1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Greg Hart at 10:15 AM.

2. ROLL CALL

PRESENT: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore
ABSENT: 

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR HART

Sterigenics Update

Chairman Hart stated he took part in a meeting on Friday, September 28, with the United States Environmental Protection Agency (US EPA), Region 5, administrative and staff. Mr. Hart was informed that ambient air testing will be performed in the Willowbrook area, hopefully within the next two weeks. Stack testing has been completed, which measured the emissions coming from the chimney at the facility. The issue of water testing was also discussed at the meeting. The US EPA is hoping to have some information to share by the end of October. Chairman Cronin reiterated his concerns in a recent trip to Washington D.C., and plans to hold a public meeting when the results are in from the US EPA. The US EPA will participate, along with village officials from Burr Ridge and Willowbrook.

Due to the efforts of Chairman Cronin and DuPage County reaching out to all levels of government, Governor Rauner will direct his Illinois EPA to work with Attorney General, Lisa Madigan, to shut down Sterigenics until further testing can be completed.

Karen Ayala, Executive Director of the DuPage County Health Department (DCHD), stated they were contacted by Senator Curran’s office on August 25, 2018, to determine if they could provide any support to Mayor Trilla of Willowbrook regarding the Agency for Toxic Substance and Disease Registry Report that was recently published. The DCHD staff, working with the Village of Willowbrook, established an internal crisis management team, contacting representatives from state and federal agencies, including the Illinois Department
of Public Health, the US EPA, the Center for Disease Control (CDC), and the Agency for Toxic Substances (ATSDR). The process of the Willowbrook response was launched. Since then, due to both statutory and regulatory perspective, the role of the HD has been one of support. The Illinois Environmental Protection Agency (IEPA) is the agency legally authorized to address air quality issues in Illinois, and is the agency that issues permits to Sterigenics. The Health Department will continue to coordinate to ensure that resources and expertise are available to the village and surrounding residents. In support of the residents, the Health Department will:

1. Continue to be the voice of the residents to federal and state public health partners, urging them to adopt a more helpful, pragmatic, and practical response to individuals’ requests.
2. Based on the high level of stress and anxiety, the Health Department has extended the crisis call center services, offering 24/7 no cost services, including crisis counselors trained to assist short term challenges, and linking individuals to appropriate resources.
3. Facilitate planning for a webinar to be available in early November which will link local health care providers and medical professionals to national health experts to more effectively deal with residents’ health concerns.
4. Communicable disease and epidemiology staff have fielded calls from concerned residents. The Health Department will work to assure that medical professionals will receive support and education, and will refer individuals to the appropriate medical professionals, which has been done through the Environmental Health Clinic in Chicago.
5. Continue to work with federal and state partners along with the County leaders to be sure ongoing monitoring and testing are in place.

The Public Health Department has been working with the Public Works Department in consultation with both the US EPA and the ATSDR to determine appropriate testing for water supplies, particularly well water. This research effort is ongoing. The county’s federal partners are researching the issue more thoroughly to provide expert guidance from national and international scientists. Once research is completed, the information will be shared with the community. In the meantime, both the Health Department and Public Works have dedicated resources to identify private wells in Willowbook and are gathering the necessary information to move quickly once the recommendations are issued.

Responding to a request from Member Chaplin for the County to commit financial resources and proceed independently to test the wells, Karen Ayala stated the resources and testing for ethylene oxide is limited. Nick Kottmeyer from Public Works added that Public Works has their own chemist, and in conjunction with the two agencies in the US that test for this chemical, state the chemical would not show up in ground water.

Conversation continued, with staff insuring that all research is being done to ensure that there will be accurate and appropriate testing, and as expedient as possible. Senior staff concurred it would be detrimental to test and give residents false information before all research is complete.

