1. CALL TO ORDER

8:15 AM meeting was called to order by Chairman Grant Eckhoff at 8:15 AM.

2. ROLL CALL

PRESENT: Hart, DiCianni, Eckhoff, Grant (8:16 AM), Grasso (Remote), Khouri (8:18 AM), Larsen, Noonan, Puchalski, Tornatore, Zay

ABSENT: Healy

3. PUBLIC COMMENT

None

4. CHAIRMAN'S REMARKS

Chairman Eckhoff thanked Assistant State's Attorney Brian Gorka for his time and hard work while here at the County. Well wishes and congratulations were sent his way as Gorka leaves to pursue a new employment opportunity.

5. APPROVAL OF MINUTES:

A. Judicial/Public Safety Committee - Regular Meeting - Jun 5, 2018 8:15 AM

Member Grant arrived at 8:16 AM.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grant, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Healy, Khouri

6. BUDGET TRANSFERS
A. Budget Transfers -- Transfer of funds from account to nos 50000 (regular salaries), 51050 (flexible benefit earnings), 51010 (employer share IMRF), 51040 (employee med & hos insurance), and 53500 (mileage expense) to account nos 51030 (employer share social security), 53090 (other professional services), 53260 (wireless communication svc), and 52200 (operating supplies & materials) for FCSWR03529 Juvenile Justice Grant in the amount of $9,421.00 to adjust budget lines per approval of the grant agency.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Peter DiCianni, District 2 |
| SECONDER: | Sean T Noonan, District 2 |
| AYES: | Hart, DiCianni, Eckhoff, Grant, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay |
| ABSENT: | Healy, Khouri |

7. ACTION ITEMS

A. FI-R-0231-18 RESOLUTION -- Illinois Family Violence Coordination Council Grant PY19 Intergovernmental Agreement #329518 Company 5000-Accounting Unit 6000 $32,550

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Peter DiCianni, District 2 |
| SECONDER: | Sam Tornatore, District 1 |
| AYES: | Hart, DiCianni, Eckhoff, Grant, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay |
| ABSENT: | Healy, Khouri |

B. JPS-P-0189-18 Recommendation for the approval of a contract purchase order to Currie Motors, for the purchase of one (1) 2018 Ford Transit-250 Van-Forensic Investigation Vehicle and one (1) 2018 Ford Transit-350 Van-Transport Vehicle for the Sheriff's Office, for a contract total amount not to exceed $57,987.00, Per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" – NWMC Northwest Municipal Conference #152.

Member Zay queried whether or not all of the Sheriff’s older vans had now been replaced. Chief Romanelli spoke to the effect that 2 vans are projected to need replacement yet in the upcoming year.
C. JPS-P-0186-18 Recommendation for the approval for a contract purchase order to Ray O'Herron Co. Inc. to provide Firearm Ammunition as needed for the Sheriff's Office. This contract covers the period of July 1, 2018 through June 30, 2019, for a contract total amount not to exceed $80,000.00. Contract let pursuant to the Governmental Joint Purchasing Act (State of Illinois) Master Contract #4018508.

Member Khouri arrived at 8:18 AM.

D. Authorization to Travel -- OHSEM Coordinator to travel to Flora, Illinois on June 26 and 27th of 2018 to attend a training for Joint Information System-Joint Information Center planning for Public Information Officers (PIO). The approximate cost is $0.00.

8. INFORMATIONAL ITEMS
RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grant, Grasso, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Healy

A. Grant Proposal Notifications -- GPN & Report #034-18 - Comprehensive Law Enforcement Response to Drugs - Illinois Criminal Justice Information Authority - DuPage State's Attorney - $133,194

B. Grant Proposal Notifications -- GPN & Report 033-18 - Children's Advocacy Centers of Illinois Victims of Crime Act Grant PY19 - Children's Advocacy Centers of Illinois - DuPage County State's Attorney (Children's Center) - $72,934

C. Grant Proposal Notifications -- GPN & Report #035-18 - DCFS Children's Advocacy Center Grant PY19 - Illinois Dept. Of Children's & Family Services - DuPage County State's Attorney (Children's Center) - $64,180

9. OLD BUSINESS
Chief Romanelli wanted to address two points with the group. They are as follows:

1. April of 2018 saw the 4th floor of the jail closed. There has been a reduced number of inmates which has allowed for the floor to remain unoccupied.
2. As of June 5th 2018, the Sheriff's department has achieved the reduced personnel headcount of 392 as requested by the resolution previously passed.

10. NEW BUSINESS

11. ADJOURNMENT

A. Motion to Adjourn

Without objection, the meeting was adjourned at 8:20 AM.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grant, Grasso, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Healy
1. CALL TO ORDER

8:15 AM meeting was called to order by Chairman Grant Eckhoff at 8:27 AM.

2. ROLL CALL

PRESENT: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay (8:28 AM)
ABSENT: Grant

3. PUBLIC COMMENT

None

4. CHAIRMAN'S REMARKS

None

5. APPROVAL OF MINUTES:

A. Judicial/Public Safety Committee - Regular Meeting - May 15, 2018 8:15 AM

Member Zay arrived at 8:27 AM.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore
ABSENT: Grant, Zay

6. ACTION ITEMS

A. JPS-R-0202-18 RESOLUTION -- Adoption of the DuPage County 2018 Natural Hazard Mitigation Plan
Chairman Eckhoff asked OHSEM for some insight into the breadth of the NHMP. Mr Rogers from OHSEM spoke to the effect that the plan is a comprehensive outline of when, how and why departments throughout DuPage County and affected municipalities would work together to handle natural disasters (ie flooding, etc).

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant


Member Larson queried whether there would be any costs associated with this IGA. Director Snow clarified that this IGA was moving an existing agreement for ITECS from the State to ILEAS. There would be no additional costs.

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, District 6
SECONDER: Sean T Noonan, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

C. JPS-P-0171-18 Recommendation for approval of a contract purchase order to Clear Loss Prevention for the purchase and installation of a new video management system software, server and CCTV cameras in the 509 and 479 Garages for the Office Homeland Security and Emergency Management, for a contract total not to exceed $113,367.35. Per lowest responsible bid16-187BF. (Phase II)

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, District 6
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant
D. JPS-P-0172-18 Recommendation for the approval of a contract purchase order to NorthStar AED for the purchase of (25) twenty-five FRx defibrillators, carrying cases, Philips infant/child key, CPR responder kits and (50) fifty Philips FRx Smart Pads II for the Sheriff’s Office for a contract total not to exceed $25,753.00, per lowest responsible bid 17-118-BF

RESULT: APPROVED [UNANIMOUS]
MOVED: Peter DiCianni, District 2
SECONDER: Tonia Khouri, District 5
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

RESULT: APPROVED [UNANIMOUS]
MOVED: James Zay, District 6
SECONDER: Sean T Noonan, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

RESULT: APPROVED [UNANIMOUS]
MOVED: James Zay, District 6
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

G. 2018-142 Recommendation to approve the payment of invoice to Unified Power for annual maintenance contract for the Circuit Court Clerk’s Office for the total amount of $6,529.84, per 55 ILCS 5/5-1022 Competitive Bids (d) IT/Telecom purchases under $35,000.
RESULT: APPROVED [UNANIMOUS]
MOVER: Peter DiCianni, District 2
SECONDER: Sean T Noonan, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

H. 2018-144 Recommendation for the approval of a contract purchase order to Kids At Hope, to provide a one day AOIC Symposium for juvenile justice, child welfare, and educational professionals in the area of child and youth development research, principles and practices. The contract will cover the period of June 1, 2018 through June 30, 2018, for a contract total amount not to exceed $8,000.00. Sole Source per DuPage County Purchasing Ordinance, Article 4-102. (AOIC Symposium)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

7. INFORMATIONAL ITEMS


Chairman Eckhoff inquired of Mr. York why there were fluctuations in the numbers. Mr. York explained that due to an increase in bond case processing, the numbers had increased. The Public Defender's Office staff were under additional pressures to meet the needs of the bond cases but nothing beyond their capabilities at this point in time.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant

8. OLD BUSINESS

Member DiCianni notified the committee that the Epinephrine bill has passed. Municipal law enforcement may now carry Epi, much like Narcan, following in the County Sheriff's
progressive footsteps. DiCianni expressed his appreciation for the leadership the County has shown.

9. NEW BUSINESS
None

10. ADJOURNMENT

A. Motion to Adjourn

Without objection, the meeting was adjourned at 8:35 AM.

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<tr>
<td>SECONDER:</td>
<td>Sean T Noonan, District 2</td>
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<tr>
<td>AYES:</td>
<td>Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay</td>
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<tr>
<td>ABSENT:</td>
<td>Grant</td>
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**DuPage County, Illinois**

**BUDGET ADJUSTMENT**

**Effective September 21, 2016**

**5000-6180-FCSWR03529 Juvenile Justice Grant**

**Company/Accounting Unit Name**

**From:** 5000

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<th>Account</th>
<th>Sub-Account</th>
<th>Title</th>
<th>Amount</th>
<th>Prior to Transfer</th>
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**To:** 5000

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<td>$9,421.00</td>
<td>$9,421.00</td>
<td>$9,421.00</td>
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</table>

**Reason for Request:**

Need to adjust budget lines according to budget revision for the juvenile justice grant, activity code FCSWR03529, per approved by the grant agency.

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**Finance Department Use Only**

**Fiscal Year 2018** Budget Journal # Acctg Period

Entered By/Date Released By/Date Posted By/Date

---

**Signature:**

Department Head

Chief Financial Officer

Date: 6-8-18

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**Packet Pg. 10**
### ADDITIONAL APPROPRIATION TO ESTABLISH THE ILLINOIS FAMILY VIOLENCE COORDINATING COUNCIL GRANT PY19

**INTER-GOVERNMENTAL AGREEMENT NO. 329518**

**COMPANY 5000 – ACCOUNTING UNIT 6000**

$32,550

#### REVENUE

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**TOTAL ANTICIPATED REVENUE -**

$32,550

#### EXPENDITURES

**COMMODITIES**

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**TOTAL COMMODITIES**

$296

**CONTRACTUAL**

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<td>53500 Mileage Expense</td>
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<td>53610 Travel Expense</td>
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**TOTAL CONTRACTUAL**

$32,254

**TOTAL ADDITIONAL APPROPRIATION**

$32,550
INTER-GOVERNMENTAL AGREEMENT

BETWEEN

THE STATE OF ILLINOIS, ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
AND
Du Page, County of

The Illinois Criminal Justice Information Authority (Grantor), with its principal office at 300 West Adams Street, Suite 200, Chicago, Illinois 60606, and Du Page, County of, with its principal office at 421 N. County Farm Road, Wheaton, Illinois 60187-3978 hereby enter into this Inter-governmental Grant Agreement, pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. Grantor and Grantee are collectively referred to herein as “Parties” or individually as a “Party.”

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the State of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 135836026 is Grantee’s correct DUNS number, that 36-6006551 is Grantee’s correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

☐ Individual
☐ Sole Proprietorship
☐ Partnership
☐ Corporation (includes Not For Profit)
☐ Medical Corporation
☐ Governmental Unit
☐ Estate or Trust
☐ Pharmacy-Non Corporate
☐ Pharmacy/Funeral Home/Cemetery Corp.
☐ Tax Exempt
☐ Limited Liability Company (select applicable tax classification)
☐ P = partnership
☐ C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.
1.2. **Amount of Agreement.** Grant Funds shall not exceed $32,550.00, of which $0.00 are federal funds. Grantee agrees to accept Grantor’s payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

1.3. **Identification Numbers.** The Catalog of State Financial Assistance (CSFA) Number is 546-00-1692. The State Award Identification Number is 1692-8458.

1.4. **Term.** This Agreement shall commence on the later of (i) July 1, 2018, and (ii) the last dated signature of the Parties. This Agreement shall expire on June 30, 2019, unless terminated pursuant to this Agreement.

1.5. **Certification.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. **Signatures.** In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

By: ________________________________ Date: ________________________________
John Maki, Executive Director
Illinois Criminal Justice Information Authority

By: ________________________________ Date: ________________________________
Daniel Cronin, Chairman
DuPage County Board
Dan.Cronin@DuPageCo.org

By: ________________________________ Date: ________________________________
Gwen Henry, DuPage County Treasurer
Du Page, County of
Gwen.henry@dupageco.org

By: ________________________________ Date: ________________________________
Daniel P. Guerin, Chief Judge of 18th Judicial Circuit
Du Page, County
Daniel.Guerin@18thjudicial.org
ARTICLE II
REQUIRED REPRESENTATIONS

2.1. Standing and Authority. Grantee warrants that:

(a) Grantee is validly existing and in good standing, if applicable, under the laws of the State in which it was incorporated, organized or created.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is an agency under the laws of a jurisdiction other than Illinois, Grantee warrants that it is also duly qualified to do business in Illinois and is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the Federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to $25,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.


2.5. Compliance with Registration Requirements. Grantee and its sub-grantees shall: (i) be registered with the Federal SAM; (ii) be in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS number; and (iv) have successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee’s responsibility to remain current with these registrations and requirements. If Grantee’s status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.
ARTICLE III
DEFINITIONS

3.1. Definitions. Capitalized words and phrases used in this Agreement have the following meanings:


“Agreement” or “Grant Agreement” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Allocable Costs” means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Award” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Budget” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“CFDA” or “Catalog of Federal Domestic Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Close-out Report” means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Consolidated Year-End Financial Report” means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

“Cost Allocation Plan” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“CSFA” or “Catalog of State Financial Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Disallowed Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“DUNS Number” means a unique nine digit identification number provided by Dun & Bradstreet for each physical location of Grantee’s organization. Assignment of a DUNS Number is mandatory for all organizations.
seeking an Award from the State of Illinois.

“FAIN” means the Federal Award Identification Number.

“FFATA” or “Federal Funding Accountability and Transparency Act” has the same meaning as in 31 USC 6101; P.L. 110-252.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Fixed-Rate” has the same meaning as in 44 Ill. Admin. Code Part 7000. “Fixed-Rate” is in contrast to fee-for-service, 44 Ill. Admin. Code Part 7000.

“GAAP” or “Generally Accepted Accounting Principles” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Net Revenue” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Net Revenue” is synonymous with “Profit.”

“Nonprofit Organization” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Notice of Award” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“OMB” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Profit” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with “Net Revenue.”

“Program” means the services to be provided pursuant to this Agreement.

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Program Income” has the same meaning as in 44 Ill. Admin. Code Part 7000.
“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” means the federal System for Award Management (SAM); which is the Federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

“State” means the State of Illinois.

“Term” has the meaning set forth in Paragraph 1.4.

“Unallowable Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

ARTICLE IV
PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the Federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. See 2 CFR 200.343(d); 2 CFR 200.305(b)(9); 30 ILCS 705/5.

4.3. Cash Management Improvement Act of 1990. Unless notified otherwise in PART TWO or PART THREE, Federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 et seq.) and any other applicable Federal laws or regulations. See 2 CFR 200.305; 44 Ill. Admin. Code Part 7000.

4.4. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.5. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the Federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services
provided by Grantee under Exhibit A may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.6. **Interest.**

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in PART TWO or PART THREE. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR Part 200.305(b)(8).

(c) A Grantee who is required to reimburse Grant Funds pursuant to an action brought under the Illinois Grant Funds Recovery Act, and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; See also 30 ILCS 705/10.

4.7. **Timely Billing Required.** Grantee must submit any payment request to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in PART TWO, PART THREE or Exhibit C. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor’s approval of Grantee’s request for an extension shall not be unreasonably withheld.

4.8. **Certification.** Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee must contain the following certification by an official authorized to legally bind the Grantee:

By signing this report [or payment request], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal or State award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

ARTICLE V

**SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT**

5.1. **Scope of Grant Activities/Purpose of Grant.** Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including Exhibit A (Project Description) and Exhibit B (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State’s Notice of Award is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in PART TWO (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in PART THREE.
5.2. **Scope Revisions.** Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. See 2 CFR 200.308.

5.3. **Specific Conditions.** If applicable, specific conditions required after a risk assessment will be included in Exhibit G. Grantee shall adhere to the specific conditions listed therein.

**ARTICLE VI**

**BUDGET**

6.1. **Budget.** The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-Federal as well as the Federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein as an attachment.

6.2. **Budget Revisions.** Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Budget revisions that require Grantor approval shall be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

6.3. **Discretionary Line Item Transfers.** Unless prohibited from doing so in 2 CFR 200.308, transfers between approved line items may be made without Grantor’s approval only if the total amount transferred does not exceed the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item. Discretionary line item transfers may not result in an increase to the Budget.

6.4. **Non-discretionary Line Item Transfers.** Total line item transfers exceeding the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item require Grantor approval as set forth in Paragraph 6.2.

6.5. **Notification.** Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

**ARTICLE VII**

**ALLOWABLE COSTS**

7.1. **Allowability of Costs; Cost Allocation Methods.** The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

7.2. **Indirect Cost Rate Submission.**
(a) All Grantees must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs.

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations, in a format prescribed by Grantor. For Grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For Grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee’s fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for State and local governments,
(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
(iv) Appendix V to Part 200 governs State/Local Governmentwide Central Service Cost Allocation Plans.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant Federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the Federal government and a copy of the cost policy statement used to negotiate that rate. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. See 2 CFR 200.451.

7.4. Higher Education Cost Principles. The Federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5. Government Cost Principles. The Federal cost principles that apply to State, local and Federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.6. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) Accounting System. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each State- and Federally-funded Program. Accounting records must contain information pertaining to State and Federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. See 2 CFR 200.302.

(b) Source Documentation. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and
subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity’s organization (Paragraphs 7.4 through 7.5).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in PART TWO, PART THREE or Exhibit G of the requirement to submit Personnel activity reports. See 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) Internal Control. Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) Budget Control. Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

7.7 Federal Requirements. All Awards, whether funded in whole or in part with either Federal or State funds, are subject to Federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 Ill. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 7.6.

7.8 Profits. It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).

7.9 Management of Program Income. Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
REQUIRED CERTIFICATIONS

8.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) Bribery. Grantee certifies that it has not been convicted of bribery or attempting to
bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 et seq.).

