1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:18 AM.

2. ROLL CALL

PRESENT: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

3. PUBLIC COMMENT

4. CHAIRMAN'S REPORT - CHAIR LARSEN

5. APPROVAL OF MINUTES

<table>
<thead>
<tr>
<th>Health &amp; Human Services - Regular Meeting - Mar 6, 2018 10:15 AM</th>
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<tbody>
<tr>
<td>RESULT: ACCEPTED [UNANIMOUS]</td>
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<tr>
<td>MOVER: Sam Tornatore, Vice Chair</td>
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<td>SECONDER: Elizabeth Chaplin, District 2</td>
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<td>AYES: Chaplin, Hart, Khouri, Larsen, Tornatore</td>
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<td>ABSENT: Grant</td>
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6. LENGTH OF SERVICE AWARDS

Bridget James, Manager of Information & Referral, presented a 10 year Anniversary Award to Marina Vargas.

7. COMMUNITY SERVICES - MARY KEATING
CS Requests That Also Require Finance And/OR County Board Approval


RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

B. Change Order -- HHS-P-0384B-17 Amendment to Resolution HHS-P-0384A-17 (purchase order 2771-0001), issued to Healthy Air Heating & Air, Incorporated, to provide mechanical (HVAC) weatherization labor and materials for the Weatherization Program, to increase the encumbrance in the amount of $62,216.00, for additional grant funding received by the Illinois Department of Commerce and Economic Opportunity (ILDCEO), resulting in an amended contract total amount not to exceed $855,093.00. (Weatherization Grant)

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

8. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/OR County Board Approval

Items 8.A. through 8.C. were combined and approved.

Mary Keating, Director of Community Services, explained the annual appropriations to the Emergency Solutions Grant (ESG), the HOME Investment Partnerships Grant, and the Community Development Block Grant (CDBG) from the United States Department of Housing and Urban Development (HUD). The budget amounts are a combination of unspent funds from previous years and this year's appropriation. All federal indicators anticipate level funding for the 2018 HUD grant year. The planned 2018 allocations are as follows: $285,654.00 for ESG, $1,280,596.00 for HOME, and $3,589,224.00 for CDBG. The carry over funds are unusually large this year primarily due to the Federal budget delays in 2017. Although the County’s Community Development program year starts annually April 1, the Federal budget was not passed until May 2017, and our allocations were
not received until September or October of 2017. This delayed the 2017 projects, many of them were construction oriented and not feasible to complete in the winter months.

Ms. Keating answered questions from the committee, stating the HOME funds are more challenging to spend. Funds are typically used for a first-time home buyer program and the tenant based rental assistance program, but large chunks of money are put aside for developments, such as the Woodridge Senior Horizon Building, that have multiple layers of financing, are complex to put together and may take two to three years to come to fruition. Ms. Keating added the HOME funds have a five year expiration of funds not expended. DuPage County is not close to having HOME funds expire except for fifteen percent of HOME funds that must be put aside for Community Housing Development Organizations (CHDO). Unfortunately, there is only one organization in DuPage County that qualifies under the CHDO status and they do not always have a project ready to be funded. Although there are 2.3 million uncommitted funds in the HOME fund, funds are set aside for a project in Naperville seeking LIHTC credits and a Habitat for Humanity revitalization project.

Staff added that program income has been significant in the last two years, especially in the HOME fund, which is the return of funds from HUD when a property DuPage County invested in is sold by the recipient of the funds.

The CDBG funds are measured by a timeliness ratio. The Treasury looks at an agency’s line of credit 60 days prior to the program start date. If the agency ratio is more than 1.5 of the typical annual allocation, there is a risk of having the remainder of funds reduced if the agency does not meet timeliness two consecutive years. DuPage County did not meet their timeliness ratio for the first time and has submitted their plan of correction, taking into consideration the delay in receiving funds in 2017 and presuming the allocation of funds will be more timely in 2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. FI-R-0102-18 RESOLUTION -- Acceptance & Appropriation of the Thirtieth (30th) Year Emergency Solutions Grants FY2018, Company 5000 – Accounting Unit 1470, $505,443.00

B. FI-R-0103-18 RESOLUTION -- Acceptance & Appropriation of the Twenty-Seventh (27th) Year HOME Investment Partnerships Grant FY2018, Company 5000 – Accounting Unit 1450, $5,871,396.00

