1. **CALL TO ORDER**

8:15 AM meeting was called to order by Chairman Grant Eckhoff at 8:16 AM.

2. **ROLL CALL**

   **PRESENT:** Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
   **ABSENT:** DiCianni

3. **PUBLIC COMMENT**

   None

4. **CHAIRMAN'S REMARKS**

   None

5. **APPROVAL OF MINUTES:**

   A. Judicial/Public Safety Committee - Regular Meeting - Aug 7, 2018 8:15 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Donald Puchalski, District 1</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>James Healy, District 5</td>
</tr>
<tr>
<td>AYES:</td>
<td>Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>DiCianni</td>
</tr>
</tbody>
</table>

6. **BUDGET TRANSFERS**

   A. Budget Transfers -- Transfer of funds from account no 50040 (part time help) to account no 50050 (temporary salaries/on call) for the State's Attorney in the amount of $16,600.00 to cover projected future cost of temporary salaries.
RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Sean T Noonan, District 2
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni

7. ACTION ITEMS

A. 2018-198 Recommendation for the approval of a contract purchase order to School Health Corporation to pay invoice for the purchase of AED replacement parts for the Office of Homeland Security and Emergency Management, for a contract total amount not to exceed $9,999.00, per low quote.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Sean T Noonan, District 2
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni

B. Change Order -- JPS-P-0380A-17 Amendment to Resolution JPS-P-0380-17 service agreement # 2765-0001 SERV issued to Sentinel Offender Services LLC to provide GPS device or electronic monitoring services to juveniles, indigent adult offenders and their victims, for DuPage County Probation & Court Services, to increase the contract amount by $15,000.00, resulting in an amended contract total amount not to exceed $58,635.60, an increase of 34.38%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Tonia Khouri, District 5
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni

C. Consent Item -- Extend Contract 2491-0001 SERV issued to cFive Solutions, Inc.
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, Vice Chair
SECONDER: Sean T Noonan, District 2
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: James Healy, District 5
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni

D. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Coordinator to travel to Grand Rapids, Michigan on October 21-24, 2018 to attend the International Emergency Managers Conference (IAEM) as a speaker. Some of the costs are being waived by IAEM. The approximate cost of the conference will be $634.50.

8. BUDGET PRESENTATION

A. DuPage County Sheriff's Merit Commission

The budget presentation consisted of a run down explaining the purpose behind the Sheriff's Merit Commission and an overview of the numbers. The 2018 budget came in under the projected budget and therefore, the Merit Commission is requesting less money for FY2019.

9. OLD BUSINESS

Member Grasso updated the committee on the ongoing joint negotiations that the Sheriff's Office is involved in. Currently three unions are looking to broker new deals. The first is the Illinois Fraternal Order of Police, the second is Policemen's Benevolent Labor Committee, and lastly, American Federation of State, County, and Municipal Employees. Negotiations will be ongoing.

10. NEW BUSINESS

None

11. ADJOURNMENT

A. Motion to Adjourn

Without objection, the meeting was adjourned at 8:27 AM.
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, Vice Chair
SECONDER: Sean T Noonan, District 2
AYES: Hart, Eckhoff, Grant, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: DiCianni
1. CALL TO ORDER

8:15 AM meeting was called to order by Chairman Grant Eckhoff at 8:15 AM.

2. ROLL CALL

PRESENT: Hart, DiCianni, Eckhoff, Grasso, Healy (8:27 AM), Khouri (8:27 AM), Larsen, Noonan, Puchalski, Tornatore, Zay

ABSENT: Grant

Mr. Gavanes was also present.

