1. **CALL TO ORDER**

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:50 AM.

2. **ROLL CALL**

   **PRESENT:** Anderson, Eckhoff, Krajewski, Noonan, Wiley
   **ABSENT:** Puchalski

3. **PUBLIC COMMENT**

   No Public Comment

4. **CHAIRMAN'S REMARKS**

   Chairman Krajewski thanked Dr. Barbara Hanek, Administrator Veterinarian, for brining the veterinary vehicle and participating in 4th of July events in Darien and Downers Grove.

5. **MINUTES APPROVAL**

   A. Animal Services Committee - Regular Meeting - Jun 19, 2018 10:30 AM

   | RESULT:  | ACCEPTED [UNANIMOUS] |
   | MOVER:   | Janice Anderson, District 5 |
   | SECONDER:| Kevin Wiley, District 6 |
   | AYES:    | Anderson, Eckhoff, Krajewski, Noonan, Wiley |
   | ABSENT:  | Puchalski |

6. **OTHER ACTION ITEMS**

   A. AS-O-0046-18 **ORDINANCE** -- Amendment to Animal Services Ordinance Fee Schedule
RESULT: ADOPTED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

7. ADMINISTRATIVE UPDATE
Laura Flamion, Operations Manager, let the Committee know that an offer has been extended and accepted for the part-time front office position with the County Board vote to occur on August 14th. She also stated that staff are still in the process of reviewing the shelter software bids and will have the list narrowed down and begin scheduling demos next week. Chairman Krajewski asked if the programs they are looking at have the capability to post stray animals. Ms. Flamion stated that the ability to interface with other platforms (social media, website) in order to post strays is a requirement for any program being reviewed.

Dr. Hanek stated that over 30 surgeries have been completed in the Veterinary vehicle over the past few weeks. Last week, she was interviewed on Naperville CCTV and ABC Chicago.

Ms. Flamion also informed the Committee that as part of the budget process, staff are reviewing the strategic objectives to ensure they aline with the County's objectives. These will be brought to the Committee for review and feedback in the month or so.

8. OLD BUSINESS
No Old Business.

9. NEW BUSINESS
Member Anderson stated that the vehicle and staff will be in Naperville on July 26th. Member Wiley asked that the vehicle plan to be at West Chicago's Railroad Days in 2019.

10. ADJOURNMENT
Chairman Krajewski adjourned the meeting at 11:00 AM.
1. **CALL TO ORDER**

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:31 AM.

2. **ROLL CALL**

   **PRESENT:** Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley
   **ABSENT:**

3. **PUBLIC COMMENT**

   No Public Comment

4. **CHAIRMAN'S REMARKS**

   No Chairman Remarks

5. **MINUTES APPROVAL**

   **A. Animal Services Committee - Regular Meeting - Jun 5, 2018 10:30 AM**

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Kevin Wiley, District 6</td>
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<tr>
<td>SECONDER:</td>
<td>Janice Anderson, District 5</td>
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<tr>
<td>AYES:</td>
<td>Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley</td>
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6. **PROCUREMENT REQUISITIONS**

   **A. 2018-158 Recommendation for the approval of a contract purchase order to Pet Population Fund program partner, Midwest Veterinary Partners, LLC d/b/a Bensenville Animal Clinic to provide low cost spays/neuters, for DuPage Animal Services, for the period May 9, 2018 through November 30, 2018 for a contract total not to exceed $6,500.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Total contract amount will vary as it is based on the YTD 2018 total spend and is dependent upon the program utilization of DuPage citizens.**
RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Puchalski, Wiley

