1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Sam Tornatore at 11:00 AM.

   A. Please turn all beepers, pagers and cell phones "off" or to "vibrate" during the meeting

2. ROLL CALL

   PRESENT: Anderson, Eckhoff, Hart, Tornatore, Wiley (Remote)
   ABSENT: Chaplin

   Motion by Member Hart, seconded by Member Anderson to allow Member Wiley to participate via speaker phone while he is serving in the military. On a voice vote all members present voted aye. Motion carried.

   Member Chaplin was absent due to a medical issue in her family.

3. CHAIRMAN'S REMARKS

   Chair Tornatore mentioned that one of the homes under the Neighborhood Revitalization Plan was demolished a few weeks ago. Many of the residents where there to observe, and they were all very grateful that this did occur.

4. PUBLIC COMMENT

   A. Public comment is limited to three minutes per person, at the beginning of the meeting. Any comment on Zoning items must be limited to discussion of testimony and/or evidence presented in the Zoning Board of Appeals. No new testimony or evidence can be presented.

   There was no Public Comment.

5. APPROVAL OF MINUTES
A. Development Committee - Regular Meeting - Feb 6, 2018 11:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Greg Hart, District 3
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

REGULATORY SERVICES

A. DC-R-0094-18 RESOLUTION -- DC-R-0086-18 R-DECLARATION OF SURPLUS PROPERTY 22W126 VALLEY VIEW DR GLEN ELLYN IL 60137 (PIN: 0502203017)(Subject Property): To approve a Resolution declaring the Subject Property as surplus property and authorize the sale of same. (Milton/Dist. 4) Development Committee Vote to approve: 5 Ayes, 0 Nays, 1 Absent

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Grant Eckhoff, District 4
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

B. Informational -- Building & Zoning FY2018 Strategic Plans
   Jim Stran, Joy Hinz and Paul Hoss updated and reviewed the FY2018 Strategic Plan Initiatives with the Committee. Staff answered all questions posed by the Committee.

C. Informational -- SolSmart Memo
   Director Kottmeyer summarized the SolSmart Designation - DuPage County's Application to the Committee. He answered all questions posed by the committee. Staff is seeking guidance from the Committee to move forward. The Committee concurred that staff should move forward with the submittal of a Solar Statement followed by the receipt of no-cost technical assistance from the Solar Foundation to complete the application

7. OLD BUSINESS
   There was no Old Business.

8. NEW BUSINESS
   There was no New Business.
9. ADJOURNMENT

Without objection the meeting was adjourned at 11:40 AM.
1. **CALL TO ORDER**

   11:00 AM meeting was called to order by Chair Sam Tornatore at 11:00 AM.

   A. Please turn all beepers, pagers and cell phones "off" or to "vibrate" during the meeting

2. **ROLL CALL**

   PRESENT: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley
   ABSENT:

3. **CHAIRMAN'S REMARKS**

   Chair Tornatore announced that one of the homes under the Neighborhood Revitalization Plan is tentatively scheduled to be demolished on Tuesday, February 13, 2018. An invitation is extended to all of the Development Committee and District 4 Members to attend this event.

4. **PUBLIC COMMENT**

   A. Public comment is limited to three minutes per person, at the beginning of the meeting. Any comment on Zoning items must be limited to discussion of testimony and/or evidence presented in the Zoning Board of Appeals. No new testimony or evidence can be presented.

   There was no Public Comment.

