1. CALL TO ORDER

8:40 AM meeting was called to order by Vice Chairman Joe Block at 8:45 AM.

2. ROLL CALL

PRESENT: Eckhoff (9:05 AM), Grasso (9:00 AM), Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

ETSB STAFF:
Linda Zerwin
Matt Theusch
Mike DiGiannantonio
Jerry Furmanski
Kris Cieplinski

COUNTY CLERK:
Paul Hinds, County Clerk

ATTENDEES:

Mike Tierney - Addison PD
Bill Srejma - ACDC
Brandon Hurd - ACDC
Matt Baarman - DU-COMM
Jan Barbeau - SAO
Tim Roberts - Bloomingdale PD
Matt Wolenberg - Bloomingdale PD
John Buckley - Pleasantview FPD
Patti Taves - Glen Ellyn PD

ROLL CALL
On roll call, Members Block, Franz, McGinnis, Tegtmeyer and Tillman were present. Member Connolly participated via telephone. Chairman Grasso and Members Eckhoff and Kruger were not present at the time of roll call.

3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
The Chairman was not present for a report.

5. MEMBERS' REMARKS
There were no Members' remarks.

6. MINUTES
There were no minutes.

7. DISCUSSION ITEMS
   A. Discussion
      i. FY19 Budget Kickoff
         Ms. Zerwin presented the FY19 Draft Budget and Strategic Initiatives in two formats: paper and electronic. For FY19 there will only be one fund with appropriations, Account Number in the budget - 5820: Equalization Fund. She reminded the ETS Board that in FY18 open contracts have been moving into 5820: Equalization from 5800: Wireline and 5810: Wireless as the fund balances are depleted. The FY19 budget includes obligated contracts, general operating expenses, revenue sheets and projections conservatively out to the year 2023.

         Member Block questioned if they will receive any grant money. Ms. Zerwin replied that she will have Chairman Grasso speak on this when he arrives. They are continuing to apply for grants.

         Member Franz asked if they are receiving DuJIS reimbursement. Ms. Zerwin remarked that they are paying ahead and getting reimbursement. Approximately $1.4 million is reimbursed.

         Member Franz asked if they are receiving DuJIS reimbursement. Ms. Zerwin remarked that some participants in the project have elected to make the first installment. Those dollars are held in a different account and reimbursement to ETSB has not been made by the Police Records Management Committee. It is projected that approximately $1.4 million will be reimbursed for the Capital Outlay of the Police Records Management System (PRMS). In subsequent years, the reimbursement would be the PRMS share of maintenance.
Member Tillman asked who pays for the battery for the radios. Ms. Zerwin remarked that operationally, the 9-1-1 System has moved from a blanket replacement of batteries to an as needed basis. The total cost will be approximately $300,000 for a full replacement.

Chairman Grasso entered the meeting.

Chairman Grasso stated that the ETSB will get a $521,000 grant from the State. This is the maximum reimbursement allowed for the call handling equipment at twenty-five percent (25%) of Capital cost.

Ms. Zerwin provided an overview of the Equipment Replacement Schedule. She recommended that the Board consider reserving all of the anticipated reimbursements and the grant toward the replacement of equipment.

Member Block stated that they needed to start somewhere.

Member Eckhoff entered the meeting.

Member Tegtmeyer questioned if hardware refreshes can extend the life of the system and wondered if that was factored in. Ms. Zerwin answered that it is and that the schedule is based on the end of the contract. At that time, the Board will consider refresh/replace/remain for each system. If a full refresh is not required, then the replacement fund contributions would be less for that fiscal year. There is approximately $40 million in assets. Planning has to be done in order to replace these items, especially if portables are part of the equation. The end result is that these numbers could flex based on the decisions of the Board.

Member Tegtmeyer asked if money can be moved from fund to fund. Ms. Zerwin replied that capitol is capitol and there is flexibility. She added that a reserve fund has limitation but that the Board could earmark a value by setting aside a dollar amount in a line item created in the budget for that purpose. She has been discussing options with CFO Rafac.

Member Franz questioned if they are restricted statutorily. Ms. Zerwin answered that that will be up to the Board. In the future, we will need to review if there are things they do today that won’t be needed in the future.
Member Franz stated that their goal should be to set a 10 year plan. If they have this plan, they won’t need a reserve fund and a capital replacement plan. The other Board members question the value of a ten year plan if there is a sunset in the statute in 2020.

Chairman Grasso remarked that they have the two new facilities and have a better ability to know what the 9-1-1 System will need. He felt they couldn’t accurately project for 10 years if they didn’t know the revenue sources.

Chairman Grasso questioned how much we could put aside. Ms. Zerwin replied that that if the Board set aside the reimbursements and grant, they have about $2.2 million to put aside in 2018 which will make up for not setting aside any funds in 2017.

Member Franz stated that he did not support putting more money in reserve. He would like more detail and a plan for future years.

Chairman Grasso thought they should start the reserve with the $2 million and look at it again next year.
Ms. Zerwin remarked that the strategic initiatives and mission statement need to be given to the County. If they want to vote on this in October, they should probably have one more COW before that vote.

Member Franz stated that the travel and training have two different dollar amounts and feels that it is excessive. Ms. Zerwin explained that the amounts in these line items were adjusted to reflect the current ETSB policy of providing expenses for three Telecommunicators per PSAP for a number of professional conferences and training. This gives the Board an accurate picture of the financial impact based on projected costs from previous years.

Ms. Zerwin stated that the $100,000 earmarked for training shows the training selected by the PSAP Directors and the amount is adjusted accordingly. She stated that now that the building projects are almost complete the PSAP Directors would continue to develop the training protocols for these funds to ensure that the telecommunicators in the DuPage 9-1-1 System remain certified and trained.

Member Tegtmeyer remarked that the 911 profession does not have the volume of training that police and fire offer, so the professional conferences are very crucial.

1. FY19 Dept Mission Goals Activities ETSB

2. FY19 Preliminary Budget

8. ADJOURNMENT
A. Next Meeting: Tuesday, September 11 at 8:40am in Room 3-500B

Member Tegtmeyer moved, seconded by Member Franz, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

Respectfully submitted,

Paul Hinds