1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Greg Hart at 10:17 AM.

2. ROLL CALL

PRESENT: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR HART

Chairman Hart gave an update on Sterigenics and DuPage County’s efforts to conduct water testing effectively. There is no standard in place to test these levels of ethylene oxide (EtO) in the water, especially when the chemical has been emitted into the air. Moving forward with the effort to test the water, DuPage County will continue to work with the Illinois EPA as required, since they set the standards. Additionally, the testing may include the incorporated water supply which may be affected, and not just the private wells.

Chairman Cronin will send a letter to the Illinois EPA asking for the immediate establishment of the following:

1) Water standard to test EtO, especially the EtO that is airborne
2) The immediate conduction of water testing in the impacted area once the said standard has been developed
3) Drafting an execution of a plan for long term continuous monitoring

Senators Duckworth and Durbin sent a letter to the U.S. EPA asking for an update on the ambient air testing and insuring a standard be developed for ambient air testing to be completed expeditiously. A copy of the letter was forwarded to Chairman Cronin and the County. The County is asking the U.S. EPA to provide a date, hopefully this month, to come out to the community and provide an update on their efforts, and to subsequently hold regular bi-weekly or weekly meetings to answer questions from residents.

Member Larsen paid tribute to Linda Kurzawa, a longtime County Board member and previous Chairman of the Health and Human Services Committee, who passed away on Sunday, October 14.
5. APPROVAL OF MINUTES

 Health & Human Services - Regular Meeting - Oct 2, 2018 10:15 AM

| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Robert L Larsen, District 6 |
| SECONDER: | Elizabeth Chaplin, District 2 |
| AYES: | Chaplin, Hart, Khouri, Larsen, Tornatore |
| ABSENT: | Grant |

6. COMMUNITY SERVICES - MARY KEATING

 CS Requests That Also Require Finance And/Or County Board Approval

FI-R-0909-18 RESOLUTION -- Acceptance And Appropriation of the Aging Case Coordination Unit Fund PY19 $5,731,412.00, Company 5000 Accounting Units 1660 and 1720

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Elizabeth Chaplin, District 2 |
| SECONDER: | Robert L Larsen, District 6 |
| AYES: | Chaplin, Hart, Khouri, Larsen, Tornatore |
| ABSENT: | Grant |

7. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

1. HHS-R-0910-18 RESOLUTION -- DuPage Care Center Rate Increase to increase the per patient day charges last fixed by Resolution HHS-R-418-17 from $304.00 per day to $310.00 per day for Standard Custodial Care, from $328.00 per day to $335.00 per day for Alzheimer’s Special Care, and from $522.00 per day to $532.00 per day for Post-Acute care, effective December 1, 2018.

Ken Jepsen, Financial Services Manager for the DuPage Care Center, stated a market study is done annually to ensure the Care Center remains competitive in the market place. The study is part of the Centers overall budgeting process. In previous years room and board rates have been increased by 4%, but to remain competitive in the market place, the Care Center is requesting approval to increase rates by 2%.
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

2. HHS-P-0269-18 Recommendation for the approval of a contract purchase order to AirGas USA, LLC, to furnish and deliver liquid portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $25,800.00, per lowest responsible bid #18-185-CARE.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Sam Tornatore, Vice Chair
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

3. HHS-P-0270-18 Recommendation for the approval of a contract purchase order to Laport, Inc., for hard roll towels, facial tissue and paper towels, for the DuPage Care Center (group 2), for the period December 1, 2018 through November 30, 2019, for a contract total amount not to exceed $55,500.00, per renewal option under bid award 16-225-JM, second optional one-year renewal.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

4. Change Order -- HHS-P-0091A-18 Amendment to Resolution HHS-P-0091-18 (3131-0001), issued to Maxim Staffing Solutions, for supplemental staffing of CNA's, LPN's and RN's, for the DuPage Care Center, for the period April 10, 2018 through April 9, 2019, to increase County Contract in the amount of $117,000.00, resulting in an amended contract total amount not to exceed $287,000.00. Contract 3132-0001 issued to Brightstar Care of Central Dupage is to be decreased $117,000.00 via the Consent Agenda on October 23, 2018. Therefore there is no change to the budgeted amount.

Ken Jepsen answered questions from the committee, explaining the increase in this contract will be offset by a reduction in the current contract with Brightstar
Care, which is also a nursing agency contract. The decrease in the Brightstar Care contract is included on the Consent Agenda. The DuPage Care Center normally has more than one staffing agency under contract allowing for flexibility when the need for temporary staffing is required.

The committee members requested an explanation within the contract summary on the agenda to justify exceptions, such as offsets to increases and five-year contracts over three years contracts. Tom Cuculich, Chief of Staff, stated he will have Procurement send out a general memo to all department heads and elected officials to include additional verbiage in the decision memos to explain the exceptions.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

8. BUDGET TRANSFERS

Budget Transfers -- DuPage Care Center - To transfer budgeted funds, allowing for sufficient budget to be available for repairs and fuel for the Care Center's transportation vehicle - $4,900.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

9. TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL

Items 9.A. and 9.B. were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. Authorization for Overnight Travel -- Community Services Director to attend meetings with HUD Headquarters staff and meetings of the Executive Board of the National Association for County Community And Economic Development (NACCED) in Washington D. C., from November 14, 2018 through November 16, 2018. Expenses to include transportation, lodging, and per diem for approximate total of $1,232.50. Community Development Block Grants funded 5000-1440.

B. Authorization for Overnight Travel -- Community Services Manager to attend the Regional Ombudsman Quarterly Meeting in Springfield, Illinois from November 14, 2018 through November 15, 2018. Expenses to include transportation, lodging, and per diem for approximate total of $390.00. Senior Services Grant funded 5000-1720.

10. CONSENT ITEMS
Items 10. A. through 10. C. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Hart, Khouri, Larsen, Tornatore
ABSENT: Grant

A. Consent Item -- Decrease Contract 3132-0001 SERV issued to JDF Services Inc., dba Brightstar Care of Central DuPage, for supplemental staffing of CNA's, LPN's and RN's, in the amount of $117,000.00, for the DuPage Care Center

B. Consent Item -- Extend contract 441-0001 SERV issued to CareVoyant, Inc. for professional services associated with the business analysis and implementation of Nursing clinical functions, through November 30, 2020 to complete clinical implementation including integration of Pharmacy, Therapies and Physicians.

C. Consent Item -- Extend Contract 2902-0001 SERV issued to Washburn Machinery, Inc., for laundry equipment repair services and parts, as needed for the DuPage Care Center, through January 30, 2019 to allow for proper Procurement bidding procedure.

11. RESIDENCY WAIVERS - JANELLE CHADWICK
12. COMMUNITY SERVICES UPDATE - MARY KEATING
13. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK
14. OLD BUSINESS
15. NEW BUSINESS

16. ADJOURNMENT
   There being no further business, the meeting was adjourned at 10:28 AM.