1. **CALL TO ORDER**

10:15 AM meeting was called to order by Vice Chair Sam Tornatore at 10:15 AM.

2. **ROLL CALL**

   **PRESENT:** Chaplin, Grant, Larsen, Tornatore  
   **ABSENT:** Hart, Khouri

3. **PUBLIC COMMENT**

   No public comments were presented at this meeting.

4. **CHAIRMAN'S REPORT - CHAIR HART**

   Vice Chair Sam Tornatore stated that he will be Acting Chair as Chair Greg Hart has a business conflict and is out of town.

5. **APPROVAL OF MINUTES**

   Health & Human Services - Regular Meeting - Aug 21, 2018 10:15 AM

<table>
<thead>
<tr>
<th>RESULT</th>
<th>ACCEPTED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Elizabeth Chaplin, District 2</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Larsen, Tornatore</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Hart, Khouri</td>
</tr>
</tbody>
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6. **COMMUNITY SERVICES - MARY KEATING**

   CS Requests That Also Require Finance And/Or County Board Approval

   A. FI-R-0395-18 RESOLUTION -- Acceptance And Appropriation of the HUD Homeless Management Information System Grant PY19 Agreement No. IL0306L5T141710, Company 5000 Accounting Unit 1480, $154,556
RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Larsen, Tornatore
ABSENT: Hart, Khouri

B. HHS-P-0236-18 Recommendation for the approval of a contract purchase order to Pace Suburban Bus, to provide transportation services for approved DuPage County veterans. This contract covers the period of October 1, 2018 through September 30, 2019 through RIDE DU PAGE for DuPage County Human Services and Veterans Assistance Commission, for a contract total amount not to exceed $45,561.00, per Intergovernmental Agreement.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Larsen, Tornatore
ABSENT: Hart, Khouri

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

HHS-R-0396-18 RESOLUTION -- Recommendation for Approval of a HOME Investment Partnerships Program (HOME) Agreement with DuPage Homeownership Center dba HOME DuPage, Project Number HM17-03 – DuPage Homestead Program - in the Amount of $107,514.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Larsen, Tornatore
ABSENT: Hart, Khouri

8. DUPAGE CARE CENTER - JANELLE CHADWICK
DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

HHS-P-0237-18 Recommendation for the approval of a contract purchase order to Kronos, Incorporated, for Software Support Services and Knowledge Pass (educational services subscription) for the Kronos Automated Time and Attendance System for the DuPage Care Center, for the period September 28, 2018 through September 27, 2019, for a contract total not to exceed $28,187.44, per 55 ILCS 5/5-1022 ‘Competitive Bids’ (d) IT/Telecom purchases.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Larsen, Tornatore
ABSENT: Hart, Khouri

9. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Mary Keating, Director of Community Services, answered questions related to the travel for the mediation training, stating the training correlates to her budget presentation to create an Elder/Family Mediation Program within Community Services. As of July 1, 2018, the Adult Protective Services (APS) unit began handling self-neglect calls, resulting in a 25 percent increase in the caseload. Exploring resources within the department to assist the increased caseload in APS, Ms. Keating stated it is important to start utilizing the expertise of the Family Center to support the APS unit. Ms. Keating added that although it is unusual to request County funds for the department’s travel (95 percent of Community Services’ travel is grant funded), this is invaluable training for the Family Center management staff.

Ms. Keating concluded that in the spring of 2017, she prepared a comprehensive analysis of the Community Services travel covering a two-year period, indicating which travel was attached to certification and which to grants, and added explanations for the travels and submitted the report to County Board Member Jim Zay.

Items 9.A. through 9.E. were combined and approved.
RESULT: APPROVED [UNANIMOUS]  
MOVER: Elizabeth Chaplin, District 2  
SECONDER: Robert L Larsen, District 6  
AYES: Chaplin, Grant, Larsen, Tornatore  
ABSENT: Hart, Khouri  

A. Authorization for Overnight Travel -- Community Development Administrator to attend the Illinois Association of Community Action Agencies (IACAA) Weatherization Roundtable, which will address implementation questions and identify best practices for the additional grant funding being added to the program. Training will be held in Springfield, Illinois from September 12, 2018 through September 13, 2018. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for approximate total of $390.00. WEX grant funded 5000-1400.  

B. Authorization for Overnight Travel -- Community Services Weatherization Program Assessor to attend a series of ten courses and exam to obtain a Weatherization Certification in Champaign, Illinois, various dates from September 10, 2018 through January 25, 2019. Expenses to include lodging, miscellaneous expenses (parking, mileage, etc.), and per diem for an approximate total not to exceed $6,742.00. WEX grant funded 5000-1400.  

