1. **CALL TO ORDER**

10:15 AM meeting was called to order by Chair Greg Hart at 10:15 AM.

2. **ROLL CALL**

   PRESENT: Chaplin, Grant, Hart, Larsen, Tornatore
   ABSENT: Khouri

3. **PUBLIC COMMENT**

   No public comments were received at this meeting.

4. **CHAIRMAN'S REPORT - CHAIR HART**

   Chairman Hart reminded the committee about the Adult Protective Services Conference on Wednesday, July 18 at the Carol Stream Holiday Inn. He encouraged everyone to attend.

5. **APPROVAL OF MINUTES**

   Health & Human Services - Regular Meeting - Jun 19, 2018 10:15 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>Elizabeth Chaplin, District 2</td>
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<tr>
<td>SECONDER:</td>
<td>Robert L Larsen, District 6</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Larsen, Tornatore</td>
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<td>ABSENT:</td>
<td>Khouri</td>
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6. **COMMUNITY SERVICES - MARY KEATING**
A. CS Requests That Also Require Finance And/Or County Board Approval

FI-R-0241-18 RESOLUTION -- Acceptance and Appropriation of the Illinois Department of Human Services Emergency Solutions Grant PY19 Inter-Governmental Agreement No. FCSXH03761, Company 5000 - Accounting Unit 1695 - $37,104

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Larsen, Tornatore
ABSENT: Khouri

B. CS Requests for Parent Committee Final Approval

2018-162 Recommendation for the approval of a contact purchase order to enter into an Independent Contractor Agreement with Imani Simmons to provide case management assistance to the Adult Protective Services unit of Senior Services. This contract covers the period of April 9, 2018 through September 30, 2018, for a contract total amount not to exceed $10,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Larsen, Tornatore
ABSENT: Khouri

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

A. CDC Requests That Also Require Finance And/Or County Board Approval

1. HHS-R-0242-18 RESOLUTION -- Recommendation for Approval of the Transfer and Reclassification of Eight Liens From Franciscan Ministries to Mercy Housing, for $175,693 in Rental Rehabilitation Program (RRP) for Eight Properties and Sixty-five Units.
RESULT: APPROVED [UNANIMOUS]  
MOVER: Elizabeth Chaplin, District 2  
SECONDER: Robert L Larsen, District 6  
AYES: Chaplin, Grant, Hart, Larsen, Tornatore  
ABSENT: Khouri

### B. CDC Requests That Also Require Finance And/Or County Board Approval

1. 2018-163 Recommendation to approve the renewal of the ZoomGrants Agreement for the web-based grant application service, from July 1, 2018 through June 30 2019 for Community Development, for a contract total not to exceed $10,500.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]  
MOVER: Amy L Grant, District 4  
SECONDER: Sam Tornatore, Vice Chair  
AYES: Chaplin, Grant, Hart, Larsen, Tornatore  
ABSENT: Khouri

### 8. DUPAGE CARE CENTER - JANELLE CHADWICK

#### A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

HHS-P-0197-18 Recommendations for the approval of a contract purchase order to Joerns LLC, for fluid immersion simulation system (approved equal) for the DuPage Care Center, for the period of August 9, 2018 through August 8, 2019, for a total contract amount of $26,400.00, per low bid #17-110-GV, first of three one-year optional renewals.

RESULT: APPROVED [UNANIMOUS]  
MOVER: Amy L Grant, District 4  
SECONDER: Robert L Larsen, District 6  
AYES: Chaplin, Grant, Hart, Larsen, Tornatore  
ABSENT: Khouri
B. DuPage Care Center Requests for Parent Committee Final Approval

Items 8.B.1. through 8.B.4. were combined and approved.

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1. 2018-164 Recommendations for the approval of a contract purchase order to Direct Supply, for wheelchairs and cushions for the Physical Therapy Department at the DuPage Care Center, for the period July 11, 2018 through November 30, 2018, for a contract total not to exceed $5,684.00, per sole quote #18-18-152-GV.

2. 2018-165 Recommendation for the approval of a contract purchase order to Office Depot, for one Clarke 28" Focus II Boost Micro Rider Auto Scrubber, for the DuPage Care Center, for the period July 11, 2018 through November 30, 2018, for a total amount not to exceed $11,959.00, per low quote #18-144-GV.

3. 2018-166 Recommendation for the approval of a contract purchase order to Direct Supply, for Joerns replacement bed parts, for the DuPage Care Center, for the period August 7, 2018 through August 6, 2019, for a contract total not to exceed $21,000.00, first of three optional renewals per sole quote 17-112-GV.

4. 2018-167 Recommendation for the approval of a contract purchase order to First Biomedical, Inc. dba Infusystem, Inc., for rental of Baxter Flo-Gard 6201 pumps for the DuPage Care Center, for the period August 1, 2018 through July 31, 2019, for a contract total not to exceed $6,000.00, per low quote #17-201-GV, first of three one-year options to renew.

9. BUDGET TRANSFERS

Items 9.A and 9.B. were combined and approved.

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A. Budget Transfers -- Family Center - Neutral Exchange Site FY18 - To transfer funds from budgeted accounts where there are projected surpluses to Personnel Accounts where there are projected deficits through November 30, 2018 - Community Services - $19,000.00
B. Budget Transfers -- Aging Case Coordination Unit Grant - To transfer grant funds to cover additional remodeling costs and employee benefit pay outs, and to increase surety bond coverage, dues, and early intervention service to clients, and to purchase a telecom software license required for Senior Services - Community Services - $34,320.00

10. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 10.A through 10.C. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Larsen, Tornatore
ABSENT: Khouri

A. Authorization for Overnight Travel -- Community Services Manager to attend the National Adult Protective Services (APS) Conference in Anaheim, California from August 25, 2018 through August 30, 2018. Expenses to include registration, transportation, lodging, and per diem for approximate total of $1,918.00. Seniors grant funded.