3. PUBLIC COMMENT

None

4. CHAIRMAN'S REMARKS

None

5. APPROVAL OF MINUTES:

A. Judicial/Public Safety Committee - Rescheduled - July 10, 2018 8:15 AM

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: Donald Puchalski, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

6. BUDGET TRANSFERS

Budget Transfer Items 6.A, 6.B, and 6.C were combined and approved.
A. Budget Transfers -- Transfer of funds from account nos 53510 (travel expense), 51010 (employer share IMRF), 51030 (employer share Social Security), 51040 (Employee med & hosp insurance) and 51050 (flexible benefit earnings) to account nos 52200 (operating supplies & materials), 53090 (other professional services), 50000 (regular salaries) and 53260 (wireless communication svc) for the Juvenile Justice Grant in the amount of $1644.00 to cover line adjustments per the granting agency.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

B. Budget Transfers -- Transfer of funds from account nos 51010 (employer share IMRF), 51030 (employer share social security), 51050 (flexible benefit earnings), 52200 (operating supplies & materials), and 53090 (other professional services) to account nos 50000 (regular salaries) and 53600 (dues & memberships) for the Title IV-D Program in the amount of $6,517.00 to adjust budget lines to align with final expenditures.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

C. Budget Transfers -- Transfer of funds from account nos 4400-51080 (wearing apparel reimb), 4410-51080 (wearing apparel reimb), 4415-51080 (wearing apparel reimb), 4400-53090 (other professional services), and 4415-53090 (other professional services) to account nos 4400-52220 (wearing apparel), 4410-52220 (wearing apparel), 53370 (repair & mtce other equip), 53250 (wired communication services) and 53260 (wireless communication svc) for the Sheriff's Office in the amount of $104,000.00 to cover invoices.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

7. ACTION ITEMS
A. FI-R-0373-18 RESOLUTION -- Acceptance and Appropriation of the Victims of Crime Act-Child Advocacy Center Services Program Grant PY19 Agreement No. 216003, Company 5000 - Accounting Unit 6600 $91,168

RESULT: APPROVED [UNANIMOUS]
MOVER: Peter DiCianni, District 2
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

B. JPS-P-0212-18 Recommendation for the approval of a contract purchase order to Logicalis, Inc., to provide IBM Lenovo Professional Technical Support along with needed hardware and software for the computer system of the Circuit Court Clerk, covering the period of September 1, 2018 to August 31, 2019, for a contract total amount of $205,331.62. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

Member Larson questioned the cost effectiveness of a proprietary system vs an off the shelf system over the course of five years. It is assumed that the off the shelf system would fulfill the same function. Mr. Kachiroubas explained that the Clerk of the Circuit Court Office is fiscally responsible and would have no hesitation looking into the matter.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, District 1
SECONDER: Gary Grasso, District 3
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

C. JPS-P-0213-18 Recommendation for the approval of a contract purchase order to Der Graphics and Custom Filing Inc., to provide the 2019 Case File System for the Circuit Court Clerk, for a contract total amount not to exceed $34,213.00. Per lowest responsible bid #18-151-GV.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri
D. JPS-P-0214-18 Recommendation for the approval of a contract purchase order to Telelanguage, Inc., to provide video remote and telephonic interpreting services for the Circuit Court and Probation and Court Services, covering the period of September 1, 2018 through August 31, 2019, for a contract total amount not to exceed $30,000, per Proposal 17-196-JM

It was clarified that this new contract purchase was not being completed to comply with any legislation but was being done in an effort to reduce costs.

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, District 6
SECONDER: Sean T Noonan, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

E. 2018-183 Recommendation for the approval of a contract purchase order to Stanard & Associates, Inc., for the purchase of promotional exams for the Deputy Sheriffs, for a contract total amount not to exceed $6,550.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Peter DiCianni, District 2
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

F. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Director to travel to Springfield, IL on September 4th through September 6, 2018 to attend the IEMA Training Summit. Costs are being covered by DCHD PHEP grant funds. The approximate cost of this training is $0.00.


RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

G. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Supervisor to travel to Springfield, IL on September 4th through September 6, 2018 to attend the IEMA Training Summit. Costs are being covered by DCHD PHEP grant funds. The approximate cost of this training is $0.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

H. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Coordinator to travel to Springfield, IL on September 4th through September 6, 2018 to attend the IEMA Training Summit. Costs are being covered by DCHD PHEP grant funds. The approximate cost of this training is $0.00.


RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

I. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Specialist to travel to Springfield, IL on September 4th through September 6, 2018 to attend the IEMA Training Summit. Costs are being covered by DCHD PHEP grant funds. The approximate cost of this training is $0.00.


RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

J. Authorization for Overnight Travel -- Authorization to Travel - OHSEM Specialist to travel to Springfield, IL on September 4th through September 6, 2018 to attend the IEMA Training Summit. Costs are being covered by DCHD PHEP grant funds. The approximate cost of this training is $0.00.

Minutes Judicial and Public Safety Committee August 7, 2018

RESULT: APPROVED [UNANIMOUS]
MOVER: Donald Puchalski, District 1
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

8. INFORMATIONAL ITEMS

A. Informational -- Public Defender's Office June 2018 Statistical Report

Information Item 8.A was approved and placed on file.

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, District 6
SECONDER: Sam Tornatore, District 1
AYES: Hart, DiCianni, Eckhoff, Grasso, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant, Healy, Khouri

9. BUDGET PRESENTATIONS

A. DuPage County Public Defender's Office Budget

Members Healy and Khouri arrived at 8:27 AM.

Director Jeff York of the Public Defender's Office spoke of his need resulting in an increase in his budget, due to the growth of case loads and the bail reform. He is asking for the increase in budget to pay one additional lawyer and one part time mental health specialist. Board members commended Mr. York on his work now and in the past with the budget and do understand his need for additional monies. The only suggestion to further increase any cost savings for the Public Defender's Office, would be a potential partnership between said office and the DuPage County Health Department with shared mental health specialists.

10. OLD BUSINESS

Member DiCianni spoke to those assembled, acknowledging the final steps in the legal battle to put Epi in the hands of officers. DiCianni thanked the Sheriff's Office and the DuPage County Health Department for recognizing a need two years ago. Since then, DuPage County has been at the forefront of this change which was realized on July 31, 2018. At least a dozen municipalities within DuPage County are ready to follow in the DuPage Sheriff's steps and have their officers carry Epi.

Member Zay wanted to remind the committee that tonight is National Night Out and the DuPage Sheriff's Office will be present in several local communities.
A. OHSEM Budget Clarification

Mr. Rafac of the DuPage Finance Department spoke to the committee clarifying the salary budget line variance of the Office of Homeland Security and Emergency Management (OHSEM) 2019 budget. He explained that the gap in requested funds for 2019 and utilized funds over 2017 and 2018 had to do with CRI and PHEP grant funds (that were acquired when OHSEM and the DCHD consolidated the Health Department's emergency management functions), as well as, the adjustment for the 2% budget cut required by the County.

11. NEW BUSINESS
12. ADJOURNMENT

A. Motion to Adjourn

Without objection, the meeting was adjourned at 8:44 AM.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Robert L Larsen, Vice Chair
AYES: Hart, DiCianni, Eckhoff, Grasso, Healy, Khouri, Larsen, Noonan, Puchalski, Tornatore, Zay
ABSENT: Grant
### DuPage County, Illinois
#### BUDGET ADJUSTMENT
Effective September 21, 2016

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<table>
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<tr>
<th>Accounting Unit</th>
<th>Account</th>
<th>Sub-Account</th>
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<th>Finance Dept Use Only</th>
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<td></td>
</tr>
</tbody>
</table>

**Reason for Request:**

Cover projected future cost of Temporary Salaries.

**Department Lead**

**Chief Financial Officer**

---

**Please sign in blue ink on the original form**

**Finance Department Use Only**

Fiscal Year 2018  Budget Journal #   Acctg Period ________

Entered By/Date ________ Released By/Date ________ Posted By/Date ________

---

Packet Pg. 12
## Purchase Requisition

### Procurement Services Division

### Send Purchase Order To:
- **Vendor:** School Health Corporation
- **Vendor #:**
- **Dept:** OHSEM
- **Attn:** Miranda Kramer
- **Email:**
- **Address:** 865 Muirfield Drive
- **City:** Hanover Park
- **State:** IL
- **Zip:** 60133
- **Phone:** 866 323 5465
- **Fax:** 800 235 1305