C. Authorization for Overnight Travel -- Community Development Coordinator to attend the Weatherization Roundtable. Expenses to include lodging, transportation, miscellaneous expenses (parking, mileage, etc.), for approximate total $384.50. WEX grant funded 5000-1400.  

D. Authorization for Overnight Travel -- Family Center Administrator to attend the Elder Mediation Training in Milwaukee, Wisconsin, from October 23, 2018 through October 26, 2018. Expenses to include registration, lodging, miscellaneous expenses (parking, mileage, etc.), reference materials, and per diem for approximate total of $1,595.00. County general fund 1000-1750  

E. Authorization for Overnight Travel -- Family Center Program Manager to attend the Elder Mediation Training in Milwaukee, Wisconsin, from October 23, 2018 through October 26, 2018. Expenses to include registration, lodging, reference materials, and per diem for approximate total of $1,345.00. County general fund 1000-1750  

10. INFORMATIONAL ITEMS  
Grant Proposal Notifications -- GPN & Report #043-18 - Aging Case Coordination Unit Fund PY19 - Community Services - $5,417,198
11. RESIDENCY WAIVERS - JANELLE CHADWICK

Out of County Residency Waiver

RESULT: ACCEPTED AND PLACED ON FILE [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Larsen, Tornatore
ABSENT: Hart, Khouri

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating supported her earlier claim regarding the 25% increase to the Adult Protective Services calls, stating in July, APS handled 56 calls for abuse and neglect, and 16 calls for self-neglect; in August there were 47 abuse & neglect calls and 14 self-neglect calls. Ms. Keating explained that self-neglect cases primarily involve hoarding, but may include unsafe conditions or individuals that can no longer take care of themselves properly.

Ms. Keating reminded the committee that the Community Development Commission and Home Advisory Group are meeting at 11:30 a.m. in room 3500B.

13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Illinois Department of Public Health (IDPH) visited the facility August 28 through September 1. The Centers for Medicare and Medicaid Services (CMS) changed the rules making the new survey process much more thorough and more interview related. Ms. Chadwick felt the Care Center was significantly more prepared for the survey this year over last.

Ms. Chadwick did have some concerns with the process of the IDHP survey and discussed the medication observation paths with the local director of IDHP. Ms. Chadwick also expressed her concerns that due to the size of the DuPage Care Center, and the percentage of the residents that were monitored, the calibration component did not accurately reflect the results. Ms. Chadwick was told the results were the average number of the concerns monitored and the Care Center actually performed very well.

14. HEALTH DEPARTMENT UPDATE - KAREN AYALA
Dennis Brennan from the DuPage County Health Department, stated the HOPE TaskForce has two projects kicking off in September. The first project is the Substance Abuse Treatment Navigation, which will launch on September 17. Additionally, the Specialty Court for first time offenders, which was Judge Guerin’s idea, will also be launched this month; the exact date was not available. The DuPage County Board contributed $50,000 towards each initiative.

The Health Department received a call on August 25 regarding Sterigenics, an industrial building in a residential area of Willowbrook, which sterilizes medical equipment used in surgery. The company is accused of emitting ethylene oxide into the environment above the amount allowed by the EPA. Although the Health Department has no authority, they coordinated the pertinent agencies, including the Center for Disease Control (CDC), the Illinois EPA, and the Illinois Department of Public Health. A report was issued and put on the Illinois EPA and the Village of Willowbrook websites. There were two bills introduced by State Senator Curran and State Representative Durkin to stop any company from operating if involved in the dispute.

Addressing the HOPE TaskForce, Member Grant stated she attended a Public Safety Town Hall meeting where questions were asked by educational professionals if anything is being done on education in the schools regarding the dangers of opioid use. Ms. Grant stated the County officials in attendance did not have adequate answers. Mr. Brennan replied that the Health Department has two initiatives concerning how to get the education piece into the schools but does not have a current contract with the Robert Crown Center, the leader in health education for students. Chris Walton, County Board staff, stated Robert Crown repackaged their curriculum, which had been too labor intensive, and presented to the TaskForce, a more modular system that allows teachers to pick and choose what compliments their current curriculum. The TaskForce currently is letting the schools determine their own best path; instead focusing their resources on recovery, treatment, and economic growth for individuals that are opioid dependent.

15.    OLD BUSINESS

16.    NEW BUSINESS

Member Chaplin asked the committee to support a countywide ban on the chemical, ethylene oxide. Discussion arose. Acting Chair Tornatore recommended they gather more information on the chemical, the cancers allegedly involved, and the proposed legislation by State Senator Curran and State Representative Durkin.

17.    ADJOURNMENT

There being no further business, the meeting was adjourned at 10:37 AM.