an income differentiation between the WorkNet and Outreach programs. Ms. Keating added that Outreach is a subcontractor of WorkNet. Staff stated that youth that receives Outreach training may have functional limitations and may not be eligible for the WorkNet programs; Outreach may prepare them for WorkNet programs and/or provides some with employment Ms. Keating said she will reach out to Outreach to furnish more information on their programs.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore
8. HHS-P-0062-18 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with 360 Youth Services to provide case management, job coaching/preparedness, and GED coaching to homeless youth in DuPage County under the Community Services Block Grant for the period of January 1, 2018 through December 31, 2018, for a total amount not to exceed $28,749.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Community Services Block Grant Funded)

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

B. CS Requests for Parent Committee Final Approval

Items 6.B. 1. through 6.B.2 were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Amy L Grant, District 4
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

1. 2018-68 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with Prairie State Legal Services to provide free legal services to homeless residents of DuPage County. This sub-grantee contract covers the period of January 1, 2018 through December 31, 2018, for a sub-grantee contract total amount not to exceed $20,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.

2. 2018-69 Recommendation for the approval of a contract purchase order to enter into a sub-grantee agreement with DuPage Federation on Human Services Reform to provide emergency assistance to clients referred from the Illinois Department of Human Services to Community Services. This contract covers the period of January 1, 2018 to December 31, 2018, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.
3. 2018-70 Recommendation for the approval of a contract purchase order to Midwest Shelter for Homeless Veterans to provide temporary shelter/transitional housing and life skills for homeless veterans of DuPage County. This contract covers the period of January 1, 2018 to December 31, 2018 for Community Services, for a contract total amount of $20,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Community Services Block Grant Funded.

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

A. HHS-R-0071-18 RESOLUTION -- Recommendation for Approval of a 3rd Modification to a HOME (HOME Investment Partnerships Act) Agreement for Project HM03-02 – Community Housing Advocacy and Development, Acquisition and Rehabilitation Activity - Shortening the Affordability Period to June 8, 2019 and to Allow Properties to be Permanently Rented.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

D. HHS-R-0074-18 RESOLUTION -- Recommendation for Approval of a 3rd Modification to a CDBG (Community Development Block Grant) Agreement for Project CD15-23a – HOME DuPage, Homestead Closing Cost Assistance Program - 6 month Time Extension Request through September 30, 2018

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

E. HHS-R-0075-18 RESOLUTION -- Recommendation for Approval of a 5th Modification to a HOME (HOME Investments Partnership Program) Agreement for Project HM15-05 – Bridge Communities, Scattered Site Transitional Housing Rehab – 4th Time Extension Request through July 31, 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

8. DUPAGE CARE CENTER - JANELLE CHADWICK
Items 8.A. and 8.B. were combined and approved.
DuPage Care Center Requests for Parent Committee Final Approval

A. Change Order -- Amendment to County Contract 2544-0001 SERV, issued to Central DuPage Hospital, for pass thru Medicare Part A costs for services rendered to the DPCC residents per the approved "Medicare Physician Fee Schedule" for the period 06/01/17 - 05/31/18, to increase encumbrance in the amount of $5,000.00, resulting in an amended contract total amount not to exceed $13,500.00, an Increase of 58.82%.

B. Change Order -- Amendment to County Contract 1861-0001 SERV, issued to Central DuPage Hospital, for pass thru Medicare Part A costs for services rendered to the DPCC residents per the approved "Medicare Physician Fee Schedule" for the period 06/01/16 - 05/31/17, to increase encumbrance in the amount of $1,600.00, resulting in an amended contract total amount not to exceed $16,600.00, an Increase of 10.67%, a cumulative increase of 107.50%.

9. BUDGET TRANSFERS

Items 9.A. and 9.B. were combined and approved.

A. Budget Transfers -- DuPage Care Center - To transfer budgeted funds for final FY17 invoices for Interior Renovations - $2,520.00.

B. Budget Transfers -- Community Services - Community Services Block Grant (CSBG) - To transfer budgeted funds to cover final FY17 invoices - $109,922.00.

10. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Authorization for Overnight Travel -- Community Services Administrator to attend the 2018 Illinois Association of Community Action Agencies (IACAA) Annual Learning Conference in Springfield, Illinois, from May 6, 2018 through May 8, 2018. Expenses to include registration, lodging, miscellaneous (parking, mileage, etc.), and per diem for approximate total of $1,013.94. Community Services Block Grant (CSBG) grant funded.
RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

11. RESIDENCY WAIVERS - JANELLE CHADWICK

A. Out of County Residency Waiver #1

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

B. Out of County Residency Waiver #2

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating provided data regarding the Ride DuPage Program funded by DuPage County. In 2017, there were 44,553 riders that were funded by the County through Ride DuPage. 32,000 rides were for the Transportation to Work Program which provides transportation for people with developmental disabilities who are receiving services from five partnering agencies. About 12,000 rides were from the Paratransit Program which helps low income residents get to doctors’ appointments or DuPage County for services. The cost to the county in services in 2017 was $482,000 and $528,000 in 2016; averaging slightly over 500,000 annually over a five year period. Para-transit services are significantly more expensive than Uber or Lift; drivers have special training and use a combination of lift equipped vehicles and taxicabs. All the services are provided through a contract the county has with PACE and PACE
subcontracts for both the dispatch office and a number of transportation providers.

13. **DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Convalescent Center, stated the new Assistant Director of Nursing, Saveina Tanner, started last week and recruitment is underway for a new Director of Nursing. Ms. Chadwick is in the process of completing a six-month assessment of the Care Center strengths and opportunities, which she will present to Tom Cuculich and Sheryl Markay this week, and share with the committee at a later date.

Chairman Larsen stated the option of using the DuPage Care Center kitchen for meal preparation for the jail population and staff was discussed in the Judicial and Public Safety Committee meeting earlier in the day. The discussion was prompted upon the approval of a short, one year contract to an outside vendor, giving staff adequate opportunity to explore the capacity of the Care Center to support the jail with meal preparation and linen services.

14. **OLD BUSINESS**

15. **NEW BUSINESS**

16. **INFORMATIONAL ITEMS**

17. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:33 AM.