1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:15 AM.

2. ROLL CALL

PRESENT: Chaplin, Hart, Khouri (10:18 AM), Larsen, Tornatore
ABSENT: Grant

3. PUBLIC COMMENT

4. CHAIRMAN'S REPORT - CHAIR LARSEN

Chairman Larsen reminded the committee of the DuPage Care Center Foundation Bartender fund raiser on April 24 from 5:00 p.m to 9:00 p.m at Ellyn's Tap and Grill at 940 Roosevelt Road in Glen Ellyn.

5. APPROVAL OF MINUTES

Health & Human Services - Regular Meeting - Apr 3, 2018 10:15 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Larsen, Tornatore
ABSENT: Grant, Khouri

6. COMMUNITY SERVICES - MARY KEATING

CS Requests That Also Require Finance And/Or County Board Approval

FI-R-0145-18 RESOLUTION -- Acceptance of a Change in Grant Term of the Illinois Home Weatherization Assistance Program State Grant FY18 Company 5000- Accounting Unit 1490
RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Larsen, Tornatore
ABSENT: Grant, Khouri

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

Member Khouri entered at 10:18 a.m.

CDC Requests That Also Require Finance And/Or County Board Approval

HHS-R-0146-18 RESOLUTION -- Recommendation for Approval of a 5th Modification to a Neighborhood Stabilization Program (NSP) Agreement for Project NSP08-02a – Habitat for Humanity Acquisition, Rehabilitation, and Resale, to Increase the Maximum Allowable Median Family Income From 50% to 80%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

8. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0123-18 Recommendation for the approval of a contract purchase order to CareVoyant, Inc., for one (1) year of software maintenance for the CareVoyant software system and first databank annual usage fee, for the DuPage Care Center, for the period May 1, 2018 through April 30, 2019, for a contract not to exceed $77,817.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids.
RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

2. HHS-CO-0006-18 Amendment to Contract 2486-0001 SERV Issued to Great Lakes Coca-cola Distribution, LLC for canned and bottled beverages to be sold in three (3) County Cafe’s, to extend contract through June 30, 2018 and increase in the amount of $5,400.00 for the Care Center, resulting in an amended contract total amount of $29,800.00, an increase of 22.13%

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Greg Hart, District 3
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

B. DuPage Care Center Requests for Parent Committee Final Approval

Items 8.B.1. through 8.B.3. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

1. Recommendation for the approval of a contract purchase order to Smith Medical Partners, for flu vaccines for the DuPage Care Center, for the period April 18, 2018 through November 30, 2018, for a contract amount not to exceed $8,452.80, per quotes obtained by our Pharmacist, Dr. Dale Wagener, member of Managed Healthcare Association.

2. 2018-114 Recommendation for the approval of a contract purchase order to QS/1 Data Systems, for software and software maintenance for the QS/1Data System in the Pharmacy Department, for the DuPage Care Center, for the period May 1, 2018 through April 30, 2019, for a contract total not to exceed $20,000.00, per 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding.
3. Change Order -- Amendment to Contract 2510-0001 SERV Issued to Bottling Group, LLC for canned and bottled beverages to be sold in the three (3) County Cafe's to extend contract through June 30, 2018 and increase in the amount of $3,600.00, resulting in an amended contract total amount of $23,600.00, an increase of 18.00%.

9. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Authorization for Overnight Travel -- Community Services - Community Development Administrator to attend the Illinois Association of Community Action Agencies (IACAA) Conference in Springfield, Illinois from May 7, 2018 through May 8, 2018. Expenses to include registration, transportation, lodging, and per diems for approximate total of $830.00. Weatherization grant funded 5000-1430

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

10. RESIDENCY WAIVERS - JANELLE CHADWICK

11. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, reminded the committee of the 7th Annual DuPage Human Race on Saturday, April 28. Ms. Keating urged the committee members to attend to see the 57 nonprofit agencies that will be represented at the event which has over 1100 registered runners. Chairman Larsen added that if the event follows last year, there may be a chance for a County Board member to speak on ABC News on behalf of the County.

Ms. Keating thanked all who attended the Chili Cook-Off on Tuesday, April 10. The event raised over $3200.00 for the DuPage Social Services Association (DSSA), which is a small charitable fund which helps Community Services’ clients with small amounts of financial assistance that can’t be funded elsewhere. Proceeds for DSSA are raised from payroll deductions and fund raisers such as the Chili Cook-Off.

Ms. Keating mentioned the Dispensary of Hope signs in front of the DuPage Care Center and explained the Dispensary of Hope is a nonprofit agency based out of Tennessee. The dispensary collects pharmaceutical samples or overruns from manufacturers and makes the medicines available to nonprofit pharmacies to assist low income residents with prescriptions that have no other means of assistance. The DuPage Health Coalition has united with the DuPage Care Center pharmacy to become a Dispensary of Hope location. Residents that are income eligible and have no other forms of insurance can receive their prescriptions for free. This partnership will save Access DuPage tens of thousands of dollars; providing prescriptions has been their biggest budget line item. The DuPage Health Coalition will also provide funding to the Care Center to provide this service.
12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

13. OLD BUSINESS

14. NEW BUSINESS

15. INFORMATIONAL ITEMS

A. Grant Proposal Notifications -- GPN & Report - Department of Housing and Urban Development (HUD) Homeless Management Information System (HMIS) Grant PY19 $154,556

B. Grant Proposal Notifications -- Supportive Housing Program PY19 - Illinois Department of Human Services - Community Services - $131,567

C. Grant Proposal Notifications -- Homeless Prevention Program PY19 - Illinois Department of Human Services - Community Services - $77,110.00

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:25 AM.