(e) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 et seq.) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(f) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 et seq.).

(g) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by Federal or State government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(h) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 et seq.).

(j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 USC 1251 et seq.).

(k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or agency 2 CFR 200.205(a), or by the State (See 30 ILCS 708/25(6)(G)).
(l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(o) **Criminal Convictions.** Grantee certifies that neither it nor any managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

**ARTICLE IX**
CRIMINAL DISCLOSURE

9.1. Mandatory Criminal Disclosures. Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. See 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total Financial Assistance, funded by either State or Federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X
UNLAWFUL DISCRIMINATION

10.1. Compliance with Nondiscrimination Laws. Both Parties, their employees and subcontractors under subcontract made pursuant to this Agreement, remain compliant with all applicable provisions of State and Federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.);


(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 et seq.); and

(f) The Age Discrimination Act (42 USC 6101 et seq.).

ARTICLE XI
LOYBINING

11.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. Federal Form LLL. If any funds, other than Federally-appropriated funds, were paid or will be paid
to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR Part 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor’s family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE XII
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.333, unless a different retention period is specified in 2 CFR 200.333. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.336, shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor’s Inspector General, Federal authorities, any person identified in 2 CFR 200.336, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by Federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.
12.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable State and Federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor’s request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. See 2 CFR 200.328 and 200.331. Additional monitoring requirements may be in PART TWO or PART THREE.

ARTICLE XIII
FINANCIAL REPORTING REQUIREMENTS

13.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantor shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.207. The first of such reports shall cover the first three months after the Award begins. Quarterly reports must be submitted no later than 15 calendar days following the three-month period covered by the report. Additional information regarding required financial reports may be set forth in Exhibit G. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 et seq.; 2 CFR 207(b)(3) and 200.327.

13.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report within 30 calendar days following the end of the period of performance for this Agreement. In the event that this Agreement is terminated prior to the end of the Term, Grantee shall submit a Close-out Report within 30 calendar days of such termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.343.

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.344.

13.3. Consolidated Year-End Financial Reports.

(a) This Paragraph 13.3 applies to all Grantees, unless exempted by PART TWO or PART THREE.

(b) Grantees shall submit Consolidated Year-End Financial Reports, according to the required audit (see ARTICLE XV), namely:

(i) For Grantees required to conduct a single audit (or program-specific audit), within the earlier of (a) 9 months after the Grantee’s fiscal year ending on or after June 30, or (b) 30 calendar days following completion of the audit; or

(ii) For Grantees required to conduct a Financial Statement Audit or for Grantees not required to perform an audit, within 180 days after the Grantee’s fiscal year ending on or after June 30.

These deadlines may be extended at the discretion of the Grantor, but only for rare and unusual circumstances such as a natural disaster.
(c) The Consolidated Year-End Financial Report must cover the same period the Audited Financial Statements cover. If no Audited Financial Statements are required, however, then the Consolidated Year-End Financial Report must cover the same period as the Grantee’s tax return.

(d) Consolidated Year-End Financial Reports must include an in relation to opinion from the report issuer on the financial statements included in the Consolidated Year-End Financial Report.

(e) Consolidated Year-End Financial Reports shall follow a format prescribed by Grantor.

(f) Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available.

13.4. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of improper payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee’s failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply.

ARTICLE XIV
PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in Exhibit E must be reported quarterly, unless otherwise specified in PART TWO or PART THREE. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.207, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit based review of the application. In such cases, Grantor shall notify Grantee of same in Exhibit G. Pursuant to 2 CFR 200.328, periodic Performance Reports shall be submitted no later than 15 calendar days following the period covered by the report. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. Pursuant to 2 CFR 200.328. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 et seq.


14.3. Content of Performance Reports. Pursuant to 2 CFR 200.328(b)(2) all Performance Reports must include Program qualitative and quantitative information, including a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost if required; performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award’s statutory, regulatory and administrative requirements, and are included in PART TWO or PART...

ARTICLE XV
AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules set forth by the Governor’s Office of Management and Budget. See 30 ILCS 708/65(c).

15.2. Audit Requirements.

(a) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit and reporting package (including data collection form and management letters) must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit). The audit (and package) must be submitted to Grantor within the earlier of (i) 30 calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of the Grantee’s audit period.

(b) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $750,000 in Federal Awards, Grantee is subject to the following audit requirements:

   (i) If, during its fiscal year, Grantee expends $300,000 or more in Federal and State Awards, singularly or in any combination, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in PART TWO, PART THREE or Exhibit G based on the Grantee’s risk profile.

   (ii) If, during its fiscal year, Grantee expends less than $300,000 in Federal and State Awards, but the total revenue it receives is in excess of $300,000, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

   (iii) Grantee must submit its financial statement audit report(s) and any management letters issued by the auditor within the earlier of (i) 30 calendar days after receipt of the auditor’s report(s) or (ii) 180 days after the end of the Grantee’s audit period.

15.3. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILS 450/5.2). For audits required to be performed subject to Generally Accepted Government Auditing Standards, Grantee shall request and maintain on file a copy of the auditor’s most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.4. Report Timing. Notwithstanding anything herein to the contrary, when such reports or
statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for late reporting.

ARTICLE XVI
TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days’ prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.339(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) For cause, which may render the Grantee ineligible for consideration for future grants from the Grantor or other State agencies; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days’ written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days’ written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee’s failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. Non-compliance. If Grantee fails to comply with applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.207. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.338. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the
16.4. **Objection.** If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee’s non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.341.

16.5. **Effects of Suspension and Termination.**

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.342.

16.6. **Close-out of Terminated Agreements.** If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.339(c).

**ARTICLE XVII**

**SUBCONTRACTS/SUB-GRANTS**

17.1. **Sub-recipients/Delegation.** Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved.

17.2. **Application of Terms.** Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by Federal and State laws and regulations, and the provisions of this Agreement.

**ARTICLE XVIII**

**NOTICE OF CHANGE**

18.1. **Notice of Change.** Grantee shall notify the Grantor if there is a change in Grantee’s legal status, Federal employer identification number (FEIN), DUNS number, SAM registration status, Related Parties, or address.
See 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days’ prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee’s failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee’s ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee’s ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee’s ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX
STRUCTURAL REORGANIZATION

19.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its governance structure. Nevertheless, PART TWO or PART THREE may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX
AGREEMENTS WITH OTHER STATE AGENCIES

20.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI
CONFLICT OF INTEREST

21.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual

21.2. **Prohibited Payments.** Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor’s annual salary, or $106,447.20 (30 ILCS 500/50-13). An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. 2 CFR 200.64.

21.3. **Request for Exemption.** Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

**ARTICLE XXII**

**EQUIPMENT OR PROPERTY**

22.1. **Transfer of Equipment.** Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole or in part with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439(a). Grantor shall notify Grantee in writing should Grantor require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

22.2. **Prohibition against Disposition/Encumbrance.** The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

22.3. **Equipment and Procurement.** Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable Federal and State statutes and executive orders.

**ARTICLE XXIII**

**PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

23.1. **Publications, Announcements, etc.** Use of Grant Funds for promotions is subject to the
prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase “Funding provided in whole or in part by the [Grantor].” Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV
INSURANCE

24.1. Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in PART TWO or PART THREE.

24.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV
LAWSUITS

25.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee’s use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. Liability. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party’s agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.
26.1. **Gift Ban.** Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. **Access to Internet.** Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. **Exhibits and Attachments.** Exhibits A through G, PART TWO, PART THREE, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. **Assignment Prohibited.** Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee’s rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. **Amendments.** This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6. **Severability.** If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. **No Waiver.** No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party’s right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8. **Applicable Law; Claims.** This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 et seq. Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. **Compliance with Law.** This Agreement and Grantee’s obligations and services hereunder are hereby made and must be performed in compliance with all applicable Federal and State laws, including, without limitation, Federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. **Compliance with Confidentiality Laws.** If applicable, Grantee shall comply with applicable State and Federal statutes, Federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. **Compliance with Freedom of Information Act.** Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. **Precedence.** In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between PART ONE and PART...
TWO or PART THREE of this Agreement, PART ONE shall control. In the event there is a conflict between PART TWO and PART THREE of this Agreement, PART TWO shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the relevant statute(s) or rule(s) shall control.


26.14. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys’ fees, costs and expenses associated with such proceedings.

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EXHIBIT A

PROJECT DESCRIPTION

Type responses into the grey shaded areas

I. SUMMARY OF PROGRAM

Describe the program being implemented and the problem(s) being addressed.

The purpose of the 18th Judicial Circuit Family Violence Coordinating Council (FVCC) is to establish a forum to share and discuss information to promote a coordinated response to family violence in our communities. The 18th Judicial Circuit Family Violence Coordinating Council will work to improve the institutional and professional response to family violence issues. The 18th Judicial Circuit Family Violence Coordinating Council will engage in prevention, education, and the coordination of intervention and services for victims and perpetrators of child abuse, domestic violence, and elder abuse. A goal of the Council is to contribute to the improvement of the legal system and the administration of justice.

The 18th Judicial Circuit Family Violence Coordinating Council is judicially led and a local fiscal agent appointed by the judge administers this annual allocation of funds. Funds are used to support a part-time Local Council Coordinator (LCC) in the Council, as well as coordination of committee work, training, travel, and other related activities as determined by the Local Council Planning/Steering Committees. The Planning/Steering Committee establishes, along with the Local Council Coordinator, the Goals and Objectives for the upcoming year.

II. TARGET POPULATION

Please describe the judicial circuit for this local coordinating council and target population. Include the region, county(ies) and municipality(ies) where this program will be implemented. Provide information on the racial/ethnic and nationality composition of your community’s population.

Identify what impact, if any, the lack of State funding for the Illinois Family Violence Coordinating Council during FY16 and FY17 will have on your council’s ability to operate at full capacity for FY2019. For purposes of this response, please assume that ICJIA will be able to fund the Illinois Family Violence Coordinating Councils beginning on July 1, 2018.

Due to the lack of funding as of June 30, 2015, the 18th Judicial Circuit Court placed the 18th Judicial Circuit Family Violence Coordinating Council on hiatus in November of 2015. If we are given this grant for 2019, the focus will be on planning. The Coordinator will concentrate on recruiting members to the Council, and with those members, will begin to determine the current needs of the population to be served in addition to setting goals and action steps to achieve these goals.

Indicate the source of your data (It is recommended to use U.S Census Bureau data, which can be found at www.census.gov or Illinois Criminal Justice Information Authority data, which can be found using at http://www.icjia.org/public/sac/
• The 18th Judicial Circuit Court is located within DuPage County (Chicago-Naperville-Elgin, IL-IN-WI MSA); Illinois’ second largest county by population. Home to 37 municipalities, including significant parts of Aurora and Naperville, DuPage County has an estimated population of 930,128 (U.S. Census Bureau, 2017).

• Based on U.S. Census Bureau data, the demographic composition of DuPage County’s population consists of: 67.4% White (non-Hispanic); 14.3% Hispanic; 11.8% Asian; 5.2% Black; 1.9% of individuals identifying with two or more races; 0.4% American Indian / Native Alaskan; and 0.1% Native Hawaiian / Pacific Islander. The U.S. Census Bureau accounts for this total 101.10% population by explaining that “Hispanics may be of any race, so also are included in applicable race categories”.

• The median household income is $81,521, making DuPage one of the wealthiest counties in Illinois. In 2017, DuPage County had a poverty rate of 7%. Of the people residing in DuPage County, 47.3% hold a Bachelor’s degree or higher and 72.9% own their homes. People in DuPage County are 80.6% white, 5.2% black, 14.3% Hispanic or Latino and 11.8% are Asian. 26.5% of the population speak a language other than English at home. (U.S. Census Bureau, QuickFacts)

• In 2015, DuPage County had 2,704 domestic crimes reported to police, with 289.6 domestic crimes per 100,000 (.2893%). Orders of Protection were given in 1,588 cases. (http://www.icjia.org/research/overview#tab_research-data).

• The DuPage County State’s Attorney’s Office reports that from 2015-2018, there were 15 murders committed in DuPage County. Seven of those murders were domestic related.

• The 18th Judicial Circuit’s target population for the Council consists of professionals that work with victims and offenders of Domestic Violence, Elder Abuse and Abuse of Persons With Disabilities, including but not limited to Judges, Attorneys, Police, Fire and Emergency Personnel, Emergency Dispatch, 911 Operators, Probation Officers, Health Department Employees, Educators, Social Workers, Counselors, Child Protection Staff, Victims’ Advocates, Adult Protective Service Workers and Disability Service Providers.

III. Progress Towards Goals - Arrest
Please discuss the successes and challenges of meeting the goals and objectives of your Council’s work with the Grants to Encourage Arrest Policies and Enforcement of Protection Orders (“Arrest Grant”). If your council did not receive funding with the Arrest Grant, indicate N/A.

N/A

IV. Progress Towards Goals – State FY18 funds
Please discuss the successes and challenges of meeting the goals and objectives of your Council’s work with FY18 State funded IFVCC program. Please make sure you discuss each of the goals and objectives for the FY18 grant. If your council did not receive funding in FY18, indicate N/A.

N/A
V. PROGRAM STRATEGY

List your circuit wide committees and member agencies on each committee. Include discussion about how often each committee convenes as well as the focus of the committee and projects it will complete.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member Agencies</th>
<th>Person Responsible for Staffing Committee</th>
<th>How Often Committee Meets</th>
<th>Describe the committee’s focus and projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steering Committee</td>
<td>State’s Attorney’s Office, Chief Judge’s Office, Health Department, Family Shelter, Public Defender’s Office, Adult Protective Services, Probation and Court Services</td>
<td>Coordinator</td>
<td>2</td>
<td>Responsible for setting all of the goals of the Council and ensuring that the work is carried out by the various committees.</td>
</tr>
<tr>
<td>Courts and Law Enforcement</td>
<td>Local Law Enforcement agencies, Judges, Private Attorneys, Public Defender’s Office, Sheriff Department, State’s Attorney’s Office, Family Shelter, Circuit Clerk, Family Center, YWCA</td>
<td>Coordinator</td>
<td>4</td>
<td>Responsible for conducting training on the 2016 Revised Domestic Violence Protocol and to identifying other training topics that would benefit this population.</td>
</tr>
<tr>
<td>Community Intervention/Education</td>
<td>Family Shelter, YWCA, Teen Parent Connection, Wheaton Youth Outreach, World Relief, Hamdard Center, Adult Protective Services, Regional Office of Education</td>
<td>Coordinator</td>
<td>4</td>
<td>To assist in the coordination and participate in one community awareness event held in DuPage County.</td>
</tr>
</tbody>
</table>

Discuss the process your Council will use to recruit and re-engage members to your committees. Be sure to include who is responsible for recruiting committee members.

It will be the primary responsibility of the 18th Judicial Circuit Family Violence Coordinating Council Coordinator to recruit members for the various committees. This outreach will be done in person, via e-mail and by telephone. The Coordinator will be responsible for contacting the members of the prior committees (whose membership consisted of law enforcement, court personnel, and social service stakeholders) that were active before the Council went on hiatus in 2015. The Steering Committee may assist the Coordinator with this task when their schedules allow.
Discuss potential topics and intended audiences for trainings your Council will provide.
One of the goals for the 18th Judicial Circuit Family Violence Coordinating Council is to provide training on the DuPage County Protocol (upon revision) and the Arrest Promising Practice Mini-ToolKit. The intended audience for this training is local law enforcement and first responders. In addition, the Council will also provide training for law enforcement, first responders and social services related to encounters with the vulnerable populations in DuPage County (i.e. older adults, persons with disabilities).

Describe your plan to follow-up with attendees of trainings you have provided. Be sure to include who is responsible for follow-up.
The Coordinator will be responsible for follow up on the responses received at the various trainings through e-mail, telephone contact and through the agency representatives on the 18th Judicial Circuit Family Violence Coordinating Council.

Please describe evaluations used in your council’s training and how you use the results.
We require written evaluations after each training. The Coordinator will review them and bring the suggestions to the Council for review. The Steering Committee will provide guidance on this topic to the Coordinator.

Discuss your process of sharing and distributing resources. Be sure to include who is responsible for sharing and distributing resources and information?
The Coordinator is responsible for sharing and distributing resources. This will take place at the Committee meetings as well as at the various trainings. It is the expectation of the 18th Judicial Family Violence Coordinating Council that the Committee members will then share this collateral information (brochures, reports, upcoming webinars and training events) with their agencies and staff.
EXHIBIT B

DELIVERABLES OR MILESTONES

IMPLEMENTATION SCHEDULE – List the major steps and timeline for program implementation that are realistic, detailed and thorough. The implementation schedule is a planning tool and will be used to measure the program's progress. Strict adherence to it will be expected unless the Authority is advised of problems that necessitate revision of the schedule.

Add additional rows as needed.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Month Started</th>
<th>Month Completed</th>
<th>Personnel Responsible</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hire Coordinator</td>
<td>July 2018</td>
<td>September 2018</td>
<td>Coordinator</td>
<td>As needed</td>
</tr>
<tr>
<td>Convene council committee meetings</td>
<td>October 2018</td>
<td>Ongoing</td>
<td>Steering Committee</td>
<td>As needed</td>
</tr>
<tr>
<td>Provide Monthly/Quarterly Reporting and Documentation as required by ICJIA (required)</td>
<td>October 2018</td>
<td>October 2018</td>
<td>Coordinator</td>
<td>As needed</td>
</tr>
<tr>
<td>Attend 2 Local Council Coordinators’ meetings (required)</td>
<td>When scheduled</td>
<td>When scheduled</td>
<td>Coordinator</td>
<td>Twice</td>
</tr>
<tr>
<td>Attend Illinois Family Violence Coordinating Council Statewide Training (required)</td>
<td>When scheduled</td>
<td>When scheduled</td>
<td>Coordinator</td>
<td>Once</td>
</tr>
</tbody>
</table>
EXHIBIT C
PAYMENT

Grantee shall receive a maximum of $32,550 under this Agreement.

