1. **CALL TO ORDER**

8:50 AM meeting was called to order by Chairman Gary Grasso at 8:50 AM.

2. **ROLL CALL**

**PRESENT:** Eckhoff (8:50 AM - 9:05 AM), Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz (9:02 AM), McGinnis, Kruger

**ABSENT:** Connolly

**ETSB STAFF:**
- Linda Zerwin
- Matt Theusch
- Eve Kraus
- Cara Wuchenich
- Mike DiGiannantonio
- Kris Cieplinski
- Dave Jordan, IT

**COUNTY CLERK:**
- Paul Hinds, County Clerk

**STATE’S ATTORNEY:**
- Brian Gorka

**ATTENDEES:**
- Matt Baarman - DU-COMM
- Jen O’Keefe - DPSO
- Bill Srejma - ACDC
- Afton Swistek - ACDC
- Lisa Alimissis - ACDC
- Amy Lynn Lettenberger - ACDC
- Kathy King - County Clerk
- Jan Barbeau - SAO
- Patrick Tanner - West Chicago Fire District
- Bill Barber - DU-COMM
- Katie Krull - DU-COMM
ROLL CALL
On roll call, Members Block, Eckhoff, Kruger, Kruse, McGinnis, Tegtmeyer and Tillman were present. Member Connolly participated via telephone. Member Franz was not present at the time of roll call.

3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
Member Tegtmeyer moved, seconded by Member Kruse, that a Resolution Acknowledging April 8-14, 2018 as National Public Safety Telecommunicators Week, be approved and adopted. On voice vote, motion carried.

A. 17-18-27 Resolution Acknowledging April 8-14, 2018 as National Public Safety Telecommunicators Week

5. MEMBERS' REMARKS
Member Block thanked ETSB Staff for the smooth transition to the new ACDC switch over.

6. CONSENT AGENDA
A. Monthly Staff Report
Member Kruger moved, seconded by Member Tillman, that the Consent Calendar be approved and adopted. On voice vote, motion carried

1. 17-18-32 Monthly Report for April 10 Regular Meeting

B. Revenue Report 911 Surcharge Funds
Member Kruger moved, seconded by Member Tillman, that the Consent Calendar be approved and adopted. On voice vote, motion carried

1. 17-18-25 ETSB Revenue Report for April 10 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline
C. Minutes Approval

Member Kruger moved, seconded by Member Tillman, that the Consent Calendar be approved and adopted. On voice vote, motion carried

1. ETSB - Emergency Telephone System Board - Regular Meeting - Feb 13, 2018 8:50 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: James Kruger, Chiefs of Police Association Representative
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

2. ETSB - Policy Advisory Committee - Regular Meeting - Mar 6, 2018 12:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: James Kruger, Chiefs of Police Association Representative
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

7. ACTION ITEMS

A. Payment of Claims

1. 17-18-28 Payment of Claims for April 10, 2018 for FY17 - Total Paylist: $1,385.96, Total for 4000-5800 (wireline): $0.00, Total for 4000-5810 (wireless): $0.00, Total for 4000-5820 (equalization): $1,385.96

Member Kruse moved, seconded by Member Tegtmeyer, to approve the Payment of Claims for April 10, 2018 FY17 Total for 4000-5800 (Wireline) $0.00, Total for 4000-5810 (Wireless) $0.00 and Total for 4000-5820 (Equalization) $1,385.96. On voice vote, motion carried.

2. 17-18-29 Payment of Claims for April 10, 2018 for FY18 - Total Paylist: $163,424.57, Total for 4000-5800 (wireline): $1,670.72, Total for 4000-5810 (wireless): $135,050.78, Total for 4000-5820 (equalization): $26,703.57. Total for Interdepartment transfers for 4000-5820: $25,000.00
Member Block moved, seconded by Member Tegtmeyer, to approve the Payment of Claims for April 10, 2018 FY18 Total for 4000-5800 (Wireline) $1,670.72, Total for 4000-5810 (Wireless) $135,050.78 and Total for 4000-5820 (Equalization) $26,703.57, total for Interdepartmental transfer for Equalization of $25,000.00. On voice vote, motion carried.