5. **APPROVAL OF MINUTES**

   A. Development Committee - Regular Meeting - Jan 16, 2018 11:00 AM
RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Elizabeth Chaplin, Vice Chair
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

6. SCHEDULE OF CLAIMS

A. Payment of Claims -- Schedule of Claims

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Elizabeth Chaplin, Vice Chair
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

REGULATORY SERVICES

A. DC-O-0012-18 ORDINANCE -- Z17-036 - PONTARELLI: The Zoning Board of Appeals recommended to deny the following zoning relief: 1. A Conditional Use: to allow open Storage of commercial vehicles and equipment; 2. A Variation: to reduce the interior side and rear yard setbacks from 20 feet to 5 feet 3. A Variation: to eliminate the requirement to provide a transition yard in the south, east and north yards; 4. A Variation: to permit gravel parking spaces, drives and circulation aisles instead of all-weather material. ZBA VOTE (to deny): 7 Ayes, 0 Nays Development Committee: (January 16, 2018: Tabled the matter to February 6, 2018) All Ayes

The Petitioner requested to withdraw this Petition.

RESULT: WITHDRAWN [UNANIMOUS]
MOVER: Elizabeth Chaplin, Vice Chair
SECONDER: Janice Anderson, District 5
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

B. DC-O-0013-18 ORDINANCE -- Z17-018 - Giagnorio: ZHO: To approve the following zoning relief: 1. A Variation to allow an existing accessory building in front of the front wall of the house 2. A Variation to reduce the side yard setback from 20 feet to 10 feet. (04-Winfield/District 6) ZHO: Recommended to approve DuPage County Development Committee Vote (to approve) 6 Ayes, 0 Nays
RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, Vice Chair
SECONDER: Janice Anderson, District 5
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

C. DC-O-0014-18 ORDINANCE -- Z17-053 - Galgano: To approve the following zoning relief: 1. Variation to reduce the side yard setback from 20 feet to approximately 10 feet; for a garage addition; 2. Conditional use to allow more than 6 passenger vehicle on a residential property. (Lisle/Dist. 5) The ZBA vote to Approve: 6 Ayes, 1 Absent DuPage County Development Committee VOTE (to Approve): 5 Ayes, 0 Nays, 1 Recusal

Member Chaplin recused herself from the room at 11:06 AM, and returned to the room at 11:07 AM.

RESULT: APPROVED [5 TO 0]
MOVER: Janice Anderson, District 5
SECONDER: Greg Hart, District 3
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
RECUSED: Chaplin

D. DC-O-0015-18 ORDINANCE -- Z17-055 - PIONEER CHILDCARE: To approve the following zoning relief: 1. A Variation to reduce the front yard setback from 40' to approximately 20 feet for a new parking lot; and 2. A Variation to reduce the east corner side yard setback from 30 feet to approximately 5 feet for a new parking lot. 3. A Variation to reduce the south rear yard setback from 40 feet to approximately 5 feet for a new parking lot. (Dist. 2/ YORK) The ZBA vote to Approve: 5 Ayes, 1 Nay, 1 Absent DuPage County Development Committee Vote (to approve) 6 Ayes, 0 Nays

RESULT: APPROVED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Elizabeth Chaplin, Vice Chair
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

8. OLD BUSINESS
There was no Old Business.

9. NEW BUSINESS
There was no New Business.

10. EXECUTIVE SESSION
Motion by Member Hart, seconded by Member Chaplin to go into Executive Session for a Litigation Update for County Neighborhood Revitalization Program Pursuant to Open Meetings Act 5 ILCS 120 2(c)(112) - Imminent Litigation at 11:10 AM. On a roll call vote all members present voted aye. Motion carried.

**Litigation Update for County Neighborhood Revitalization Program**

A. Pursuant to Open Meetings Act 5 ILCS 120 §2(c)(11) - Imminent Litigation

The Meeting returned to Open Session at 11:36 AM.

