1. **CALL TO ORDER**

10:15 AM meeting was called to order by Chair Robert L Larsen at 10:15 AM.

2. **ROLL CALL**

   **PRESENT:** Chaplin, Grant, Hart, Khouri, Larsen, Tornatore
   
   **ABSENT:**

3. **PUBLIC COMMENT**

   **A. Veterans Assistance Commission**

   Steve Fixler, Superintendent of the Veterans Assistance Commission, announced upcoming events.
   The Homeless Veterans Task Force seminar will be on Wednesday, May 9 in the auditorium from 9:00 a.m. to 11:00 a.m.

   Saturday, May 5 is the DuPage Veterans Foundation Honor Flight Fundraiser at the DuPage Airport in West Chicago from 11:00 a.m. to 3:00 p.m.
   The handout is attached hereto and made part of the minutes packet.

   Hines Hospital Day will be on Thursday, May 31 in the auditorium. There will be 15 departments contributing with such topics as transportation, eligibility for services, and home health care. Although open to everyone, Mr. Fixler was requesting RSVP’s as they will be serving breakfast and lunch.
   The handout is attached hereto and made part of the minutes packet.

   Mr. Fixler also conducts a three-hour Military Veteran 101 seminar on sight or he can take offsite to outside organizations. This seminar includes a 115 page booklet and topics include military issues, understanding veterans, how to talk to a veteran, and the differences between a guard and a reserve.

   1. DuPage Veterans Foundation Fundraiser
2. Hines Hospital Day

RESULT: HAND OUT

B. DuPage County Health Department - Public Health Update

Karen Ayala, Executive Director of the DuPage County Health Department (DCHD), and Dr. Rashmi Chugh, the Medical Officer at the Health Department, gave a Public Health update. April is annually Sexually Transmitted Disease (STD) month. Along with the Centers for Disease Control and Prevention, the DCHD tries to bring awareness to the community every year, including concerning trend of rising rates, and to provide information on prevention and local treatment. DuPage County enjoys overall high marks on health, including STD’s. Although there is an alarming increase in DuPage County, our numbers are lower than state and national rates. Improved screening and reporting may contribute to the increasing numbers of STD’s in DuPage County, but with timely treatment and prevention efforts, the numbers should decrease over time, which is the County’s collective goal. The presentation demonstrated the increases in Chlamydia, Gonorrhea, and Syphilis, with breakdowns by gender, age, and ethnicities. Ms. Ayala and Ms. Chugh answered questions from staff regarding HIV, AIDS, and HPV, which now has a vaccine, but is not reportable as a condition so was not included in the report.

The presentation handout is attached hereto and made part of the minutes packet.

In an effort to increase awareness, 450 mailings were sent to local medical and school health professionals which includes students in sixth grade and higher. The packet which is attached hereto, and made part of the minutes packet, includes a press release, the data summary sheets, provider focus materials, current guidelines, and information on the STD clinic at the Health Department.

1. Public Health Update - Presentation

RESULT: HAND OUT

2. Public Health Update Mailing

RESULT: HAND OUT
4. **CHAIRMAN'S REPORT - CHAIR LARSEN**

Chairman Larsen stated the recent fund raisers "Celebrity Server Night" for the DuPage Care Center Foundation and the DuPage Human Race were both a success and he thanked all that participated.

Mr. Larsen announced that this will be his last meeting as the Chairman of the Health and Human Services Committee as he will be taking over as Chairman of the Finance Committee, replacing Paul Fichtner, pending a formal vote on Tuesday, May 8, 2018.

5. **APPROVAL OF MINUTES**

Health & Human Services - Regular Meeting - Apr 17, 2018 10:15 AM

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<thead>
<tr>
<th>RESULT:</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Elizabeth Chaplin, District 2</td>
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<tr>
<td>SECONDER:</td>
<td>Amy L Grant, District 4</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Khouri, Larsen, Tornatore</td>
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6. **COMMUNITY SERVICES - MARY KEATING**

CS Requests That Also Require Finance And/Or County Board Approval

Change Order -- HHS-P-0385B-17 - Amendment to Resolution HHS-P-0385A-17, issued to Healthy Air Heating and Air, Incorporated, to provide architectural weatherization labor and materials to the PY18 Weatherization Program, to increase the encumbrance in the amount of $190,154.00, resulting in an amended contract total amount of $313,025.00, an increase of 154.76% (Service Contract 2770-0001 SERV).

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<tr>
<th>RESULT:</th>
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<tr>
<td>MOVER:</td>
<td>Greg Hart, District 3</td>
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<tr>
<td>SECONDER:</td>
<td>Tonia Khouri, District 5</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Khouri, Larsen, Tornatore</td>
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7. **DUPAGE CARE CENTER - JANELLE CHADWICK**
A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0147-18 Recommendation for the approval of a contract purchase order to Warehouse Direct, Inc., for hand soap, hand sanitizer, lotion, shampoo and body wash, for the DuPage Care Center, for the period May 28, 2018 through May 27, 2020, for a contract amount not to exceed $62,639.92, per lowest responsible bid #18-055-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

2. HHS-P-0148-18 Recommendation for the approval of a contract purchase order to Prescription Supply, Inc., for secondary pharmaceuticals for In-House Close Shop Pharmacy for the period May 21, 2018 through May 20, 2019, for a total contract not to exceed $170,000.00, per sole responsible bid #18-067-DT.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Amy L Grant, District 4
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

3. HHS-P-0149-18 Recommendation for the approval of a contract purchase order to Sysco Chicago, Inc., for Primary Food Supplies and Chemicals for the DuPage Care Center Dining Services, JTK Administration Building and Judicial Office Facility Building Cafe's, for the period June 1, 2018 through May 31, 2019, for a contract total not to exceed $1,111,000.00, per sole qualified offeror per proposal #P18-045-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

