1. CALL TO ORDER

11:35 AM meeting was called to order by Chairman Patrick Grill at 11:36 AM.

11:35 AM OR IMMEDIATELY FOLLOWING HOME ADVISORY GROUP

2. ROLL CALL

PRESENT: Anderson, Bastian, Berley, Chaplin, Elliott, Grill, Tornatore, Wiley
ABSENT: Chassee, Grasso, Krucek, Ungerleider

Staff Present: Mary Keating, Community Services Director; Jennifer Chan, Community Development Administrator; Christine Pedersen, Senior Accountant/Community Services Manager; Christopher Ragona, Community Development Manager; Julie Hamlin, Sr. Community Development Specialist; Barb Temborius, Community Development Specialist; Christopher Donovan, Community Development Specialist; Tom Schwertman, Community Development Specialist; Anna Sitton, Community Development Specialist, and Autumn Dehnart, Senior Accountant Clerk.

State’s Attorney - Patrick Collins.

Others Present: Carol Simler - DuPage Pads and Rik Alex - DuPage Pads.

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES

A. CDC - Executive Committee - Regular Meeting - Aug 7, 2018 11:35 AM

There were no changes, questions or comments.

On a voice vote, the motion passed.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: John Berley, Addison Asst Village Mngr/Community Dev Di
AYES: Anderson, Bastian, Berley, Chaplin, Elliott, Grill, Tornatore, Wiley
ABSENT: Chassee, Grasso, Krucek, Ungerleider
5. **ACTION ITEMS**


Chan introduced Carol Simler with DuPage Pads and the project construction manager, Rik Alex. Alex explained to the committee the reasons for the delay in project completion.

The existing building was built 25 years ago on a concrete slab. He reviewed the construction documents from 1995 and noted that there was unsuitable soil when the building was built, and the contaminated soil had been removed. As a result, two soil borings were performed in the land adjacent to the current building where the addition is to be built. These borings showed that there is six feet of unsuitable material. For cost reasons, it was decided to build a basement instead of the additional expense the complete removal of the soil would cause.

Also learned was that the original building received a Special Use Permit from the City of Wheaton. The addition also required a Special Use Permit. The permitting process took approximately four months to accomplish. During this time, Wheaton realized that the original parking lot was not built correctly. It was supposed to have been designed for stormwater detention. The city is now requiring that part of the parking lot be ripped up to include Stormwater detention pipes.

DuPage Pads received 2015 CDBG funds for a new roof (and 2017 funds for the building addition). It was thought that if the roof was replaced before the new addition was built, the roofs would not match. DuPage Pads requested a time extension for the roof project to coincide with the building of the addition. This request was granted. As of last Thursday, Alex received four contractor bids which he has reviewed. He will present the one he feels would best suit to Carol Simler.

The plan is for a contract to be signed in September and construction to begin. The parking will be ripped up and replaced correctly, the bad soil will be removed, a basement constructed, and a 950 square foot, single level addition built. It is thought the construction will take three to four months.

In addition, to the above issues, the Illinois Energy Conservation Code, required review of the existing building which included the number of circuits, security system and size of pipes. This has been completed.

There were no additional questions or comments.

On a voice vote, the motion passed.
RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, Vice Chairman
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Bastian, Berley, Chaplin, Elliott, Grill, Tornatore, Wiley
ABSENT: Chassee, Grasso, Krucek, Ungerleider

6. OTHER BUSINESS
Keating informed the Committee that this was Chris Ragona, the Community Development Manager's last meeting. He has taken the position of Community Development Manager with the City of Aurora. He will be missed. She felt he did an excellent job and it is hoped that a partnership can be established with Aurora since part of Aurora is in DuPage County.

7. ADJOURNMENT
Tornatore made the motion, seconded by Wiley, to adjourn the meeting at 11:49am.

On a voice vote, the motion passed.

8. NEXT MEETING DATE - OCTOBER 2, 2018