Jim Zay, Chairman of the DuPage Water Commission, offered all resources from the Water Commission to assist.
Tim Halik, Village Administrator for Willowbrook, stated on August 22, they were advised from the US EPA that they would release the ATSDR report identifying the possibility of a public health hazard. The village mobilized quickly to inform the community and reached out to the County, State, and US elected officials to insure the US EPA, IL EPA, the ATSDR, and Sterigenics would be represented as a panel at a public forum meeting on August 29. Not many answers were provided, therefore a scientific task force was quickly formed, comprised of Renee Cipriano, former director of the Illinois Environmental Protection Agency (Illinois EPA), now at the environmental law firm Schiff Hardin and her associate, Attorney Frank Lyons, former regional administrator of region 5 of the US EPA. They were asked to identify the areas of expertise that needed to be represented. Added to the task force was Lucy Frazier, a toxicologist from Arkansas; GHD Services, industrial hygienist and chemical engineers; and Paul Farber, a local resident and emissions control expert with 35 years of experience. The task force has so far recommended the US EPA should perform follow up ambient air testing, originally performed in May of 2018. The May reading was taken prior to Sterigenics installing upgraded emissions systems on their emissions stacks in July. Sterigenics completed additional stack tests on September 20 and 21, paving the way for the US EPA to complete ambient air testing, hopefully including an expanded radius, to determine current ambient air levels. The results will be forwarded to the ATSDR. When the testing is complete, the National Air Toxic Association (NATA) will be asked to revise the 2014 map, which is based on model data and not tested data. Another recommendation is to test indoor air samples, which the US EPA will not test. On September 24, the village board accepted a proposal to test eight sample indoor locations, currently developing the test protocol with the task force, with a goal to complete testing in October.

5. APPROVAL OF MINUTES

Health & Human Services - Regular Meeting - Sep 18, 2018 10:15 AM

| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Elizabeth Chaplin, District 2 |
| SECONDER: | Sam Tornatore, Vice Chair |
| AYES: | Chaplin, Grant, Hart, Khouri, Larsen, Tornatore |

6. COMMUNITY SERVICES - MARY KEATING

A. CS Requests That Also Require Finance And/Or County Board Approval

1. FI-R-0897-18 RESOLUTION -- Acceptance and Appropriation of additional funding for the Low Income Home Energy Assistance Program HHS Grant FY18 Inter-Governmental Agreement Number 18-224028 Company 5000 - Accounting Unit 1420 $1,362,852.00
RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

2. HHS-R-0898-18 RESOLUTION -- Approval of Issuance of Payments by DuPage County to Energy Assistance providers through the Low Income Home Energy Assistance Program HHS Grant FY18 No. 18-224028 in the amount of $1,212,938.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

3. HHS-P-0254-18 Recommendation for approval of a contract purchase order to Healthy Air Heating & Air, Inc., to provide architectural weatherization labor & materials for Community Services, for the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $340,946.00 per renewal option under bid award #17-129-GV. (First optional one year renewal)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore

4. HHS-P-0255-18 Recommendation for approval of a contract purchase order to Healthy Air Heating & Air, Inc., to provide mechanical (HVAC) weatherization labor and materials for Community Services Weatherization for the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $662,572.00, per renewal option under bid award #17-130-GV. (FY19 Weatherization and LIHEAP Program Grants)

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Grant, Hart, Khouri, Larsen, Tornatore
B. CS Requests for Parent Committee Final Approval

Items 6.B.1. through 6.B.6. were combined and approved.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Elizabeth Chaplin, District 2 |
| SECONDER: | Robert L Larsen, District 6 |
| AYES: | Chaplin, Grant, Hart, Khouri, Larsen, Tornatore |

1. 2018-233 Recommendation for the approval of a contract purchase order to Appliance Carpet Parts, LLC d/b/a Custom Appliance Wholesalers, to furnish, deliver, and install energy star rated appliances with proper disposal for Community Services Weatherization, for the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $23,517.00, per renewal option under bid #17-131-GV. (Grant Funded)

2. 2018-234 Recommendation for the approval of a contract purchase order to Allsteel c/o Midwest Office Interiors, to furnish and deliver Allsteel chairs, for Senior Services, for a contract total amount not to exceed $20,548.71, per National IPA joint purchasing agreement pricing, in compliance with 30 ILCS 525/2 “Governmental Joint Purchasing Act”. Senior Services CCU Grant.