11. **ADJOURNMENT**

Motion by Member Hart, seconded by Member Chaplin to adjourn the meeting at 11:36 AM. On a voice vote all members present voted aye. Motion carried.
DECLARATION OF SURPLUS PROPERTY
22W126 VALLEY VIEW DR GLEN ELLYN IL 60137 (PIN: 0502203017)

WHEREAS, the Illinois General Assembly has granted the County of DuPage ("COUNTY") authority to acquire unsafe and abandoned structures pursuant Illinois Compiled Statutes, Chapter 55, paragraph 55 ILCS 5/5-1121; and

WHEREAS, pursuant to said authority, the COUNTY acquired title to a property located at located at 22W126 VALLEY VIEW DR GLEN ELLYN IL 60137 (PIN: 0502203017) ("Subject Property"); and

WHEREAS, more specially, on January 11, 2018, the Circuit Court of the Eighteenth Judicial Circuit entered an order transferring ownership of the Subject Property to the County by judicial deed; and

WHEREAS, the COUNTY now owns and maintains the Subject Property legally described as follows:

LOT 18 IN ARTHUR T. MC INTOSH AND COMPANY’S GLEN RISE ESTATES, UNIT #1, BEING A SUBDIVISION OF PART OF SECTION 1 & 2, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED MARCH 26, 1946, AS DOCUMENT 494346 IN DUPAGE COUNTY, ILLINOIS. (22W126 VALLEY VIEW DR GLEN ELLYN IL 60137. PIN: 05-02-203-017.

WHEREAS, as part of the County Neighborhood Revitalization Program, the COUNTY demolished the dilapidated, unsafe and abandoned structures on the Subject Property and has satisfied the demolition requirements of the DuPage County Building Code; and

WHEREAS, and has made the Subject Property suitable for purchase and redevelopment as a Single Family Residential Property pursuant to the County Land Use Plan and Zoning Ordinance designations for the Subject Property; and

WHEREAS, based on the foregoing, the COUNTY has determined that the COUNTY’S continued ownership, use and occupancy of the Subject Property is not necessary for the COUNTY’S purposes; and

WHEREAS, the COUNTY no longer has any need, current or foreseeable, for the Subject Property; and

WHEREAS, it is in the COUNTY’s best interests, and the best interests of the COUNTY’s residents, that the COUNTY dispose of the Subject Property as surplus real estate; and

WHEREAS, on March 6, 2018 the Development Committee recommended that the County Board declare the Subject Property surplus real estate.

NOW, THEREFORE, BE IT RESOLVED, that the Subject Property is hereby declared surplus real estate by the County Board and that the COUNTY is authorized to dispose of said surplus real estate in any manner authorized by State law and County Ordinance; and
Resolution
DC-R-0094-18

BE IT FURTER RESOLVED, that the Chairman of the County Board, the Superintendent of Public Works Department on behalf of the County Building and Zoning Department as its Director and the State’s Attorney Office are hereby authorized to do all lawful acts necessary and prudent to dispose of the surplus Subject Property by any manner that obtains the best value for the COUNTY, with the sale funds therefrom being deposited in the DuPage County Building and Zoning Department Fund; and

BE IT FURTER RESOLVED, that the County Clerk transmits copies of this Resolution to the Finance Department, County Auditor; County Treasurer; Anthony Hayman, A.S.A.-State’s Attorney’s Office; the Public Works Department, c/o Superintendent Nick Kottmeyer, Building and Zoning Department, c/o Jim Stran and the Purchasing Division.

Enacted and approved this 13th day of March, 2018 at Wheaton, Illinois.

________________________________________
DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SEConDER: Grant Eckhoff, District 4
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Elizabeth Chaplin
2.1.3. Continue to take action to reduce the County’s flood insurance rating to help reduce insurance rates for residents

IMPLEMENTATION ANALYSIS: (Discuss the extent to which your department has been effective in its implementation activities providing metrics where applicable. Identify any steps taken to maximize efficiency.)

1. Phase 1; Have completed the Cav Process (Community Assessment Visit) and have reconciled all 30 properties of concern from IDNR and FEMA.
2. Phase 2; Have completed the, “Community Crosswalk” with the ISO Consultant for FEMA and IDNR.
3. On 11/15/17, as we have completed Phase 1 and 2, County was able to submit the full CRS application to the ISO, FEMA and IDNR which included over 300 documents, maps, and reports necessary for the ISO to complete scoring system of the CRS.
4. 2/25/18 received our initial review of our CRS application requesting additional information. We have met with ISO and reconciled the additional required information and will resubmit by 3/7/18 for final review from ISO, FEMA AND IDNR. Advised that final report with score will be provided by end of March 2018.

