1. CALL TO ORDER

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:31 AM.

2. ROLL CALL

PRESENT: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley
ABSENT: 

3. PUBLIC COMMENT

No Public Comment

4. CHAIRMAN'S REMARKS

No Chairman Remarks

5. MINUTES APPROVAL

A. Animal Services Committee - Regular Meeting - Jun 5, 2018 10:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

6. PROCUREMENT REQUISITIONS

A. 2018-158 Recommendation for the approval of a contract purchase order to Pet Population Fund program partner, Midwest Veterinary Partners, LLC d/b/a Bensenville Animal Clinic to provide low cost spays/neuters, for DuPage Animal Services, for the period May 9, 2018 through November 30, 2018 for a contract total not to exceed $6,500.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on the YTD 2018 total spend and is dependent upon the program utilization of DuPage citizens.
RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

7. ADMINISTRATIVE UPDATE
Laura Flamion, Operations Manager, thanked all the Committee and other Board Members that came out to the ribbon cutting ceremony last Tuesday. She also stated that the shelter did 11 spay/neuters in the new veterinary vehicle last Thursday. The vehicle is also garnering media attention. There is an interview with Naperville CCTV scheduled for later today and another the week of July 2nd at ABC Studios downtown. Ms. Flamion also let the Committee know that our summer camp programs have begun. Amongst other topics, the current campers are learning about surgery and pet CPR this week. She went on to say that the shelter is taking an advertisement out in the Wheaton Resident Guide on what to do if you lose or find a pet. Also, the interviews for the office position began this week and our second part-time Seasonal Veterinary Technician starts next week. Finally, Ms. Flamion informed the Members that five responses were received for the shelter software RFP and will be reviewed this week. Member Wiley asked how we are measuring the success of our new programs and advertising. Ms. Flamion said that there isn't a good system currently in place however the new software will help us track changes. Joan Olson, County Communications Manager, said that NBC provided metrics after the Clear the Shelters event last year. That data can be to compare after the this year's event.

8. OLD BUSINESS
No Old Business

9. NEW BUSINESS
Member Eckhoff let the other Committee Members know that today is Assistant States Attorney, Brian Gorka's last day. The Committee thanked Mr. Gorka for his service over the years.

A. Discussion -- Fee Review
   Discussion Only - No Vote Needed

Ms. Flamion presented possible fee schedule changes to the shelter services. These ordinance changes were based on comparisons with collar Counties along with the internal cost of the services &/or staff. Changes were proposed to the following sections: 2, 4, 6, 9, 10, 11, and 13. A new section 14 was added to the ordinance regarding the authority to waive or reduce fees. The final fee schedule will be voted on at the next Animal Services Committee Meeting on July 10th and, per approval, the subsequent County Board Meeting on July 17th. Member Puchalski asked staff to compare FedEx overnight shipping fees to the Post Office fees. Member Wiley asked for a summary of how the fees compare to the collar counties. Ms. Flamion said she will look into the shipping fees and send the summary to Member Wiley.
10. ADJOURNMENT

Chairman Krajewski adjourned the meeting at 10:55 AM.