3. 2018-235 Recommendation for the approval of a contract purchase order to CDWG for the purchase of eight (8) HP EliteBook laptops and three (3) Surface Pros with keyboards for Community Services, for a contract total amount not to exceed $15,210.28. Contract pursuant to the Intergovernmental Cooperation Act (National IPA/TCPM). (Senior Services/CCU Grant)

4. 2018-236 Recommendation for the approval of a contact purchase order to enter into an Independent Contractor Agreement with Aida Beslagic to provide case management assistance to Senior Services. This contract covers the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.

5. 2018-237 Recommendation for the approval of a contact purchase order to enter into an Independent Contractor Agreement with Imani Simmons to provide case management assistance to the Adult Protective Services unit of Senior Services. This contract covers the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.
6. 2018-238 Recommendation for the approval of a contact purchase order to Kristie Haefner to enter into an Independent Contractor Agreement to provide case management assistance to Senior Services. This contract covers the period of October 1, 2018 through September 30, 2019, for a contract total amount not to exceed $15,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). Senior Services Grant Funded.

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

Items 7.A. and 7.B. were combined and approved.

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CDC Requests for Parent Committee Final Approval

A. Action Item -- Recommendation for Approval of a 2nd Modification, 2nd Time Extension of a Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Agreement with the Village of Glendale Heights for Project CDBG-DR13 – Barbecue Demolition, Restoration & Detention Project - Extending the Project Completion Date through March 31, 2019.

B. Action Item -- Recommendation for Approval of a 2nd Modification, 2nd Time Extension of a Community Development Block Grant-Disaster Recovery (CDBG-DR) Agreement with the Village of Glendale Heights for Project CDBG-DR13 – Outfall and Dredging and Desilting of the East Branch DuPage River, Tributary 2 - Extending the Project Completion Date through March 31, 2019.

8. DUPAGE CARE CENTER - JANELLE CHADWICK

DuPage Care Center Requests for Parent Committee Final Approval

2018-239 Recommendation for the approval of a contract purchase order to Laport, Inc., for restroom tissue, for the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract amount not to exceed $9,800.00, per optional renewal under bid award 16-226-JM, second optional one year renewal.

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9. **TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL**

Authorization for Overnight Travel -- Community Services - Senior Community Development Specialist to attend the Annual Housing Action Illinois Conference in Bloomington, Illinois from October 25, 2018 through October 26, 2018. Expenses to include registration, transportation, lodging, and per diem for approximate total of $540.00. CoC grant funded 5000-1510.

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10. **RESIDENCY WAIVERS - JANELLE CHADWICK**

A. Out of County Residency Waiver

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11. **COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, Director of Community Services, gave an update regarding Chairman Cronin’s budget report. Ms. Keating stated she received much of the savings realized from Psychological Services moving to the DuPage County Health Department. Community Services was granted the additional funding for the interpreters, funding for emergency devices for Adult Protective Services, an increase in the contract for Family Shelter Services, and half of the requested additional funding for Senior Services. The reserve that Senior Services has been drawing upon should last through 2019 but the allocation may have to be revisited for 2020. The request for the strategic enhancement for additional staff for mediation services through the Family Center, for families involved in Adult Protective Services, was not granted, but Ms. Keating stated they will still look at ways to integrate the units with education and consulting. The Human Services Grant Fund received a ten percent decrease. Ms. Keating stated the cutoff threshold may require eliminating awards to agencies that are receiving nominal amounts due to the administrative costs.

12. **DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Care Center submitted their Plans of Action for their Health Survey from the Illinois Department of Public Health as
well as their Life Safety Code Survey. The Health Survey has been approved so the Care Center is doing audits and preparing for a re-visit from the Illinois Department of Public Health.

13. **OLD BUSINESS**

14. **NEW BUSINESS**

15. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:55 AM.