1. CALL TO ORDER

8:50 AM meeting was called to order by Vice Chairman Joe Block at 8:50 AM.

2. ROLL CALL

PRESENT: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
ABSENT: Grasso, Franz

ETSB STAFF:
Linda Zerwin
Matt Theusch
Eve Kraus
Jerry Furmanski
Mike DiGiannantonio
Kris Cieplinski

COUNTY CLERK:
Paul Hinds, County Clerk

STATE’S ATTORNEY:
Brian Gorka

ATTENDEES:
Delores Temes - ACDC
Matt Baarman - DU-COMM
Bill Srejma - ACDC
Geoffrey Pretkelis - Bartlett PD
William Burke - Hanover Township
Aaron Jacobs - Sheriff
Dawn Dina - DMMC
Jan Barbeau - SAO
Kathy King - County Clerk
Brandon Hurd - ACDC
Robert Schaller - Willowbrook
3. **PUBLIC COMMENT**
   
   There was no Public comment.

4. **CHAIRMAN'S REPORT**
   
   There was no Chairman's report.

5. **MEMBERS' REMARKS**
   
   Member Kruse introduced Aaron Jacobs who works for the Sheriff’s Office in IT as the probable Board Member replacement when he retires in May.

6. **CONSENT AGENDA**

   A. **Monthly Staff Report**

      1. 17-18-24 Monthly Report for March 13 Regular Meeting

         Member Kruger moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

   B. **Revenue Report 911 Surcharge Funds**

      1. 17-18-16 ETSB Revenue Report for March 13 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline

         Member Kruger moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

   C. **Minutes Approval**

      1. ETSB - Emergency Telephone System Board - Regular Meeting - Jan 23, 2018 8:50 AM

         Member Kruger moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

         RESULT: ACCEPTED [UNANIMOUS]
         MOVER: James Kruger, Chiefs of Police Association Representative
         SECONDER: Jim Connolly, Fire Rep
         AYES: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
         ABSENT: Grasso, Franz

      2. ETSB - Policy Advisory Committee - Regular Meeting - Feb 6, 2018 12:30 PM
Member Kruger moved, seconded by Member Kruse, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | James Kruger, Chiefs of Police Association Representative |
| SECONDER: | Jim Connolly, Fire Rep |
| AYES: | Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger |
| ABSENT: | Grasso, Franz |

7. ACTION ITEMS

A. Budget Transfers

1. ETS-R-0007-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-53828: Contingencies to 5820-53090: Other Professional Services for court transcription services (Total Budget Transfer: $3,000.00)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0007-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Diane McGinnis, Public Representative |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger |
| ABSENT: | Grasso, Franz |

2. ETS-R-0008-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-53828: Contingencies to 5820-53090: Repair Maint Infrastructure for payment of invoice and miscellaneous repairs (Total Budget Transfer: $3,000.00)

Member Connolly moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0008-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Michael Tillman |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger |
| ABSENT: | Grasso, Franz |
B. Payment of Claims

1. 17-18-22 Payment of Claims for March 13, 2018 - Total Paylist: $173,925.77, Total for 4000-5800 (wireline): $1,615.24, Total for 4000-5810 (wireless): $145,906.06, Total for 4000-5820 (equalization): $26,404.27

Member Tegtmeyer moved, seconded by Member Kruse, to approve the Payment of Claims for March 13, 2018 FY18 Total for 4000-5800 (Wireline) $1,615.24, Total for 4000-5810 (Wireless) $145,906.06 and Total for 4000-5820 (Equalization) $26,404.27. On voice vote, motion carried.

C. Change Orders

1. ETS-CO-0009-18 Resolution approving Change Order #1 to AT&T Inc. 917115/2351-1 to amend the Purchase Order to include an existing circuit from the DU-COMM PRI account (Non-Monetary Change Order)

Member Tillman moved, seconded by Member Eckhoff, that Resolution #ETS-CO-0009-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: Grant Eckhoff, District 4
AYES: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
ABSENT: Grasso, Franz

D. Purchase Resolutions

1. ETS-R-0011-18 Awarding Resolution to Police Legal Sciences, Inc. PO 918118 for one (1) year of web-based training for 151 Telecommunicators (Total Amount: $9,060.00)

Member Tegtmeyer moved, seconded by Member McGinnis, that Resolution #ETS-R-0011-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Diane McGinnis, Public Representative
AYES: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
ABSENT: Grasso, Franz
E. Resolutions

1. ETS-R-0009-18 Resolution to hire Cara Wuchenich to fill the Administrative Specialist position, effective March 14, 2018 upon agreed start date with Human Resources (Starting Salary: $35,500)

Member Eckhoff moved, seconded by Member Tillman, that Resolution #ETS-R-0009-18, Resolution Authorizing the Hiring of an Administrative Specialist, be approved and adopted.

Ms. Zerwin stated that an Administrative Specialist will save $25,000 per budgeted year and will replace the Purchasing position.

Member Eckhoff moved, seconded by Member Tillman, that Resolution #ETS-R-0009-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Grant Eckhoff, District 4
SECONDER: Michael Tillman
AYES: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
ABSENT: Grasso, Franz

2. ETS-R-0010-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy Language Section 8.0.4: Adding Public Safety Agencies for the Purpose of Mutual Aid as Requested by the Drug Enforcement Administration

Member Connolly moved, seconded by Member Tillman, that Resolution #ETS-R-0010-18, Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy Language Section 8.0.4 Adding Public Safety Agencies for the Purpose of Mutual Aid as Requested by Drug Enforcement Administration, be approved and adopted.

