1. **CALL TO ORDER**

10:15 AM meeting was called to order by Chair Greg Hart at 10:15 AM.

2. **ROLL CALL**

PRESENT: Chaplin, Grant, Hart, Khouri (10:17 AM), Larsen, Tornatore

ABSENT:

3. **PUBLIC COMMENT**

No public comments were received at this meeting.

4. **CHAIRMAN'S REPORT - CHAIR HART**

Chair Hart mentioned the Adult Protective Services (APS) conference is on June 18. As Chairman Cronin declared June 15 Elder Abuse Awareness Day, Chair Hart expressed that the County takes our seniors very seriously. He encouraged the committee members to attend the Adult Protective Services Conference which gives us a great opportunity to continue to reinforce the message and recognize the great work that Adult Protective Services does for the County.

5. **APPROVAL OF MINUTES**

Health & Human Services - Regular Meeting - Jun 5, 2018 10:15 AM

<table>
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<tr>
<th>RESULT:</th>
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<tr>
<td>MOVER:</td>
<td>Amy L Grant, District 4</td>
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<td>SECONDER:</td>
<td>Sam Tornatore, Vice Chair</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Larsen, Tornatore</td>
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<td>ABSENT:</td>
<td>Khouri</td>
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6. **COMMUNITY SERVICES - MARY KEATING**
CS Requests That Also Require Finance And/Or County Board Approval

Member Khouri arrived at 10:17 AM.


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B. FI-R-0220-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the ILDCEO Community Services Block Grant PY18 Agreement No. 18-231028, Company 5000-Accounting Unit 1650, $232,547.00

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<thead>
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C. FI-R-0221-18 RESOLUTION -- Acceptance and Appropriation of the Low Income Kit Energy (LIKE) Program Grant FY18 - Company 5000 - Accounting Unit 1505 - $16,000.00

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7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

A. HHS-R-0222-18 RESOLUTION -- Recommendation for Approval of the First Substantial Amendment to the 2018 Action Plan due to an Increase in Funds of $981,031.00 Received for the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG) and HOME Investment Partnerships Program (HOME) Grants.
Mary Keating, Director of Community Services, explained this amendment lays out what is being done with the unexpected additional Community Development Block Grant (CDBG), Home Investments Partnerships Program (HOME) and Emergency Solutions Grant (ESG) funds that were received from the 2018 federal appropriations. CDBG funds are up ten per cent, HOME funds are up thirty seven per cent and the ESG funds received a nominal increase. A couple of extra infrastructure projects, public service funded thru CDBG, are getting a couple thousand dollars extra over last year and HOME funds are set aside for a project from the Alden Foundation that has a number of senior developments throughout the County. The original Action Plan based the planning numbers on the status quo from 2017. This amendment was executed to plan for the extra money. A public hearing was held on June 12; the amendment is now able to go to County Board and then will be submitted to HUD for approval before the projects can move forward.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

B. HHS-R-0223-18 RESOLUTION -- Recommendation for Approval of a Community Development Block Grant (CDBG) Agreement Modification with Almost Home Kids, Project Number CD17-14, Increasing the Funding by $18,570.00 for a Total Amount of $100,771.00 for Parking Lot and Frontage Road Improvements.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Tonia Khouri, District 5
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

C. HHS-R-0224-18 RESOLUTION -- Recommendation for Approval of Liberty Village’s Request to Re-Structure the HOME Investment Partnerships Program (HOME) loan for Project Number HM96-01, and to Allow the County’s Loan to be Subordinate to a First Mortgage of up to $6,000,000.00 by Citi Community Capital.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore
D. HHS-R-0225-18 RESOLUTION -- Recommendation for Approval of a HOME Investment Partnerships Program (HOME) Agreement with Community Housing and Advocacy Development, Project Number HM16-03 - Scattered Site - in the Amount of $320,899.00 to Rehabilitate Three Scattered Site Properties.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore


RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

8. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

HHS-P-0185-18 Recommendation for the approval of a contract purchase order to The American Bottling Company dba Dr. Pepper Snapple Group, for the DuPage Care Center and Cafe's on County Campus, for the period July 30, 2018 through July 29, 2019, for a contract total amount not to exceed $51,889.05, per lowest responsible bid #18-122-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore
B. DuPage Care Center Requests for Parent Committee Final Approval