7. ADMINISTRATIVE UPDATE
Laura Flamion, Operations Manager, thanked all the Committee and other Board Members that came out to the ribbon cutting ceremony last Tuesday. She also stated that the shelter did 11 spay/neuters in the new veterinary vehicle last Thursday. The vehicle is also garnering media attention. There is an interview with Naperville CCTV scheduled for later today and another the week of July 2nd at ABC Studios downtown. Ms. Flamion also let the Committee know that our summer camp programs have begun. Amongst other topics, the current campers are learning about surgery and pet CPR this week. She went on to say that the shelter is taking an advertisement out in the Wheaton Resident Guide on what to do if you lose or find a pet. Also, the interviews for the office position began this week and our second part-time Seasonal Veterinary Technician starts next week. Finally, Ms. Flamion informed the Members that five responses were received for the shelter software RFP and will be reviewed this week. Member Wiley asked how we are measuring the success of our new programs and advertising. Ms. Flamion said that there isn’t a good system currently in place however the new software will help us track changes. Joan Olson, County Communications Manager, said that NBC provided metrics after the Clear the Shelters event last year. That data can be to compare after the this year's event.

8. OLD BUSINESS
No Old Business

9. NEW BUSINESS
Member Eckhoff let the other Committee Members know that today is Assistant States Attorney, Brian Gorka's last day. The Committee thanked Mr. Gorka for his service over the years.

A. Discussion -- Fee Review
Discussion Only - No Vote Needed

Ms. Flamion presented possible fee schedule changes to the shelter services. These ordinance changes were based on comparisons with collar Counties along with the internal cost of the services &/or staff. Changes were proposed to the following sections: 2, 4, 6, 9, 10, 11, and 13. A new section 14 was added to the ordinance regarding the authority to waive or reduce fees. The final fee schedule will be voted on at the next Animal Services Committee Meeting on July 10th and, per approval, the subsequent County Board Meeting on July 17th. Member Puchalski asked staff to compare FedEx overnight shipping fees to the Post Office fees. Member Wiley asked for a summary of how the fees compare to the collar counties. Ms. Flamion said she will look into the shipping fees and send the summary to Member Wiley.
10. **ADJOURNMENT**
Chairman Krajewski adjourned the meeting at 10:55 AM.
WHEREAS, the County of DuPage has established and maintains the Department of Animal Services ("Animal Services") as its animal pound, pursuant to 55 ILCS 5/5-1070; and

WHEREAS, the County of DuPage has statutory authority to fix fees and charges for the services of Animal Services pursuant to 55 ILCS 5/5-1070 and 510 ILCS 5/3; and

WHEREAS, the County of DuPage and Animal Services wish to meet costs without increased funding from County taxes; and

WHEREAS, the County of DuPage periodically will conduct a fee study of the animal services departments of neighboring counties to ensure that fees are comparable to neighboring counties.

NOW, THEREFORE, BE IT ORDAINED that the DuPage County Code, Chapter 5, Animals, Section 5-71, be amended in the following words and figures attached hereto and made a part hereof, to be effective July 17, 2018.

Enacted and approved this 14th day of August, 2018 at Wheaton, Illinois.

________________________________
DANIEL J. CRONIN, CHAIRMAN
DUPAGE COUNTY BOARD

Attest: _________________________________
PAUL HINDS, COUNTY CLERK

RESULT: ADOPTED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Donald Puchalski
Chapter 5 – ANIMALS

- ARTICLE IV. - FEES
- 5-71: - FEES.

The following fees and charges for services of animal care and control shall apply:

**GENERAL SERVICES:**

1. Registration:

   1-Year Registration tag per altered canine or feline ..... $15.00
   1-Year Registration tag per unaltered canine or feline ..... 40.00
   3-Year Registration tag per altered canine or feline ..... 40.00
   3-Year Registration tag per unaltered canine or feline ..... 90.00

   State of Illinois Anna's Law Differential for intact animals (already included in above) ..... 10.00