The Grantor agrees to make payment to the Grantee for the administration and implementation of the program described in Exhibits A, B, E, F, G, and H. Upon receipt of the fiscal and progress reports, quarterly payments will be made to the Grantee. No payment will be made until all outstanding reports are received by the Grantor, including outstanding reports from previously funded Grantor programs. The maximum amount of grant funds payable under this Agreement is dependent on the performance of Grantee in accordance with the terms and conditions of this Agreement.

Grantee must provide for the deposit of grant funds into a bank account in the name of the Grantee. Grant funds shall be immediately deposited into such bank account. Grantee may deposit such funds into an account separate from any of its other bank accounts, or treat such funds as a separate line item per its budget and audited financial statements. If Grantee receives more than one award from the Grantor, Grantee shall ensure that the grant funds for each award are accounted for separately.
EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the person listed below.

GRANTOR CONTACT
Name: Mary Ratliff/Lacey Pollock
Title: Program Director/Criminal Justice Specialist
Address: 607 E. Adams, Suite 906

Phone: 217-524-4745/217-524-1917
Fax#: 217-558-2636
E-mail Address: mary.ratliff@illinois.gov/lacey.pollock@illinois.gov

GRANTEE CONTACT
Name: John Lapinski
Title: Trial Court Administrator
Address: 505 N County Farm Rd
Wheaton, IL 60187
Phone: 630-407-8888
TTY #: 630-407-8910
Fax #: 630-407-8836
E-mail Address: John.lapinski@18thjudicial.org
EXHIBIT E

PERFORMANCE MEASURES

Identify at least one performance measure for each objective that indicates change is occurring (e.g., # of assessments conducted, # of hours of treatment provided).

<table>
<thead>
<tr>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of committees formed.</td>
</tr>
<tr>
<td>Number of meetings for each identified committee.</td>
</tr>
<tr>
<td>Number of trainings provided for each identified category.</td>
</tr>
<tr>
<td>Number of attendees on training attendance sheets.</td>
</tr>
<tr>
<td>Number of pre-tests completed at trainings.</td>
</tr>
<tr>
<td>Number of post-tests completed at trainings.</td>
</tr>
<tr>
<td>Number of evaluations completed at trainings.</td>
</tr>
<tr>
<td>Percentage of participants that indicate increased confidence after training based on number of attendees.</td>
</tr>
<tr>
<td>Number of community awareness events and activities.</td>
</tr>
<tr>
<td>Number of participants at community awareness events and activities.</td>
</tr>
<tr>
<td>List of agencies reached.</td>
</tr>
<tr>
<td>Increase the representation of community stakeholders on the Council.</td>
</tr>
</tbody>
</table>
EXHIBIT F
PERFORMANCE STANDARDS

GOALS, OBJECTIVES, and PERFORMANCE MEASURES

Goals are general statements of what the program hopes to accomplish. Objectives are the specific, measurable changes planned during implementation. Identify at least one performance measure for each objective that indicates change is occurring (e.g., # of assessments conducted, # of hours of treatment provided).

Goal 1 Mandatory: The local Circuit Family Violence Coordinating Council will work to improve the systems response to family violence (including but not limited to domestic violence, child abuse, teen dating violence, and abuse against older adults and persons with disabilities).

<table>
<thead>
<tr>
<th>Process Objectives/Standards</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate and convene 3 committees with criminal justice and family violence professionals that contribute to the improvement of the legal system and the administration of justice.</td>
<td>• Number of committees formed.</td>
</tr>
<tr>
<td>• Local Council Steering Committee will meet at least 2 times per year (REQUIRED).</td>
<td>• Number of local council steering committee meetings.</td>
</tr>
<tr>
<td>• 60% of Local Council Steering Committee that attend meetings consistently.</td>
<td>• Percentage of committee members attending meetings based on total number of committee members.</td>
</tr>
<tr>
<td>• Courts/Law Enforcement committee will meet at least 4 times per year.</td>
<td>• Number of committee meetings.</td>
</tr>
<tr>
<td>• Community Intervention and Education committee will meet at least 4 times per year.</td>
<td>• Number of committee meetings.</td>
</tr>
</tbody>
</table>

Goal 2 Mandatory: Improve the knowledge of criminal justice professionals on domestic violence related topics.

<table>
<thead>
<tr>
<th>Process Objectives/Standards</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Provide 1 Arrest Protocol trainings (including Domestic Violence and Abuse Against People with Disability trainings) to local circuit criminal justice and family violence professionals.</td>
<td>• Number of trainings provided.</td>
</tr>
<tr>
<td>Objective</td>
<td>Metrics</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td>Educate 50 criminal justice and family violence professionals through Arrest Protocol trainings.</td>
<td>Number of attendees on training attendance sheets.</td>
</tr>
<tr>
<td>Collect 40 pre-tests from participants of Arrest Protocol trainings.</td>
<td>Number of pre-tests submitted.</td>
</tr>
<tr>
<td>Collect 40 post-tests from participants of Arrest Protocol trainings.</td>
<td>Number of post-tests submitted.</td>
</tr>
<tr>
<td>50% of attendees reporting increased confidence at post-test.</td>
<td>Percentage of participants that indicate increased confidence after training based on number of attendees.</td>
</tr>
<tr>
<td>Provide 1 Arrest Promising Practice Mini-Toolkit trainings (including Probation, 911 Telecommunicators, Court Personnel and EMS) to local circuit criminal justice and family violence professionals.</td>
<td>Number of trainings provided.</td>
</tr>
<tr>
<td>Educate 25 criminal justice and family violence professionals through Arrest Promising Practice Mini-Toolkit trainings.</td>
<td>Number of attendees on training attendance sheets.</td>
</tr>
<tr>
<td>Collect 15 pre-tests from participants of Promising Practices Mini-Toolkit trainings.</td>
<td>Number of pre-tests submitted.</td>
</tr>
<tr>
<td>50% of attendees reporting increased confidence at post-test.</td>
<td>Percentage of participants that indicate increased confidence after training based on number of attendees.</td>
</tr>
<tr>
<td>Provide 1 non-Arrest trainings to local circuit criminal justice and family violence professionals.</td>
<td>Number of trainings provided.</td>
</tr>
<tr>
<td>Educate 100 criminal justice and family violence professionals through non-Arrest trainings.</td>
<td>Number of attendees on training attendance sheets.</td>
</tr>
<tr>
<td>Collect 75 evaluations (ICJIA developed surveys) from non-Arrest trainings.</td>
<td>Number of evaluations submitted.</td>
</tr>
<tr>
<td>50% of participants indicate increased confidence on evaluation.</td>
<td>Percentage of participants that indicate increased confidence</td>
</tr>
</tbody>
</table>
Goal 3 **Mandatory**: To increase the awareness and knowledge of family violence issues (including but not limited to domestic violence, child abuse, teen dating violence, and abuse against older adults and persons with disabilities) in the communities of the circuit.

<table>
<thead>
<tr>
<th>Process Objectives/Standards</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Coordinate with local criminal justice professionals and community agencies to participate in 1 community awareness events and activities regarding family violence related topics.</td>
<td>• Number of community awareness events and activities.</td>
</tr>
<tr>
<td>• Educate and disseminate information to 25 attendees at community awareness events and activities.</td>
<td>• Number of participants at community awareness events and activities.</td>
</tr>
<tr>
<td>• Disseminate family violence resources to 10 criminal justice and family violence agencies.</td>
<td>• List of agencies reached.</td>
</tr>
</tbody>
</table>
EXHIBIT G

SPECIFIC CONDITIONS

1. Program Agency will develop required controls for invoicing grants paid based on a rate or unit of service and document of their implementation within three months of agreement execution.

2. Grantee agrees to all comply with all of the terms and conditions required by the Department Of Commerce And Economic Opportunity as a result of Grantee’s Internal Controls Questionnaire (ICQ).

3. The ICQ Specific Conditions are attached and included as EXHIBIT H.

4. Grantor may remove (or reduce) a Specific Condition included in this Exhibit G or Exhibit H by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.
**EXHIBIT H**

**INTERNAL CONTROLS QUESTIONNAIRE SPECIFIC CONDITIONS**

<table>
<thead>
<tr>
<th>SPECIFIC CONDITIONS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ICQ Section:</strong></td>
<td>06-Audit (2 CFR 200.500)</td>
</tr>
<tr>
<td><strong>Conditions:</strong></td>
<td>Requires desk review of the status of implementation of corrective actions;</td>
</tr>
<tr>
<td><strong>Risk Explanation:</strong></td>
<td>Medium to high risk will result in repeated audit findings, potential questioned cost and increase of administrative and programmatic specific conditions that will increase the cost or managing the grant program.</td>
</tr>
<tr>
<td><strong>How to Fix:</strong></td>
<td>Completion of corrective action plan implementation.</td>
</tr>
<tr>
<td><strong>Timeframe:</strong></td>
<td>When corrective action is complete.</td>
</tr>
</tbody>
</table>
PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE, the Grantor has the following additional requirements for its Grantee:

1. Definitions

“Authority” means the Illinois Criminal Justice Information Authority.

“Program” means a plan set out in a Program Description that identifies and proposes to address problems related to one of the named areas and that contains a statement of objectives, strategies for achieving those objectives, and a method for assessing the effectiveness of those strategies.

2. Budget Changes. Grantee may only make a discretionary line item transfer after providing written notification to Grantor.

3. Costs Incurred. At Grantor’s discretion, costs incurred before the execution date of this Agreement may be charged to this Agreement if included in the Budget, incurred during the period of performance, and Grantee performed in accordance with the terms and conditions of this Agreement. Grantor shall not be responsible for costs incurred before or after the period of performance of this Agreement.


4.1. If performance has not commenced within 60 days of the starting date of this Agreement, Grantee agrees to report by letter to Grantor the steps taken to initiate the program, the reasons for the delay, and the expected starting date.

4.2. If the program is not operational within 90 days of the starting date of this Agreement, Grantee agrees to submit a second letter to Grantor explaining the implementation delay. Grantor may at its discretion either cancel this Agreement or extend the implementation date of the program past the 90-day period.

4.3. If the program is interrupted for more than 30 days after commencement, due to loss of staff or any other reason, Grantee agrees to notify Grantor in writing explaining the reasons for the interruption and the steps being taken to resume operation of the program. Grantor may, at its discretion, reduce the amount of grant funds awarded and/or terminate this Agreement if the program is interrupted for more than 90 days.

4.4. If this Agreement is terminated due to this section, Grantor will only pay for those services rendered as of the date service delivery ceased. Any funds advanced to Grantee and not expended as of that date shall be repaid to Grantor upon notification by Grantor.

5. Supplanting. Grantee certifies that grant funds made available under this Agreement will not be used to supplant/replace State, local, or other funds that would otherwise be made available to Grantee for purposes related to this program. Grantee certifies that grant funds made available under this Agreement will be used to supplement/increase existing funds for such purposes.

6. Program Income. All income, including income resulting from asset seizures or forfeitures, generated as a direct result of the program shall be deemed program income. Program income must be used for the
purposes and under the conditions applicable to the use of grant funds. Program income may be retained by Grantee for any purpose that furthers the objectives of the grant. Grantee shall report and account for such program income as required by the Grantor.

7. **Reporting and Evaluation Requirements.**

7.1. Grantee shall submit the following reports to the Grantor on a quarterly basis, with quarters beginning at the start of the calendar year, by the 15th day of each month following the previous quarter:

- progress reports for the preceding quarter relevant to the performance indicators listed in the Agreement;
- fiscal reports detailing financial expenditures for the previous month; and
- any other reports specified by the Grantor.

7.2. Grantee is further required to submit a final financial status report following termination of the program, the content and form of which will be determined by the Executive Director of the Authority.

7.3. Grantee agrees to comply with the Grantor’s request for information related to an evaluation of program. The Grantee agrees to report any additional information required by the Executive Director of the Authority.

7.4. The quarterly reports should be submitted based on the following schedule:

<table>
<thead>
<tr>
<th>Quarter End Date</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30</td>
<td>October 15</td>
</tr>
<tr>
<td>December 31</td>
<td>January 15</td>
</tr>
<tr>
<td>March 31</td>
<td>April 15</td>
</tr>
<tr>
<td>June 30</td>
<td>July 15</td>
</tr>
</tbody>
</table>

8. **Inspection and Audit.**

8.1. If the Grantee is required either by federal or state law or regulation to have an audit performed, then the Grantee shall provide copies of such audits to the Grantor no later than 9 months after the close of the Grantor’s audit period.

8.2. Known or suspected violations of any law encountered during audits, including fraud, theft, embezzlement, forgery, or other serious irregularities, must be immediately communicated to Grantor and appropriate federal, State, and local law enforcement officials.

8.3. Grantee agrees to develop and maintain a record-keeping system to document all Agreement related activities and expenditures. These records will act as the original source material for compilation of the data and all other program activity.

8.4. Grantor, the Illinois Auditor General and the Illinois Attorney General shall have access for purposes of monitoring, audit and examination to all relevant books, documents, papers, and records of Grantee, and to relevant books, documents, papers and records of subcontractors.

9. **Closeout requirements.** Within 30 days of the expiration date of this Agreement or any approved extension thereof the following documents must be submitted by Grantee to Grantor: (a) final financial
status report; (b) final progress reports; (c) property inventory report; and (d) other documents required by Grantor.

10. **Procurement Requirements and Requests for Proposals.**

10.1. All procurement transactions shall be conducted by Grantee in a manner to provide, to the maximum extent practical, open and free competition. Procurement transactions include the purchasing of equipment, commodities, goods and services. Procurement transactions do not include the making of sub-grants. Grantee may use their own procurement regulations which reflect State and local law, rules, and regulations, provided that all procurements made with grant funds minimally adhere to standards established by the Illinois Procurement Code (30 ILCS 550).

10.2. If the Grantee’s established procurement process is less competitive than the following requirements, the following more competitive requirements must be adhered to in lieu of the Grantor’s procurement process.

- For procurements of $100,000 or less, the Grantee is encouraged to formally advertise the proposed procurement through an Invitation for Bids (IFB), or a Request for Proposals (RFP) process. If this is not possible, the Grantee must solicit quotes or bids from at least three sources.

- For procurements over $100,000, the Grantee must formally advertise the proposed procurement through an Invitation for Bids (IFB), or a Request for Proposals (RFP) process.

10.3. As required by Grantor, Grantee shall submit documentation regarding its procurement procedures and grant-funded purchases for Grantor review and approval to assure adherence to applicable guidelines.

11. **Sub-contracting.**

11.1. The use of subcontractors for any work or professional services that involves the use of grant funds is subject to Grantor approval. Any work or professional services sub-contracted for shall be specified by written contract and subject to all terms and conditions contained in this agreement. If the use of sub-contractors is approved by Grantor, the terms and conditions of this agreement shall apply to and bind the party or parties to whom such work is subcontracted as fully and completely as Grantee is bound and obligated. Grantee shall make reasonable efforts to assure that all sub-contractors adhere to the terms and conditions of this agreement. Grantor shall not be responsible for the performance, acts or omissions of any sub-contractor.

11.2. Grantee is required to submit a copy of the sub-contract, Addendum to the Agreement, Required Documentation for Contractor Payment with Compensation and Rate of Pay certifications form, and Sole Source Justification form (if applicable) to Grantor for approval prior to hiring the contractor.

11.3. As required by Grantor, Grantee shall submit documentation regarding contracts to be funded with grant funds for Grantor review and approval, to assure adherence to applicable guidelines.

11.4. Approval of the use of sub-contractors by Grantor does not relieve Grantee of its obligation to assure performance under this agreement. Grantee shall be responsible for the recovery of any unspent and/or misspent grant funds paid to the subcontractor by Grantee.
12. **Management and Disposition of Equipment and Supplies.**

12.1. Equipment and supplies acquired by Grantor with Grantor funds shall be used for purposes of the program described in the exhibits only. Grantee may retain the equipment and supplies acquired with grant funds as long as they serve to accomplish program purposes, whether or not the program continues to be supported by Grantor grant funds, but such determinations as to retention are within the sole discretion of Grantor. If the equipment or supplies originally purchased for the program are no longer capable of fulfilling the needs of the program and must be traded in or replaced, or there is no longer a need for the equipment or supplies, Grantee shall request instructions from Grantor.

12.2. Grantor may deny equipment and supplies costs or require that Grantee relinquish already purchased equipment and supplies to Grantor if Grantee fails to employ an adequate property management system governing the use, protection, and management of such property. Grantee is responsible for replacing or repairing equipment and supplies that are willfully or negligently lost, stolen, damaged or destroyed. Grantee shall provide equivalent insurance coverage for grant funded equipment and supplies as provided for other equipment and supplies owned by Grantee. Any loss, damage or theft of equipment and supplies shall be investigated and fully documented, and immediately reported to Grantor.

12.3. If, for an item of equipment described in the Budget to be purchased with Grantor funds, Grantee does not have, at a minimum, a purchase order dated within 90 days after the start date of the agreement, Grantee shall submit a letter to Grantor explaining the delay in the purchase of equipment. Grantor may, in its discretion:

   A. Reduce the amount of funding;
   B. Cancel this agreement;
   C. Allow Grantee to reallocate the funds that were allocated for such equipment to other allowable Grantor approved costs; or
   D. Extend the period to purchase this equipment past the 90-day period.

12.4. Equipment purchased using Grantor funds shall be made available for inspection during site visits, and upon request of Grantor as part of its grant monitoring and oversight responsibilities.

12.5. Grantee must use procedures for managing equipment (including replacement equipment) acquired in whole or in part with grant funds, until disposition takes place, that, at a minimum, meet the following requirements:

   A. **Property records.** Property records must be maintained to include all of the following information:
      (1) Description of the property, (2) Serial number or other Identification number, (3) Source of the property, including the federal award, (4) Identification number, (5) Identification of the title holder, (6) Acquisition date, (7) Cost of the property, (8) Percentage of Federal participation in the cost of the property, (9) Location of the property, (10) Use and condition of the property, and (11) Disposition data, including the date of disposal and sale price.

   B. **Inventory.** A physical inventory of the property must be taken and the results reconciled with the property records at least once every 2 years.
C. Maintenance procedures. Adequate maintenance procedures must be established and used to keep the property in good condition.