### Send Invoices To:
- **Dept:** OHSEM
- **Division:** Security
- **Attn:** Tom Williams
- **Email:** twilliams@dupageco.org
- **Address:** 421 N. County Farm Rd.
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** 630 407 5252
- **Fax:** 630 407 5250

### Send Payments To:
- **Vendor:** School Health Corporation
- **Vendor #:**
- **Dept:** OHSEM
- **Division:** Security
- **Attn:** Tom Williams
- **Email:** twilliams@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** 630 407 5252
- **Fax:** 630 407 5250

### Ship To:
- **Vendor:** School Health Corporation
- **Vendor #:**
- **Dept:** OHSEM
- **Division:** Security
- **Attn:** Tom Williams
- **Email:** twilliams@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** 630 407 5252
- **Fax:** 630 407 5250

### Payment Terms
- **F.O.B.:**
- **PO 20 Delivery Date:**
- **Requisitioner:**

### Use for
- **Contract Administrator:** Contract Start Date
- **Contract End Date:**
- **Use for:** PO25 only

### Vendor: School Health Corporation
- **Vendor #:**
- **Dept:** OHSEM
- **Division:** Security
- **Attn:** Tom Williams
- **Email:** twilliams@dupageco.org
- **Address:** 421 N. County Farm Road
- **City:** Wheaton
- **State:** IL
- **Zip:** 60187
- **Phone:** 630 407 5252
- **Fax:** 630 407 5250

### Item Description Table:

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<th>Sub-Accts and/or Activity #</th>
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</table>

### Requisition Total: $9,999.00

### Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):

- AED replacement parts.

### Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):

- Items have been picked up. Do not place second order

### User Department Internal Notes (these comments will NOT appear on the Purchase Order):

- [School Health Corporation]
**Procurement Review Checklist**

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

<table>
<thead>
<tr>
<th>Vendor: School Health Corporation</th>
<th>Vendor #: 19243</th>
<th>Contract Term:</th>
<th>Contract Total: $9,999.00</th>
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<tbody>
<tr>
<td>Dept: OHSEM / Security</td>
<td>Contact: Tom Williams</td>
<td>Phone: 630 407 5252</td>
<td>Assigned Committee: JPS</td>
</tr>
</tbody>
</table>

**Description of Procurement/Scope of Work/Background**
Replacement batteries, adult & pediatric electrodes for County owned AED’s

**Reason for Procurement**
This will be the second purchase of replacement parts this year. In January we purchased 4 electrodes and 16 batteries for $4,612.00. This was paid out of the Security budget. The remainder of batteries are at the end of their life cycle and electrodes are nearing their expiration dates. The current purchase is to be paid out of Tort Liability funds.

**FUNDING SOURCE**
- [x] Procurement budgeted for (FY and budget code(s)): 1100-1212-52000
- [ ] Budget Transfer (Date) _______________ [ ] Add'l Information

**DECISION MEMO NOT REQUIRED**
- [x] LOWEST RESPONSIBLE QUOTE # or BID # 3459907-00 (QUOTE < $25,000, BID > $25,000; attach Tabulation)
- [ ] RENEWAL, Enter Bid # _______________ [ ] Intergovernmental Agreement
- [ ] SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases under $35,000.00 [ ] Public Utility
- [ ] PER 55 ILCS 5/5-1022 ‘Competitive Bids’ (c) not suitable for competitive bidding. Explain below.