   Registration tag, new resident with current out of county ..... 6.00

   Replacement tag ..... 5.00

   Registration tag for senior citizen (65 and over, one per year) ..... 1.00

2. Impoundment:

   Impoundment penalty per animal with identification ..... 75.00
   Impoundment penalty per animal without identification ..... 100.00
   Impoundment out of county fee with or without identification ..... 125.00
   Subsequent occurrence impoundment fee - within one year ..... 100.00
   Board for each impounded canine or feline per day ..... 15.00
   Board for each impounded other animal per day ..... 15.00
   Pick up per animal during hours ..... 75.00
   Pick up per animal after hours ..... 100.00
   Vaccination for distemper per animal ..... 15.00
   Vaccination for kennel cough complex per animal ..... 15.00
   Vaccination for rabies per animal ..... 15.00
   Other miscellaneous vaccination per dosage ..... 15.00
   Microchip implant for impounded animal ..... 10.00
   Microchip registration fee for impounded animal ..... 10.00
Reclaim per feral/un-socialized feline ..... Fee waived
Public health euthanasia & biohazard disposal fee per animal (under 30 lbs.) ..... 150.00
Public health euthanasia & biohazard disposal fee per animal (over 30 lbs.) ..... 200.00

3. Euthanasia (no longer provide this service):
   Euthanasia per dog, cat or other animal (under 30 lbs.) ..... n/a
   Euthanasia per dog, cat or other animal (over 30 lbs.) ..... n/a
   Euthanasia per animal, non-resident of County ..... n/a
   Euthanasia for small animals (rabbits, guinea pigs, hamsters, etc.) ..... n/a

4. Adoption:
   Adoption per feline <6 months of age ..... 100.00*
   Adoption per feline 6 months to 10 years of age ..... 50.00
   Adoption per feline >10 years of age or older ..... 1.00
   Adoption for two felines < 6 months of age adopted together ..... 150.00
   Adoption per canine <6 months of age ..... 200.00
   Adoption per canine 6 months to 6 years of age ..... 100.00
   Adoption per canine >6 years of age or older ..... 50.00
   Adoption per small animal (no vaccination or microchip required; fee excludes ferrets, rabbits, exotic birds, reptiles) ..... 5.00
   Adoption per ferret, exotic bird, reptile ..... 25.00
   Adoption per rabbit ..... 40.00
   Adoption any feline >10 years or canine >6 years for senior citizen (65 and over, 1 per year) ..... 1.00
   Adoption per feral/un-socialized feline ..... Fee Waived
   Adoption per any animal classified as hospice only ..... Fee Waived
   Microchip including registration fee as applicable (dogs, cats, & rabbits add to above adoption fees incl’d 65+) ..... 10.00

5. Relinquishment:
   Surrender fee per altered canine or feline - county resident ..... 25.00
   Surrender fee per unaltered canine or feline - county resident ..... 35.00
   Surrender fee per altered canine, altered feline or any other animal - non-county resident ..... 50.00
Surrender fee per altered canine, unaltered feline - non-county resident ..... 60.00
Surrender fee per rabbits, ferrets, exotic birds, reptiles ..... 10.00
Surrender fee all other small animals ..... 5.00
Surrender fee per canine or feline under eight weeks ..... 5.00

6. Microchipping (misc.):
Microchip implant for non-impounded animal for the general public ..... 10.00
Microchip registration fee for non-impounded animal for the general public ..... 10.00

7. Rabies observation:
Rabies observation per animal, per exam ..... 25.00
Rabies observation per canine (reclaimed animal - resident) ..... 250.00
Rabies observation per canine (reclaimed animal - non-resident) ..... 300.00
Rabies observation per feline (reclaimed animal - resident) ..... 235.00
Rabies observation per feline (reclaimed animal - non-resident) ..... 285.00
Rabies observation under 30 lbs. (surrendered animal) ..... 150.00
Rabies observation over 30 lbs. (surrendered animal ..... 175.00