D. Control system. A control system must be in place with adequate safeguards to prevent loss, damage, and theft.

i. Promptly and properly investigate and fully document any loss, damage, or theft, and make the documentation part of the official project records. 2 C.F.R. § 200.313(d)(3).

ii. Provide at a minimum, the equivalent insurance coverage for equipment acquired with grant funds that Grantee owns. 2.C.F.R. § 200.310.

iii. Grantee is responsible for replacing or repairing property that is willfully or negligently lost, stolen, damaged, or destroyed.

E. Proper sales procedures. If authorized or required to sell the property, Grantee must establish proper sales procedures to ensure the highest possible return.

12.6 Grantee must compensate Grantor for the grant-making component for its share of residual inventory of unused supplies if both of the following apply:

A. The residual inventory of unused supplies exceeds $5,000 in total aggregate fair market value upon termination or completion of the funding support.

B. The supplies are no longer needed for any other federally sponsored program, if paid with federal grant funds, or Grantor sponsored program, if paid with state funds.

13. Disclosure of Solicitation for Employment. Grantee shall notify the Grantor’s Ethics Officer if the Grantee solicits or intends to solicit for employment any of the Grantor’s employees during the term of this agreement.

14. Compliance. Grantee agrees to comply with all applicable laws, regulations, and guidelines of the State of Illinois, the Federal Government, and Grantor in the performance of this Agreement.

15. Nondiscrimination.

16.1 Grantee certifies that no person shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in connection with any activity funded under this agreement on the basis of race, color, age, religion, national origin, disability, or sex. Grantee certifies that in complying with 42 USC 10604(e), as implemented by 28 CFR Part 42, it shall comply with such guidance as may be issued from time to time by the Office for Civil Rights within the Office of Justice Programs. Grantee agrees to have written sexual harassment policies which satisfy the requirements set forth in the Illinois Human Rights Act. (775 ILCS 5).

16.2 Grantee certifies that it will not engage in any prohibited discrimination based on any race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, physical or mental disability, military status, sexual orientation, or unfavorable discharge from military service. Grantee further certifies that it will not engage in any prohibited discrimination which may be in violation of Title VI of the Civil Rights Act of 1964, The Omnibus Crime Control and Safe Streets Act of 1968, The Violence Against Women Act of 1994, The Victims of Crime Act of 1984, The Juvenile Justice and Delinquency Prevention Act of 1974, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and for the period of time after such Act's effective date, Title I of the Americans with Disabilities Act Amendments Act of 2008.

16.3 National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, Grantee is required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary.

16.4 Faith-Based and Community Organizations that statutorily qualify as eligible applicants under OJP programs are invited and encouraged to apply for assistance awards and will be considered for awards on the same basis as any other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant will be discriminated against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

16.5 In the event that a Federal or State court or a Federal, State, or local administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, age, religion, national origin, disability, or sex against Grantee, or any sub-grantee or contractor of Grantee, Grantee will forward a copy of the finding to Grantor within five (5) business days of said finding. Grantor will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

16.6 Grantee agrees to comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

16.7 Grantee shall promptly refer to Grantor, via their assigned Grant Monitor, any complaints filed with Grantee of prohibited discrimination grant employees, beneficiaries or potential beneficiaries.

16.8 Grantee shall complete annual civil rights training as required by Grantor and ensure all Grantee employees have received annual Grantor approved civil rights training.

16.9 Grantee shall certify prior to grant execution that Grantee will comply with all Federal, State, and Grantor civil rights requirements.

16.10 Grantee shall fully participate in any investigation regarding allegation of prohibited discrimination by Grantee towards Grantee employees or Grantee beneficiaries.

16.11 Grantee shall provide notice to employees and beneficiaries that it complies with applicable civil rights laws and that complaints may be filed with Grantor or the U.S. Department of Justice, Office for Civil Rights.

16.12 Grantee agrees to complete a Civil Rights Compliance Questionnaire as required by Grantor.


17.1 Grantee agrees not to use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the
purpose for which such information was obtained in accordance with this program and all applicable federal guidelines and legislation. Such information shall be immune from legal process and shall not, without the consent of the person furnishing the information, be admitted as evidence or used for any purpose in any action, suit or other judicial, legislative or administrative proceeding.

17.2. Grantee shall adhere to all confidentiality provisions of 42 U.S.C. 3789(g) and 28 CFR Part 22, applicable to the collection, use, and revelation of data or information.

17. Disclosure of Solicitation for Employment. Grantee shall notify Grantor's Ethics Officer if Grantee solicits or intends to solicit for employment any of the Grantor's employees during any part of the award funding process or during the term of any interagency agreement awarded.

18. Eligibility for Employment in the United States. Grantee shall complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form shall be used by Grantee to verify that persons employed by Grantee are eligible to work in the United States.

19. Public Statements. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with grant funds, Grantee shall clearly state (1) the percentage of the total cost of the program or project which will be funding under this agreement, and (2) the dollar amount of funding for the project or program.


20.1. If this Agreement results in a copyright, the Grantor reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for government purposes, the work or the copyright to any work developed under this Agreement and any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

20.2. If this agreement results in the production of patentable items, patent rights, processes, or inventions, Grantee shall immediately notify Grantor. Grantor will provide Grantee with further instruction on whether protection on the item will be sought and how the rights in the item will be allocated and administered in order to protect the public interest, in accordance with guidelines.


21.1. Grantee shall submit to Grantor for review, a draft of any publication that will be issued by Grantee describing or resulting from programs or projects funded in whole or in part with grant funds, no later than 60 days prior to its printing.

21.2. Grantor reserves the right to require the resubmission of any publication for additional review and comment, prior to its printing.

21.3. Grantee shall submit to Grantor, copies, the number of which will be specified by Grantor, of the final publication no later than 20 days prior to release of the final publication.

21.4. Exceptions to the above publication requirements may be granted upon prior Grantor approval.

21.5. Any such publication shall contain the following statement:
"This project was supported by grant from the Illinois Criminal Justice Information Authority. Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the State of Illinois, or the Illinois Criminal Justice Information Authority."

21.6. These publication requirements pertain to any written, visual or sound publication, but are inapplicable to press releases, newsletters and issue analyses.


22.1. Grantee and Program Agency further agree that all agreements entered into with sub-grantees or contractors, shall require compliance by the sub-grantee or contractor with the Federal Funding Accountability and Transparency Act of 2006 including obtaining a DUNS number and maintaining registration with SAM.gov. The acquisition of a DUNS number and registration with SAM.gov is not required of sub-grantees and contractors who are individuals.

22.2. Grantee shall provide Grantor with completed “Addendums to Agreements” for all contractors and sub-contractors. Copies of blank Addendums to the Agreement are available from your grant monitor.

23. Renegotiation, Modification, or Amendment. No alteration, variation, modification, termination, addition to or waiver of any provisions of this Agreement shall be valid or binding unless in writing, and signed by the parties. For purposes of modification of this agreement which do not involve increases or decreases in funding, the signature of one representative of Grantor is sufficient. The parties agree to renegotiate, modify, or amend this agreement to ensure continued consistency with federal and State laws, and regulations.

24. Failure to File in a Timely Fashion.

24.1. In order to preclude the possibility of lapsing of funding, Grantor requires the timely filing of all required reports. Reports shall include but are not limited to, monthly fiscal reports, quarterly progress reports and all reports included in the closeout materials. Monthly fiscal reports are due no later than the 5th of each month. The quarterly progress reports are due not more than 15 days after the end of the quarter, unless another reporting schedule has been required or approved by the Grantor. The final date for submission for all of the closeout material reports is 15 days after the end of the grant period.

24.2. Failure to meet the reporting dates established for the particular reports shall result in the “freezing” of all funds, in addition to any other remedy stated in this Agreement. The frozen funds shall not be limited to a particular grant that is delinquent, but all grant funds that Grantee has with Grantor shall be frozen. Funds will be released following the completion of all the reporting requirements.

25. Reporting Grant Irregularities.

25.1. Grantee shall promptly notify Grantor through their Grant Monitor when an allegation is made, or Grantee otherwise receives information, reasonably tending to show the possible existence of any irregularities or illegal acts in the administration of grant funds. Grantor, per its agency policy, shall determine the reasonableness of the allegation of the irregularities or illegal action and determine the appropriate course of action. Possible actions would include conducting an internal audit or other investigation or contacting the proper authorities. Illegal acts and irregularities shall include but are not
limited to such matters as conflicts of interest, falsification of records or reports both data, fiscal and programmatic, and the misappropriation of funds or other assets.

25.2. Grantee shall inform any sub-recipient of Grantor’s grant funds that the sub-recipient is similarly obligated to report irregularities and Grantee shall provide a copy of Grantor’s policy to any sub-recipient.

25.3. Failure to report known irregularities can result in suspension of the Interagency Agreement or other remedial action. In addition, if Grantee’s auditor or other staff becomes aware of any possible illegal acts or other irregularities prompt notice shall be given to Grantor’s director. Grantee, in turn, shall promptly notify Grantor as described above of the possible illegal acts or irregularities. If the possible misconduct involves Grantee’s director, Grantee staff member shall provide prompt notice directly to Grantor.

25.4. In addition, Grantor, if in its judgment there is a reasonable allegation of irregularity or illegal act, shall inform state and local law enforcement agencies or prosecuting authorities, as appropriate, of any known violations of the law within their respective area of jurisdiction.

25.5. The reporting of any irregularities, illegal acts and the proposed or actual corrective action shall be reported to Grantor at:

   Illinois Criminal Justice Information Authority  
   Attn: Grant Monitor  
   300 W. Adams Suite 200  
   Chicago, IL 60606  
   Phone: 312-793-8550

26. Reporting Potential Fraud, Waste, or Similar Misconduct.

26.1. Grantee shall promptly refer to Grantor, via their assigned Grant Monitor, any credible evidence that a principal, employee, agent, contractor, sub-contractor, or sub-grantee has either submitted a false claim for grant funds in violation of the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving grant funds.

26.2. Potential fraud, waste, abuse or misconduct shall be reported to Grantor by mail at:

   Illinois Criminal Justice Information Authority  
   Attn: Grant Monitor  
   300 W. Adams Suite 200  
   Chicago, IL 60606  
   Phone: 312-793-8550

27. Use of Funds. Grantee certifies that it, and its subcontractors, shall use grant funds, if applicable, funds for only allowable services, activities and costs, as described in the Agreement. Grantee certifies that only those costs listed in the Budget shall be paid pursuant to this Agreement.

28.1. Grantee certifies that it is not presently subject to a grant funds recovery action under the Illinois Grant Funds Recovery Act (30 ILCS 705) or an Involuntary Withholding by the State of Illinois or any other state. Grantee also certifies that a grant recovery action has not been initiated against it by any grantor, or an Involuntary Withholding action by the State of Illinois or any other state within the past five (5) years.

28.2. Grantee shall notify Grantor if it is currently the subject of a grant funds recovery action, has been the party to a grant funds recovery action in the past five (5) years, is currently subject to an Involuntary Withholding by the State of Illinois or any other state, or has been subject to an Involuntary Withholding by the State of Illinois or any other state within the past five (5) years. If Grantee is a party to a grant funds recovery action, has been a party to a grant funds recovery action within the past five (5) years, becomes a party to a grant funds recovery action, is subject to an Involuntary Withholding, or has been the subject to an Involuntary Withholding within the past five (5) years, or becomes subject to an Involuntary Withholding, Grantor may terminate this agreement at Grantor’s discretion.


29.1. Grantee certifies that its own and its sub-grantees’ and its sub-contractor’s board members, executive officers, directors, administrators, supervisors, managers, and financial officers and anyone holding such a position of authority have not been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years.

29.2. Grantee shall notify Grantor if any of its own or any of its sub-grantees’ and/or its sub-contractors’ board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years or become convicted of theft, fraud, or any other crime involving dishonesty. Grantor may terminate this agreement, at Grantor’s sole discretion, if Grantee’s or any of its sub-grantees’ and/or its sub-contractors’ board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or any crime of dishonesty within the past ten (10) years or become convicted of theft, fraud, or any crime involving dishonesty.

30. Timekeeping.

30.1. Grantee shall, in furtherance of its performance of all aspects of the program description and budget as set forth in the attached exhibits and the Budget, maintain time keeping records for all grant-funded and match personnel as follows:

A. Personnel who spend less than 100% of their time on the funded program must maintain a Personnel Activity Report (PAR) that accurately reflects the time the employee spends performing the program and any other duties. The PAR must:
   1. reflect an after-the-fact distribution of the employee’s actual activity (not budgeted time);
   2. account for attendance and the daily total activity for which the employee is compensated (by all funding sources);
   3. be prepared at least monthly and coincide with one or more pay periods;
   4. be signed by the employee and approved by a supervisor having firsthand knowledge of the work performed; and
   5. be supplemented with daily attendance timesheets.
B. Personnel who spend 100% of their time on the funded program must certify on a semi-annual basis. This time certification form must:
   1. include an-after-the fact certification that 100% of the employee’s time was spent in support of activities associated with the program;
   2. be signed every six months by the employee and a supervisor having firsthand knowledge of the employee’s work; and
   3. be supplemented with daily attendance timesheets.

30.2. Payroll records must reflect either the after-the-fact distribution of an employee’s actual activities or the certification of an employee’s actual work performed.

30.3. Volunteers whose time fulfills a match requirement must complete a daily attendance timesheet or log that includes dates and hours worked on the grant program.

30.4. Along with each quarterly report, Grantee shall submit a Quarterly Time Keeping Certification to Grantor. The Quarterly Time Keeping Certification shall include a certification listing all employees who must complete PARs as set forth in Section 24.1(A), and match volunteers, including their 1) program working hours and 2) total working hours.

30.5. All time keeping documentation and certifications shall be made available for inspection during site visits and upon request by Grantor.

31. Separate Revenue and Expenditure Accounts. Grantee must have an accounting system that meets the following requirements:

   (a) Provides for the clear identification, in its accounts, of all Federal awards, State awards, and matching funds received or expended;
   (b) Enables the preparation of reports required by general and program-specific terms and conditions of Grantee’s awards;
   (c) Allows the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes; regulations; and the terms and conditions of the Federal or State award;
   (d) Requires each Federal award, State award, and matching fund revenues and expenditures to be accounted, recorded, and tracked separately by funding source;
   (e) Includes classification of expenditures (e.g., personnel, commodities, equipment);
   (f) Maintains a system coding or classification system that permits summarization and reporting of grant revenue and expenditures by specific accounts, programs, projects, etc.;
   (g) Ensures that Federal and State awarded funds and matching funds are not commingled with funds from other Federal, State, or private sources. See 2 CFR 200.302; and
   (h) Utilizes generally accepted standards of accounting.

32. Project Monitoring and Evaluation.

32.1. Project Monitoring: Grantee understands that Grantor may impose additional reporting requirements during the grant period by providing notice in writing to Grantee. Grantee agrees to report any additional information required by Grantor.

32.2. Grantor Evaluation: As required by Grantor, Grantee agrees to cooperate with Grantor’s evaluation of the grant project, conducted either by Grantor or external parties.
32.3. Grantee Evaluation: Project evaluation is limited to evaluation of Grantee’s project, as described in this Agreement, to determine the project’s effectiveness in victim service provision. Grantee understands and agrees that grant and match funds cannot be used for research purposes, as defined under 45 CFR 46.102(d). Grantee will provide Grantor with aggregate project data and summary reports related to project performance, including process and outcome, as requested by Grantor.

33. Conflict of Interest in Hiring and Procurement. No employee, officer, or agent of Grantee shall participate in the selection of a contractor, award of a contract, administration of a contract, or hiring of personnel supported by grant funds if a conflict of interest, real or apparent, would be involved. Grantee shall establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others.

34. Faith-Based Organizations.

34.1 Grantee certifies that grant and match funded services must be offered without regard to religious affiliation. Grantee also certifies that the receipt of services through the grant-funded program shall not be contingent upon participation in a religious event or activity. Grant or match funds may not be used for any explicitly religious activities such as worship, religious instruction, or proselytization. Grantee may engage in inherently religious activities, but such activities must be separate in time or place from the grant funded program, and beneficiaries cannot be compelled to participate in them.

34.2 Faith-based organizations may take into account religion when hiring staff consistent with the Religious Freedom Restoration Act. However, Grantee must receive approval from the Department of Justice, Office of Civil Rights before doing so.

34.3 Absent exigent circumstance, prior to enrolling or providing services to a beneficiary, Grantee shall provide a written notice to the beneficiary which contains at a minimum the following information: (i) The organization may not discriminate against beneficiaries or prospective beneficiaries on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice; (ii) The organization may not require beneficiaries or prospective beneficiaries to attend or participate in any explicitly religious activities that are offered by the organization, and any participation by beneficiaries in such activities must be purely voluntary; (iii) The organization must separate in time or location any privately funded explicitly religious activities from activities supported by direct grant-funded assistance; (iv) If a beneficiary or prospective beneficiary objects to the religious character of the organization, the organization will undertake reasonable efforts to identify and refer the beneficiary or prospective beneficiary to an alternative provider to which the beneficiary or prospective beneficiary has no objection; and (v) Beneficiaries or prospective beneficiaries may report an organization’s violation of these protections, including any denials of services or benefits by an organization, by contacting or filing a written complaint with the Office for Civil Rights or the intermediary that awarded funds to the organization.