**DECISION MEMO REQUIRED**
- [ ] Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- [ ] EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________________________ (include Evaluation Summary if applicable)
- [ ] RENEWAL OF RFP # ___________________________
- [ ] PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- [ ] OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- [ ] REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- [ ] OTHER THAN LOWEST RESPONSIBLE, BID # ___________________________

**PREPARED BY AND APPROVAL(S) (Initials Only)**

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Aug 8, 2018</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Williams</td>
<td>2/15/18</td>
<td>8/15/18</td>
<td>8-15-18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>Date</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>8-15-18</td>
<td>8-15-18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Chief Financial Officer</th>
<th>Date</th>
<th>Chairman’s Office</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Decision Memos Over $25,000)</td>
<td>8-15-18</td>
<td>(Decision Memos Over $25,000)</td>
<td>Date</td>
</tr>
</tbody>
</table>

**FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER**

Rev 1.8
9/1/17

Packet Pg. 14
<table>
<thead>
<tr>
<th>LN</th>
<th>PRODUCT AND DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>PRICE/UNIT</th>
<th>AMOUNT (NET)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AED BATTERY LITHIUM G3 PLUS CS</td>
<td>18</td>
<td>EACH</td>
<td>280.00</td>
<td>5040.00</td>
</tr>
<tr>
<td>2</td>
<td>AED PADS ADULT G3 PLUS CS</td>
<td>55</td>
<td>PK</td>
<td>33.00</td>
<td>1815.00</td>
</tr>
<tr>
<td>3</td>
<td>AED PADS PEDIATRIC G3 PLUS CS</td>
<td>55</td>
<td>PK</td>
<td>75.00</td>
<td>4125.00</td>
</tr>
</tbody>
</table>

Items stocked in our warehouse usually ship within 24 hours. Items above may be indicated as "Shipping Direct From Manufacturer" or "Oversized (O/S) Item". Costs for "Oversized (O/S) Item" are shown with your order totals. Delivery times for items "Shipping Direct From Manufacturer" vary. For specific delivery time, call customer care at 866-323-5465.

3 Lines Total
Tax ID Number: 36-2425385
Cage Code: 1E060
Duns Number: 02-490-6331

Sub Total 10980.00
Invoice Total 10980.00

To receive an email with tracking information when your order has shipped, please provide your email address when placing your order. Help us also reduce paper usage and become more eco-friendly by providing your email address to send your invoices and order confirmations electronically. Thank you, for the opportunity to work with you and if you have any questions, please contact our Customer Care Department @ 866 323 - 5465.
## INVOICE

<table>
<thead>
<tr>
<th>AMOUNT DUE</th>
<th>INVOICE DATE</th>
<th>INVOICE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4612.00</td>
<td>01/09/18</td>
<td>3387732-0</td>
</tr>
</tbody>
</table>

**P.O. NO.:** TW010618.  **PAGE #:** 1

**Remit To:**
School Health Corporation
6764 Eagle Way
Chicago, IL 60678-1067

---

**INSTRUCTIONS**

- WILL PICK UP BEFORE 10AM
- WILL CALL

**ITEM AND DESCRIPTION**

<table>
<thead>
<tr>
<th>LN</th>
<th>ITEM AND DESCRIPTION</th>
<th>ORDERED</th>
<th>BACKORDERED</th>
<th>SHIPPED</th>
<th>UNOM</th>
<th>PRICE</th>
<th>EXTENDED PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AED BATTERY LITHIUM G3 PLUS CS</td>
<td>16</td>
<td>0</td>
<td>16</td>
<td>EACH</td>
<td>280.00</td>
<td>4480.00</td>
</tr>
<tr>
<td>2</td>
<td>AED PADS ADULT G3 PLUS CS</td>
<td>4</td>
<td>0</td>
<td>4</td>
<td>PK</td>
<td>33.00</td>
<td>132.00</td>
</tr>
</tbody>
</table>

2 Lines Total

- Qty Shipped: 20
- Subtotal: 4612.00
- Invoice Total: 4612.00

---

**CC NOTE:**
TOM WILLIAMS WILL PICK UP BEFORE 10AM ON 1/09/18

---

**Tax ID Number:** 36-2425385
**Cage Code:** 1E060
**Duns Number:** 02-490-6331
**GSA number:** V797P-4224B

---

**RECEIVE**

Jan 11, 2018

---

Cash Discount: 0.00 if Paid by 01/08/18
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- **NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

- **NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature  
[Signature on File]

Printed Name
Anna Powell

Title
Contract Sales Admin

Date
Aug 16, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page ______ of ______ (total number of pages)
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Requesting Department: Probation & Court Services  
Department Contact: Sharon Donald

Contact Email: sharon.donald@dupageco.org  
Contact Phone: 630-407-6413

Vendor Name: Sentinel Offender Services LLC  
Vendor #: 13392

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Requesting to increase the total PO by $15,000.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Activity levels for GPS monitoring has increased for victims, and pretrial offenders.