**B. Change Orders**

1. ETS-CO-0010-18 Resolution approving Change Order #2 to PO 950891/1824-1 to decrease and close the amount of the AT&T, Inc. Purchase Order and release the remaining funds in the amount of $4,338.72

Member Tillman moved, seconded by Member Kruger, that Resolution #ETS-CO-0010-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]

MOVER: Michael Tillman
SECONDER: James Kruger, Chiefs of Police Association Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

**C. Purchase Resolutions**

1. ETS-R-0019-18 Authorizing Resolution to DuPage County Department of Transportation PO 2877-1, on behalf of DuPage ETSB, to Meade to furnish and install inner-duct and indoor outdoor fiber for Customer Premise Equipment (CPE) network connectivity at the DU-COMM PSAP (Total Amount: $41,181.00)

Member Tillman moved, seconded by Member McGinnis, that Resolution #ETS-R-0019-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]

MOVER: Michael Tillman
SECONDER: Diane McGinnis, Public Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly
2. ETS-R-0020-18 Awarding Resolution Approving Award of Purchase per Lowest Responsible Bid for RFP 16-167-RC to PURVIS Systems Incorporated for an IP-based Fire Station Alerting System to standardize the delivery of fire and EMS dispatch (Total ETSB Purchase Order Amount: $3,642,476.80)

Member McGinnis moved, seconded by Member Tillman, that Resolution #ETS-R-0020-18, Awarding Resolution Approving Award of Purchase per Lowest Responsible Bid for RFP 16-167-RC to PURVIS Systems Incorporation for an IP-Based Fire Station Alerting System to Standardize the Delivery of Fire and EMS Dispatch, be approved and adopted.

Member Franz said he felt they needed to summarize the pros and cons of this vendor. Ms. Zerwin replied that she and the County Procurement Manager have many references for this vendor from places like Washington, DC and Boston. The references stated that they are on budget, on time and on task and provide adequate training.

Member Franz asked which references use Hexagon. Ms. Zerwin replied she thought the City of Boston, but she would have to double check.

Member Franz stated that it is all funded by ETSB and not the fire districts. Ms. Zerwin remarked that ETSB will allow the fire agencies a change order for any optional equipment. If the fire agencies want to add options beyond the core system, the fire district would pick-up the cost.

Member Tegtmeyer said that he thought it was a great system. He questioned if there was any harm in waiting, so he can meet with DU-COMM.

Ms. Zerwin replied that the vote is at the pleasure of the Board and a large project is typically posted for two meetings before it is voted on. She added waiting to call the vote wouldn’t delay the project if tabled today.

Chairman Grasso remarked that there was no harm in waiting.

Member Block stated that he would like to see it posted on the April 24th meeting.

Member Tegtmeyer questioned if the system would be operational before the new CAD is launched. Ms. Zerwin replied that she did not know, as she didn’t ask. The plan was to deploy the new CAD. Hexagon CAD is live for testing, so PURVIS can start testing with new CAD and be ready for the cut over.

Member Franz moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0020-18 be tabled.

Ms. Zerwin remarked that the fire chiefs want to get a price list of options and prevailing wage labor estimates.
Member Franz requested the Capital Budget impact. Ms. Zerwin said that they used a higher cost in the five year budget, but that she can provide the Board with updated numbers. She added that this contract was approximately $1 million less than other bidders.

Member Franz moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0020-18, Awarding Resolution Approving Award of Purchase per Lowest Responsible Bid for RFP 16-167-RC to PURVIS Systems Incorporation for an IP-Based Fire Station Alerting System to Standardize the Delivery of Fire and EMS Dispatch, be tabled. On voice vote, motion carried.

RESULT: TABLED [UNANIMOUS]  
MOVER: Mark Franz, Village Manager, Village of Glen Ellyn  
SECONDER: Brian Tegtmeyer, DU-COMM Rep  
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger  
ABSENT: Connolly

D. Resolutions

1. ETS-R-0013-18 Resolution to Adopt Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS)

Member Kruse moved, seconded by Member Kruger, that Resolution #ETS-R-0013-18 be approved and adopted.

RESULT: APPROVED [UNANIMOUS]  
MOVER: James Kruse, Chief  
SECONDER: James Kruger, Chiefs of Police Association Representative  
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger  
ABSENT: Connolly

2. ETS-R-0014-18 Resolution to Adopt Policy 911-005.3: Access to the DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Encrypted Talk Groups

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0014-18 be approved and adopted.
RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-CO-MM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

3. ETS-R-0015-18 Resolution to Adopt Policy 911-005.4: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Subscriber Unit Programming and Use of Talk Groups

Member Tegtmeyer moved, seconded by Member Tillman, that Resolution #ETS-R-0015-18 be approved and adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-CO-MM Rep
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

4. ETS-R-0016-18 Resolution to Adopt Policy 911-005.5: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Terminology and Definitions

Member Tillman moved, seconded by Member McGinnis, that Resolution #ETS-R-0016-18 be approved and adopted.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: Diane McGinnis, Public Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

5. ETS-R-0017-18 Resolution to Adopt Policy 911-005.6: DuPage Emergency Dispatch Interoperable Subscriber Unit System (DEDIRS) Use of Emergency Button

Member Tillman moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0017-18 be approved and adopted.
RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

E. Budget Transfers

1. ETS-R-0012-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5810-54110: Equipment and Machinery to 5810-54100: IT Equipment to move the capital portion of the CPE contract 2031-1 for payment (Total Budget Transfer: $2,177,000.00)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0012-18, Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018, be approved and adopted.