C. FI-R-0104-18 RESOLUTION -- Acceptance & Appropriation of the Forty-Fourth (44th) Year Community Development Block Grant FY2018, Company 5000 – Accounting Unit 1440, $8,633,120.00
9. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

Janelle Chadwick, Administrator of the DuPage Care Center, explained the three contracts for the supplemental staffing. She stated that in 2016, the three combined contracts totalled 1.7 million, 1.16 million in 2017, and the 2018 total is $620,000.00, a significant decline over three years. Ms. Chadwick stated they will continue to work with hiring and retention to keep the numbers down. Ms. Chadwick added that paying Care Center staff to work overtime not only maintains continuity in care, but is also more economical than outsourcing staff.

1. HHS-P-0090-18 Recommendation for the approval of a contract purchase order to Quality Placement Authority, LLC, for supplemental staffing services, for the DuPage Care Center, for the period April 10, 2018 through April 9, 2019, for a contract total not to exceed $30,000.00, per renewal option under proposal #P17-003-GV, first optional one year renewal.

Janelle Chadwick, Administrator of the DuPage Care Center, explained the three contracts for the supplemental staffing. She stated that in 2016, the combined contracts totalled 1.7 million, 1.16 million in 2017, and the 2018 total is $620,000.00, a significant decline over three years.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

2. HHS-P-0091-18 Recommendation for the approval of a contract purchase order to Maxim Healthcare Services, for supplemental staffing services, for the DuPage Care Center, for the period April 10, 2018 through April 9, 2019, for a contract total not to exceed $170,000.00, per renewal option under proposal #P17-003-GV, first optional one year renewal.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant
3. HHS-P-0092-18 Recommendation for the approval of a contract purchase order to Brightstar Care of Central DuPage - Wheaton, for supplemental staffing, for the DuPage Care Center, for the period April 10, 2018 through April 09, 2019, for a contract not to exceed $420,000.00, per renewal option under proposal #P17-003-GV, first optional one year renewal.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

B. DuPage Care Center Requests for Parent Committee Final Approval

2018-91 Recommendation for the approval of a contract purchase order to Thatcher Oaks Awnings, to recover awning and walls, for the DuPage Care Center, for the period March 21, 2018 through November 30, 2018, for a contract total amount not to exceed $5,200.00, per low quote #Q18-060-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

10. BUDGET TRANSFERS

Items 10.A. and 10.B. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. Budget Transfers -- Community Services - Family Center - Neutral Exchange Site FY17 - To provide budget for FY17 Compensated Absences Accrual - $2,214.00

B. Budget Transfers -- DuPage Care Center - To transfer monies for the annual membership dues for Illinois Aging Services Network for managed care network of Illinois post-acute healthcare providers who come together to negotiate managed care contracts with various payors in Illinois - $11,500.00

11. RESIDENCY WAIVERS - JANELLE CHADWICK
Chairman Larsen stated that he approved a residency waiver to the DuPage Care Center from Northwestern/Central DuPage Hospital for an undocumented patient that came into the country and suffered a stroke and will be placed on hospice. The hospital will pay all the expenses for this patient at the Care Center, which is less costly than keeping him in the hospital.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK
Janelle Chadwick stated the Northwestern Memorial Foundation Grant issued $14,000.00 to the DuPage Care Center enabling them to purchase eight vital sign monitoring machines to check patient blood oximetry, blood pressure, and temperature. This provides a higher quality of readings and making the staff more efficient.

14. OLD BUSINESS

15. NEW BUSINESS

16. INFORMATIONAL ITEMS
Chairman Larsen motioned to accept and place on file items 16.A. through 16.C. Member Tornatore so moved, Member Chaplin seconded, motion carried, all ayes.

A. Grant Proposal Notifications -- DuPage Housing Authority (DHA) Family Self-Sufficiency (FSS) Program PY18 - Community Services - $127,407.00

B. Grant Proposal Notifications -- Emergency Solutions Grant (ESG) PY19 - Illinois Department of Human Services (IDHS) - Community Services - $33,430.00

C. Informational -- Electricity Bid - MP2 Energy

17. ADJOURNMENT
There being no further business, the meeting was adjourned at 10:39 AM.