Ms. Zerwin asked that the Resolution be amended to include pending a 14 day completion and signature.

Member Kruse moved, seconded by Member Kruger, that the above Resolution be amended to include pending a 14 day completion and signature. On voice vote, motion carried.

Member Connolly moved, seconded by Member Tillman, that Resolution #ETS-R-0010-18 be approved and adopted. On voice vote, motion carried.
RESULT: APPROVED [UNANIMOUS]
MOVER: James Kruse, Chief
SECONDER: Michael Tillman
AYES: Eckhoff, Block, Connolly, Tegtmeyer, Kruse, Tillman, McGinnis, Kruger
ABSENT: Grasso, Franz

F. Travel and Training

1. 17-18-23 Three (3) Attendees from DuPage ETSB PSAP ACDC to attend Hexagon's annual international conference, HxGN LIVE, in Las Vegas, Nevada on June 12-15, 2018 for an estimated cost of $2,730.00 per attendee (Total conference amount not to exceed $8,190.00)

   Member Kruse moved, seconded by Member Tegtmeyer, that three (3) Attendees from DuPage ETSB PSAP ACDC be authorized to attend Hexagon’s Annual International Conference, HxGN LIVE, in Las Vegas, Nevada on June 12-15, 2018, for an estimated cost of $2,730.00 per attendee (Total conference amount not to exceed $8,190.00). On voice vote, motion carried.

8. OUTSIDE AGENCIES REQUEST FOR USE OF CAD

   Member Tegtmeyer and Director Zerwin indicated that there have been some agencies expressing an interest in use of CAD, specifically Argonne and Hanover Township Emergency Services Unit. Member Tegtmeyer stated that DU-COMM has been providing Alerting for Hanover Township Emergency Services Unit for the past five years. They have asked to expand their service. To join them to CAD, we should get some financial reimbursement. He is asking if the Board is open to this type of relationship and if they want Staff to come up with a cost.

   Member Kruse said that this is a civilian team and asked if there would be any problem with giving them access. Member Tegtmeyer answered that they would only be able to see the section related to them.

   Ms. Zerwin remarked that Argonne Fire is also looking to join CAD.

   Member Connolly stated that Argonne is close to 100% in DuPage County why wouldn’t they be included without cost. Ms. Zerwin replied that they are not specifically part of ETSB by referendum but it would be a Board decision.

   Member Connolly questioned why Hanover Township is different. Member Tegtmeyer stated that they are not a Fire District, but a Township. The main question is if we have an issue with them and what is just compensation.

   Member Connolly stated that he is in favor of inclusion in the new CAD to keep the fees as low as possible.
Ms. Zerwin stated the only other precedent is Bloomingdale Fire dispatched for Elk Grove Fire. The previous Board and Director required that Bloomingdale Fire not utilize ETSB owned equipment for non-members. She stated that with the consolidation, not knowing where the units are could become problematic.

Member Kruger questioned if the phones are exempt from 911 fees because Argonne is Federal. Secondly, he assumes there are no electors who live there. Attorney Gorka stated that there are no electors who live there to vote on ETSB, but an IGA could be agreed to. He does not know if the phones are exempt from the fees.

Member Connolly stated that we shouldn’t be expanding to outside agencies.

Member Tegtmeyer agrees that if a member agency requires mutual aid, they are programmed in for the member agency.

9. **DUPAGE ETSB 911 SYSTEM DESIGN**
Ms. Zerwin stated that ACDC is on track to go live next week, on March 28, 2018.

Member Tegtmeyer remarked that the construction at DU-COMM should be done by April 18, 2018.

10. **DUPAGE JUSTICE INFORMATION SYSTEM PROJECT**
Ms. Zerwin stated that the oversight committee has met. They are working with Hexagon to amend the contract.

11. **OLD BUSINESS**
Under Old Business, Member Kruger stated that the Unit Location status subcommittee met with Motorola last week. The committee presented their goals for this system enhancement. Motorola will have software available that will be able to transmit the officer’s location when the officer utilizes the push-to-talk button.

Member Connolly stated that he is optimistic with Motorola’s response. He feels we can make it affordable.

12. **NEW BUSINESS**
There was no new business.

13. **EXECUTIVE SESSION**
Member Connolly moved, seconded by Member Tegtmeyer, that pursuant to Section 5(c)(11) and (21), the Board enter into Executive Session to discuss pending litigation matters and the review of Executive Session minutes. On roll call, Members Block, Connolly, Eckhoff, Kruger, Kruse, McGinnis, Tegtmeyer and Tillman voted “aye.” Chairman Grasso and Member Franz were not present at the time of roll call. Motion carried.
A. Minutes

B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C ) (8)

C. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)

D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

14. MATTERS REFERRED FROM EXECUTIVE SESSION
Meeting reconvened. Member Tegtmeyer moved, seconded by Member Kruger, that the Executive Session minutes of March 10, 2011 and March 4, 2014 be approved and declassified and that the minutes of March 12, 2009, March 24, 2009 and March 11, 2010 remain classified. On voice vote, motion carried.

A. Review Executive Session Minutes from March 12, 2009 Meeting
B. Review Executive Session Minutes from March 24, 2009 Meeting
C. Review Executive Session Minutes from March 11, 2010 Meeting
D. Review Executive Session Minutes from March 10, 2011 Meeting
E. Review Executive Session Minutes from March 4, 2014 Meeting

15. ADJOURNMENT

A. Next Meeting: March 27 at 8:50am in Room 3-500B

Member Kruger moved, seconded by Member Tegtmeyer, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

Respectfully submitted,

Paul Hinds