1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Kevin Wiley at 9:17 AM.

2. ROLL CALL

ABSENT: Bucholz

Conor McCarthy was present as a representative for Member Robert Berlin, State's Attorney. Iwan Dimidik was present as a representative for Member John Zaruba, County Sheriff.

3. CHAIRMAN'S REMARKS

4. PUBLIC COMMENT

None.

5. APPROVAL OF MINUTES

A. Technology Committee - Regular Meeting - Aug 28, 2018 9:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVED: Elizabeth Chaplin, District 2
SECONDER: Tim Elliott, District 4
ABSENT: Bucholz

6. ACTION ITEMS
A. TE-P-0240-18 Recommendation for the approval of a contract purchase order to TeamAbsolute to provide assistance with the set up and implementation of automated work flows for several Human Resources Documents, Manager Self Service, on-line benefit open enrollment and reviewing the current Employee Self Service set up structure to ensure optimum performance, for Human Resources. This contract will cover the period of one year with three (3) optional one year renewals for Information Technology, for a contract total amount of $62,000.00, per Request for Proposal 18-150-JM. (Contingent upon parent committee approval)

Chairman Wiley asked if the contract with TeamAbsolute is exclusively for Human Resources; Don Carlsen said yes, it is to complete the implementation of the employee self-service modules. Member Grogan asked what other self-service portions need to be complete, to which Mr. Carlsen responded manager self-service, open enrollment, and personnel change forms.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Elizabeth Chaplin, District 2
ABSENT: Bucholz

B. 2018-217 Recommendation for the approval of a contract purchase order to Treehouse Software, Inc., for software maintenance and service for utility software, for GIS. This contract covers the period of October 1, 2018 through September 30, 2019, for a contract total amount of $17,535.00, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids. Software maintenance for this product is only available through this vendor.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Tim Elliott, District 4
ABSENT: Bucholz

C. 2018-218 Recommendation for the approval of a contract purchase order to MHC Software, Inc., for the Document Self-Service Add-On MHC Knowledge-Based Authentication, for Information Technology, for a total contract amount of $7,500.00, per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00.
RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Janice Anderson, District 5
ABSENT: Bucholz

D. Authorization to Travel -- Approval is requested to have the Chief Information Officer attend the Illinois Counties Information Management Association (ICIMA) 2018 Fall Conference in Utica, Illinois from October 4, 2018 through October 5, 2018 for an approximate cost of $400.00.

Member Elliott moved, seconded by Member Krajewski, to combine and approve items 6D through 6F. All ayes. Motion carried.

Member Grogan asked staff to look into rewording travel requests to describe who is traveling, for the safety of the travelers. Chairman Wiley said he would speak with Finance Chairman Larsen regarding this issue.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Brian J Krajewski, District 3
ABSENT: Bucholz

E. Authorization for Overnight Travel -- Approval is requested to have a Database Administrator attend the 2018 Hexagon User Group Conference in Westminster, Colorado from November 4, 2018 through November 7, 2018, for an approximate cost of $1,460.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Brian J Krajewski, District 3
ABSENT: Bucholz

F. Authorization for Overnight Travel -- Approval is requested to have the RMS Manager attend the 2018 Hexagon User Group Conference in Westminster, Colorado from November 4, 2018 through November 7, 2018, for an approximate cost of $1,460.00.
RESULT: APPROVED [UNANIMOUS]
MOVED: Tim Elliott, District 4
SECONDER: Brian J Krajewski, District 3
ABSENT: Bucholz

7. INFORMATIONAL ITEMS

A. HHS-P-0237-18 Recommendation for the approval of a contract purchase order to Kronos, Incorporated, for Software Support Services and Knowledge Pass (educational services subscription) for the Kronos Automated Time and Attendance System for the DuPage Care Center, for the period September 28, 2018 through September 27, 2019, for a contract total not to exceed $28,187.44, per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases.

RESULT: APPROVED [UNANIMOUS]
MOVED: Robert Grogan, County Auditor
SECONDER: Elizabeth Chaplin, District 2
ABSENT: Bucholz

B. 2018-210 Recommendation for the approval of a contract purchase order to Azteca Systems, LLC for renewal of software support and maintenance for Cityworks, for Public Works, Drainage, and Stormwater Management, for the period October 1, 2018 through September 30, 2019, for a total contract amount not to exceed $13,820.00 (Public Works share $4,606.67 - Drainage share $4,606.66 - Stormwater Management share $4,606.67), per 55 ILCS 5/5-1022 (d) –IT/Telecom purchases under $35,000.00.

Member Grogan moved, seconded by Member Chaplin, to combine and place on file items 7A and 7B. All ayes. Motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVED: Robert Grogan, County Auditor
SECONDER: Elizabeth Chaplin, District 2
ABSENT: Bucholz

8. DISCUSSION
A. 2018 - 2028 Strategic Technology Plan

Don Carlsen, CIO, presented an overview of the Strategic Technology Plan (STP) to the committee.

Chairman Wiley asked Mr. Carlsen to explain the advantages of COTS (custom-off-the-shelf) systems. Mr. Carlsen said it is typically a lower cost to implement and maintain, as it is handled by the vendor. Member Grogan then asked about cost increases and end-of-life support with COTS systems. Mr. Carlsen said general maintenance costs are around 20% of software costs and typically fluctuate very little. He added that end-of-life issues vary and would be handled through the committee as needed.

Member Kachiroubas asked if the County is looking at the cloud platform in the future; Mr. Carlsen responded that IT will always be cloud-aware.

Member Anderson commented that the County needs to get away from in-house application development. Member Henry asked if off-the-shelf systems save personnel costs for the County. Mr. Carlsen said it will typically be seen in the future. Member Henry then asked about attrition that was discussed at the beginning of ERP implementation. Mr. Carlsen responded that the County is still in a place of need for those staff members. Member Chaplin added that when you have a COTS system, you still need someone in-house to maintain the system.

Mr. Carlsen encouraged members to continue reviewing the STP and contact him, Chairman Wiley, or Vice-Chairwoman Anderson with any questions, comments, or changes.

RESULT: ANNOUNCED

B. Strategic Plan Update

Mr. Carlsen informed the committee that the three IT initiatives are on track, noting that he will have more information on the Real Estate and Tax system in the next 6-8 weeks.

Mr. Carlsen and Tom Ricker, GIS Manager, briefly discussed the intergovernmental agreements with other entities for GIS services.

RESULT: ANNOUNCED

9. OLD BUSINESS

10. NEW BUSINESS
Mr. Carlsen told the committee the Department of Homeland Security will be performing a countywide cyber security assessment in early October, after which he will report the findings to the committee.

Member Kachiroubas noted that the RFP for all courthouse monitors closed on August 20th and Agators was chosen to replace all of the monitors over the next couple of years.

There was then a discussion regarding IT support in various departments.

11. ADJOURNMENT

Without objection, the meeting was adjourned.