1. **CALL TO ORDER**

   8:50 AM meeting was called to order by Chairman Gary Grasso at 8:50 AM.

2. **ROLL CALL**

   PRESENT: Eckhoff (9:07 AM), Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
   ABSENT: ETSB STAFF:
           Linda Zerwin
           Matt Theusch
           Eve Kraus
           Jerry Furmanski
           Mike DiGiannantonio
           Kris Cieplinski

   COUNTY CLERK:
           Paul Hinds, County Clerk

   ATTENDEES:
           Sharon Taylor - Wheaton PD
           Lorna Castro - Wheaton PD
           Geoff Pretkelis - Bartlett PD
           Matt Baarman - DU-COMM
           Christine Keifer - DU-COMM
           Jen O’Keefe - DSO
           Jan Barbeau - SAO
           Delores Temes - ACDC
           Aaron Jacobs - DSO
ROLL CALL
On roll call, Members Block, Connolly, Franz, Kruger, McGinnis, Tegtmeyer and Tillman were present. Member Eckhoff was not present at the time of roll call.

3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
Chairman Grasso stated that as Chairman, it is an honor to open two state-of-the-art PSAPs within 6 months. He didn’t know that DU-COMM was previously located on the County campus and this is a return.

He thanked Member Tegtmeyer and Ms. Zerwin for leading the way in producing a great final product.

5. MEMBERS' REMARKS
Member Tegtmeyer thanked the ETSB and Chairman Grasso. There were over 200 people at the ribbon cutting and over 500 at the public open house on Saturday.

Ms. Zerwin said that Motorola was on hand to do filming to create a case study video on the DuPage ETSB consolidation of PSAPs through technology and several Mayors gave interviews.

Member Franz asked if there was a summary of the savings from consolidation. Ms. Zerwin replied that it will be $7 million annually from a reduction in staff and approximately $4 million in capital replacement costs.

6. CONSENT AGENDA

A. Monthly Staff Report
Member Tegtmeyer moved, seconded by Member Connolly, that the Consent Calendar be approved and adopted. On voice vote, motion carried.


B. Revenue Report 911 Surcharge Funds
Member Tegtmeyer moved, seconded by Member Connolly, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

1. 17-18-50 ETSB Revenue Report for July 17 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline
C. Minutes Approval

1. ETSB - Policy Advisory Committee - Special Call - Jun 5, 2018 12:30 PM

Member Tegtmeyer moved, seconded by Member Connolly, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Jim Connolly, Fire Rep
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger

2. ETSB - Emergency Telephone System Board - Regular Meeting - Jun 12, 2018 8:50 AM

Member Tegtmeyer moved, seconded by Member Connolly, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Jim Connolly, Fire Rep
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger

3. ETSB - Emergency Telephone System Board - Regular Meeting - Jun 26, 2018 8:50 AM

Member Tegtmeyer moved, seconded by Member Connolly, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Jim Connolly, Fire Rep
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger

7. ACTION ITEMS
A. Budget Transfers

1. ETS-R-0034-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-53828: Contingencies to 5820-5331: Repair & MTCE Infrastructure to replace microwave outdoor unit (ODU) at DU-COMM and link alignment to tollway tower (Total Budget Transfer: $1,700.00)

Member McGinnis moved, seconded by Member Block, that Resolution #ETS-R-0034-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Joe Block, Vice Chairman
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger

B. Payment of Claims

1. 17-18-51 Payment of Claims for July 17, 2018 for FY18 - Total Paylist: $1,737,317.11; Total for 4000-5800 (wireline): $177.95; Total for 4000-5810 (wireless): $1,311,100.30; Total for 4000-5820 (equalization): $426,038.86.

Member Tillman moved, seconded by Member Tegtmeyer, to approve the Payment of Claims for July 17, 2018 FY18 Total for 4000-5800 (Wireline) $177.95, Total for 4000-5810 (Wireless) $1,311,100.30 and Total for 4000-5820 (Equalization) $426,038.86. On voice vote, motion carried.