B. DuPage Care Center Requests for Parent Committee Final Approval

Items 7.B.1. through 7.B.3. were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

1. 2018-124 Recommendation for the approval of a contract purchase order to Northwestern Medicine - Central DuPage Hospital, for Pass Thru Medicare Part A Costs for Services Rendered to the DuPage Care Center residents, for the period June 1, 2018 through May 31, 2019, for a contract total not to exceed $12,500.00. Per 55 ILCS 5/5-1022 (c) "Competitive Bidding”

2. 2018-125 Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver various paper and plastic products, covering the period June 1, 2018 through May 31, 2019, for a contract total not to exceed $16,200.00, per lowest responsible bid #15-029-GV, third and final optional to renew.

3. 2018-126 Recommendation for the approval of a contract purchase order EZ Way, Inc., for repair and maintenance of the EZ Way, patient lifters, for the period June 1, 2018 through May 31, 2019, for a contract amount not to exceed $16,800.00, per 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding.

8. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 8.A. through 8.G. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Authorization for Overnight Travel -- Community Development Administrator to attend the Illinois Home Weatherization Assistance Program (IHWAP) Policy and Procedure Workshop in Springfield, Illinois from May 15, 2018 through May 16, 2018. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of $370.00. Weatherization grant funded 5000-1400

B. Authorization for Overnight Travel -- Community Development Assessor/Final Inspector to attend the Illinois Home Weatherization Assistance Program (IHWAP) Policy and Procedure Workshop in Springfield, Illinois from May 15, 2018 through May 16, 2018. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of $315.18. Weatherization grant funded 5000-1400

C. Authorization for Overnight Travel -- Senior Community Development Specialist to attend the annual National Conference on Ending Homelessness in Washington, DC from July 22, 2018 through July 25, 2018. Expenses to include registration, transportation, lodging, and per diems for approximate total of $2,045.00. Funded by the HUD Continuum of Care Planning grant 5000-1510
D. Authorization for Overnight Travel -- Community Services Information and Referral Coordinator to attend the Department of Commerce and Economic Opportunity (DCEO) Community Service Block Grant (CSBG) mandatory 2019 grant training in Springfield, Illinois from June 5, 2018 through June 7, 2018. Expenses to include lodging and per diem for approximate total of $300.00. CSBG grant funded.

E. Authorization for Overnight Travel -- Community Services Administrator to attend the Department of Commerce and Economic Opportunity (DCEO) Community Service Block Grant (CSBG) mandatory 2019 grant training in Springfield, Illinois from June 5, 2018 through June 7, 2018. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for approximate total of $525.00. CSBG grant funded.

F. Authorization for Overnight Travel -- Assistant Financial Services Administrator to attend the Department of Commerce and Economic Opportunity (DCEO) Community Service Block Grant (CSBG) mandatory 2019 grant training in Springfield, Illinois from June 5, 2018 through June 7, 2018. Expenses to include lodging, and per diem for approximate total of $300.00. CSBG grant funded.

G. Authorization for Overnight Travel -- Community Services Administrator to take a certification exam for the Certified Community Action Professional (CCAP) in Springfield, Illinois from June 19, 2018 through June 20, 2018. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diems for approximate total of $375.00. CSBG grant funded.

9. CONSENT ITEMS

Items 9.A. and 9.B. were combined and approved.

RESULT: APPROVED [UNANIMOUS]

MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Consent Item -- Decrease Contract 2772-0001 SERV issued to Appliance, Carpet, Parts LLC, D/B/A Custom Appliance & Custom Carpet Wholesalers, in the amount of $24,377.00, for the less than expected need to provide appliances for the PY18 Weatherization Program

B. Consent Item -- Decrease Contract 2771-0001 SERV issued to Healthy Air Heating and Air, Incorporated, in the amount of $165,777.00, for the less than expected need to provide mechanical (HVAC) weatherization labor and materials for the PY18 Weatherization Program

10. RESIDENCY WAIVERS - JANELLE CHADWICK

11. COMMUNITY SERVICES UPDATE - MARY KEATING
Mary Keating, Director of Community Services, stated with the new federal budget, the Community Development Block Grant (CDBG) program will receive a ten percent increase, which should translate to about $300,000.00 and will benefit low and moderate income people and neighborhoods. Likewise, the Home Affordable Partnership Funds (HOME) received a thirty percent increase which will also translate to about $300,000.00, and will support affordable housing projects. The 2018 action plan was based on an assumption of level funding so the additional funding will be applied to the “B” list of projects, which are additional projects set aside for allocations of additional funds.

The fifth annual Adult Protective Services (APS) conference will be held on July 18, 2018, at the Holiday Inn in Carol Stream. One of the few such conferences throughout the state, attendees include social workers, police departments, and senior living facilities from all over the state. The conference provides a combination of education of APS issues and supports for people working in the field. Ms. Keating encouraged all to attend to learn more about what the APS unit does.

12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

13. OLD BUSINESS

14. NEW BUSINESS

15. INFORMATIONAL ITEMS

Grant Proposal Notifications -- GPN #021-18 - Low Income Home Energy Assistance Program (LIHEAP) Energy Assistance State Supplemental Grant #19-254028 - Illinois Department of Commerce and Economic Opportunity - Community Services - $2,856,548.00

Chairman Larsen requested a motion to accept and place on file. Member Tornatore so moved, Member Chaplin seconded, motion carried, all ayes.

RESULT: ACCEPTED AND PLACED ON FILE

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:53 a.m.