Member Franz questioned what this was for. Ms. Zerwin replied that it is a shift from IT to machinery equipment as recommended by the Auditor.

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0012-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

2. ETS-R-0018-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-53828: Contingencies to 5820-53310 Repair & MTCE Infrastructure for payment of Meade inner-duct and fiber installation to the DU-COMM 420 PSAP (Total Budget Transfer: $41,181.00)

Member Block moved, seconded by Member Tillman, that Resolution #ETS-R-0018-18 be approved and adopted.
RESULT: APPROVED [UNANIMOUS]
MOVER: Joe Block, Vice Chairman
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Kruse, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

F. Travel and Training

1. 17-18-33 Four (4) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM to attend National NENA's annual conference in Nashville, TN on June 17-21, 2018 (Total conference amount not to exceed $10,420.00)

Member Franz moved, seconded by Member Tegtmeyer, that Four (4) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM be authorized to attend the National NENA’s annual conference in Nashville, Tennessee on June 17-21, 2018, total conference amount not to exceed $10,420.00.

Member Tegtmeyer stated that there is a heavy breakout session that ranges from management technologies and telecommunicators training. It focuses on Next Generation 911.

Member Franz moved, seconded by Member Tegtmeyer, that Four (4) Attendees from DuPage ETSB PSAPs ACDC and DU-COMM be authorized to attend the National NENA’s annual conference in Nashville, Tennessee on June 17-21, 2018, total conference amount not to exceed $10,420.00. On voice vote, motion carried.

8. THIRD TOUCH TEMPLATE APPROVAL

1. 17-18-31 Third Touch Template Approval

Member Kruse moved, seconded by Member Tegtmeyer, that the Third Touch Template be approved.

Matt Baarman from DU-COMM gave a presentation on the Third Touch Template. He stated that they touch the radios every 18-24 months.

Member Kruse stated that the Sheriff’s office went dark at noon yesterday. It was the STARCOM Zone 1 core. He questioned if going to a third touch would automatically go the fail over.

Mr. Baarman replied that an AT&T technician caused the problem. The backup did not work because it didn’t have the correct configuration. Motorola is working on the backup today. The site controller will be looked at each PSAP.
Member Tegtmeyer questioned what was changed that caused the backup to fail.

Chairman Grasso asked if we have done testing so that this will work in the future. Mr. Baarman answered that once it is fixed, then they will test it.

Member Tegtmeyer felt that the system needs to be checked every time Motorola touches something.

Member Franz questioned if they do regular testing. Member Tegtmeyer replied that it is not currently being tested regularly.

Ms. Zerwin stated that she felt they needed to set up a test protocol.

Member Tegtmeyer said that it needs to be setup on a monthly or quarterly basis.

Member Kruse moved, seconded by Member Tegtmeyer, that the Third Touch Template be approved. On voice vote, motion carried.

9. DUPAGE ETSB 911 SYSTEM DESIGN
Member Franz stated that RMS and CAD go online in March of 2019. He questioned if the Fire Alerting System will be implemented at the same time.

Ms. Zerwin said that it will start to be installed by group and the plan is to roll it out at the same time or earlier.

10. DUPAGE JUSTICE INFORMATION SYSTEM PROJECT
Ms. Zerwin stated that she had nothing to add beyond what was already in the monthly report.

11. OLD BUSINESS
There was no old business.

12. NEW BUSINESS
There was no new business.

13. EXECUTIVE SESSION
Member Kruse moved, seconded by Member Kruger, that that pursuant to Section 5(c)(11) and (21), the Board enter into Executive Session to discuss pending litigation matters and the review of Executive Session minutes. On roll call, Members Block, Franz, Kruger, Kruse, McGinnis, Tegtmeyer and Tillman voted “aye.” Members Connolly and Eckhoff were not present at the time of roll call. Motion carried.
A. Minutes

B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C) (8)

C. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

14. MATTERS REFERRED FROM EXECUTIVE SESSION
Meeting reconvened. Member Tegtmeyer moved, seconded by Member Kruse, that the Executive Session minutes of April 9, 2009 and April 8, 2010 remain classified. On voice vote, motion carried.

A. Review Executive Session Minutes from April 9, 2009 Meeting

B. Review Executive Session Minutes from April 8, 2010 Meeting

15. ADJOURNMENT

A. Next Meeting: April 24 at 8:50am in Room 3-500B

Member Tegtmeyer moved, seconded by Member Kruse, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

Respectfully submitted,

Paul Hinds