Strategic Impact
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Quality of Life
This is a necessary expense to monitor offender activity, assuring public safety.

Source Selection/Vetting Information - Describe method used to select source.

This contract is under the National Association of State Procurement Officers (NASPO) and offers an Offender Pay Program.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) To insure invoices continue to get paid.
2) GPS monitoring is essential for the safety of the public.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

$11,500.00 is available for Probation General Fund 1000-6100-53410, and $3,500.00 is available for Probation Fees1400-6120-53410.
**Request for Change Order**

**Procurement Services Division**

**Attach copies of all prior Change Orders**

**Packet Pg. 19**

<table>
<thead>
<tr>
<th>Purchase Order #: 2765-0001 SERV</th>
<th>Original Purchase Order Date: 9/21/17</th>
<th>Change Order #:</th>
<th>Department: Probation &amp; Court Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: Sentinel Offender Services, LLC</td>
<td>Vendor #: 13392</td>
<td></td>
<td>Dept Contact: Sharon Donald</td>
</tr>
</tbody>
</table>

**Background and/or Reason for Change Order Request:**
- Increase Contract $15,000
- Change order to decrease Line 3 by $6,272.05 and add $6,272.05 to Line 4.
- Add $3,500.00 to Line 3-1400-6120-53410, and add $11,500.00 to Line 4-1000-6100-53410.

**IN ACCORDANCE WITH 720 ILCS 5/33E-9**

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

<table>
<thead>
<tr>
<th>A</th>
<th>Starting contract value</th>
<th>$43,635.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>Net $ change for previous Change Orders</td>
<td>$0.00</td>
</tr>
<tr>
<td>C</td>
<td>Current contract amount (A + B)</td>
<td>$43,635.60</td>
</tr>
<tr>
<td>D</td>
<td>Amount of this Change Order</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>E</td>
<td>New contract amount (C + D)</td>
<td>$58,635.60</td>
</tr>
<tr>
<td>F</td>
<td>Percent of current contract value this Change Order represents (D / C)</td>
<td>34.38%</td>
</tr>
<tr>
<td>G</td>
<td>Cumulative percent of all Change Orders (B+D/A); 60% maximum on construction contracts</td>
<td>34.38%</td>
</tr>
</tbody>
</table>

**DECISION MEMO NOT REQUIRED**

- Cancel entire order
- Close Contract
- Contract Extension (29 days)
- Consent Only
- Change budget code from:
- Increase/Decrease quantity from: to:
- Price shows:
- Decrease remaining encumbrance and close contract
- Increase encumbrance and close contract
- Decrease encumbrance
- Increase encumbrance

**DECISION MEMO REQUIRED**

- Increase (greater than 29 days) contract expiration from: to:
- Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
- Funding Source
- OTHER - explain below:

**REVIEWED BY (Initials Only)**

<table>
<thead>
<tr>
<th>Buyer</th>
<th>8/1/18</th>
<th>Procurement Officer</th>
<th>8/7/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Financial Officer</td>
<td>8-9-18</td>
<td>Chairman's Office</td>
<td>8-12-18</td>
</tr>
</tbody>
</table>

**KT 8536 8413**

**Jul 31, 2018**

**Recommended for Approval (Initials) Phone Ext Date**

**Jul 31, 2018**

**Recommended for Approval (Initials) Phone Ext Date**

FORM OPTIMIZED FOR ADOBE READER VERSION 9 OR LATER

Rev 1.7

6/25/18
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Company Name: Sentinel Offender Services LLC
Company Contact: Mike Dean
Contact Phone: 800-929-8201
Contact Email: mdean@sentineladvantage.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:
1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more Individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ NONE (check here) - If no contributions have been made