34.4 If a Grantee beneficiary or prospective beneficiary objects to the religious character of the Grantee, Grantee shall promptly undertake reasonable efforts to identify and refer the beneficiary or prospective beneficiary to an alternative provider to which the beneficiary or prospective beneficiary has no objection based on the organization’s religious character.
PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE and the Grantor-Specific Terms in PART TWO, the Grantor has the following additional requirements for this Project:

1. **Training.** No funds may be used to cover training costs, described in the Exhibits, until Grantee complies with the following:

   A. That any training or training materials developed under this award shall adhere to the OJP Training Guiding Principles for Grantees and Subgrantees available at http://www.ojp.gov/funding/ojptrainingguidingprinciples.htm

   B. To comply with all applicable laws, regulations, policies and guidance (which includes specific cost limits, prior approval and reporting requirements) governing the use of federal funds for expense related to conferences, including the provision of food and beverages at such events, and the cost of attendance. Conferences are defined as meetings, retreats, seminars, symposiums, training and other events. Information on pertinent laws, regulations, policies and guidance is available at http://www.ojp.gov/funding/confcost.htm.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY
# Purchase Requisition
## Procurement Services Division

### Send Purchase Order To:
- **Vendor:** Currie Motors Frankfort Inc.  
  **Vendor #:** 12434  
  **Attn:** Thomas Sullivan  
  **Email:** thomas.sullivan@msn.com  
  **Address:** 9423 W. Lincoln Hwy  
  **City:** Frankfort  
  **State:** IL  
  **Zip:** 60423  
  **Phone:** 815-464-9200  
  **Fax:** 815-464-7500

### Send Payments To:
- **Vendor:** Currie Motors  
  **Vendor #:** 12434-P1  
  **Attn:** Thomas Sullivan  
  **Email:** thomas.sullivan@msn.com  
  **Address:** 9423 W. Lincoln Hwy  
  **City:** Frankfort  
  **State:** IL  
  **Zip:** 60423  
  **Phone:** 815-464-9200  
  **Fax:** 815-464-7500

### Send Invoices To:
- **Dept:** Sheriffs Office  
  **Division:**  
  **Attn:** Kathy Black  
  **Email:** kathy.black@dupageco.org  
  **Address:** 501 N. County Farm Rd.  
  **City:** Wheaton  
  **State:** IL  
  **Zip:** 60187  
  **Phone:** 630-407-6892  
  **Fax:** 630-407-6901

### Send Ship To:
- **Vendor:** Currie Motors  
  **Vendor #:** 12434-P1  
  **Attn:** Joe Bechtold  
  **Email:** joseph.bechtold@dupageco.org  
  **Address:** 180 N. County Farm Rd.  
  **City:** Wheaton  
  **State:** IL  
  **Zip:** 60187  
  **Phone:** 630-407-6931  
  **Fax:** 630-407-6962

### Payment Terms
- **F.O.B.:**  
  **PO 20 Delivery Date:** FY2018  
  **Requisitioner:** Kathleen Curcio

### PO25 Details
- **Use for:** Contract Administrator  
  **Contract Start Date:**  
  **Contract End Date:**  
  **Use for PO25 only:**

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<th>Description</th>
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<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
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<td>2018 Ford Transit-250 Van - Forensic Investigation</td>
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<td>1160</td>
<td>54120</td>
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<td>1160</td>
<td>54120</td>
<td>4400</td>
<td>30,266.00</td>
<td>30,266.00</td>
</tr>
</tbody>
</table>

### Requisition Total
- **$ 57,987.00**

---

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

FY2018 Vehicle Purchase for the DPC Sheriff's Office

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

Per Suburban Purchasing Cooperative Contract #150. Ford Fleet #Q8382

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

---

Packet Pg. 62
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions

Attach Required Vendor Ethics Disclosure Statement

### Vendor Information

- **Vendor**: Currie Motors Frankfort Inc.
- **Vendor #**: 12434
- **Contract Term**: FY2018
- **Contract Total**: $57,987.00

### Dept: Sheriff's Office

- **Contact**: 
- **Phone**: 
- **Assigned Committee**: JPS

### Description of Procurement/Scope of Work/Background

Furnish and deliver (1) 2018 Ford Transit-250 and (1) 2018 Ford Transit-350 for the DPC Sheriff’s Office FLU & Transport.

### Reason for Procurement

The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and must be assessed by a mechanic prior to being considered for replacement. FLU replacement 5-438/Transport replacement 5-122

### FUNDING SOURCE

- [ ] Procurement budgeted for (FY and budget code(s)): 18-1000-1160-54120-4400
- [ ] Budget Transfer (Date) ________
- [ ] Add'l Information

### DECISION MEMO NOT REQUIRED

- [ ] LOWEST RESPONSIBLE QUOTE or BID 
- [ ] RENEWAL, Enter Bid 
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(s) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (a) IT/Telecom purchases under $35,000.00
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
  - [ ] Per Coop (DPC4-107) select one below
    - NWMC Northwest Municipal Conference/SPC 
  - [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP 
  - [ ] RENEWAL OF RFP 
  - [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
  - [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
  - [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
  - [ ] OTHER THAN LOWEST RESPONSIBLE, BID 

---

### PREPARED BY AND APPROVAL(S) (Initials Only)

- **kbc**: May 23, 2018
- **Prepared By**: 
- **Recommended for Approval**: 
- **IT Approval, if required**: 

### REVIEWED BY (Initials Only)

- **Buyer**:  
- **Procurement Officer**: 6-5-18
- **Chief Financial Officer** (Decision Memos Over $25,000)  
- **Chairman’s Office** (Decision Memos Over $25,000)  6-8-18

---

**FORM OPTIMIZED FOR ADBOE READER VERSION 9 OR LATER**

Packet Pg. 63
Attachment: Currie Motors-Decision Memo (JPS-P-0189-18: Currie Motors - Transit Vans for the Sheriff)

Decision Memo  
Procurement Services Division  
This form is required for all Professional Service Contracts over $25,000  
and as otherwise required by the Procurement Review Checklist.

<table>
<thead>
<tr>
<th>Requesting Department: Sheriff’s Office/DOT</th>
<th>Department Contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Email:</td>
<td>Contact Phone:</td>
</tr>
<tr>
<td>Vendor Name: Currie Motors Frankfort, Inc.</td>
<td>Vendor #: 12434</td>
</tr>
</tbody>
</table>

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for the approval for the purchase of (1) 2018 Ford Transit-250 and (1) 2018 Ford Transit-350 to be used by the Sheriff’s Office through the Suburban Purchasing Cooperative Contract #150 in the amount of $57,987.00

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and must be assessed by a mechanic prior to being considered for replacement. FIU replacement S-438/Transport replacement S-122

Strategic Impact  
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

To be used by the Forensic Investigation Unit and the Prisoner Transport Unit.

Source Selection/Vetting Information - Describe method used to select source.

The Procurement department investigated pricing from multiple sources including other cooperative purchasing agreements. The SPC Contract #150 was the lowest responsible bid for the new Ford Transit Vans.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends securing a contract to purchase the 2 Transit Vans through the SPC Contract #150. Recommended due to this price being the lowest over all other sources.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

$57,987.00 will be expensed from line 1000-1160-54120-4400 for this FY2018 purchase.
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Company Name: CURRIE MOTORS FRANKFORT
Contact Phone: (815) 464-9200
Company Contact: THOMAS SULLIVAN
Contact Email: CURRIEFLEET@GMAIL.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

- NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: THOMAS SULLIVAN
Title: CAM
Date: Jan 23, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)
Please enter the following:
Titling Information: N/A

Contact Name Joe Bechtold
Phone Number 630-407-6931
Purchase Order Number
Fleet Identification Number QB382
Tax Exempt Number E9997-4551-07
Total Dollar Amount $27,721
Total Number of Units 1
Delivery Address 180 N. County Farm Rd.
Wheaton, IL 60187

*Orders Require Signed Original Purchase Order and Tax Exempt Letter

Currie Motors Fleet
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@gmail.com
Kristen De La Riva Fleetcurrie@gmail.com

*Fleet Status is accessible by registering at www.fleet.ford.com. Please provide FIN Code at time of order
Please enter the following:
Titling Information: N/A

Contact Name Joe Bechtold
Phone Number 630-407-6931
Purchase Order Number
Fleet Identification Number QB382
Tax Exempt Number E9997-4551-07
Total Dollar Amount $30,266.00
Total Number of Units 1
Delivery Address 180 N. County Farm Rd.
Wheaton, IL 60187

*Orders Require Signed Original Purchase Order and Tax Exempt Letter

Currie Motors Fleet
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815)464-9200
Tom Sullivan Curriefleet@gmail.com
Kristen De La Riva Fleetcurrie@gmail.com

*Fleet Status is accessible by registering at www.fleet.ford.com. Please provide FIN Code at time of order

Contract #150
Currie Motors Frankfort
SPC Contract Winner
Contract #150

2018 Ford Transit Full Sized Van

Standard Package: $20,948

- 3 Year 36,000 Mile Limited Bumper to Bumper Warranty
- 5 Year 60,000 Powertrain Warranty

Alternator - 150-amp
Auxiliary Fuel Port
Single Battery - 70 amp-hours (Gas Only)
Brakes - 4-wheel anti-lock disc brakes
Fuel Tank - Capless fuel fill, 25 U.S. gallons
Horn - Dual-note electric
Steering - Power Rack and Pinion
Front MacPherson-strut, stabilizer bar
Rear Leaf springs, heavy-duty gas shock absorbers
235/65R16 BSW all-season (SRW)
195/75R16 BSW all-season (DRW)
Wheels - 16" steel
SRW - Steel Wheel with Black Hubcaps
DRW - With Front Color-Keyed Hubcaps
Full-size spare tire & wheel
Front Bumper - Black molded with lower valence
Rear Bumper - Black, molded with integral step
Body Side Moldings - black
60/40 hinged, passenger-side. Low roof only
Sliding passenger-side, Medium and high roof
Black grille with black surround
Halogen head lamps with Black Trim
Roof Marker Lamps - Included on dual rear-wheel models
Center High Mount Stop Lamp (CHMSL)
Short-Arm Dual Power Mirrors
Solar Tint Windows, No Cargo Area Windows
Variable Windshield Wipers
Air conditioning - Front only
Antenna - fender mounted
AM/FM stereo, digital clock, audio input jack
2 Front Speakers Cargo Area Tie Down Loops
Console - Center stack console with integrated shifter
Auto locking Drive Away w/ Crash Unlocking Power
Equipment Group with Remote Keyless-Entry
Rear Vinyl Floor Covering Delete
Glove Box-Locking

Instrumentation - Tachometer, fuel level and coolant temperature
Inside Rearview Mirror (Included with Rear Glass)
Front Dome Lamp with Map Lights and Theater Dim
Rear Compartment Lighting
Accessory Delay - 30 minutes
Power-point 12V, in instrument panel and center console
Driver and front-passenger manual reclining bucket seats with adjustable headrest. Includes driver-side inboard armrest.
Pewter, Vinyl 2-way manual driver/passenger seating
Tilt steering & 4-spoke wheel
Step well pads - black plastic
Sun visor-Vinyl Trim
Trim - Passenger A-Pillar Grab Handle
Center Console
Headliner -front only
Front Overhead Console (not included on low-roof)
Driver and Passenger Airbags
Passenger-side airbag cut-off switch Side Airbags
AdvanceTrac® w/Roll Stability Control™ (RSC®)
Tire Pressure Monitoring System (TPMS). SRW Only
Hill Launch Assist
Safety belts - 3-point, all positions
SOS Post Crash Alert (distress call w/airbag deployment)
Requires SYNC®.
Rearview camera with trailer hitch assist
3.7 TiVCT V-6 Motor
6-Speed Automatic Overdrive with Select Shift
Rear Cargo LED Lamp
Rear Door Cargo Lock Cylinder
Rear Cargo Door Exit Handle

Contract #150
### LOW ROOF (83.6) VAN:

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>E1Z</td>
<td>Regular Wheelbase: 60/40 Pass-Side Cargo-Doors 130&quot;</td>
<td>$20,948.00</td>
</tr>
<tr>
<td>E1Y</td>
<td>Regular Wheelbase: Sliding Pass-Side Cargo-Door 130&quot;</td>
<td>$21,179.00</td>
</tr>
<tr>
<td>E9Z</td>
<td>Long Wheelbase: 60/40 Pass-Side Cargo-Doors 148&quot;</td>
<td>$21,838.00</td>
</tr>
<tr>
<td>E2Y</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$22,069.00</td>
</tr>
</tbody>
</table>

### Transit-150 (GVWR: 9,000)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>R1Z</td>
<td>Regular Wheelbase: 60/40 Pass-Side Cargo-Doors 130&quot;</td>
<td>$22,075.00</td>
</tr>
<tr>
<td>R1Y</td>
<td>Regular Wheelbase: Sliding Pass-Side Cargo-Door 130&quot;</td>
<td>$22,306.00</td>
</tr>
<tr>
<td>R2Z</td>
<td>Long Wheelbase: 60/40 Pass-Side Cargo-Doors 148&quot;</td>
<td>$22,925.00</td>
</tr>
<tr>
<td>R2Y</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$23,156.00</td>
</tr>
</tbody>
</table>

### Transit-350 (GVWR: Van 9,500)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>W2Z</td>
<td>Long Wheelbase: 60/40 Pass-Side Cargo-Doors 148&quot;</td>
<td>$24,901.00</td>
</tr>
<tr>
<td>W2Y</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$25,032.00</td>
</tr>
</tbody>
</table>

### MEDIUM ROOF (100.8) VAN:

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>E1C</td>
<td>Regular Wheelbase: Sliding Pass-Side Cargo-Door 130&quot;</td>
<td>$22,175.00</td>
</tr>
<tr>
<td>E1D</td>
<td>Regular Wheelbase: Dual Sliding Side Cargo-Doors 130&quot;</td>
<td>$22,739.00</td>
</tr>
<tr>
<td>E2C</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$23,653.00</td>
</tr>
<tr>
<td>E2D</td>
<td>Long Wheelbase: Dual Sliding Side Cargo-Doors 148&quot;</td>
<td>$24,218.00</td>
</tr>
</tbody>
</table>

### Transit-250 (GVWR: 9,000)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>R1C</td>
<td>Regular Wheelbase: Sliding Pass-Side Cargo-Door 130&quot;</td>
<td>$22,900.00</td>
</tr>
<tr>
<td>R1D</td>
<td>Regular Wheelbase: Dual Sliding Side Cargo-Doors 130&quot;</td>
<td>$23,466.00</td>
</tr>
<tr>
<td>R2C</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$24,379.00</td>
</tr>
<tr>
<td>R2D</td>
<td>Long Wheelbase: Dual Sliding Side Cargo-Doors 148&quot;</td>
<td>$24,945.00</td>
</tr>
</tbody>
</table>

### Transit-350 (GVWR: Van 9,500)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>W2C</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$25,567.00</td>
</tr>
<tr>
<td>W2D</td>
<td>Long Wheelbase: Dual Sliding Side Cargo-Doors 148&quot;</td>
<td>$26,132.00</td>
</tr>
</tbody>
</table>

### HIGH ROOF (110.1) VAN:

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>R2X</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$26,010.00</td>
</tr>
<tr>
<td>R2U</td>
<td>Long Wheelbase: Dual Sliding Side Cargo-Doors 148&quot;</td>
<td>$26,576.00</td>
</tr>
<tr>
<td>R3X</td>
<td>Long Wheelbase Extended-Length: Sliding Pass-Side Cargo-Doors 148&quot;EL</td>
<td>$27,141.00</td>
</tr>
<tr>
<td>R3U</td>
<td>Long Wheelbase Extended-Length: Dual Sliding Side Cargo-Doors 148&quot;EL</td>
<td>$27,707.00</td>
</tr>
</tbody>
</table>

### Transit-250 (GVWR: 9,000)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>R2X</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$27,198.00</td>
</tr>
<tr>
<td>R3X</td>
<td>Long Wheelbase Extended-Length: Sliding Pass-Side Cargo-Doors 148&quot;EL</td>
<td>$28,329.00</td>
</tr>
<tr>
<td>R3U</td>
<td>Long Wheelbase Extended-Length: Dual Sliding Side Cargo-Doors 148&quot;EL</td>
<td>$28,894.00</td>
</tr>
</tbody>
</table>

### Transit-350 (GVWR: Van 9,500/9,250 w/ Diesel)

<table>
<thead>
<tr>
<th>Model</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>W2X</td>
<td>Long Wheelbase: Sliding Pass-Side Cargo-Door 148&quot;</td>
<td>$29,012.00</td>
</tr>
<tr>
<td>W3X</td>
<td>Long Wheelbase Extended-Length: Sliding Pass-Side Cargo-Doors 148&quot;EL</td>
<td>$30,718.00</td>
</tr>
<tr>
<td>W3U</td>
<td>Long Wheelbase Extended-Length: Dual Sliding Side Cargo-Doors 148&quot;EL</td>
<td>$31,082.00</td>
</tr>
</tbody>
</table>

### Contract #150
### POWERTRAIN/FUNCTIONAL

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>99G</td>
<td>3.5L EcoBoost® V6. Includes SE/C capability.</td>
<td>$1716.00</td>
</tr>
<tr>
<td>99V</td>
<td>3.2L 15 Diesel. (NA Transit-150 Wagon, Transit-350LWB Van) Includes Cruise Control with Message Center (60C), Dual HD Batteries (63E) PTC Heater, &amp; SE/C capability.</td>
<td>$3676.00</td>
</tr>
<tr>
<td>✔️ 98F</td>
<td>E-85 Flex-Fuel Capable. N/A with 3.5 V6 or 3.2 Diesel engines or on DRW models. Not Available with CNG Prep</td>
<td>$139.00</td>
</tr>
<tr>
<td>✔️ 63C</td>
<td>Heavy Duty Alternator.</td>
<td>$240.00</td>
</tr>
<tr>
<td>✔️ 63E</td>
<td>Dual Heavy Duty Battery-70 amp-hours &amp; Absorbed Glass Mat, Included with Diesel Engine</td>
<td>$272.00</td>
</tr>
<tr>
<td>63X</td>
<td>Battery - Single Absorbed Glass Mat. Optional on Gas Engine. N/A with Diesel Engine</td>
<td>$115.00</td>
</tr>
<tr>
<td>98C</td>
<td>CNG/Propane Gaseous Engine Prep Package. Includes hardened engine intake and exhaust valves. Available with 3.7L V6 engine only. Does not include CNG/Propane conversion. Not Available with E-85 Flex Fuel</td>
<td>$289.00</td>
</tr>
<tr>
<td>41H</td>
<td>Engine Block Heater - 400W Rating</td>
<td>$69.00</td>
</tr>
<tr>
<td>98D</td>
<td>Manual Regen Initiation - Requires Diesel Engine</td>
<td>$231.00</td>
</tr>
<tr>
<td>98E</td>
<td>Manual Regen Initiation with Active Regen Inhibitor - Requires Diesel Engine</td>
<td>$345.00</td>
</tr>
<tr>
<td>53K</td>
<td>Modified Vehicle Wiring System - Requires Dual Batteries and HD Alternator</td>
<td>N/C</td>
</tr>
<tr>
<td>66P</td>
<td>SecuriLock® Passive Anti-Theft System (PATS) with engine immobilizer.</td>
<td>$69.00</td>
</tr>
<tr>
<td>59D</td>
<td>Perimeter Anti-Theft Alarm, Requires PATS (66P).</td>
<td>$143.00</td>
</tr>
<tr>
<td>52M</td>
<td>Speed Limitation - 65-mph governed top speed. Fleet only.</td>
<td>$73.00</td>
</tr>
<tr>
<td>52H</td>
<td>Speed Limitation - 70-mph governed top speed. Fleet only.</td>
<td>$73.00</td>
</tr>
<tr>
<td>52N</td>
<td>Speed Limitation - 75-mph governed top speed. Fleet only.</td>
<td>$73.00</td>
</tr>
<tr>
<td>✔️</td>
<td>3.7L V6 6.10 Ax6 Ratio Upgrade</td>
<td>$41.00</td>
</tr>
<tr>
<td>✔️</td>
<td>3.5L EcoBoost® V6 Van 3.73 Ax6 Ratio Upgrade</td>
<td>$41.00</td>
</tr>
<tr>
<td>✔️</td>
<td>3.2L 15 Diesel 3.73 Ax6 Ratio Upgrade</td>
<td>$38.00</td>
</tr>
<tr>
<td>✔️</td>
<td>Locking Differential</td>
<td>$299.00</td>
</tr>
<tr>
<td>90G</td>
<td>Push Down Manual Parking Brake</td>
<td>$180.00</td>
</tr>
</tbody>
</table>