C. Change Orders

1. ETS-CO-0017-18 Resolution approving Change Orders to administratively decrease and close zero balance contracts that have expired

Member Krueger moved, seconded by Member McGinnis, that Resolution #ETS-CO-0017-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: James Kruger, Chiefs of Police Association Representative
SECONDER: Diane McGinnis, Public Representative
AYES: Eckhoff, Grasso, Block, Connolly, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
2. ETS-CO-0018-18 Resolution approving Change Orders to administratively decrease and close contracts that have expired to release funds

Member Krueger moved, seconded by Member McGinnis, that Resolution #ETS-CO-0018-18 be approved and adopted. On voice vote, motion carried.

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3. ETS-CO-0019-18 Resolution approving Change Orders to move current on-going contracts from 4000-5810 to 4000-5820 in the County finance software (Non-Monetary Change Orders)

Member Krueger moved, seconded by Member McGinnis, that Resolution #ETS-CO-0019-18 be approved and adopted. On voice vote, motion carried.

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D. Travel and Training

1. 17-18-52 Authorization to travel - Three (3) IT Technicians to attend Deccan2018 conference in San Diego, California on September 4-8, 2018 (Total not to exceed: $2,198.00 each, for a maximum of $6,594.00)

Member Tillman moved, seconded by Member Block, that three (3) IT Technicians be authorized to attend the Deccan2018 Conference in San Diego, California on September 4-8, 2018 (Total not to exceed: $2,198.00 each, for a maximum of $6,594.00).

Member Zerwin stated that this is an annual conference for the vendor that provides the fire station recommendation software training. This conference provides technicians with updates on the product. This company is located in San Diego.

Member Tillman moved, seconded by Member Block, that three (3) IT Technicians be authorized to attend the Deccan2018 Conference in San Diego, California on September 4-8, 2018 (Total not to exceed: $2,198.00 each, for a maximum of $6,594.00). On voice vote, motion carried.
8. **DUPAGE ETSB 911 SYSTEM DESIGN**
Ms. Zerwin reported that the new equipment had a hard drive failure. She has spoken with AT&T regarding their failure to have parts on-site to eliminate the 24 hour wait. She also stated that there was an outage of the radio system the day of the dedication due to the tollway testing which was not supposed to impact the STARCOM system.

Member Connolly questioned why the radio system didn’t switch over. Ms. Zerwin replied that it was the way the error occurred. She gave an example of a location that has flickering power loss and transfer switch can’t determine if it should switch to generator power or not.

9. **DUPAGE JUSTICE INFORMATION SYSTEM PROJECT**
Ms. Zerwin stated that they are waiting on language from Hexagon’s attorney.

Member Franz asked if there would be a Special Meeting to approve the contract. Ms. Zerwin replied that the review should fit into the ETSB Regular schedule. Member Franz then asked about the PRMS Oversight Committee having a Special Call. Ms. Zerwin stated that it would depend on when the document was ready with relation to their next meeting.

10. **OLD BUSINESS**
There was no old business.

11. **NEW BUSINESS**
Under New Business, Member Franz questioned when the budget would be discussed. Ms. Zerwin answered that they will have a preliminary budget by the August meeting.

Member Connolly asked if there will be a more simplified projected revenue and cost analysis given to the Board. Ms. Zerwin replied she will put together an overview and for those members that prefer, an Excel spreadsheet would be provided as in the past.

12. **EXECUTIVE SESSION**
Member Tegtmeyer moved, seconded by Member Tillman, that that pursuant to Section 5(c)(11), the Board enter into Executive Session to discuss pending litigation matters. On roll call, Members Block, Connolly, Eckhoff, Franz, Kruger, Kruse, McGinnis, Tegtmeyer and Tillman voted “aye.” Motion carried.

   A. Minutes
   B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C ) (8)
   C. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)
   D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C ) (11)

13. **MATTERS REFERRED FROM EXECUTIVE SESSION**
Meeting reconvened. Member Block moved, seconded by Member Franz, that the Executive Session minutes of July 9, 2013 be approved and declassified and that the minutes of July 23, 2009 remain classified. On voice vote, motion carried.

A. Review Executive Session Minutes from July 23, 2009 Meeting

B. Review Executive Session Minutes from July 9, 2013 Meeting

14. ADJOURNMENT

A. Next Meeting: July 31 at 8:50am in Room 3-500B

Member Tegtmeyer moved, seconded by Member Block, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

Respectfully submitted,

Paul Hinds