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
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<th>Date Made</th>
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</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☐ NONE (check here) - If no contacts have been made

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<th>Email</th>
</tr>
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</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: [Signature on file]
Printed Name: Dennis Fuller
Title: Chief Financial Officer
Date: August 7, 2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)
Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Jul 31, 2018

<table>
<thead>
<tr>
<th>Purchase Order #: 2491-0001 SERV</th>
<th>Original Purchase Order Date: Aug 29, 2016</th>
<th>Change Order #: 2</th>
<th>Department: Probation &amp; Court Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor Name: Cfive Solutions Inc</td>
<td>Vendor #: 26528</td>
<td></td>
<td>Dept Contact: Sharon Donald</td>
</tr>
</tbody>
</table>

Background and/or Reason for Change Order Request:
To extend the purchase order date from 8/28/2018 to 11/30/2018.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☐ (C) Is in the best interest for the County of DuPage and authorized by law.

### INCREASE/DECREASE

| A. Starting contract value                  | $211,500.00 |
| B. Net $ change for previous Change Orders | $0.00       |
| C. Current contract amount (A + B)         | $211,500.00 |
| D. Amount of this Change Order             | Increase     |
| E. New contract amount (C + D)             | $211,500.00 |

### DECISION MEMO NOT REQUIRED

☐ Cancel entire order
☐ Close Contract
☐ Contract Extension (29 days)
☐ Consent Only

☐ Change budget code from: __________________________ to: __________________________
☐ Price shows: __________________________ should be: __________________________

☐ Decrease remaining encumbrance
☐ Increase encumbrance
☐ Decrease encumbrance
☐ Increase encumbrance

### DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: Aug 28, 2018 to Nov 30, 2018
☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount
☐ OTHER - explain below:

---

**KBT**  8536  Jul 31, 2018  8413  Jul 31, 2018
Prepared By (Initials)  Phone Ext  Date  Recommended for Approval (Initials)  Phone Ext  Date

**REVIEWED BY** (Initials Only)

Buyer: __________________________  Date: __8/17/18__
Procurement Officer: __________________________  Date: __8-9-18__

Chief Financial Officer (Decision Memos Over $25,000): __________________________  Date: __8-9-18__
Chairman's Office (Decision Memos Over $25,000): __________________________  Date: __8-13-18__

---

Attachment: Cfive Solutions - Change Order (17-18-806 : Cfive Solutions, Inc.)
Decision Memo
Procurement Services Division
This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Aug 6, 2018
MinuteTraq (IQM2) ID #: 13212
Department Requisition #: 13212

Requesting Department: Probation & Court Services
Department Contact: Bob McEllin
Contact Email: robert.mcellin@dupageco.org
Contact Phone: 630-407-8474
Vendor Name: cFive Solutions Inc
Vendor #: 26528

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.
To extend the date of PO#2491-0001 SERV from 8/28/2018 to 11/30/2018.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.
cFive Solutions is the case management provider for Probation and Court Services. The modifications to the case management system as outlined in the original PO, which includes an interface with the Clerk's system and screen modifications, will not be completed by the PO end date of 8/28/2018. An extension of the PO is necessary in order to verify the functionality of the modifications in the case management system.

Strategic Impact
Quality of Life
Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.
The modifications to Probation's case management system will provide officers with automatic, real time access to Clerk's information which will enhance the safety of the public.

