1. CALL TO ORDER

12:30 PM meeting was called to order by Chairman Timothy Hayden at 12:30 PM.

2. ROLL CALL

PRESENT: Baarman, Hayden, Buckley, Romanelli
ABSENT:

Attendees:
Linda Zerwin, DuPage Emergency Telephone Systems Board, Director
John Lozar, DU-COMM
Michealena Trakas, Addison Police Department, Secretary

On roll call, Chairman Hayden, Member Baarman, Member Buckley, and Member Romanelli were present, which constituted a quorum.

3. CHAIRMAN'S REPORT

Chairman Hayden had nothing to report.

4. PUBLIC COMMENT

There was no Public comment.

5. CONSENT ITEMS

A. Approval of Minutes

A. ETSB - Policy Advisory Committee - Regular Meeting - Dec 5, 2017 9:00 AM

A motion was made by Member Buckley, seconded by Member Romanelli, to forward the minutes to the Emergency Telephone Systems Board of DuPage County (DuPage ETSB) to receive and place on file. Motion passed unanimously.
RESULT: ACCEPTED [UNANIMOUS]
MOVER: John Buckley, Chief
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

B. Radio Maintainer Report

Member Baarman gave a brief overview of the DEDIRS reports for December and January.

A motion was made by Member Romanelli, seconded by Member Buckley, to combine these items and forward them to the Emergency Telephone Systems Board of DuPage County (DuPage ETSB) to receive and place on file. Motion passed unanimously.

1. DEDIRS Monthly Maintainer Report - December 2017

2. DEDIRS Monthly Maintainer Report - January 2018

6. THIRD TOUCH

Member Baarman gave an update on the work done in the PSAP group to finalize talkgroup names and identify operational needs. Member Buckley said he was close to sending out the email to compile VHF and Starcom resources to the fire chiefs, and the PAC discussed a deadline of March 1 for them to get their responses back. The police chiefs were finishing compiling their list of conventional resources and programming can begin once that is completed. These deadlines would allow the template to be compiled and reviewed at the next regular meeting of the PAC.

A. PD and FD Standardization Templates

See discussion under Third Touch.

B. Alias Changes/Standardization and Due Dates

See discussion under Third Touch.

7. GPS SERVICE FOR DEDIRS

The PAC discussed GPS service for the radio system and Director Zerwin stated that it was currently being investigated. The PAC discussed that many users would like this service; however, third touch could not wait until the decision has been made. More time is needed to acquire quotes for the service, make funding available, test it operationally, and have a method for displaying the information. Director Zerwin said GPS is in ETSB’s plan for 2019.

8. POLICY DISCUSSION
Member Baarman asked about the PAC’s consideration to use the Wave mobile application. The PAC discussed the policy in regards to the Wave mobile application and that it would be allowed on the system, but users would need to request access to talkgroups through the PAC.

9. **OLD BUSINESS**  
There was no old business.

10. **NEW BUSINESS**  
There was no new business.

11. **NEXT MEETING:**  
   A. Tuesday, March 6 at 12:30pm in Room 3-500B

12. **ADJOURNMENT**  
Member Romanelli made a motion to adjourn the meeting at 1:36 PM, seconded by Member Buckley. The next meeting of the Policy Advisory Committee was scheduled for Tuesday, March 6, 2018 at 12:30 PM.

Respectfully submitted,  
Michealeena Trakas