1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Greg Hart at 10:16 AM.

2. ROLL CALL

PRESENT: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR HART

5. APPROVAL OF MINUTES

Health & Human Services - Re-Scheduled - Jul 10, 2018 10:15 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

6. COMMUNITY SERVICES - MARY KEATING

A. CS Requests That Also Require Finance And/Or County Board Approval

1. FI-R-0367-18 RESOLUTION -- Acceptance and Appropriation of the Illinois Department of Human Services Supportive Housing Program Grant PY19 Agreements No. FCSXH00172 and FCSXH00352 Company 5000 - Accounting Unit 1760 $208,677.00
### RESULT: APPROVED [UNANIMOUS]

**MOVER:** Elizabeth Chaplin, District 2  
**SECONDER:** Sam Tornatore, Vice Chair  
**AYES:** Chaplin, Hart, Khouri, Larsen, Tornatore  
**ABSENT:** Grant

2. **FI-R-0368-18 RESOLUTION** -- Acceptance and Appropriation of the HUD 2017 Continuum of Care Planning Grant PY19 Agreement No. IL1606L5T141700, Company 5000 Accounting Unit 1510, $128,502

| RESULT: APPROVED [UNANIMOUS] | MOVER: Sam Tornatore, Vice Chair  
| SECONDER: Elizabeth Chaplin, District 2  
| AYES: Chaplin, Hart, Khouri, Larsen, Tornatore  
| ABSENT: Grant |

3. **FI-R-0369-18 RESOLUTION** -- Acceptance and Appropriation of the Low Income Home Energy Assistance Program (LIHEAP) - State Grant FY19 Inter-Governmental Agreement No. 19-254028 Company 5000-Accounting Unit 1495 $2,856,548.00

| RESULT: APPROVED [UNANIMOUS] | MOVER: Elizabeth Chaplin, District 2  
| SECONDER: Robert L Larsen, District 6  
| AYES: Chaplin, Hart, Khouri, Larsen, Tornatore  
| ABSENT: Grant |

4. **FI-R-0370-18 RESOLUTION** -- Revision to Personnel Budget - Aging Case Coordination Unit Fund PY18 5000-1720 - To delete a vacant Case Manager position and add a Community Services Supervisor position for the APS division.

| RESULT: APPROVED [UNANIMOUS] | MOVER: Elizabeth Chaplin, District 2  
| SECONDER: Sam Tornatore, Vice Chair  
| AYES: Chaplin, Hart, Khouri, Larsen, Tornatore  
| ABSENT: Grant |
5. **HHS-R-0371-18 RESOLUTION** -- Approval of issuance of payments by DuPage County to energy assistance providers through the Low Income Home Energy Assistance Program (LIHEAP) State Grant FY19 No. 19-254028 in the amount of $2,542,328.00

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6. **Change Order** -- HHS-P-0202A-17 Amendment to Resolution HHS-P-0202-17, County Contract 2649-0001 SERV, issued to DuPage Federation/LARC, to provide face-to-face and telephonic interpreter services to the Senior Services unit in Community Services for the period of July 15, 2017 through July 14, 2018, to increase encumbrance in the amount of $8,000.00, resulting in an amended contract total for DuPage Federation/LARC not to exceed $58,000.00, an increase of 16%

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B. **CS Requests for Parent Committee Final Approval**

2018-182 Recommendation for the approval of a contract purchase order to CDWG for the purchase of three (3) HP EliteDesk desktops and two (2) HP EliteBook laptops for Community Services, for a contract total amount not to exceed $5,142.50. Contract pursuant to the Intergovernmental Cooperation Act (National IPA/TCPM). (Senior Services/CCU Grant)

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7. **DUPAGE CARE CENTER - JANELLE CHADWICK**
DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

A. FI-R-0372-18 RESOLUTION -- Acceptance of an Extension of the DuPage Convalescent Center Foundation Recreation Therapy Grant PY16 - Company 5000- Accounting Unit 2120

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

B. HHS-P-0211-18 Recommendation for the issuance of a contract purchase order to ARxIUM, Inc., to provide supplies for the medication dispensing machine, for the DuPage Care Center, for the period August 16, 2018 through August 15, 2019, for a contract total amount not to exceed $25,000.00, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids - Sole Source. (Supplies for medication dispensing machine in Pharmacy)