### EXTERIOR OPTIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>18B</td>
<td>AutoLamp with Rain-Sensing Wipers</td>
<td>$180.00</td>
</tr>
<tr>
<td>✔️ 942</td>
<td>Daytime Running Lamps (Fleet only)</td>
<td>$41.00</td>
</tr>
<tr>
<td>✔️ 15L</td>
<td>Front License Plate Bracket, STD in States requiring two license plates, optional in all others</td>
<td>N/C</td>
</tr>
<tr>
<td>✔️ 43R</td>
<td>Reverse Sensing System</td>
<td>$272.00</td>
</tr>
<tr>
<td>✔️ 542</td>
<td>Short Arm Mirror - Power Heated with Turn Signals</td>
<td>$207.00</td>
</tr>
<tr>
<td>543</td>
<td>Long Arm Mirror - Power</td>
<td>$60.00</td>
</tr>
<tr>
<td>544</td>
<td>Long Arm Mirror - Power Heated with Turn Signals</td>
<td>$203.00</td>
</tr>
<tr>
<td>✔️ 67D</td>
<td>Trailer Brake Controller. Requires Cruise Control with Message Center (60C). Requires Heavy-Duty Trailer Tow Package (53B)</td>
<td>$211.00</td>
</tr>
<tr>
<td>59B</td>
<td>Trailer Wiring Provisions. Included with Heavy-Duty Tow Package (53B)</td>
<td>$272.00</td>
</tr>
<tr>
<td>68J</td>
<td>Extended Length Running Boards. Not available with Dual Sliding Cargo-Doors</td>
<td>$603.00</td>
</tr>
<tr>
<td>68H</td>
<td>Running Boards. Not available with Dual Sliding Side Cargo-Doors</td>
<td>$148.00</td>
</tr>
<tr>
<td>64H</td>
<td>16&quot; Steel with Full Wheel Cover (SRW).</td>
<td>$41.00</td>
</tr>
<tr>
<td>64S</td>
<td>16&quot; Aluminum Wheel (SRW). N/A with 9,500 lbs. GVWR or greater. Includes Locking Lug Nuts.</td>
<td>$391.00</td>
</tr>
<tr>
<td>51A</td>
<td>Delete full-size spare tire &amp; wheel. Optional on DRW Van only.</td>
<td>$(107.00)</td>
</tr>
</tbody>
</table>

Contract #150
### INTERIOR OPTIONS

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>16E</td>
<td>Floor covering - Vinyl, front and rear. Incl. in Interior Upgrade Pkg. and Load Area Protection Package. Not available with Front/Rear Aux A/C and Heater (57G) on Van. Wheel Well Cover and Rear/Spide Scuff Plates are included as part of the rear vinyl floor covering.</td>
<td>$225.00</td>
</tr>
</tbody>
</table>
| 96D  | Load Area Protection Package (Full Height). Includes Complete rear polypropylene panels on side walls and doors. N/A with Window Packages 17F, 17G, 17H, 17J, and 17K | Low Roof: 207.00  
Mid Roof: 272.00  
High Roof: 483.00 |
| 85C  | Vinyl Sun Visors with Illuminated Vanity Mirror (Driver and Passenger) Included and only available with Audio Packs #21 (58X), #22 (58Y), #28 (584) on Low Roof Vans | N/A |
| 86F  | Keys: 2 additional (4 total) with FOBs                                      | $69.00 |
| 41C  | Lane Keeping Alert with Driver Alert Includes Level 2 instrument cluster and leather steering wheel. Included in Audio with SYNC® Package 28 (584). Requires Cruise Control (60C) | $345.00 |
| 62B  | MyKey® - Requires PATS (66P) and Cruise Control (60C). Includes Level 1 Instrument Cluster. Not available with speed limiting options, AM/FM radio (Audio Packs 16, 17, 18), radio delete or radio prep or FCS remote start | $4.00 |
| 90C  | Power Inverter – 12V to 110V. Requires Dual Heavy-Duty Batteries (63E). Not Available with Diesel Engine equipped with Seat Packs 21J and 21K | $92.00 |
| 60B  | Heavy-Duty Cargo Flooring. Includes Heavy-Duty Rear Scuff Plate Kit. Not available with Dual Sliding Side Cargo Doors, Dual Rear Wheels or Front/Rear A/C | $685.00 |
| 96J  | Premium Package Van-  
Viny, front and rear (16E) for Cargo Van (101A) except when ordered with Heavy-Duty Cargo Flooring (60B)  
- Exterior Upgrade Package (18D)  
- Interior Upgrade Package (96B and 96C)  
- Power Leather 10-way power driver and front-passenger seats | $1523.00 |
<p>| 66C  | D-Pillar Assist Handles. Not available with Front/Rear Aux A/C or Low Roof | $27.00 |
| 57G  | Front/Rear Aux A/C and Heater (Driver controlled). Requires Reverse Sensing System (43R) on Low Roof Van. Includes Heavy-Duty Alternator on Gas Engines (3.7L/3.5L) (63C), N/A with Vinyl, front and rear (16E) Van only. N/A with Auxiliary Heater/AC Prep Package without Rear Controls (62C). N/A with Load Area Protection Package (96D) on Vans. N/A with Interior Upgrade Package (96C) or Premium Package (96J). Includes Polypropylene Panels | $792.00 |
| 94B  | Ford Telematics                                                              | $824.00 |
| 67C  | User-Defined Upfitter Switches (4). Requires Heavy-Duty Alternator (63C) and Dual Heavy-Duty Batteries (63E) and Auxiliary Fuse Box (87E) | $79.00 |
| 87C  | Auxiliary Fuse Box. Requires Heavy-Duty Alternator (63C), Dual Heavy-Duty Batteries (63E). Includes Modified Vehicle Wiring System (53K). Included with User-Defined Upfitter Switches (67C) | N/A |</p>
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>58X</td>
<td>AM/FM stereo, 4&quot; multi-function display, single-CD, Message Center (level 1 instrument cluster), SYNC®, USB port, leather-wrapped steering wheel with controls for audio and multi-function display. Includes Illuminated Driver and Passenger Sun visors (85C) on Low Roof Cargo Vans. <strong>Note:</strong> Requires Cruise Control (60C)</td>
<td>$704.00</td>
</tr>
<tr>
<td>58Y</td>
<td>AM/FM stereo, 4&quot; multi-function display, Message Center (level 1 instrument cluster), SYNC®, USB port, leather-wrapped steering wheel with controls for audio and multi-function display, single-CD, HD and SiriusXM® Satellite Radio capability. Includes Illuminated Driver and Passenger Sun visors (85C) on Low Roof Cargo Vans. <strong>Note:</strong> Requires Cruise Control (60C)</td>
<td>$884.00</td>
</tr>
<tr>
<td>584</td>
<td>AM/FM stereo, SYNC® 3 with Navigation and 6.5&quot; color multi-function display media hub, leather-wrapped steering wheel with controls for audio and multi-function display, HD and SiriusXM® Satellite Radio capability and Lane-keeping Alert with Driver Alert (41C). Does not include single-CD. Includes Illuminated Driver and Passenger Sun visors (85C) on Low Roof Cargo Vans. <strong>Note:</strong> Requires Cruise Control (60C)</td>
<td>$1872.00</td>
</tr>
<tr>
<td>585</td>
<td>AM/FM stereo with audio input jack, microphone and Bluetooth® interface. Not available with Interior Upgrade Package (96B or 96C), Motorhome Prep Package (47M), Builders Prep Package (61A), or Lane Keeping Alert (41C). Includes Illuminated Driver and Passenger Sun visors on Low Roof Vans</td>
<td>$124.00</td>
</tr>
<tr>
<td>60C</td>
<td>Cruise Control with Message Center (Full Trip Computer and Engine-Hour Meter)</td>
<td>$299.00</td>
</tr>
</tbody>
</table>

**Front-Seating**

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pewter Vinyl, 2-way manual driver/passenger seats, driver-side armrest.</td>
<td>N/C</td>
</tr>
<tr>
<td></td>
<td>Pewter Cloth, 2-way manual driver/passenger seats with driver/passenger-side airbags, inboard armrests and driver-side manual lumbar. Includes Side Curtain Airbags.</td>
<td>$56.00</td>
</tr>
<tr>
<td></td>
<td>Charcoal Cloth, 2-way manual driver/passenger seats, with inboard armrests and driver-side manual lumbar. Does NOT include side Curtain Airbags. Optional on Vans 10,360 GVWR only (S4X, S4U). Late availability.</td>
<td>$56.00</td>
</tr>
<tr>
<td></td>
<td>Pewter Cloth, 10-way power driver and 2-way manual passenger seats, driver/front passenger-side airbags and inboard armrests. Includes Side Curtain Airbags. N/A on 3.2L LWB 9,250lb Van.</td>
<td>$355.00</td>
</tr>
<tr>
<td></td>
<td>Charcoal Cloth, 10-way power driver and 2-way manual passenger seat, driver/front passenger-side airbags and inboard armrests. Includes Side Curtain Airbags. N/A on 3.2L LWB 9,250lb Van.</td>
<td>$355.00</td>
</tr>
<tr>
<td></td>
<td>Pewter Leather, 10-way power driver/front passenger seats, with driver-side and front-passenger-side airbags and inboard armrests. Includes Side Curtain Airbags. N/A on 3.2L LWB 9,250lb Van. Requires Premium Van Package</td>
<td></td>
</tr>
</tbody>
</table>
## Windows/Glass

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ 17A</td>
<td>Fixed rear-door glass</td>
<td>$69.00</td>
</tr>
<tr>
<td>17B</td>
<td>Fixed rear-door glass and fixed passenger-side cargo-door glass</td>
<td>$231.00</td>
</tr>
<tr>
<td>17D</td>
<td>Fixed Rear-Door Glass and Fixed Driver and Passenger Side Cargo-Door Glass. Requires Dual Sliding Side Cargo-Doors Includes 2nd Row Steel Mesh Screen</td>
<td>$415.00</td>
</tr>
<tr>
<td>17F</td>
<td>Windows-All-Around, fixed. Not available with Dual Sliding Side Cargo-Doors.</td>
<td>$552.00</td>
</tr>
<tr>
<td>17G</td>
<td>Windows-all-Around with 4th row flip-open glass. Not available with Dual Sliding Side Cargo-Doors Includes 2nd Row Steel Mesh Screen</td>
<td>$161.00</td>
</tr>
<tr>
<td>☑ 57N</td>
<td>Rear-Window Defogger. Requires Window Package that incl Fixed Rear-Door Glass (17A-K)</td>
<td>$276.00</td>
</tr>
</tbody>
</table>

### Packaged Options

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Exterior Upgrade Package</strong></td>
<td>$329.00</td>
</tr>
<tr>
<td></td>
<td>Chrome Headlamp Trim, Chrome Grille and Grille Surround, 16” Steel Wheel (Black E-coat) on SRW Models, 16” Steel Wheel on DRW Models, Full Wheel Covers (SRW Only)</td>
<td></td>
</tr>
</tbody>
</table>
| | **Load Area Protection Package (Full Heights)** | Low: $158.00  
Med: $208.00  
High: $289.00  |
| | Vinyl, Front and Tear, Charcoal (21M) 2-way manual (fore/aftr/recline) driver and includes complete rear Polypropylene Panels on Side Walls and doors. | |
| ☑ | **Heavy Duty Trailer Tow Package** | $397.00  |
| | Trailer Wiring Provisions, 4-Pin/7-Pin Connector, Electric Brake Controller Tap-in Capability, Relay system for backup/Bright running lights, Frame mounted hitch receiver, Tow/Haul Mode | |

### Extended Warranties

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3 Year 100,000 Powertrain Care</td>
<td>$895.00</td>
</tr>
<tr>
<td></td>
<td>3 Year 100,000 Base Care</td>
<td>$1,495.00</td>
</tr>
</tbody>
</table>

### Additional Options

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td>Rustproofing &amp; Undercoating</td>
<td>$395.00</td>
</tr>
<tr>
<td></td>
<td>Service Manual (CD Rom)</td>
<td>$385.00</td>
</tr>
<tr>
<td></td>
<td>Delivery greater than 50 miles of dealership</td>
<td>$185.00</td>
</tr>
<tr>
<td></td>
<td>Adrian racks &amp; bins</td>
<td>$2,595.00</td>
</tr>
<tr>
<td></td>
<td>4-corner LED Strobes</td>
<td>$895.00</td>
</tr>
<tr>
<td></td>
<td>M-Plates &amp; Title (Shipped)</td>
<td>$203.00</td>
</tr>
</tbody>
</table>

Contract #150
### COLOR & TRIM AVAILABILITY

<table>
<thead>
<tr>
<th>Interior Color</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Pewter Vinyl Standard</td>
<td>STD</td>
</tr>
<tr>
<td>Pewter Cloth Optional-Included with Front Seating Option</td>
<td>N/C</td>
</tr>
<tr>
<td>Charcoal Cloth Optional-Included with Front Seating Option</td>
<td>N/C</td>
</tr>
<tr>
<td>Pewter Leather LK Optional</td>
<td>$1187.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Exterior Color Code</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School Bus Yellow (fleet only) BY •</td>
<td>N/C</td>
</tr>
<tr>
<td>Race Red PQ</td>
<td>N/C</td>
</tr>
<tr>
<td>Oxford White YZ</td>
<td>N/C</td>
</tr>
<tr>
<td>Shadow Black Metallic - G1</td>
<td>$139.00</td>
</tr>
<tr>
<td>Stone Gray Metallic</td>
<td>$139.00</td>
</tr>
<tr>
<td>Magnetic Metallic - J7</td>
<td>$(139.00)</td>
</tr>
<tr>
<td>White Gold-GN</td>
<td>$139.00</td>
</tr>
<tr>
<td>Blue Jeans Metallic - N1</td>
<td>$139.00</td>
</tr>
<tr>
<td>Ingot Silver Metallic - UX</td>
<td>$139.00</td>
</tr>
<tr>
<td>Green Gem Metallic - W6</td>
<td>$139.00</td>
</tr>
</tbody>
</table>

Contract #150
Customer Proposal

Prepared for:
Joe Bechtold
DuPage County

Prepared by:
Kristen DeLaRiva
Office: 815-464-9200
Email: fleetcurrie@gmail.com

Date: 03/01/2018
Vehicle: 2018 Transit-350 Base
Low Roof Cargo Van 147.6" WB
Quote ID: DCST

Currie Motors Frankfort Inc
9423 W Lincoln Hwy, Frankfort, Illinois, 604231388
Office: 708-479-1100

Attachment: Currie Motors-Contract (JPS-P0189-18 : Currie Motors - Transit Vans for the Sheriff)
Joe Bechtold
DuPage County

Re: Vehicle Proposal

Dear Joe,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Kristen DeLaRiva
Municipal Sales
815-464-9200
fleetcurrie@gmail.com
## Selected Options

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Base Vehicle</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>W2Z</td>
<td>Base Vehicle Price (W2Z)</td>
</tr>
<tr>
<td></td>
<td><strong>Packages</strong></td>
<td></td>
</tr>
<tr>
<td>101A</td>
<td>Order Code 101A</td>
<td>N/C</td>
</tr>
<tr>
<td></td>
<td><em>Includes:</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Transmission: 6-Speed Automatic w/OD &amp; SelectShift</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- GVWR: 9,500 lbs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Tires: 235/65R16C AS BSW</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Wheels: 16&quot; Steel w/Black Center Hubcap</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Powertrain</strong></td>
<td></td>
</tr>
<tr>
<td>446</td>
<td>Transmission: 6-Speed Automatic w/OD &amp; SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>X4L</td>
<td>4.10 Limited-Slip Axle Ratio</td>
</tr>
<tr>
<td>STDGV</td>
<td>GVWR: 9,500 lbs</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td><strong>Wheels &amp; Tires</strong></td>
<td></td>
</tr>
<tr>
<td>STDTR</td>
<td>Tires: 235/65R16C AS BSW</td>
<td>Included</td>
</tr>
<tr>
<td>STDWL</td>
<td>Wheels: 16&quot; Steel w/Black Center Hubcap</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td><strong>Seats &amp; Seat Trim</strong></td>
<td></td>
</tr>
<tr>
<td>21F</td>
<td>Charcoal Cloth Dual Bucket Seats w/Pwr Driver Seat</td>
<td>$365.00</td>
</tr>
<tr>
<td></td>
<td><em>Includes: 10-way power heated driver seat, 2-way manual front passenger seat and inboard armrests.</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Includes:</em></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Driver &amp; Passenger Side Thorax Airbags</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Safety Canopy Side-Curtain Airbags</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C</td>
<td>Cloth Front Bucket Seats</td>
</tr>
<tr>
<td></td>
<td><strong>Other Options</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PAINT</td>
<td>Monotone Paint Application</td>
</tr>
<tr>
<td>148WB</td>
<td>148&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>63C</td>
<td>Heavy-Duty Alternator</td>
<td>Included</td>
</tr>
<tr>
<td>153</td>
<td>Front License Plate Bracket</td>
<td>N/C</td>
</tr>
<tr>
<td></td>
<td><em>Standard in states requiring two license plates and optional in all others.</em></td>
<td></td>
</tr>
<tr>
<td>43R</td>
<td>Reverse Sensing System</td>
<td>$295.00</td>
</tr>
</tbody>
</table>

---

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from the estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer’s computer system. See salesperson for the most current information.

