1. **CALL TO ORDER**

8:50 AM meeting was called to order by Chairman Gary Grasso at 9:40 AM.

2. **ROLL CALL**

**PRESENT:** Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis  
**ABSENT:** Connolly, Kruger  

**ETSB STAFF:**  
Linda Zerwin  
Matt Theusch  
Mike DiGiannantonio  
Jerry Furmanski  
Kris Cieplinski  

**COUNTY CLERK:**  
Paul Hinds, County Clerk  

**ATTENDEES:**  
Mike Tierney - Addison PD  
Bill Srejma - ACDC  
Brandon Hurd - ACDC  
Matt Baarman - DU-COMM  
Jan Barbeau - SAO  
Tim Roberts - Bloomingdale PD  
Matt Wolenberg - Bloomingdale PD  
John Buckley - Pleasantview FPD  
Patti Taves - Glen Ellyn PD  

**ROLL CALL**

On roll call, Members Block, Franz, Eckhoff, McGinnis, Tegtmeyer and Tillman were present. Member Connolly participated via telephone. Member Kruger was not present at the time of roll call.
3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
The Chairman had nothing to report.

5. MEMBERS' REMARKS
There were no Members' remarks.

6. CONSENT AGENDA

A. Monthly Staff Report

1. 17-18-58 Monthly Report for August 14 Regular Meeting
   Member Eckhoff moved, seconded by Member Tegtmeyer, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

B. Revenue Report 911 Surcharge Funds

1. 17-18-55 ETSB Revenue Report for August 14 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline
   Member Eckhoff moved, seconded by Member Tegtmeyer, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

C. Minutes Approval

1. ETSB - Policy Advisory Committee - Special Call - Jul 9, 2018 2:00 PM
   Member Eckhoff moved, seconded by Member Tegtmeyer, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

   RESULT: ACCEPTED [UNANIMOUS]
   MOVER: Grant Eckhoff, District 4
   SECONDER: Brian Tegtmeyer, DU-COMM Rep
   AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
   ABSENT: Connolly, Kruger

2. ETSB - Emergency Telephone System Board - Regular Meeting - Jul 17, 2018 8:50 AM
Member Eckhoff moved, seconded by Member Tegtmeyer, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Grant Eckhoff, District 4 |
| SECONDER: | Brian Tegtmeyer, DU-COMM Rep |
| AYES: | Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis |
| ABSENT: | Connolly, Kruger |

7. ACTION ITEMS

A. Purchase Resolutions

1. ETS-R-0037-18 Awarding Resolution to AT&T Inc. PO 918146 to provide phone utility service for fourteen (14) Plain Old Telephone System (POTS) lines in the new DU-COMM PSAP (Total Amount: $9,600.00)

Member Block moved, seconded by Member Tillman, that Resolution #ETS-R-0037-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Joe Block, Vice Chairman |
| SECONDER: | Michael Tillman |
| AYES: | Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis |
| ABSENT: | Connolly, Kruger |

2. ETS-R-0039-18 Awarding Resolution to CDW-Government PO 918141 for a one (1) year renewal of SolarWinds software maintenance (Total Amount: $7,405.00)

Member Tegtmeyer moved, seconded by Member McGinnis, that Resolution #ETS-R-0039-18 be approved and adopted. On voice vote, motion carried.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Brian Tegtmeyer, DU-COMM Rep |
| SECONDER: | Diane McGinnis, Public Representative |
| AYES: | Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis |
| ABSENT: | Connolly, Kruger |

3. ETS-R-0040-18 Resolution to Approve on-call professional engineering services to Rempe-Sharpe & Associates, Inc. for various tower maintenance (ETSB Total Amount: $9,400)
Member Tillman moved, seconded by Member Eckhoff, that Resolution #ETS-R-0040-18 be approved and adopted. On voice vote, motion carried.

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<th>RESULT:</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Michael Tillman</td>
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<td>SECONDER:</td>
<td>Grant Eckhoff, District 4</td>
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<tr>
<td>AYES:</td>
<td>Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis</td>
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<td>ABSENT:</td>
<td>Connolly, Kruger</td>
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### B. Budget Transfers

1. ETS-R-0035-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-54100: IT Equipment to 5820-52100: IT Equipment - Small Value to allow for payment of invoices when GPS antennas are shipped per PO 3271-1 (Total Budget Transfer: $54,458.00)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0035-18 be approved and adopted. On voice vote, motion carried.

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<td>Brian Tegtmeyer, DU-COMM Rep</td>
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<tr>
<td>AYES:</td>
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<tr>
<td>ABSENT:</td>
<td>Connolly, Kruger</td>
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2. ETS-R-0036-18 Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2018 from 5820-53828: Contingencies to 5820-53090: Other Professional Services to allow for payment of invoices related to tower maintenance (Total Budget Transfer: $15,000.00)

Member Tillman moved, seconded by Member McGinnis, that Resolution #ETS-R-0036-18 be approved and adopted. On voice vote, motion carried.

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<td>Joe Block, Michael Tillman</td>
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<tr>
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<td>Diane McGinnis, Public Representative</td>
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<tr>
<td>AYES:</td>
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</tr>
<tr>
<td>ABSENT:</td>
<td>Connolly, Kruger</td>
</tr>
</tbody>
</table>
C. Milestones

D. Payment of Claims


Member Tegtmeyer moved, seconded by Member Tillman, to approve the Payment of Claims for August, 2018 FY18 Total for 4000-5800 (Wireline) $243.28, Total for 4000-5810 (Wireless) $165,899.40 and Total for 4000-5820 (Equalization) $173,088.01. On voice vote, motion carried.

