1. CALL TO ORDER

1:30 PM meeting was called to order by OHSEM Emerg Mgmt Coord Joseph Rogers at 1:31 PM.

2. ROLL CALL

PRESENT:  Eckhoff, Godden (1:38 PM), Hinz, Hronek, Kirts, O'Keefe (1:38 PM), Radzinski, Rogers, Schultz, Tuman
ABSENT:  Alexander-Maxie, Fullam, Ulrich

Mr. Nebl, Mr. Lutz, and Mr. Boyle were also present.

3. PUBLIC COMMENT

None

4. MINUTES APPROVAL

A. Local Emergency Planning Committee (LEPC) - LEPC Meeting - Nov 21, 2017 1:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER:  Michael Tuman, DOT Asst Co Engr
SECONDER:  John Radzinski, Itasca FPD Fire Chief
AYES:  Eckhoff, Hinz, Hronek, Kirts, Radzinski, Rogers, Schultz, Tuman
ABSENT:  Alexander-Maxie, Fullam, Godden, O'Keefe, Ulrich

5. ACTION ITEMS

A. Action Item -- Adjustment to Bylaws-Article III to be adjusted in the standing DuPage LEPC bylaws, under Full Membership.
B. Action Item -- Adjustment to Bylaws-Article IV to be adjusted in the standing DuPage LEPC bylaws, under The Chairperson.

RESULT: APPROVED [UNANIMOUS]
MOVER: John Radzinski, Itasca FPD Fire Chief
SECONDER: Grant Eckhoff, District 4
AYES: Eckhoff, Hinz, Hronek, Kirts, Radzinski, Rogers, Schultz, Tuman
ABSENT: Alexander-Maxie, Fullam, Godden, O'Keefe, Ulrich

C. Action Item -- Adjustment to Bylaws-Article V to be adjusted in the standing DuPage LEPC bylaws, item (d) quorum.

Committee would like those members choosing to call in to be able to vote as long as a quorum is physically present.

RESULT: DEFERRED Next: 5/15/2018 1:30 PM

D. Action Item -- Adjustment to Bylaws-Article VI to be adjusted in the standing DuPage LEPC bylaws, within Section 5.

Committee would like a clause added giving the chairperson more authority.

RESULT: DEFERRED Next: 5/15/2018 1:30 PM

E. Action Item -- Adjustment to Bylaws-Article XI to be adjusted in the standing DuPage LEPC bylaws, within Section 3.
RESULT:  APPROVED [UNANIMOUS]
MOVER:  John Radzinski, Itasca FPD Fire Chief
SECONDER:  Grant Eckhoff, District 4
AYES:  Eckhoff, Hinz, Hronek, Kirts, Radzinski, Rogers, Schultz, Tuman
ABSENT:  Alexander-Maxie, Fullam, Godden, O'Keefe, Ulrich

6.  INFORMATIONAL ITEMS

A.  Informational -- Informational-Community Meeting outcome.  Meeting was NOT held on February 1, 2018.

Members Godden and O'Keefe arrived at 1:38 PM.

A physical meeting with a certain time and place did not need to be identified.  LEPC does have to initiate a press release annually though, inviting the general public to attend any LEPC meeting or to visit the DuPage Office of Homeland Security and Emergency Management during business hours, with an appointment.

So far there have been 120 Tier II reports submitted.

B.  Informational -- The previously vacated Hospital Representative position has been filled.  The position has been filled by primary member Keith Hronek and alternate member Sam Boyle from Northwestern Medicine.

C.  Informational -- The Annual Open Meetings Act Training needs to be completed for members and FOIA Training for OHSEM employees.

OMA should be reviewed by all members.  FOIA needs to be completed annually for assigned members of the LEPC as designated by the Chairman.

7.  OLD BUSINESS

8.  NEW BUSINESS

9.  ADJOURNMENT

1.  Motion to Adjourn

Without objection, the meeting was adjourned at 2:05 PM.
RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Godden, VP Legal/Govt Relations
SECONDER: Brian O'Keefe, News Director WDCB
AYES: Eckhoff, Godden, Hinz, Hronek, Kirts, O'Keefe, Radzinski, Rogers, Schultz, Tuman
ABSENT: Alexander-Maxie, Fullam, Ulrich