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

C. HHS-P-0218-18 Recommendation for the approval of a contract purchase order to Professional Clinical Laboratories dba PCL Alverno, for patient laboratory services, for the DuPage Care Center, for the period August 22, 2018 through August 21, 2019, for a contract total amount not to exceed $31,000.00, per sole Proposal #P17-136-GV, first of three one-year optional renewals.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant
D. Change Order -- HHS-CO-0006A-18 - Amendment to Resolution HHS-CO-0006-18 (purchase order 2486-0001 SERV), issued to Great Lakes Coca-Cola Distribution, LLC, for canned and bottled beverages to be sold in three (3) County Cafe's for the period May 1, 2017 through July 29, 2018, to increase encumbrance in the amount of $3,500.00, resulting in an amended contract total amount not to exceed $33,300.00, an increase of 11.74%. (2486-0001 SERV)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

8. BUDGET TRANSFERS
Items 8.A. and 8.B. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. Budget Transfers -- Community Services - To transfer funds to a line item that has a zero (0) budget to purchase County labeled jackets for the Adult Protective Services staff - $550.00

B. Budget Transfers -- DuPage Care Center - To transfer budgeted funds, allowing for sufficient funds to be available for payroll expense postings - $202,399.00

9. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL
Items 9.A. through 9.H. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. Authorization for Overnight Travel -- Community Services Manager to attend the Regional Ombudsman Quarterly Meeting in Springfield, Illinois from August 22, 2018 through August 23, 2018. Expenses to include transportation, lodging, and per diem for approximate total of $390.00. Senior Grant funded 5000-1720.
B. Authorization for Overnight Travel -- Community Services - Information and Referral Administrator to attend the Illinois Alliance of Information and Referral Systems (AIRS) Board Meeting & Annual Conference in Bloomington, Illinois from September 17, 2018 through September 19, 2018. Expenses to include registration, lodging, miscellaneous (parking, mileage, etc.), and per diem for approximate total of $576.80. Community Services Block Grant (CSBG) funded.

C. Authorization for Overnight Travel -- Community Services Manager to attend the Illinois Alliance of Information and Referral Systems (AIRS) Annual Conference to maintain the Certified Information and Referral Specialist (C.I.R.S.) certification, in Bloomington, Illinois, from September 17, 2018 through September 19, 2018. Expenses to include registration, lodging, and per diem for approximate total of $489.50. CSBG Grant funded 5000-1650.

D. Authorization for Overnight Travel -- Community Services Senior Research Coordinator to attend the Illinois Alliance of Information and Referral Systems (AIRS) Annual Conference to obtain the Resource Specialist (C.R.S.) Certification in Bloomington, Illinois, from September 18, 2018 through September 19, 2018. Expenses to include registration, lodging, reference materials, and per diem for approximate total of $339.75.

E. Authorization for Overnight Travel -- Community Services - Two (2) Senior Services staff members to attend the Illinois Alliance of Information and Referral Systems (AIRS) Annual Conference training to obtain/maintain the Certified Information and Referral Specialist Aging/Disabled (C.I.R.S.) A/D Certification, in Bloomington, Illinois, from September 18, 2018 through September 19, 2018. Expenses to include registration, lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for approximate combined total of $789.50. Senior Grant funded 5000-1720.

F. Authorization for Overnight Travel -- Community Services - Three (3) LIHEAP staff members to attend the Illinois Alliance of Information and Referral Systems (AIRS) Annual Conference training to obtain/maintain the Certified Information and Referral Specialist (C.I.R.S.) Aging/Disabled (A/D) certification, in Bloomington, Illinois, from September 18, 2018 through September 19, 2018. Expenses to include registration, lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for approximate combined total of $1290.00. LIHEAP Grant funded 5000-1420.

