DUPAGE COUNTY SHERIFF’S MERIT COMMISSION
REGULAR MEETING MINUTES

March 1, 2018

Members Present: Tony Reyes, Chairman
John Smith, Vice-Chairman
Carole Vasbinder, Secretary

Others Present: Patti Weber, Merit Commission Assistant
Paul Bruckner, State’s Attorney Office

Meeting was called to order at 8:30 a.m. in Conference Room 3500A of the Jack T. Kneupfer Administration Building, 421 North County Farm Road, Wheaton, Illinois.

Roll Call
On roll call, members Reyes; Smith; and Vasbinder were present.

Public Comment
There was no public comment.

Additions to Agenda
There were no additions to the agenda.

Approval of Regular Meeting Minutes February 1, 2018
Chairman Reyes called for a motion to approve the minutes. Commissioner Smith moved. Seconded by Commissioner Vasbinder. Roll call. All ayes. Motion carried.

Approval of Executive Session Meeting Minutes February 1, 2018
Chairman Reyes called for a motion to approve the minutes. Commissioner Smith moved. Seconded by Commissioner Vasbinder. Roll call. All ayes. Motion carried.

New Business
a) Bills Payable – There were no bills to be paid.
b) Candidate Status – The Commission reviewed current candidate status. They confirmed that a second March meeting is not needed and that they’ll conduct interviews at their next meeting in April.
c) Approve Submission of Management Information for OCB-001-11 – The Commission reviewed the information and approved submission of it to the County Board.
d) Review Candidate Applications – Ms. Weber requested guidance on how to handle applications submitted from the 2017 test class which were not complete. The Commission advised her to contact the candidates to inform them of the incompleteness of their applications and to give them a time frame in which to respond.
e) Review and Respond to letter from IBSMC – The Commission reviewed the letter which requests a response as to their interest in being a part of the IBSMC. The Commission instructed Ms. Weber to request a copy of the IBSMC’s by-laws and recent financial report to help them make a decision.
Adjournment into Executive Session
Chairman Reyes called for a motion to convene into Executive Session pursuant to Section 2 (c)(1) of the Open Meetings Act for the appointment, employment, compensation, discipline, performance, or dismissal review of executive session meeting minutes. Commissioner Smith moved. Seconded by Commissioner Vasbinder. Roll call. Reyes, Smith and Vasbinder “Aye”. Motion carried. The Commission convened into Executive Session at 8:49 am.

The Commission convened back into regular session at 9:40 a.m.

Action on Executive Session Items
The Commission certified candidates 1153 and 1154.

Adjournment
Chairman Reyes called for motion to adjourn. Commissioner Smith moved. Seconded by Commissioner Vasbinder. Meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Carole Vasbinder, Secretary