2018-155 Recommendation for the approval of a contract purchase order to Medline Industries, for vital signs monitors and rolling stands for the Nursing Department at DuPage Care Center, for a contract total amount not to exceed $14,400.00, per lowest responsible quote #Q18-132-GV. (Partially funded by DuPage Care Center Foundation)

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

9. BUDGET TRANSFERS

Budget Transfers -- Veterans Assistance Commission (VAC) - To transfer funds to pay for the summer intern - $2000.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Tonia Khouri, District 5
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

10. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 10.A. and 10.B. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Authorization for Overnight Travel -- Community Services Continuum Planner to attend the 2018 Fall National Human Services Data Consortium Conference in Portland, Oregon from October 15, 2018 through October 19, 2018. Expenses to include registration, transportation, lodging, and per diem for approximate total of $1,920.00. Continuum of Care HMIS Grant funded 5000-1480
B. Authorization for Overnight Travel -- Community Services Database & Report Specialist to attend the 2018 Fall National Human Services Data Consortium Conference in Portland, Oregon from October 15, 2018 through October 19, 2018. Expenses to include registration, transportation, lodging, and per diem for approximate total of $1,906.00. Emergency Solutions Grant (5000-1470) and Continuum of Care HMIS Grant (5000-1480) funded.

11. CONSENT ITEMS
Items 11.A. through 11.C. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Consent Item -- Approval of Extension of Contract term with Appliance Carpet Parts LLC, D/B/A Custom Appliance & Custom Carpet Wholesalers under the Community Services Weatherization program through September 30, 2018

B. Consent Item -- Approval of Extension of Contract term with Healthy Air Heating and Air, Incorporated, mechanical, under the Community Services Weatherization program through September 30, 2018

C. Consent Item -- Approval of Extension of Contract term with Healthy Air Heating and Air, Incorporated, architectural, under the Community Services Weatherization program through September 30, 2018

12. INFORMATIONAL ITEMS
Items 12. A. through 12.F. were combined and placed on file.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Tonia Khouri, District 5
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

A. Grant Proposal Notifications -- GPN & Report #031-18 - Access and Visitation Grant PY19 - Illinois Department of Healthcare and Family Services - Community Services - $100,000.00

B. Grant Proposal Notifications -- GPN & Report #032-18 - HUD 2017 Continuum of Care Planning Grant PY19 - Community Services - $128,502.00

C. Grant Proposal Notifications -- GPN & Report #027-18 - Illinois Home Weatherization Assistance Program - HHS Grant No. 18-221028 - Illinois Department of Commerce and Economic Opportunity - Community Services - $776,198.00
D. Grant Proposal Notifications -- GPN & Report #028-18 - Illinois Home Weatherization Assistance Program DOE Grant No. 17- 402028 - Illinois Department of Commerce and Economic Opportunity - Community Services - $349,912.00


F. Grant Proposal Notifications -- GPN & Report #037-18 - Low Income Kit Energy (LIKE) Program Grant FY18 - Illinois Association of Community Action Agencies - Community Services - $16,000.00

13. **RESIDENCY WAIVERS - JANELLE CHADWICK**

A. Out of County Residency Waiver

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14. **COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, expressed her appreciation to Chair Hart for his Adult Protective Services (APS) support. Ms. Keating stated the APS conference is one of the only organizations in the state that puts together any training for APS and therefore attracts people from all over the state. The conference highlights the great work that our APS workers do and shows how the agencies throughout the community network to form a safety net for residents. The conference will be held at the Holiday Inn, 150 S. Gary Avenue, Carol Stream, from 8:00 a.m. until 4:00 p.m. on July 18. Schedules permitting, attendees can participate for part of the day, learning about the vendors and attending any of the breakout workshops running concurrently.

Ms. Keating added that she will present her 2019 budget recommendation to HHS on July 10 and Janelle Chadwick will present the DuPage Care Center’s budget proposal to the committee on August 7. The budget recommendations are due to Finance by July 7 to allow for committee input for Chairman Cronin to submit the 2019 annual budget at the September 25 County Board meeting.

15. **DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Care Center, stated they are in the midst of the Illinois Department of Public Health (IDPH) annual survey preparations. The survey process has changed so there are a lot of unknowns but the Care Center is expecting more than eight surveyors for at least one week.
Staff are meeting with all the department managers in preparation of the 2019 budget proposals.

16. **OLD BUSINESS**

17. **NEW BUSINESS**

18. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:28 a.m.