Prepared for: Joe Bechtold, DuPage County  
By: Kristen DeLaRiva  
Date: 03/01/2018
# Selected Options (cont'd)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
</table>
| 68J  | Extended Length Running Boards  
Covers a-c pillar right hand side and a-b pillar left hand side. | $655.00 |
| 542  | Short-Arm Htd Power-Folding Mirrors  
w/Turn Signals | $225.00 |
| 86F  | 2 Additional Keys (4 Total)  
Includes key fobs. | $75.00 |
| 60C  | Cruise Control w/Massage Center  
Includes full trip computer and engine-hour meter. | $325.00 |
| 57G  | Dr Controlled Fr/Rr Aux A/C & Heater  
Heat distributed from rear of front-passenger seat. A/C distributed from rear of van.  
Includes:  
- Heavy-Duty Alternator  
250 amp. | $860.00 |
| 58X  | Radio: AM/FM Stereo w/Single  
CD/SYNC  
Includes 4" multi-function display, message center (level 1 instrument cluster) and 6 speakers (4 front/2 rear).  
Includes:  
- 6 Speakers (4 Front/2 Rear)  
- SYNC Communications & Entertainment System  
Includes 911 Assist, VRM, SYNC Services, Applink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.  
- Leather-Wrapped Steering Wheel  
Includes controls for audio and multifunction display.  
- Vinyl Sun Visors  
Includes illuminated vanity mirrors. | $765.00 |
| 91G  | 6 Speakers (4 Front/2 Rear) | Included |
| 43B  | Back Up Alarm | $125.00 |

## Fleet Options

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>942</td>
<td>Daytime Running Lights</td>
<td>$45.00</td>
</tr>
</tbody>
</table>

REQUIRES valid FIN code.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
</table>
| 99M_ | Engine: 3.7L Ti-VCT V6 w/98F (Fleet)  
Includes SEIC capability. | N/C |
| 98F  | E-85 Flex-Fuel Capable (Fleet) | $150.00 |

Not available for California Emissions States. Government orders only.

## Interior Colors

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>CB_02</td>
<td>Charcoal</td>
<td>N/C</td>
</tr>
</tbody>
</table>

## Primary Colors

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>N1_02</td>
<td>Blue Jeans Metallic</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

## Upfit Options

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Joe Bechtold, DuPage County  
By: Kristen DeLaRiva  
Date: 03/01/2018

Attachment: Currie Motors-Contract  
(JPS-P189-18 : Currie Motors - Transit Vans for the Sheriff)
### Selected Options (cont'd)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>R001</td>
<td>RUSTPROOFING</td>
<td>$395.00</td>
</tr>
<tr>
<td>TTPC</td>
<td>3 YEAR / 100,000 POWERTRAIN CARE</td>
<td>$895.00</td>
</tr>
</tbody>
</table>

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SUBTOTAL</td>
<td></td>
<td>$41,810.00</td>
</tr>
<tr>
<td>Destination Charge</td>
<td></td>
<td>$1,395.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$43,205.00</td>
</tr>
</tbody>
</table>
## Warranty - Selected Equipment & Specs

### Warranty

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Distance</th>
<th>Months</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic</td>
<td>36000 miles</td>
<td>Months</td>
<td>36 months</td>
</tr>
<tr>
<td>Powertrain</td>
<td>60000 miles</td>
<td>Months</td>
<td>60 months</td>
</tr>
<tr>
<td>Corrosion Perforation</td>
<td>Unlimited miles</td>
<td>Months</td>
<td>60 months</td>
</tr>
<tr>
<td>Roadside Assistance</td>
<td>60000 miles</td>
<td>Months</td>
<td>60 months</td>
</tr>
</tbody>
</table>

**Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.**

Prepared for: Joe Bechtold, DuPage County  
By: Kristen DeLaRiva  
Date: 03/01/2018
## Pricing - Single Vehicle

### Vehicle Pricing

<table>
<thead>
<tr>
<th>Item</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Vehicle Price</td>
<td>$36,140.00</td>
</tr>
<tr>
<td>Options &amp; Colors</td>
<td>$4,380.00</td>
</tr>
<tr>
<td>Upfitting</td>
<td>$1,290.00</td>
</tr>
<tr>
<td>Destination Charge</td>
<td>$1,395.00</td>
</tr>
</tbody>
</table>

### Discount Adjustments

| Discount                  | -$12,939.00 |

### Total

| Total                     | $30,266.00   |

---

*Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.*

Prepared for: Joe Bechtold, DuPage County
By: Kristen DeLaRiva  Date: 03/01/2018
### Major Equipment

(Based on selected options, shown at right)

<table>
<thead>
<tr>
<th>Feature</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.7L V-6 DOHC w/SMPI 275hp</td>
<td>6 speed automatic w/OD</td>
</tr>
<tr>
<td>4-wheel ABS</td>
<td>Brake assistance</td>
</tr>
<tr>
<td>Traction control</td>
<td>LT 235/65R16 C BSW AS S-rated tires</td>
</tr>
<tr>
<td>Battery with run down protection</td>
<td>Advance Trac w/Roll Stability Control</td>
</tr>
<tr>
<td>Air conditioning</td>
<td>Tinted glass</td>
</tr>
<tr>
<td>AM/FM stereo with seek-scan, single in-dash CD player, MP3 decoder, external memory control</td>
<td>Bluetooth wireless streaming</td>
</tr>
<tr>
<td>Daytime running</td>
<td>Dual power remote heated mirrors</td>
</tr>
<tr>
<td>Variable intermittent wipers</td>
<td>16 x 7 steel wheels</td>
</tr>
<tr>
<td>Dual front airbags w/passenger cancel</td>
<td>Driver and front passenger seat mounted side airbags</td>
</tr>
<tr>
<td>Airbag occupancy sensor</td>
<td>Tachometer</td>
</tr>
<tr>
<td>Message Center</td>
<td>Underseat ducts</td>
</tr>
<tr>
<td>Heated reclining front bucket seats</td>
<td>Running boards</td>
</tr>
<tr>
<td>Audio control on steering wheel</td>
<td>Front axle capacity: 4130 lbs.</td>
</tr>
<tr>
<td>Rear axle capacity: 5515 lbs.</td>
<td>Rear spring rating: 4130 lbs.</td>
</tr>
</tbody>
</table>

### Selected Options

<table>
<thead>
<tr>
<th>Option</th>
<th>msrp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exterior: Blue Jeans Metallic</td>
<td>N/C</td>
</tr>
<tr>
<td>Interior: Charcoal</td>
<td>Included</td>
</tr>
<tr>
<td>Transmission: 6-Speed Automatic w/OD &amp; SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td>GVWR: 9,500 lbs</td>
<td>Included</td>
</tr>
<tr>
<td>Tires: 235/65R16C AS BSW</td>
<td>Included</td>
</tr>
<tr>
<td>Wheels: 16&quot; Steel w/Black Center Hubcap</td>
<td>Included</td>
</tr>
<tr>
<td>Monotone Paint Application</td>
<td>STD</td>
</tr>
<tr>
<td>148&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>Driver &amp; Passenger Side Thorax Airbags</td>
<td>Included</td>
</tr>
<tr>
<td>Safety Canopy Side-Curtain Airbags</td>
<td>Included</td>
</tr>
<tr>
<td>4 Front Speakers</td>
<td>Included</td>
</tr>
<tr>
<td>Blue Jeans Metallic</td>
<td>$150.00</td>
</tr>
<tr>
<td>Charcoal</td>
<td>N/C</td>
</tr>
<tr>
<td>Cloth Front Bucket Seats</td>
<td>N/C</td>
</tr>
<tr>
<td>Charcoal Cloth Dual Bucket Seats w/Pwr Driver Seat</td>
<td>$385.00</td>
</tr>
<tr>
<td>E-85 Flex-Fuel Capable (Fleet)</td>
<td>$150.00</td>
</tr>
<tr>
<td>Engine: 3.7L Ti-VCT V6 w/8F (Fleet)</td>
<td>N/C</td>
</tr>
<tr>
<td>Daytime Running Lights</td>
<td>$45.00</td>
</tr>
<tr>
<td>Front License Plate Bracket</td>
<td>N/C</td>
</tr>
<tr>
<td>Reverse Sensing System</td>
<td>$295.00</td>
</tr>
</tbody>
</table>

### Fuel Economy

<table>
<thead>
<tr>
<th>City</th>
<th>Hwy</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

---

**Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.**

**Prepared for: Joe Bechtold, DuPage County**

By: Kristen DeLaRiva   Date: 03/01/2016

Attachment: Currie Motors-Contract (JPS-P-0189-18 : Currie Motors - Transit Vans for the Sheriff)
<table>
<thead>
<tr>
<th>Option</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short-Arm Htd Power-Folding Mirrors w/Turn Signals</td>
<td>$225.00</td>
</tr>
<tr>
<td>Extended Length Running Boards</td>
<td>$655.00</td>
</tr>
<tr>
<td>Back Up Alarm</td>
<td>$125.00</td>
</tr>
<tr>
<td>2 Additional Keys (4 Total)</td>
<td>$75.00</td>
</tr>
<tr>
<td>Dr Controlled Fr/Rr Aux A/C &amp; Heater</td>
<td>$860.00</td>
</tr>
<tr>
<td>Heavy-Duty Alternator</td>
<td>Included</td>
</tr>
<tr>
<td>Radio: AM/FM Stereo w/Single CD/SYNC</td>
<td>$765.00</td>
</tr>
<tr>
<td>Cruise Control w/Message Center</td>
<td>$325.00</td>
</tr>
<tr>
<td>6 Speakers (4 Front/2 Rear)</td>
<td>Included</td>
</tr>
<tr>
<td>SYNC Communications &amp; Entertainment System</td>
<td>Included</td>
</tr>
<tr>
<td>Leather-Wrapped Steering Wheel</td>
<td>Included</td>
</tr>
<tr>
<td>Vinyl Sun Visors</td>
<td>Included</td>
</tr>
<tr>
<td>4.10 Limited-Slip Axle Ratio</td>
<td>$325.00</td>
</tr>
<tr>
<td><strong>SUBTOTAL</strong></td>
<td><strong>$40,520.00</strong></td>
</tr>
<tr>
<td>Destination Charge</td>
<td>$1,395.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$41,915.00</strong></td>
</tr>
</tbody>
</table>

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Prepared for: Joe Bechtold, DuPage County  
By: Kristen DeLaRiva  Date: 9/3/1/2016

Attachment: Currie Motors-Contract (JPS-P-0189-18 : Currie Motors - Transit Vans for the Sheriff)
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: Ray O'Herron</th>
<th>Vendor #: 11145</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: Sheriff's Office</td>
<td>Contact: Randy Groh</td>
</tr>
<tr>
<td>Contract Term: 7/1/18 to 6/30/19</td>
<td>Phone: 630-327-2911</td>
</tr>
<tr>
<td>Contract Total: $80,000.00</td>
<td>Assigned Committee: JPS</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**
Furnish & Deliver Firearms Ammunition on an "as-needed" basis for the Sheriff's Office.

**Reason for Procurement**
Contract/Bid #13-079 and renewals has expired.

**Funding Source**

- [ ] Procurement budgeted for (FY and budget code(s)): 1000-4415-52200
- [ ] Budget Transfer (Date) ____________ Add'l Information ____________

**Decision Memo Not Required**

- [ ] LOWEST RESPONSIBLE QUOTE # or BID # ___________________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # ___________________________ Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility
- [ ] PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

**Decision Memo Required**

- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
  - Under Government Joint Purchasing Act (30ILCS525) select one below
    - State of Illinois - Master Contracts # 4018508
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________________________ (Include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ___________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ___________________________

**Prepared By and Approval(s) (Initials Only)**

- Prepared By: ___________________________ Date: Jun 6, 2018
- Recommended for Approval: ___________________________ Date: 6/6/18
- IT Approval, if required: ___________________________ Date: ____________

**Reviewed By (Initials Only)**

- Buyer: ___________________________ Date: 6/6/18
- Procurement Officer: ___________________________ Date: 6/8/18
- Chairman's Office: ___________________________ Date: 6/8/18

**Chief Financial Officer (Decision Memos Over $25,000)**

- ___________________________ Date: 6/6/18
- ___________________________ Date: 6/8/18

**Form Optimized for Acrobat and Adobe Reader Version 9 or Later**

Packet Pg. 84
Quotation / Order Form
Ray O'Herron Co.
3549 North Vermilion St.
Danville, IL 61834
800-223-2097

Date: 6/1/2018
Quotation #0618

DuPage County Sheriff
421 N. County Farm Rd.
Wheaton, IL 60187
Attn: Joan McAvoy
Phone# 630-407-6181
Email joan.mcavoy@dupageco.org
Price effective through: Nov. 1, 2018

<table>
<thead>
<tr>
<th>ITEM#</th>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>RA9SF</td>
<td>1</td>
<td>9mm, 100gr. Frangible</td>
<td>$233.00</td>
<td>$233.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 case = 500 rnds.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RA45SF</td>
<td>1</td>
<td>45ACP +P, 175gr. Frangible</td>
<td>$333.00</td>
<td>$333.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 case = 500 rnds.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RA223SF</td>
<td>1</td>
<td>223 REM. 55gr. Sinterfire</td>
<td>$163.00</td>
<td>$163.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 case = 200 rnds.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>USA223R1</td>
<td>1</td>
<td>.223 Rem. 55gr. FMJ</td>
<td>$405.00</td>
<td>$405.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 Case = 1K rnds</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q3131</td>
<td>1</td>
<td>5.56mm Win 55gr. FMJ</td>
<td>$352.00</td>
<td>$352.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1 Case = 1K rnds</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We look forward to your order
Prepared By: Dan Yara

Sales Representative
Email: dpyara@comcast.net
Office #708-532-5712
Fax #708-532-5714
Cell #708-710-3396
ILLINOIS STATE CMS AMMUNITION CONTRACT #4018508
PO#18-416CMS-BOSS4-P-615
15 Feb 2018 - 14 Feb 2021

<table>
<thead>
<tr>
<th>ITEM#</th>
<th>DESCRIPTION</th>
<th>PRICE / 1000rds</th>
<th>13-079 Bid Pricing</th>
</tr>
</thead>
<tbody>
<tr>
<td>RA223R</td>
<td>.223Rem 55gr POINTED SOFT POINT</td>
<td>$470.00</td>
<td>$554.82</td>
</tr>
<tr>
<td>RA5568</td>
<td>5.56mm 64gr BONDED</td>
<td>$730.00</td>
<td>$797.52</td>
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<tr>
<td>TRGT12S7</td>
<td>12ga #7 STEEL SHOT 2.75&quot;</td>
<td>$230.00</td>
<td></td>
</tr>
<tr>
<td>RA1200SF</td>
<td>12ga 00BK FRANGIBLE 2.75&quot; 9 PELLET</td>
<td>$1,120.00</td>
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</tr>
<tr>
<td>RA12RSSF</td>
<td>12ga 1oz SLUG LEAD FREE FRANGIBLE 2.75&quot;</td>
<td>$1,450.00</td>
<td></td>
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<tr>
<td>WE20GT7</td>
<td>20ga #7 STEEL SHOT 2.75&quot;</td>
<td>$215.00</td>
<td></td>
</tr>
<tr>
<td>AA288</td>
<td>28ga #8 LEAD TARGET 2.75&quot;</td>
<td>$360.00</td>
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<tr>
<td>WE28GT7</td>
<td>28ga #7 STEEL SHOT 2.75&quot;</td>
<td>$390.00</td>
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<tr>
<td>X38S7PH</td>
<td>38 SPECIAL 125gr +P JHP</td>
<td>$295.00</td>
<td>$317.35</td>
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<tr>
<td>Q4171</td>
<td>38 SPECIAL 130gr FMJ</td>
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<tr>
<td>Q4238</td>
<td>40SW 180gr FMJ</td>
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<tr>
<td>RA40T</td>
<td>40SW 180gr SXT JHP</td>
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<td>$333.48</td>
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<td>RA40SF</td>
<td>40SW FRANGIBLE LEAD FREE</td>
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<td>$506.70</td>
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<td>Q4170</td>
<td>45ACP 230gr FMJ</td>
<td>$245.00</td>
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<td>RA45T</td>
<td>45ACP 230gr SXT JHP</td>
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<td>$432.86</td>
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<td>RA9115HP+</td>
<td>9mm 115gr JHP +P+ SXT JHP</td>
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<tr>
<td>Q4172</td>
<td>9mm 115gr FMJ</td>
<td>$180.00</td>
<td>$202.85</td>
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<tr>
<td>RA9T</td>
<td>9mm 147gr SXT JHP SUBSONIC</td>
<td>$235.00</td>
<td>$291.00</td>
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<tr>
<td>RA9B</td>
<td>9mm 147gr SXT JHP BONDED</td>
<td>$310.00</td>
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<tr>
<td>S50100</td>
<td>38 SPECIAL FX MARKING CARTRIDGES</td>
<td>$290.50</td>
<td></td>
</tr>
</tbody>
</table>

*SPECIFY COLOR WHEN ORDERING

ITEMS NOT INCLUDED IN STATE CONTRACT- QUOTED BY RAY O'HERRON:

