1. **CALL TO ORDER**

12:30 PM meeting was called to order by Chairman Timothy Hayden at 12:30 PM.

2. **ROLL CALL**

PRESENT: Baarman, Hayden, Buckley, Romanelli (12:45 PM)

ABSENT: Attendees:
- Linda Zerwin, DuPage Emergency Telephone Systems Board, Director
- Matt Theusch, DuPage Emergency Telephone Systems Board
- Michealeena Trakas, Addison Police Department, Secretary

On roll call, Chairman Hayden, Member Baarman, Member Buckley, and Member Romanelli were present, which constituted a quorum.

3. **PUBLIC COMMENT**

There was no Public comment.

4. **APPROVAL OF MINUTES**

A. ETSB - Policy Advisory Committee - Regular Meeting - Mar 6, 2018 12:30 PM

A motion was made by Member Buckley, seconded by Member Baarman, to forward the minutes to the Emergency Telephone Systems Board of DuPage County (DuPage ETSB) to receive and place on file. Motion passed unanimously.

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<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>John Buckley, Chief</td>
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<td>SECONDER:</td>
<td>Matt Baarman</td>
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<tr>
<td>AYES:</td>
<td>Baarman, Hayden, Buckley</td>
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<td>ABSENT:</td>
<td>Romanelli</td>
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5. **CONSENT ITEMS**
A. Radio Maintainer Report

1. 17-18-26 DEDIRS Monthly Maintainer Report

Member Baarman gave a brief overview of the DEDIRS reports for March and said that a great deal of progress had been made on Third Touch.

A motion was made by Member Buckley seconded by Member Baarman, to forward this item to the Emergency Telephone Systems Board of DuPage County (DuPage ETSB) to receive and place on file. Motion passed unanimously.

6. DEDIRS ACCESS REQUEST

None.

7. THIRD TOUCH

Member Baarman gave a presentation on Third Touch, explaining to the PAC what was different and what would change on the radio system.

Member Buckley and John Lozar of DU-COMM are continuing to work on gathering the fire agencies’ information, which is nearly complete. Bensenville Fire will be the first agency to have their radios touched at the end of April.

A. PD and FD Standardization Templates

See discussion under Third Touch.

B. Alias Changes/Standardization and Due Dates

See discussion under Third Touch.

8. POLICIES

Member Buckley made a motion to combine Items #1-5 and recommend adoption by the ETS Board, seconded by Member Romanelli.

1. ETS-R-0013-18 Resolution to Adopt Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS)

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2. ETS-R-0014-18 Resolution to Adopt Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Encrypted Talk Groups
RESULT: APPROVED [UNANIMOUS]
MOVER: John Buckley, Chief
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

3. ETS-R-0015-18 Resolution to Adopt Policy 911-005.4: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Subscriber Unit Programming and Use of Talk Groups

RESULT: APPROVED [UNANIMOUS]
MOVER: John Buckley, Chief
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

4. ETS-R-0016-18 Resolution to Adopt Policy 911-005.5: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Terminology and Definitions

RESULT: APPROVED [UNANIMOUS]
MOVER: John Buckley, Chief
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

5. ETS-R-0017-18 Resolution to Adopt Policy 911-005.6: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Use of Emergency Button

RESULT: APPROVED [UNANIMOUS]
MOVER: John Buckley, Chief
SECONDER: Anthony Romanelli, Chief
AYES: Baarman, Hayden, Buckley, Romanelli

9. THIRD TOUCH TEMPLATE APPROVAL

1. 17-18-31 Third Touch Template Approval

Member Buckley made a motion to recommend approval of the templates as presented by the ETS Board, seconded by Member Romanelli. Motion passed unanimously.

10. OLD BUSINESS
There is no old business.

11. NEW BUSINESS
There is no new business.

12. NEXT MEETING:
   A. May 1 at 12:30pm in Room 3-500B

13. ADJOURNMENT
Member Baarman made a motion to adjourn the meeting at 12:54 PM, seconded by Member Romanelli.

Respectfully submitted,

Michealeena Trakas