KEY MILESTONES AND NEXT STEPS: (Identify progress on key milestones for each strategic initiative, and explain whether they are on schedule, ahead of schedule or behind schedule. Provide a preview of future activities planned for each initiative.)

1. Phase 1; Have completed the Cav Process (Community Assessment Visit) and have reconciled all 30 properties of concern from IDNR and FEMA.
2. Phase 2; Have completed the, “Community Crosswalk” with the ISO Consultant for FEMA and IDNR.
3. On 11/15/17, as we have completed Phase 1 and 2, County was able to submit the full CRS application to the ISO, FEMA and IDNR which included over 300 documents, maps, and reports necessary for the ISO to complete scoring system of the CRS.
4. 2/25/18 received our initial review of our CRS application requesting additional information. We have met with ISO and reconciled the additional required information and will resubmit by 3/7/18 for final review from ISO, FEMA AND IDNR. Advised that final report with score will be provided by end of March 2018.

OTHER: (Identify existing issues that could impact the implementation schedule for each initiative during the fiscal year and beyond.)

1. IDNR, as a State Agency, suffers from funding issues and staffing issues, in addition the original contact person with the State is no longer working on the CAV. As such, the ability for IDNR to complete our CAV and CRS process including inspections and final authorization letter has impacted our progress. However, we now anticipate a scoring in March of 2018 with final certification by October 2018.
5.2.1. Engage with municipal partners and property owners in short and long-term land use planning efforts on major roadway corridors Rt. 83, working with CMAP, Bensenville, Wooddale, Elmhurst, Addison and Villa Park.

1. County received a Local Technical Assistance Grant (LTA) from CMAP.
   - The Grant was awarded based on the County’s strong showing in the two previous LTA grant corridor studies along Lake Street and Rt. 38.
   - County working with CMAP on RFP for consultants to provide guidance to the LTA work group.
   - Currently CMAP is working with their finance group to award between $90K & $120K for the consultant study. CMAP will administer the finances.
   - Anticipate that RFP to be let in March ‘18, Consultants interviewed in April’18, and project to begin in earnest in summer of 2018.
   - Staff has already begun working on first phase of program and study which includes systematic code enforcement efforts on the Rt. 83 Corridor.
     ----- Working with our partner communities staff performs systematic inspections in the corridor twice per week and issues violations notices to property owners who are in violation of building, zoning and drainage codes and adjudicates same in the systematic monthly efforts in the AAP.
     ----- Working with our partner communities, we have begun outreach with neighbors and HOA’s in incorporated areas of the Rt. 83 corridor to address code enforcement concerns of the communities and neighborhoods.
     ----- The Code enforcement metrics will be included in the Rt. 83 Corridor Study in mid-2018 with the consultant taking the lead on the program.

2. Once consultant is approved, staff and the consultant will work with partner communities jointly to discuss goals, needs and strategies for the plan.
3. Once these initial meetings are complete, the consultant will develop a plan and staff, working with partner communities, will initiate stake holder focus groups seeking input on the draft plan, (i.e. neighbors, business leaders, other gov’t agencies such as fire, school, park dist. and twps. etc.).
3. After these stake holder meetings, we would refine the plan and seek ultimate approval and adoption of the plan by our respective legislative bodies. We are ahead of schedule on this program as the Rt. 83 LTA will be one of the first to be funded and implemented by CMAP in 2018.
1.1.2. Comprehensively review Code Enforcement Processes and Regulations.