<table>
<thead>
<tr>
<th>ITEM#</th>
<th>DESCRIPTION</th>
<th>PRICE / per case (500 rmds)</th>
<th>13-079 Bid Pricing (500 rmds)</th>
</tr>
</thead>
<tbody>
<tr>
<td>RA9SF</td>
<td>9mm FTR-per case (500 rmds)</td>
<td>$233.00</td>
<td>$413.33</td>
</tr>
<tr>
<td>RA4S5F</td>
<td>45cal FTR-per case (500 rmds)</td>
<td>$333.00</td>
<td>$633.94</td>
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<tr>
<td>RA223SF</td>
<td>223 FTR-per case (200 rmds)</td>
<td>$163.00</td>
<td>$693.86</td>
</tr>
<tr>
<td>USA223R1</td>
<td>223 55gr FMJ-per case (1500 rmds)</td>
<td>$405.00</td>
<td>$402.00</td>
</tr>
<tr>
<td>x Q3131</td>
<td>5.56 mm Win 55gr FMJ-per case (1500 rmds)</td>
<td>$352.00</td>
<td></td>
</tr>
</tbody>
</table>
**Purchase Requisition**

**Procurement Services Division**

<table>
<thead>
<tr>
<th><strong>Send Purchase Order To:</strong></th>
<th><strong>Send Invoices To:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: Ray O'Herron Co., Inc.</td>
<td>Dept: DuPage County Sheriff's Office</td>
</tr>
<tr>
<td>Vendor #: 11145</td>
<td>Division: Budget</td>
</tr>
<tr>
<td>Attn: Chris O'Herron</td>
<td>Attn: Colleen Zbilski</td>
</tr>
<tr>
<td>Email: <a href="mailto:chris@oherron.com">chris@oherron.com</a></td>
<td>Email: <a href="mailto:colleen.zbilski@dupagesheriff.org">colleen.zbilski@dupagesheriff.org</a></td>
</tr>
<tr>
<td>Address: 1600 75th Street</td>
<td>Address: 501 N. County Farm Road</td>
</tr>
<tr>
<td>City: Downers Grove</td>
<td>Room:</td>
</tr>
<tr>
<td>State: IL</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 60516</td>
<td>Zip: 60187</td>
</tr>
<tr>
<td>Phone: 630-629-2677 X205</td>
<td>Phone: 630-407-2122</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Send Payments To:</strong></th>
<th><strong>Ship To:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: Ray O'Herron Co., Inc.</td>
<td>Dept: DuPage County Sheriff's Office</td>
</tr>
<tr>
<td>Vendor #: 11145</td>
<td>Division:</td>
</tr>
<tr>
<td>Attn:</td>
<td>Attn: Randy Groh</td>
</tr>
<tr>
<td>Email:</td>
<td>Email: <a href="mailto:randy.groh@dupagesheriff.org">randy.groh@dupagesheriff.org</a></td>
</tr>
<tr>
<td>Address: 3549 N. Vermillion St, P.O. Box 1070</td>
<td>Address: 501 N. County Farm Road</td>
</tr>
<tr>
<td>City: Danville</td>
<td>Room:</td>
</tr>
<tr>
<td>State: IL</td>
<td>State: IL</td>
</tr>
<tr>
<td>Zip: 61834</td>
<td>Zip: 60187</td>
</tr>
<tr>
<td>Phone: 800-223-2097</td>
<td>Phone: 630-327-2911</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Use for</strong></th>
<th><strong>PO25 only</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Administrator</td>
<td>Randy Groh</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Payable To</strong></th>
<th><strong>PO20 Delivery Date</strong></th>
<th><strong>Requisitioner</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jr. Budget Analyst</td>
<td>PO 20 Delivery Date</td>
<td>Randy Groh</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>LN</strong></th>
<th><strong>Qty</strong></th>
<th><strong>UOM</strong></th>
<th><strong>Item Detail (Product #)</strong></th>
<th><strong>Description</strong></th>
<th><strong>FY</strong></th>
<th><strong>Dept #</strong></th>
<th><strong>acctg Unit</strong></th>
<th><strong>Acct #</strong></th>
<th><strong>Sub-Accts and/or Activity #</strong></th>
<th><strong>Unit Price</strong></th>
<th><strong>Extension</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Firearms Ammunition</td>
<td></td>
<td>18</td>
<td>1000</td>
<td>4415</td>
<td>52200</td>
<td></td>
<td>80,000.00</td>
<td>80,000.00</td>
</tr>
</tbody>
</table>

**Requisition Total**: $80,000.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

- Per State of Illinois Master Contract # 4018508 & Ray O'Herron Quote #0618

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

- User Department Internal Notes (these comments will NOT appear on the Purchase Order):
Decision Memo
Procurement Services Division

This form is required for all Professional Service Contracts over $25,000
and as otherwise required by the Procurement Review Checklist.

<table>
<thead>
<tr>
<th>Requesting Department: Sheriff's Office</th>
<th>Department Contact: Randy Groh</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Email: <a href="mailto:randy.groh@dupagesheriff.org">randy.groh@dupagesheriff.org</a></td>
<td>Contact Phone: 630-327-2911</td>
</tr>
<tr>
<td>Vendor Name: Ray O'Herron Co., Inc.</td>
<td>Vendor #: 11145</td>
</tr>
</tbody>
</table>

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.
Request approval to contract with Ray O'Herron Co., Inc. under the Illinois State CMS Ammunition Master Contract #4018508.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it's necessary and what is to be accomplished.
Ray O'Herron, a local DuPage County business holds the master contract with the State of Illinois for Firearms Ammunition. Cost of ammunition is significantly lower through this government contract than previous contract #13-079.

Strategic Impact

Financial Planning
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.
Using the Illinois State Master Contract would be a cost savings to the County.

Source Selection/Vetting Information - Describe method used to select source.
Per Governmental Joint Purchasing Act (30 ILCS 525), vetted by the State of Illinois, Department of Central Management Services, solicited bids from qualified vendors to establish a contract to enable all State of IL agencies as well as local government units to purchase ammunition cartridges on an as needed basis throughout the contract period. Two vendors were awarded Keisler Police Supply, Jeffersonville, IN for Remington product and Ray O'Herron Co for Winchester product used by DuPage County Sheriff.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
Approve the contract with Ray O'Herron through the Illinois Master Contract as comparison of pricing as shown could save DuPage County significant funds
or
Release Bid

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.
$80,000.00 from 1000-4415-52200

Date: Jun 6, 2018
MinuteTraq (IQM2) ID #: ____________________
Department Requisition #: ____________________
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 6/8/2018

Bid/Contract/PO #: 

Company Name: Ray O'Herron Co., Inc.  
Company Contact: Dan Yara

Contact Phone: 800-223-2097  Contact Email: bid@oherron.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

X NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract bid and shall update such disclosure with any changes that may occur.

X NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at: http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: ______________________

Printed Name: Michael O'Herron

Title: President

Date: 6/8/2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
# Class Details

**Course:** G291 Joint Information System-Joint Information Center Planning for PIO’s  
**Hours:** 8  
**When:** 06/27/2018 8:00am  
**Where:** Flora Public Library  
216 North Main Street  
Flora IL 62839  
**Point of Contact:** Adam Croy adam.croy@illinois.gov  
**Course Manager:** Adam Croy  
**Timeline:** 1 Day  
**Target Audience:** The primary audience for this training is individuals who have public information responsibilities as their main job or as an auxiliary function at the federal, state, local, tribal, or territorial level of government, and in the private and nongovernmental sectors.  
**Prerequisite:** G-290, IS-100.b, IS-702.a, IS-909  
**Lodging:** No Lodging available.  
**Description:** Public information consists of the processes, procedures, and systems to communicate timely, accurate, and accessible information to affected audiences. Armed with good information, people are better able to make good decisions and, by doing so; contribute to the overall response goal of saving lives and protecting property. Personnel tasked with gathering, verifying, coordinating, and disseminating public information at the federal, state, tribal, local, and territorial levels bear this considerable responsibility concurrently with other job assignments. These Public Information Officers (PIOs) must be provided with the opportunity to learn and practice the skills they will use on the job.  
This course is designed for PIOs with experience in the field who will be working in a JIS/JIC. This is the third course in the Public Information Training Series. This course is delivered at the state, local, tribal, and territorial governments. Other courses are conducted as resident courses at the Emergency Management Institute (EMI). The courses build on each other enhancing students skills further at each level.
DuPage County

Grant Proposal Notification

GRANT NAME: Comprehensive Law Enforcement Response to Drugs

GRANTING ENTITY: Illinois Criminal Justice Information Authority

COUNTY DEPARTMENT: DuPage State's Attorney

PARENT COMMITTEE: Judicial/Public Safety Committee

DEPARTMENT CONTACT: Robin Bolton

AMOUNT REQUESTED: $133,194

TYPE OF GRANT (please check): ☐ Competitive  ☑ Continuation  ☐ Formula
Narrative (Purpose of grant; justification of need):
The funds from the grant would pay 51% of the salaries of two Assistant State’s Attorneys, one legal secretary and one criminal investigator that were previously paid through the Multi-Jurisdictional Drug Prosecution Grant. We are requesting that if we receive the grant, the County add 25% of the grant funds to the State’s Attorney Salary budget to replace the Match. The balance of the salaries would be paid from the State’s Attorney’s Drug Forfeiture account. If the State’s Attorney’s Office does not receive the grant, State’s Attorney Berlin will request funding for the Drug Prosecution Unit from the Judicial Public Safety Committee.

Grant proposal submission due date (MM/DD/YYYY) 5/31/2018

Start Date: 10/1/2018 Completion Date: 9/30/2019

Project or project phase period covered by grant:
If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

If awarded, will this grant require the hiring of additional staff or personnel?
Yes ☐ No ☑
If yes, please list:

How many new positions will be created:

If the grant covers salary or salary & benefits, how many years will the position(s) be retained beyond the grant closing:

What fund will be used to compensate personnel after the project period ends:

Are matching funds required?
Yes ☐ No ☑
If yes, please answer the following questions:

Percentage of funding required by granting agency

County’s match amount: (auto fill) $ -
*Department may seek additional funding in the future to provide match amount

County fund that will provide the matching requirement:

Grant amount request (auto fill) $ 133,194

All other funding already allocated for project or project phase $ 127,306
($82,908 from Acct 1418)

Total project or project phase cost (auto fill) $ 260,500

☐ Please check this box if you are interested in having a grant writer prepare this grant proposal
Grant Proposal Notification Report 034-18

Submitted on: 5/25/18               Submitted by: Robin Bolton, State’s Attorney Office

Purpose of Grant: The Comprehensive Law Enforcement Response to Drugs Grant program originates from the U.S. Department of Justice passed through the Illinois Criminal Justice Information Authority. The award would provide funding for 51% of the salaries of staff involved in cases dealing with defendants charged with the delivery of, or possession with intent to deliver, either controlled substances or cannabis. Staff include 2 Assistant State’s Attorneys, 1 Legal Secretary, and 1 Criminal Investigator.

Proposal Due Date: 5/31/2018             Project Period: 10/01/18 - 09/30/19

Matching Requirement: □ Yes  ☑ No  Explain: See “Other Information”

Headcount Requirement: □ Yes  ☑ No  Explain:_________________________

Funding Origination Source: ☑ Federal  □ State  □ Private  □ Corporate

The following potential issues are noted:

1. There are no known issues with this grant funding opportunity.

Other information (i.e. collaboration, allocation of funding, etc.): Estimated total project cost for staff salaries is $260,500. The grant award request is $133,194. $82,908 of the total cost would be covered by the State’s Attorney’s Drug Forfeiture Account (1400-6550-58000). If this grant is awarded, the State’s Attorney Office will be requesting that the County add the remaining project cost of $44,398 to its FY19 personnel budget.

For more information on the purpose of the grant and the justification of need, please see the Grant Proposal Notification Form submitted by Robin Bolton, State’s Attorney Office or contact her at 630-407-8146.
DuPage County

Grant Proposal Notification

GRANT NAME: Victims of Crime Act

GRANTING ENTITY: Children's Advocacy Centers of Illinois

COUNTY DEPARTMENT: DuPage State's Attorney (Children's Center)

PARENT COMMITTEE: Judicial/Public Safety Committee

DEPARTMENT CONTACT: Robin Bolton

AMOUNT REQUESTED: $72,934

TYPE OF GRANT (please check): ☐ Competitive  ☑ Continuation  ☐ Formula
DuPage County
Grant Proposal Notification Form

Narrative (Purpose of grant; justification of need):
This grant pays for 94% of the salaries of two case managers at the Children's Center. As part of the multi-disciplinary team, case managers assess the needs of victims and their parents and are the point of contact for a family during the investigative and court process. They support families and victims through crisis intervention, hospital care exams, Crime Victim compensation and court preparation.

Grant proposal submission due date (MM/DD/YYYY) 6/8/2018

Project or project phase period covered by grant:
Start Date: 7/1/2018
Completion Date: 6/30/2019

If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

If awarded, will this grant require the hiring of additional staff or personnel?
If yes, please list:

How many new positions will be created:

If the grant covers salary or salary & benefits, how many years will the position(s) be retained beyond the grant closing:

What fund will be used to compensate personnel after the project period ends:

Are matching funds required?
If yes, please answer the following questions:
Percentage of funding required by granting agency 20%

County's match amount: (auto fill) $ 18,234.00
*Department may seek additional funding in the future to provide match amount

County fund that will provide the matching requirement: 1000-6510-53700

Grant amount request (auto fill) $ 72,934.00

All other funding already allocated for project or project phase

Total project or project phase cost (auto fill) $ 91,168.00

☐ Please check this box if you are interested in having a grant writer prepare this grant proposal
Grant Proposal Notification Report 033-18

Submitted on: 05/25/18 Submitted by: Robin Bolton, State’s Attorney Office

Purpose of Grant: The Children’s Advocacy Centers of Illinois - Victims of Crime Act grant program originates from the U.S. Department of Justice passed through the Illinois Criminal Justice Information Authority. Victims of Crime Act legislation aims at helping victims of crime through means other than punishment of the criminal. Grant funding would be used to provide partial funding of two case managers positions at the Children’s Advocacy Center. These case managers serve as the point of contact for families throughout the investigative and court process.

Proposal Due Date: 06/08/18 Project Period: 07/01/18 - 06/30/19

Matching Requirement: ✔ Yes ☐ No Explain: 20%, see Other Information

Headcount Requirement: ☐ Yes ✔ No Explain: 

Funding Origination Source: ✔ Federal ☐ State ☐ Private ☐ Corporate

The following potential issues are noted:

1. There are no known issues with this grant funding opportunity.

Other information (i.e. collaboration, allocation of funding, etc.): The DuPage County State’s Attorney’s Office has requested funding in the amount of $72,934. The award would require a 20% match of $18,234 which would be provided from General Fund 1000-6510, resulting in a total project cost of $91,168.

For more information on the purpose of the grant and the justification of need, please see the Grant Proposal Notification Form submitted by Robin Bolton, State’s Attorney Office or contact her at 630-407-8146.
DuPage County

Grant Proposal Notification

GRANT NAME: DCFS Children's Advocacy Center Grant

GRANTING ENTITY: IL Dept. of Children & Family Services

COUNTY DEPARTMENT: DuPage County State's Attorney (Children's Center)

PARENT COMMITTEE: Judicial Public Safety

DEPARTMENT CONTACT: Robin Bolton

AMOUNT REQUESTED: $64,180

TYPE OF GRANT (please check): ☐ Competitive ☑ Continuation ☐ Formula
Narrative (Purpose of grant; justification of need):
The grant reimburses a percentage of the Director’s and Case Manager’s salaries. The Case Manager provides Crisis intervention, medical and legal advocacy, referral and linkage to counseling and any other needed follow-up services and court preparation. The Center’s Director is responsible for overseeing the multi-disciplinary case review, responsible for increasing the public awareness regarding all aspects of child sexual and severe physical abuse, and daily operation of the Center.

Grant proposal submission due date (MM/DD/YYYY) 6/1/2018

Start Date: 7/1/2018  ||  Completion Date: 6/30/2019

Year:  ||  Duration (years):

Project or project phase period covered by grant:

If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

If awarded, will this grant require the hiring of additional staff or personnel?

If yes, please list:

How many new positions will be created:

If the grant covers salary or salary & benefits, how many years will the position(s) be retained beyond the grant closing:

What fund will be used to compensate personnel after the project period ends:

Are matching funds required?

If yes, please answer the following questions:

Percentage of funding required by granting agency

County’s match amount: (auto fill) $-  
*Department may seek additional funding in the future to provide match amount

County fund that will provide the matching requirement:

Grant amount request (auto fill) $64,180.00

All other funding already allocated for project or project phase

Total project or project phase cost (auto fill) $64,180.00

☐ Please check this box if you are interested in having a grant writer prepare this grant proposal
Grant Proposal Notification Report 035-18

Submitted on: 5/25/18 Submitted by: Robin Bolton, State’s Attorney Office

Purpose of Grant: The DCFS Children’s Advocacy Center Grant is a federally funded grant from the U.S. Department of Health and Human Services, passed through the Illinois Department of Children & Family Services. The grant will be used to partially fund the salaries of the DuPage Children’s Advocacy Center’s Director and Case Manager. These positions’ responsibilities include crisis intervention, medical and legal advocacy, referral and linkage to counseling, overseeing multi-disciplinary case review, and increasing public awareness regarding all aspects of child sexual and severe physical abuse.

Proposal Due Date: 6/01/2018 Project Period: 07/01/2018-06/30/2019

Matching Requirement: ☑ Yes ☐ No Explain: __________________________

Headcount Requirement: ☑ Yes ☐ No Explain: __________________________

Funding Origination Source: ☑ Federal ☐ State ☐ Private ☐ Corporate

The following potential issues are noted:

1. There are no known issues with this grant funding opportunity.

Other information (i.e. collaboration, allocation of funding, etc.): The DCFS Children’s Advocacy Center Grant is a recurring formula grant. This will be the 31st year of the award.

For more information on the purpose of the grant and the justification of need, please see the Grant Proposal Notification Form submitted by Robin Bolton, State’s Attorney Office or contact her at 630-407-8146.