1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Kevin Wiley at 9:11 AM.

2. ROLL CALL

PRESENT: Anderson, Berlin, Bucholz, Chaplin, Elliott (9:00 AM - 9:31 AM), Gavanes, Grogan, Henry, Kachiroubas, Krajewski (9:00 AM - 9:31 AM), Wiley, Zaruba

ABSENT:

Conor McCarthy was present as a representative for Member Robert Berlin, State's Attorney. Patrick Goodwin was present as a representative for Member Gwen Henry, County Treasurer. Iwan Dimidik was present as a representative for Member John Zaruba, County Sheriff.

3. CHAIRMAN'S REMARKS

Chairman Wiley gave a brief overview of the discussions that will take place after the action items.

He also mentioned expense tracking for the Treasury system.

4. PUBLIC COMMENT

None.

5. APPROVAL OF MINUTES

A. Technology Committee - Regular Meeting - Jul 17, 2018 9:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Janice Anderson, District 5

6. ACTION ITEMS
A. TE-P-0221-18 Recommendation for the approval of a contract purchase order to Dynamic Solutions Group, LLC d/b/a The Fax Guys for Right Fax hardware, licensing, and support, for Information Technology. This contract covers the period of September 1, 2018 through September 1, 2019, for a contract total amount of $25,725. Per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

B. TE-P-0222-18 Recommendation for the approval of a contract purchase order to Infor (US) Inc. for final payment of outstanding deliverables and final acceptance of the ERP implementation, for Information Technology, for a contract total amount of $193,740.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). The ERP implementation was originally awarded to Ciber; however, Infor acquired Ciber in March of 2018, prior to the final invoices being issued and payment being made.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Chris Kachiroubas, Circuit Court Clerk

C. 2018-191 Recommendation for the approval of a contract purchase order to BMC Software, Inc. for the renewal of BMC software license for VSAM file management software, for Information Technology. This contract covers the period of September 1, 2018 through February 28, 2022, for a contract total amount of $24,401.32. Per 55 ILCE 5/5-1022 "Competitive Bids" (c) not suitable for competitive bidding - BMC is the owner of the proprietary source code for this software.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Chris Kachiroubas, Circuit Court Clerk
D. 2018-192 Recommendation for the approval of a contract purchase order to CDW Government, Inc., for the annual Citrix Netscaler appliance maintenance, trade up from Citrix XenApp licenses to XenDesktop licenses and support for the licenses, for the period of October 2, 2018 through October 1, 2019, for Information Technology, for a total contract amount of $19,515.15, per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Elizabeth Chaplin, District 2

E. 2018-193 Recommendation for the approval of a contract purchase order to PCM Sales Inc., for the annual Symantec AntiVirus licensing for IT servers and storage, for Information Technology, for a total contract amount of $5,135.05, per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

F. Change Order -- TE-P-0015A-18 - Amendment to Resolution TE-P-0015-18 (County Contract 2997-0001-SERV) issued to P&M Holding Group, LLP d/b/a Plante Moran, PLLC, for professional services to prepare and assist DuPage County with a needs assessment, development of a plan of action, and development of an RFP for a replacement Real Estate and Tax System, for Information Technology, to increase the contract amount by $43,610.00 in order to add the next phase in which Plante Moran will assist with vendor selection and procurement, resulting in an amended contract total of $269,610.00, an increase of 19.30%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2
G. Authorization to Travel -- Approval is requested to have the GIS Manager attend the Pictometry FutureView Conference in Austin, Texas from August 27, 2018 through August 30, 2018, for an approximate cost of $341.00.

Member Elliott asked why the cost was so low for this travel request. Don Carlsen, CIO, and Tom Ricker, GIS Manager, explained that this is training and the vendor is paying for the airfare and lodging. Mr. Carlsen said this was run by the DuPage County Ethics Officer to ensure it was appropriate.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

H. Authorization to Travel -- Approval is requested to have a Web Developer attend the National Association of Government Web Professionals (NAGW) 2018 National Conference in Pittsburgh, Pennsylvania from September 10 through September 14, 2018, for an approximate cost of $1,965.25.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Tim Elliott, District 4

7. INFORMATIONAL ITEMS

Member Grogan moved, seconded by Member Chaplin, to approve and place on file items 7A through 7C. All ayes. Motion carried.