**IMPLEMENTATION ANALYSIS:**

1. Developed a program to consolidate code enforcement inspections, adjudication and supervision of same into one group.
2. Have implemented supervisor review between departments and divisions to review all code enforcement cases to ensure completeness and efficient processing through the adjudication process or in an alternative process in the field.
3. Have modified the adjudication process to allow for “agreed orders” to expedite the adjudication process (penalties and compliance).
4. Have begun discussions with the County Health Department to include Health Violation Cases within the Adjudication Hearing Program.

**KEY MILESTONES AND NEXT STEPS:**

1. Relative to consolidation efforts of inspections and adjudication and supervisor staff: Personal changes have been made to consolidate supervision in the Code Enforcement Section and the new streamlined process including electronic Violation Notices (Red Tags) generated in the GOVERN Computer Software System. This has resulted in an increase in violations issued, compliance gained and cases adjudicated. **Implemented and continue to provide efficiencies in Code Enforcement Process.**
2. Relative to changes in adjudication process and “agreed orders”: Program has been implemented, continue to see efficiencies including 90% or more of cases on a monthly basis being settled and brought in compliance through agreed orders. The remainder of the cases are settled and brought into compliance. **Implemented and continue to provide efficiencies in Code Enforcement Process.**
3. Established a new initiative within code enforcement called the DuPage County Revitalization Program (Clean and Lien). Dev. Com. supported Res. DC-R-0639-16 for consideration by Cty. Bd. On 10-18-16. 44 properties eligible to be in the program; 26 properties are in first phase of program. 22 in compliance; 15 properties have self-complied through demolition of buildings and clean-up of properties; 5 properties have self-complied by clean-up of properties; 1 property deeded to the County where has house has been removed by County staff; 4 awaiting Adjudication or Circuit Court action. **Implemented and continue to provide efficiencies in Code Enforcement Process.**
4. Relative to Health Department cases being adjudicated: Amendment to AAP initiative: Currently working with the County Health Department to develop amendments to Health Code and Chapter 34 Administrative Adjudication Code to allow Health to participate in APP. Likely will have code changes to Committees by mid-April. The use by Health Department of the AAP will enable the use existing staff of both to administer the program and will reduce the Health Department’s dependency on other departmental staff. In addition, it will provide an expedited and cost effective means to obtain compliance for time sensitive violations. **Implementation, if approved, will begin June of 2018.**
### Strategic Initiative Summary and Key Activities Update

Continue to promote the Cool DuPage goal of reducing greenhouse gas levels 20% by 2020 by working with partners to increase outreach and connect entities with programs to reduce kWh consumption; therms and vehicle miles traveled.

### Implementation Analysis

Since May 2017, increased Twitter followers from 198 to 326 and from 274 to 318 Facebook followers.

Two email communications have been sent with more than 6,000 subscribers.

A Cool DuPage Tip has been incorporated into the monthly employee Inside DuPage newsletter.

Enlisted partner communities to share the Cool DuPage goal and encourage participation. Shared newsletter articles with partners to cut and paste into their local communications.


Development of recognition program has been delayed due to difficulties attracting businesses. In the future will search for other avenues to increase awareness and acknowledge businesses that have experienced success with energy efficiency.

### Key Milestones and Next Steps

Added an incentive to the document shredding sponsorship program to encourage new partnerships in Cool DuPage. Investigate other opportunities to boost benefits of becoming a partner. Continue to solicit new partner communities and assistance to existing partners – On schedule.

Assist in the outreach during the transition of energy efficiency funding from IL DCEO to the utilities. – On schedule.

The recent passage of the Future Energy Jobs Act is expected to significantly increase investment in solar and other renewable energy systems. Staff will be working to educate the public and businesses on available incentives as well as the regulatory and technical aspect of installing panels. – On schedule.