E. Change Orders

1. ETS-CO-0020-18 Resolution approving Change Order #1 to Rave Wireless Inc. dba Rave Mobile Safety PO 918108/3047-1 to add RapidSOS location data to existing Smart911 services within the PSAPs (Non-Monetary Change Order)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0020-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

2. ETS-CO-0021-18 Resolution approving Change Order #1 to amend the budget code for Motorola Solutions, Inc. PO 918134/3271-1 lines 5 and 6 from 4000-5820-54100 to 4000-5820-52100 in the County finance software (Non-Monetary Change Order)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0021-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger
3. ETS-CO-0022-18 Resolution approving Change Orders to move current on-going contracts from 4000-5810 to 4000-5820 in the County finance software (Non-Monetary Change Orders)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0022-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

4. ETS-CO-0023-18 Resolution approving Change Order #3 to Motorola Solutions, Inc. PO 917132/2757-1 to correct the maintenance payment schedule in the County finance software (Non-Monetary Change Order)

Member McGinnis moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0023-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

5. ETS-CO-0024-18 Resolution approving Change Order #1 to Motorola Solutions, Inc. PO 918135/3294-1 to increase the encumbered funds by $4,389.00 to match the amount in the contract (New Contract Amount: $649,081.00)

Member Eckhoff moved, seconded by Member Tillman, that Resolution #ETS-CO-0024-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Grant Eckhoff, District 4
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger
F. Resolutions

1. ETS-R-0038-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Hanover Township Emergency Services Department

Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0038-18, Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005:2 Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Hanover Township Emergency Services Department, be approved and adopted.

Ms. Zerwin stated that approval of this access to DEDIRS will allow Hanover Township the ability to finish their application at the State level.

Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0038-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Joe Block, Vice Chairman
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

2. ETS-R-0041-18 Resolution to Adopt the Policy Language: 911-021 Location Safety Information (LSI) Procedure

Member McGinnis moved, seconded by Member Eckhoff, that Resolution #ETS-R-0041-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Grant Eckhoff, District 4
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

3. ETS-R-0042-18 A Resolution approving the execution of Memorandums Of Understanding between the Emergency Telephone System Board of DuPage County and participating Fire Agencies for the implementation and maintenance of a Fire Station Alerting System

Member Tillman moved, seconded by Member Eckhoff, that Resolution #ETS-R-0042-18, a Resolution Approving the Execution of Memorandums of Understanding
between the Emergency Telephone System Board of DuPage County and Participating Fire Agencies for the Implementation and Maintenance of a Fire Station Alerting System, be approved and adopted.

Member Connolly had a few recommendations to this Resolution correcting some scrivener’s errors and it does not change the meaning.

Member Tillman moved, seconded by Member Eckhoff, that Resolution #ETS-R-0042-18, as amended, be approved and adopted.

Ms. Zerwin said that the attachment is a form provided by the vendor for sign off of equipment at each location and Staff added an ETSB signature and the MOU over the top. She stated the fire agency needs to sign both for their acknowledgement of the install and participation in the Fire Station Alerting System and ETSB needs to sign as the contracted customer. The MOU will replace the need for an IGA and has been reviewed by the State’s Attorney.

Member Connolly questioned if a term date needed to be included in the document. Ms. Zerwin replied that it is more from a budgeting standpoint, but it can be open for discussion.

Chairman Grasso asked if we wanted the agencies to be billed prior to May. Ms. Zerwin remarked that they can add “unless requested by the agency” if need be.

Member Connolly thought that would be a good idea.

Member Tillman moved, seconded by Member Eckhoff, that Resolution #ETS-R-0042-18, as amended, be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: Grant Eckhoff, District 4
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis
ABSENT: Connolly, Kruger

G. Travel and Training

1. 17-18-54 Authorization to Travel - ACDC Telecommunicator was approved to attend the National NENA conference in Nashville, TN on June 17-21, 2018. This is a requested after the fact approval of change of attendee only; no monetary changes are needed to the total amount previously approved.

Member Block moved, seconded by Member Tegtmeyer, that an ACDC Telecommunicator be authorized to attend the National NENA conference in Nashville, Tennessee on June 17-21, 2018. This request is an after the fact approval
8. **DUPAGE ETSB 911 SYSTEM DESIGN**
Ms. Zerwin stated that she had nothing to add beyond what was already in the monthly report.

9. **DUPAGE JUSTICE INFORMATION SYSTEM PROJECT**
Ms. Zerwin stated that she had nothing to add beyond what was already in the monthly report.

10. **OLD BUSINESS**
There was no old business.

11. **NEW BUSINESS**
There was no new business.

12. **EXECUTIVE SESSION**

   A. Minutes
   B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C ) (8)
   C. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)
   D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C ) (11)

13. **MATTERS REFERRED FROM EXECUTIVE SESSION**
Member Block moved, seconded by Member Tillman, that the Executive Session minutes of August 9, 2012 be declassified and released and that August 13, 2009 remain classified. On voice vote, motion carried.

   A. Review Executive Session Minutes from August 13, 2009 Meeting
   B. Review Executive Session Minutes from August 9, 2012 Meeting

14. **ADJOURNMENT**
Chairman Grasso announced that the Regular meeting scheduled for August 28th be cancelled.

   A. Next Meeting: Tuesday, August 28 at 8:50am in Room 3-500B

   Member McGinnis moved, seconded by Member Tegtmeyer, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

   Respectfully submitted,

   Paul Hinds