1. CALL TO ORDER

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:31 AM.

2. ROLL CALL

PRESENT: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley
ABSENT:

3. PUBLIC COMMENT

No Public Comment

4. CHAIRMAN'S REMARKS

Chairman Krajewski informed the Committee that we received a call yesterday from a rescue organization that would take two Chow dogs that have been at the shelter for over six weeks. The rescue is located in Canada and is willing to meet an Animal Services staff member in North Michigan today. The staff member will stay at a friend's house and the county will incur no lodging costs. Because of the short notice, Chairman Krajewski approved and discharged the Committee approval for the overnight travel. The travel request will be on the County Board next week.

5. MINUTES APPROVAL

A. Animal Services Committee - Regular Meeting - Apr 17, 2018 10:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

6. PROCUREMENT REQUISITIONS
A. 2018-127 Recommendation for the approval of a contract purchase order to Zoetis Inc., to provide veterinary pharmaceuticals, vaccinations, medical supplies, and preventative treatments for the Animal Care & Control, for the period May 2, 2018 through May 1, 2019, for a contract total amount not to exceed $15,000.00. (Request Waiver of County Bid Rules)

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Donald Puchalski, District 1
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

7. OTHER ACTION ITEMS

A. Consent Item -- Amendment to County contract 1709-0001-SERV issued to IDEXX for outside laboratory services to DuPage Animal Care & Control to extend contract term to 8/14/2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

B. Change Order -- Amendment to Purchase Order 2588-0001-SERV issued to IDEXX for SNAP testing kits to DuPage Animal Care & Control to increase the encumbrance $3,500.00 resulting in an amended contract total not to exceed $7,500.00, an increase of 87.50%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

8. ADMINISTRATIVE UPDATE

Laura Flamion, Operations Manager, stated that due to the fundraising for the DuPage Human Race, DuPage Animal Friends (DAF) raised over $35,000.00 for supplies for the veterinary vehicle. The year to date live release rate is currently just over 87%, however we have not gotten into kitten season and our busy time of year so that number may lower. The Department name change to Animal Services has been completed and the new logo will be finalized shortly. Also, the volunteer appreciation luncheon took place on April 22nd. We had a hundred volunteers attend.
A. American Pets Alive Conference 2018 Report

Committee members were given a hand out outlining the programs and ideas that staff have already implemented or plan to implement from the American Pets Alive Conference.

| RESULT:    | HAND OUT |

9. OLD BUSINESS

No Old Business

10. NEW BUSINESS

A. ACO After-Hours Compensation

Discussion Only - No Vote

The Committee members along with Ms. Flamion and Margaret Ewing, Human Resources Director, engaged in a discussion regarding the Animal Control Officer (ACO) on-call pay process. Currently, the ACOs do not receive emergency pay (time and a half) when they are called out after hours. In addition, the official start time does not begin until the officer either arrives on the scene or arrives at the shelter to pick up a van. The ACOs receive many calls that are cancelled when the officer is reroute or that are closer to their home location than the shelter. In the latter instance, they must go to the shelter to pick up their vehicle and then travel back to the call out location which could mean over an hour travel time that they would not be compensated for. It was brought up that Police Officer pay begins when the Officer receives the call with a minimum time of 2 hours to be claimed. After much discussion, it was decided that the compensation policy related to ACO on-call needed to be reviewed. Ms. Flamion will work with Ms. Ewing to come up with a draft policy and Ms. Flamion will run additional reports/gather additional details. This will be discussed and voted on at the next Committee Meeting.

11. ADJOURNMENT

Chairman Krajewski adjourned the meeting at 11:11am.