B. Authorization for Overnight Travel -- Family Center Administrator to work with Access & Visitation grant administrators on an education initiative in Springfield, Illinois from July 11, 2018 through July 12, 2018. All costs will be covered by the state department, Healthcare and Family Services; no County costs will be incurred. This travel request will be pre-approved at the Health and Human Services Committee on July 10, 2018; will be presented at County Board as informational only (after the travel) on July 17, 2018.

C. Authorization for Overnight Travel -- Family Center Program Manager to work with Access & Visitation grant administrators on an education initiative in Springfield, Illinois from July 11, 2018 through July 12, 2018. All costs will be covered by the state department, Healthcare and Family Services; no County costs will be incurred. This travel request will be pre-approved at the Health and Human Services Committee on July 10, 2018; will be presented at County Board as informational only (after the travel) on July 17, 2018.

11. CONSENT ITEMS

Consent Item -- Extend Vistar Performance Food Service through September 30, 2018 to allow for bidding purposes for snack and sundry items for the County Campus Cafe's (2966-0001 SERV)
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Larsen, Tornatore
ABSENT: Khouri

12. INFORMATIONAL ITEMS

13. RESIDENCY WAIVERS - JANELLE CHADWICK

One Out of County Residency Waiver

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Larsen, Tornatore
ABSENT: Khouri

14. COMMUNITY SERVICES UPDATE - MARY KEATING

A. Community Services 2019 Budget Request

1. Community Services 2019 Budget Request Presentation

Mary Keating, Director of Community Services, stated the Community Services budget is primarily funded by state and federal grants but receives County general funds support for a number of different programs, which in many cases matches or leverages grant funds.

In an effort to reduce the general fund obligation to support Community Services programs, the department made some improvements;

- In a partnership with Outreach Community Services to transition the operation of the last County sponsored neighborhood resource center over a five year period, the County will save $92,811 annually beginning in 2019 by eliminating the salaries of 1.5 fulltime employee, fringes, and rent.
- Community Services joined forces with the DuPage County Communications office to engage the use of the DuPage County Health Department’s graphics department for the design and production of printed materials. This allowed Community Services to eliminate a marketing and outreach staff headcount, saving the County $84,000 in salary and benefits.
- Community Services consistently has a small portion of positions within the general fund headcount unfilled and also leverages grant funds whenever possible. Five of
the general fund headcount are charging 100% of their time to grants and four are partially charged to grants. The total offset reduces the general headcount by $460,000 in salaries and fringes.

- In 2016, Community Services began exploring the possibility of generating revenue for Psychological Services. What began as an administrative partnership with the DuPage County Health Department, became apparent that a full merger of Psychological Services into the Health Department would be most beneficial to all. The merge, completed in 2018, will generate financial savings to the 2019 County general fund over $919,000, as the Health Department is absorbing all services and expenses related to Psychological Services.

- The Senior Services unit is essentially a subcontractor for the State of Illinois. The State provides us with some grant funding but most revenue comes from fee for services. Since 2010, the number of clients has increased 54% and the time to complete an assessment has increased from 2.5 to 3 hours due to increased paperwork the state requires. Adult Protective Services (APS) is responsible for the State's new self-neglect program and the APS cases have increased 78%, partially due to the expansion of adults with disabilities. Headcount has been increased to meet the increase in clients, increasing salaries and insurance for staff. Other than an 8% increase to APS that does not meet additional expenses, the State reimbursement rate has not increased since 2010. Senior Services built up some financial reserves for operations prior to 2010, but at the rate of client growth and current expenses, the reserves will be depleted and there will be a projected deficit of $285,000 for 2019.

Ms. Keating spoke of the maintenance level budget, which is a status quo budget that determines what is needed financially for the department to operate in 2019 as it did in 2018. Ms. Keating requested that $513,000 of the expenses saved from Psychological Services and the Outreach Partnership in the amount of $1,058,949 be applied to the Family Shelter Service, increased interpreter usage, emergency alert devices for staff completing home visits, and increased financial support for Senior Services. Overall, this would still provide the County general budget a $545,949 savings.

The detailed presentation handout is attached hereto and made part of the minutes packet.

2019 Budget Presentation Handout

2. Family Coordination Strategic Initiative

Ms. Keating spoke of the need to financially support the development of a Family Coordination Program to assist families of elders and disabled adults in which high conflict family dynamics interfere with the individual's well-being and/or safety. The Family Center staff has the expertise in mediation and will partner with APS to
alleviate the APS case load of family conflict issues that does not match the skill set of APS staff.

The 2019 Strategic Initiative proposal is to pilot the Family Coordination project for the first year, working with the judiciary, attorneys and families to assess the most important unmet needs and develop the pilot program. The request for funding includes one fulltime mediation staff and funds for additional training.

The detailed presentation handout is attached hereto and made part of the minutes packet.

Ms. Keating and staff answered questions from the committee related to the budget proposal.

B. Pilot II Discussion

Ms. Keating explained that Pilot II is a subsidized taxi service that was designed to assist municipalities with ridership discounts. The program has experienced a decline in ridership and the administrative services provided by Community Services is no longer cost effective.

Ms. Keating proposes that DuPage County eliminate the program at the end of the contract in February, 2019, with the option for residents to use Ride DuPage and for municipalities to sponsor their own program if interested.

The detailed presentation memorandum is attached hereto and made part of the minutes packet.

Pilot II Termination Memo

15. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

16. OLD BUSINESS

17. NEW BUSINESS

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:55 AM.