G. Authorization for Overnight Travel -- Community Services - Four (4) Information & Referral Specialists to attend the Illinois Alliance of Information and Referral Systems (AIRS) Annual Conference to obtain/maintain the Certified Information and Referral Specialist (C.I.R.S.) Aging/Disabled (A/D) certification, in Bloomington, Illinois, from September 18, 2018 through September 19, 2018. Expenses to include registration, lodging, and per diem for approximate combined total of $1279.00. CSBG Grant funded 5000-1650.
H. Authorization for Overnight Travel -- Community Services - Two (2) LIHEAP Staff to attend the Annual LIHEAP Policy and Procedure workshop in Springfield, Illinois from August 28, 2018 through August 29, 2018. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for approximate combined total of $850.00. LIHEAP Grant funded 5000-1420.

10. CONSENT ITEMS

Consent Item -- Extend CDW Government through November 30, 2018. National IPA contract was to expire 08/15/18. CDW-G has been awarded a contract with National IPA under agreement 2018011-01.

RESULT: APPROVED [UNANIMOUS]
MOVED: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

11. INFORMATIONAL ITEMS

12. RESIDENCY WAIVERS - JANELLE CHADWICK

Four Out of County Residency Waivers were presented for approval. The committee combined and approved the two residency waivers that were for a parent and child.

A. Out of County Residency Waiver One

RESULT: APPROVED [UNANIMOUS]
MOVED: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

B. Out of County Residency Waiver Two

RESULT: APPROVED [UNANIMOUS]
MOVED: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant
C. Out of County Residency Waiver Three and Four

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

13. COMMUNITY SERVICES UPDATE - MARY KEATING
Mary Keating, Director of Community Services, referred to Item 6.A.4. on the agenda, the creation of a supervisor position for the Aging Case Coordination Unit. Ms. Keating explained the addition of self-neglect intakes to the Adult Protective Services (APS) unit effective July 1, 2018, resulted in 55 abuse cases and 17 self-neglect cases for July, a 25 percent increase in the monthly caseload. Additionally, the State introduced a new database system and a new registry system for individuals that have abused or neglected a senior or individual with a disability, also effective July 1.

Ms. Keating added the annual Ice Cream Social will be held after the County Board meeting on Tuesday, August 14, from 11:00 a.m. to 1:30 p.m. in the auditorium. The fund raiser benefits the DuPage Social Services Association (DSSA), which assists clients that have small financial needs that can't get services from other funds.

14. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

DuPage Care Center 2019 Budget Request

Janelle Chadwick, Administrator of the DuPage Care Center, presented her 2019 budget projections. In attendance were Ken Jepsen, Anita Rajagopal, and Christine Kliebhan to assist with answering questions.

Discussing the Per Diems, Ms. Chadwick explained the proposed increases, highlighting the challenge to find a case mix balance between the private pay and public pay. Additionally, the insurance providers inconsistent approval of claims and reimbursements are presenting significant challenges, requiring multiple appeals due to denials of claims, which is very labor intensive. The impact is compounded by the state now requiring reimbursement through the Managed Care Organizations (MCO’s), which requires billing through the insurance companies that continuously deny claims.

Contributing to the increase in revenues is the rise in the Medicare per diem due to the acuity of the patients coming in with complex medical issues, the percentage of occupancy for the better payors, and an increase in private pay residents. Discussion arose about the plan to extend dining and/or housekeeping services within the County. Ms. Chadwick responded that
the DuPage Care Center is finalizing an agreement to provide cleaning services to the Health Department.

Ms. Chadwick replied to questions regarding donations from the DuPage Care Center Foundation and Judge Moy. She stated the Foundation has contributed to a couple of staff positions in recreation therapy and specific projects. The Care Center is waiting for the final architectural renderings of improvements to resident rooms. They will then begin seeking donors to match the Judge Moy donation.

Ms. Chadwick explained the State reimbursement, based on the Minimum Data Set (MDS) Reimbursement Model and driven by therapy minutes, is an extremely time-consuming process performed on each client. The complex process converts the data into a Resource Utilization Group (RUG), all based on therapy. The State just announced that this will be changed to a patient driven payment model (PDPM), which will put more emphasis on the total patient model versus the individual ailment being treated. Symbria, the therapy contractor, produced a comparison model between RUG and PDPM which shows that the conversion to the new process should increase our reimbursement.

The presentation handout is attached hereto and made part of the minutes packet.

DuPage Care Center - Budget Presentation

15. OLD BUSINESS

16. NEW BUSINESS

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:55 AM.