8. Penalty:
General violation penalty ..... 175.00

MUNICIPALITIES AND VETERINARY SERVICES

9. ACO assists:
Pick-up per animal ..... 75.00
Pick-up charge for group of small animals contained in single housing structure (excluding ferrets, rabbits, exotic birds, and reptiles) ..... 75.00
Police department assist of 1 Animal Control Officer during business hours for up to 2 hours (M through F between 8:00 a.m. and 4:30 p.m.) ..... 100.00
Additional Animal Control Officer during business hours for up to 2 hours (M through F between 8:00 a.m. and 4:30 p.m.) ..... 25.00
Hourly rate for police department assist during business hours over 2 hours (per ACO/per hour, M through F between 8:00 a.m. and 4:30 p.m.) ..... 25.00
Police department assist of 1 Animal Control Officer after hours for up to 2 hours (weekends, holidays and outside hours referenced above) ..... 200.00

Additional Animal Control Officer after business hours for up to 2 hours (per ACO/per hour, weekends, holidays and outside hours referenced above) ..... 50.00

Hourly rate for police department assist after business hours over 2 hours (per ACO/per hour, weekends, holidays and outside hours referenced above) ..... 50.00

Tranquilized animal (non-euthanasia) ..... 50.00

Cancelled calls during hours (once ACO is in the van, en route to call) ..... 50.00

Cancelled calls after hours (once ACO is in the van, en route to call) ..... 100.00

10. Stray holding:
   Boarding per animal, per day ..... 15.00
   Vaccination for distemper per dog or cat ..... 15.00
   Vaccination for kennel cough complex per dog ..... 15.00
   Vaccination for rabies ..... 15.00
   Other miscellaneous vaccinations per dosage ..... 15.00
   Euthanasia per canine, feline, or other animal under 30 lbs. ..... 75.00
   Euthanasia per canine, feline, or other animal over 30 lbs. ..... 100.00

11. Rabies observation and specimen:
   Processing of any animal requiring rabies testing (already prepped) ..... 125.00
   Processing of any animal requiring rabies testing (requiring specimen and prep) ..... 200.00
   Specimen pick-up (charged in addition to processing fee) ..... 50.00
   Rabies observation (includes euthanasia fee) under 30 lbs. ..... 225.00
   Rabies observation (includes euthanasia fee) over 30 lbs. ..... 250.00

12. Deceased on arrival:
   Drop off D.O.A. canine, feline or other small animal ..... 25.00
   Drop off D.O.A. deer or similar large animal ..... 75.00

13. Vet Services for Licensed Rescue and Animal Welfare Agencies:
   Feral feline spay or neuter (in DuPage County) ..... 30.00*
   Feral feline spay or neuter (out of County) ..... 60.00*
Friendly feline spay or neuter ..... 30.00*
Canine spay (based on weight) ..... 60.00 to 85.00*
Canine neuter (based on weight) ..... 45.00 to 60.00*
Dental minor ..... 50.00
Dental major ..... 100.00
Pain medications/anti-inflammatory ..... 30.00
Antibiotic (Convenia) ..... 15.00
Microchip implant and optional registration..... 10.00
FIV/FELV snap ..... 20.00
Vaccination FVRCP ..... 10.00
Vaccination rabies ..... 15.00
Euthanasia & mass cremation (under 30 lbs.) ..... 25.00
Euthanasia & mass cremation (over 30 lbs.) ..... 50.00
* Procedures include eartipping (ferals only), dewormer, revolution, cleaning or ears and wounds.

14. Authority to reduce or waive fees:

The Administrator, or his or her designee, shall have the power to temporarily reduce or waive a fee located in this section, including, but not limited to the following reasons:

(a) An adoption program sponsored by the Animal Services Department, promoted to the public, intended to adopt as many animals that are currently the property of the County of DuPage within a predetermined specific period of time (example: “Clear the Shelter” event);

(b) A microchip program sponsored by the Animal Services Department, promoted to the public, intended to microchip many animals owned by the public within a predetermined specific period of time;

(c) A vaccine program sponsored by the Animal Services Department, promoted to the public, intended to vaccinate many animals owned by the public within a predetermined specific period of time;

(d) Other veterinary wellness initiatives sponsored by the Animal Services Department and promoted to the public at large.

Such temporary reduction or waiver shall be reported to Committee Meetings of the County Board.

This section does not permit a temporary reduction or waiver on a case by case basis.