A. JPS-P-0212-18 Recommendation for the approval of a contract purchase order to Logicalis, Inc., to provide IBM Lenovo Professional Technical Support along with needed hardware and software for the computer system of the Circuit Court Clerk, covering the period of September 1, 2018 to August 31, 2019, for a contract total amount of $205,331.62. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Grogan, County Auditor
SECONDER: Elizabeth Chaplin, District 2

B. 2018-182 Recommendation for the approval of a contract purchase order to CDWG for the purchase of three (3) HP EliteDesk desktops and two (2) HP EliteBook laptops for Community Services, for a contract total amount not to exceed $5,142.50. Contract pursuant to the Intergovernmental Cooperation Act (National IPA/TCPM). (Senior Services/CCU Grant)

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Grogan, County Auditor
SECONDER: Elizabeth Chaplin, District 2

C. Consent Item -- Extend CDW Government through November 30, 2018. National IPA contract was to expire 08/15/18. CDW-G has been awarded a contract with National IPA under agreement 2018011-01.

RESULT: ACCEPTED AND PLACED ON FILE [UNANIMOUS]
MOVER: Robert Grogan, County Auditor
SECONDER: Elizabeth Chaplin, District 2

8. PRESENTATIONS

A. Budget Presentation

Mr. Carlsen provided an overview of the FY 2019 budget request spreadsheets for IT, GIS, and DuJIS-PRMS, as attached hereto. He highlighted the request for two additional headcount, one for a Chief Information Security Officer (CISO) and the other for an HRIS Analyst. Mr. Carlsen noted the CISO would work with all departments and elected officials except for the Health Department, as they have their own. Member Grogan asked if this person would be the point person for setting policy, purchasing security software, and heading training for employees; Mr. Carlsen confirmed. Member Grogan then asked if other Counties have CISOs, to which Mr. Carlsen responded that Cook
County has several while the others have none. Member Chaplin added that she thinks a CISO is a great idea.

Mr. Carlsen then gave a brief overview of the proposed HRIS Analyst position, noting that the employee would report to IT but work with Human Resources. Chairman Wiley explained that the position was decided as an IT headcount because it is mainly IT duties.

Next, Mr. Carlsen discussed the request for a new County website. He noted it would be more mobile-friendly with a search first capability.

Members Elliott and Krajewski were excused to attend the Legislative Committee meeting at 9:31am.

Mr. Carlsen said there aren’t many changes in the GIS budget request. He pointed out that revenues have been somewhat flat but are sustaining.

Further, Mr. Carlsen discussed the DuJIS-PRMS budget. He explained that IT manages the budget on behalf of 32 different entities. He said the Police Records Management System (PRMS) should be ready to go live in February 2019. Member Grogan asked if the County has an Intergovernmental Agreement (IGA) with all 32 entities. Paul Rafac, CFO, said he believes there are a total of 39 IGAs. Mr. Carlsen noted that users may be added to the system at any time.

Lastly, Mr. Carlsen gave an overview of the New Initiatives included in the budget request. Member Grogan asked staff to send out the VOiP vendor needs assessment to committee members.

RESULT: HAND OUT

B. Strategic Technology Plan 2018 - 2028

Chairman Wiley and Mr. Carlsen asked members to review the Strategic Technology Plan over the next couple of weeks and come prepared to discuss it at the next committee meeting.

RESULT: HAND OUT

9. OLD BUSINESS

Member Grogan recognized the work of the IT department for their work with the implementation and closing out of the contract for the ERP.

10. NEW BUSINESS

None.
11. ADJOURNMENT

With no further business, the committee adjourned.