### Other

This initiative is fully managed by existing staff. Other projects can create impediments to its success.
STRATEGIC PLAN--FY2017 DEPARTMENTAL REPORT:

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<th>Date:</th>
<th>2/28/2018</th>
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<tr>
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<td>Building &amp; Zoning</td>
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<tr>
<td>Committee:</td>
<td>Environmental</td>
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STRATEGIC INITIATIVE SUMMARY AND KEY ACTIVITIES UPDATE: (Provide a brief description of the strategic initiative(s) your department is pursuing in the fiscal year, review implementation activities to date and identify the resources needed for implementation.)

Identify and support solutions for the recycling and alternatives to disposal for waste items for residents of DuPage County such as electronics, household hazardous waste & latex paint.

IMPLEMENTATION ANALYSIS: (Discuss the extent to which your department has been effective in its implementation activities providing metrics where applicable. Identify any steps taken to maximize efficiency.)

- Continued to participate in meetings with the IEPA and the City of Naperville regarding the Regional HHW Facility.
- Provided sponsorship funding for document shredding events.
- Submitted required opt-in forms to the Illinois Manufacturer’s Clearinghouse to maintain electronics recycling collection sites.
- Pursued alternative locations for recycling drop off but found not viable at this time.

KEY MILESTONES AND NEXT STEPS: (Identify progress on key milestones for each strategic initiative, and explain whether they are on schedule, ahead of schedule or behind schedule. Provide a preview of future activities planned for each initiative.)

- Latex program will continue with reduced collection days.
- Submitted electronics opt-in form prior to March 1st deadline.
- Completed the DuPage County Solid Waste Plan 5-Year Update which included an overview of alternatives to disposal.
- Expand distribution of the Construction & Demolition Debris Recycling brochure as well as the recycling postcard.
- Continue participation in teleconferences held by the Product Stewardship Institute regarding pharmaceuticals.
- Support the City of Naperville’s negotiations with IEPA regarding the HHW facility.
- Participate in discussions with the Illinois Product Stewardship Council regarding collection of sharps.

OTHER: (Identify existing issues that could impact the implementation schedule for each initiative during the fiscal year and beyond.)

China’s “National Sword” has been impacting recycling at varying levels throughout the nation. The Chinese government set extremely stringent requirements on recyclables’ levels of contamination and ceased accepting some recyclables entirely. Emphasis has been placed on cleaning up the recycling stream at the local level to increase ability to comply with new rules and increase the value of the recyclables. Staff is shifting focus back to the basics of recycling by simplifying messaging.
MEMORANDUM

Date: February 27, 2018
To: DuPage County Development Committee
From: Joy Hinz, Environmental Specialist
Re: SolSmart Designation – DuPage County’s Application

In 2016, the Solar Powering America by Recognizing Communities (SPARC) initiative was launched. The effort is designed to recognize communities that have taken key steps to address local barriers to solar energy. The program highlights the existence of administrative costs that may impact installation of solar energy systems. These costs include permitting and zoning which may be an indirect barrier to development. The program highlights the following benefits of reducing the soft costs: increased return on investment for solar customers; time and money savings for local governments; improved business prospects for local governments; positive impacts on jobs and economic development and a reduction in greenhouse gas emissions.

This designation has been promoted by the Metropolitan Mayors Caucus to ease the implementation of renewable energy that is expected to exponentially increase due to the Future Energy Jobs Act (FEJA). The Act mandates that 25 percent of ComEd and Ameren’s power must be generated by renewable sources and that at least 4,300 megawatts of new solar and wind power be built by 2030.

Other communities that have achieved varying levels of SolSmart designations include: City of Aurora, Village of Beach Park, Village of Park Forest, Village of South Barrington, Will County, Village of Hawthorn Woods, Village of Richton Park, Village of Schaumburg, Village of Brookfield, Village of Darien, Village of Glencoe, Village of Hanover Park, Village of Highland Park, Cook County and Kane County.

The process for application begins with the submittal of a Solar Statement followed by the receipt of no-cost technical assistance from The Solar Foundation to complete the application. Staff has completed an initial review and found that the County may qualify for Bronze level with little to no changes in current procedures.