Source Selection/Vetting Information - Describe method used to select source.
cFive Solutions has been the case management provider for Probation and Court Services since 2013. cFive Solutions provides upgrades, maintenance, and support to the system for Probation.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.
Recommend that the PO be extended to 11/30/2018 in order to verify the modifications to the case management system have been completed prior to making the final payment for the modifications. There are no other options to complete the modifications as cFive Solutions owns the coding to make system modifications and upgrades.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.
Funds are available for budget code 1400-6120.
Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Aug 7, 2018

<table>
<thead>
<tr>
<th>Company Name: cFive Solutions, Inc.</th>
<th>Company Contact: Ted Economy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Phone: (949) 260-3025</td>
<td>Contact Email: <a href="mailto:teconomy@cfive.com">teconomy@cfive.com</a></td>
</tr>
</tbody>
</table>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ NONE (check here) - If no contributions have been made

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<th>Email</th>
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A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Ted Economy

Title: CFO

Date: Aug 7, 2018

Packet Pg. 23
# 2018 IAEM Conference Schedule

<table>
<thead>
<tr>
<th>Day: 10/21/2018</th>
<th>Start</th>
<th>End</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00 AM</td>
<td>4:30 PM</td>
<td></td>
<td>Registration</td>
</tr>
<tr>
<td>7:45 AM</td>
<td>4:20 PM</td>
<td></td>
<td>The IAEM Leadership Symposium 2018 - The Next Generation: Strategic Leadership in EM</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Day: 10/22/2018</th>
<th>Start</th>
<th>End</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 AM</td>
<td>9:00 AM</td>
<td></td>
<td>Opening Ceremony, Presentation of Colors and Opening Remarks</td>
</tr>
<tr>
<td>9:00 AM</td>
<td>9:30 AM</td>
<td></td>
<td>Keynote Speaker - William B. &quot;Brock&quot; Long, Administrator, Federal Emergency Management Agency</td>
</tr>
<tr>
<td>9:45 AM</td>
<td>10:45 AM</td>
<td></td>
<td>Increasing Threats from Water-related Hazards: New NWS Tools to Aid Critical Decisions</td>
</tr>
<tr>
<td>11:00 AM</td>
<td>12:00 PM</td>
<td></td>
<td>Partners in Preparedness: Faith-Based Organizations</td>
</tr>
<tr>
<td>12:15 PM</td>
<td>1:30 PM</td>
<td></td>
<td>Networking Lunch</td>
</tr>
<tr>
<td>1:45 PM</td>
<td>2:45 PM</td>
<td></td>
<td>Understanding Dams, Dam Failure and Dam Operational Hazards for Emergency Managers</td>
</tr>
<tr>
<td>3:30 PM</td>
<td>4:30 PM</td>
<td></td>
<td>Plenary Speaker - Mona Barnes, State Director, U.S. Virgin Islands Territorial Emergency Management</td>
</tr>
<tr>
<td>6:00 PM</td>
<td>8:00 PM</td>
<td></td>
<td>EMEX 2018 Exhibit Hall Opening Reception</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Day: 10/23/2018</th>
<th>Start</th>
<th>End</th>
<th>Presentation</th>
</tr>
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<td>8:00 AM</td>
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<td>Security and Safety at Outdoor Special Events</td>
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<td>Crisis Technology Center (CTC)</td>
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<td>IAEM EMvision Talks</td>
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<td>11:45 AM</td>
<td>1:15 PM</td>
<td></td>
<td>Lunch in EMEX</td>
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<tr>
<td>1:15 PM</td>
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<td>&quot;No Power, No Water, No Heat, No Flushing&quot;: Incident Management for Critical Infrastructures&quot;</td>
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<td>2:15 PM</td>
<td>3:00 PM</td>
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<td>Afternoon Break in EMEX 2018</td>
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<tr>
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<td>The Good, The Bad, and The Actionable: Using Foresight and Data to Pre-dapt</td>
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<td>On Any Given Day: Leadership Lessons from Columbine and Beyond</td>
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<td>IAEM Annual General Membership Meeting</td>
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<td>EVENT READY Expanding Collaboration to Save Lives at Special Events</td>
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<td>David Adler, DuPage County OHSEM and Mike Bardou National Weather Service</td>
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<td>What the Emergency Management Community Can Learn from the Catastrophic Impact of Hurricanes</td>
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<td>A Tale of Two Disasters: Finding Common Ground in Emergency Management</td>
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<td>Local Governments Involved with Radiological Emergency Preparedness</td>
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