1. CALL TO ORDER

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:30 AM.

2. ROLL CALL

PRESENT: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

3. PUBLIC COMMENT

No Public Comment

4. CHAIRMAN'S REMARKS

No Chairman Remarks

5. MINUTES APPROVAL

A. Animal Services Committee - Regular Meeting - Sep 18, 2018 10:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

6. OTHER ACTION ITEMS
A. Authorization for Overnight Travel -- Administrator Veterinarian to Travel to The University of IL College of Veterinary Medicine 2018 Fall Conference in Champaign, IL from October 10, 2018 through October 12, 2018. This travel is instead of previously approved travel to Kalamazoo, MI which the Administrator Veterinarian will no longer be attending. Expenses to include registration, lodging, mileage, parking, and per diem for the approximate total of $1,106.10. The County will only be paying for mileage, the remainder covered by a Grant from DuPage Animal Friends - GPN #044-18.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski


RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

C. Grant Proposal Notifications -- GPN #045-18 - DuPage Animal Friends Advanced Medical Care Grant - DuPage Animal Friends - Animal Services - $13,841.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

D. Grant Proposal Notifications -- GPN #046-18 - DuPage Animal Friends Phase II Capital Project Grant - DuPage Animal Friends - Animal Services - $530,874.00
RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Sean T Noonan, District 2
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski


RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

F. FI-R-0899-18 RESOLUTION -- Acceptance and Appropriation of the DuPage Animal Friends Phase II Capital Project Grant, Company 5000 - Accounting Unit 1310, in the amount of $530,874.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

G. FI-R-0900-18 RESOLUTION -- Acceptance and Appropriation of the DuPage Animal Friends Brooks McCormick Jr. Trust Grant, Company 5000 - Accounting Unit 1310, in the amount of $46,492.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, District 2
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

7. BUDGET TRANSFERS
A. Budget Transfers -- Recommendation to approve four (4) budget transfers for Animal Services 1100-1300: Transfer of funds from account no. 54999 (New Program Requests) to account no. 53110 (Workers Comp) in the total amount of $63,000.00 to cover costs associated with employee's claim. Transfer of funds from account no. 54999 (New Program Requests) to account no. 53800 (Printing) in the total amount of $1,500.00 due to Animal Services taking out a section in the Daily Herald regarding what to do with lost/found animals. Transfer of funds from account no. 54999 (New Program Requests) to account no. 53260 (Wireless) in the total amount of $2,000.00 as the amount needed for FY 2018 was underestimated. Transfer of funds from account no. 54999 (New Program Requests) to account no. 53500 (Mileage) in the total amount of $750.00 as the amount needed for FY 2018 was underestimated.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Krajewski, Noonan, Wiley
ABSENT: Puchalski

8. BUDGET DISCUSSION - FY 2019
Laura Flamion, Operations Manager, began the budget discussion with the new Strategic Initiatives developed for Animal Services based on the County's Initiatives. She went on to go over both short and long term goals of the shelter. During the budget discussion, Ms. Flamion provided details to any changes both in revenue and expense from the previous year and why those changes are required.

9. ADMINISTRATIVE UPDATE
Ms. Flamion let the Committee know that she and Kristie Lecaros, Humane Initiatives and Special Projects Manager, brought back many ideas from the Best Friends Midwest Summit in Michigan. Some of which are being implemented immediately. She also informed the Committee that the Animal Control Officer open position is posted online and candidates are being determined.

10. OLD BUSINESS
No Old Business

11. NEW BUSINESS
No New Business

12. ADJOURNMENT
Chairman Krajewski adjourned the meeting at 11:04 AM.