1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Peter DiCianni at 9:20 AM.

2. ROLL CALL

PRESENT:  DiCianni, Elliott, Khouri, Puchalski (9:00 AM - 9:23 AM)
ABSENT:  Hart, Larsen

The Public Transit Committee Meeting was detained due to the extended Finance Committee Meeting.

3. PUBLIC COMMENT (PUBLIC COMMENT LIMITED TO 3 MINUTES PER PERSON)

None

4. APPROVAL OF MINUTES

A. Public Transit - Regular Meeting - Aug 28, 2018 9:00 AM

RESULT:  ACCEPTED [UNANIMOUS]
MOVER:  Donald Puchalski, District 1
SECONDER:  Tim Elliott, District 4
AYES:  DiCianni, Elliott, Khouri, Puchalski
ABSENT:  Hart, Larsen

5. CHAIRMAN'S REMARKS

Chairman DiCianni welcomed the attendees and thanked committee members for their participation in today's meeting. Mr. DiCianni announced the new Elmhurst train station project funded through a variety of federal and local grants.

6. STAFF REPORTS
John Loper, Chief Transportation Planner, discussed the new Transit Means Business publication produced by Metropolitan Planning Council. He recommended the report because it produced some statistics and case studies relevant to DuPage Last Mile efforts.

7. INFORMATIONAL

A. Informational -- Grant Proposal Notifications – Grant Proposal Notification 50-18: RTA Community Planning Grant – DuPage County Last Mile Connectivity (with ChooseDuPage and workNet DuPage) $100,000

Agenda Item #7A was accepted and placed on file.

Mr. Loper briefly informed the committee of the history behind the grant request and the request for funding. He also informed the committee of the great partnership between the County, ChooseDuPage and workNet DuPage. Ms. Khouri indicated that she was encouraged that these types of partnerships are growing and flourishing.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, Vice Chair
SECONDER: Tim Elliott, District 4
AYES: DiCianni, Elliott, Khouri, Puchalski
ABSENT: Hart, Larsen

8. ADVISORY MEMBER UPDATES

A. Metra

Mr. Demetri Skoufis and Mr. John Zediker updated the committee that they would be presenting the Metra budget to the County Board later in the morning. Mr. Zediker indicated no fare increases are being sought for 2019. He also informed the committee of Metra's 12.7B capital program and Metra's decision not to bond projects.

B. Pace

Ms. Christine Rose updated the committee on the Pace budget. Ms. Rose discussed Pace's mission to achieve a balanced budget. In order to accomplish that, some cuts will need to be made. She informed the committee of specific underperforming routes in the DuPage County area that are proposed to be reduced or eliminated as part of those cuts. She mentioned that budget hearings will be held at the County on October 30 and the final budget would be presented to the County Board December 11.

9. OLD BUSINESS

None

10. NEW BUSINESS

None
11.  ADJOURNMENT

Committee adjourned at 9:29 am with unanimous assent.
1. **CALL TO ORDER**

   9:00 AM meeting was called to order by Chairman Peter DiCianni at 9:15 AM.

2. **ROLL CALL**

   **PRESENT:** DiCianni, Elliott, Hart, Khouri, Larsen
   **ABSENT:** Puchalski

3. **PUBLIC COMMENT (PUBLIC COMMENT LIMITED TO 3 MINUTES PER PERSON)**

4. **APPROVAL OF MINUTES**

   A. Public Transit - Regular Meeting - May 22, 2018 9:00 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
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</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Robert L Larsen, District 6</td>
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<tr>
<td>SECONDER:</td>
<td>Tonia Khouri, Vice Chair</td>
</tr>
<tr>
<td>AYES:</td>
<td>DiCianni, Elliott, Hart, Khouri, Larsen</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Puchalski</td>
</tr>
</tbody>
</table>

5. **CHAIRMAN'S REMARKS**

   Chairman DiCianni welcomed attendees and thanked committee members for their participation in today’s meeting.

6. **STAFF REPORTS**

   A. **John Noel Conference Update**

   John Loper, Chief Transportation Planner informed the committee that he was recommending postponement of the annual Noel Conference due to ongoing significant projects such as the Long Range Plan and the Americans with Disabilities Act (ADA)
Transition Plan. Mr. Loper expressed the department’s commitment to continue the annual conference and suggested a spring 2019 date.

B. IDOT Smart Corridor Update

Mr. Loper advised the committee of the progress of the IDOT project to develop ITS corridors on North Avenue and 22nd Street/Butterfield Road. These corridors are the result of the Cook-DuPage study begun in 2003. The corridors are currently in Phase I engineering with this phase expected to be complete in the 4th quarter of 2018. The project is expected to improve corridor signals, signal infrastructure and transit signal pre-emption.

C. Last Mile Update

Mr. Loper advised the committee that DuPage County would be applying for a grant in the fall to advance last mile advocacy in DuPage County, especially in corridors in Addison Township and Naperville and Lisle Townships.

7. ADVISORY MEMBER UPDATES

A. Metra

Mr. Demetri Skoufis updated the committee on upcoming budget hearings distributed Metra budgetary and fiscal information. Mr. Skoufis also discussed positive train control and changes to Metra train schedules.

B. Pace

Ms. Christine Rose updated the committee on recent Pace budgetary hearings and programs in DuPage County.

8. OLD BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT

Committee adjourned at 9:33 am with unanimous assent.
Grant Proposal Notification

GPN Number: 050-18  Date of Notification: 09/06/2018
(Completed by Finance Department)  (MM/DD/YYYY)

Parent Committee Agenda Date: 10/16/2018  Grant Application Due Date: 10/26/2018
(Completed by Finance Department)  (MM/DD/YYYY)

Name of Grant: RTA Community Planning Program

Name of Grantor: Regional Transportation Authority (RTA)

Originating Entity: Division of Transportation

County Department: John Loper

Department Contact: (Name, Title, and Extension)

Parent Committee: Public Transit Committee

Grant Amount Requested: $100,000.00

Type of Grant: Competitive

Is this a new non-recurring Grant: Yes  No

Source of Grant: Federal  State  Private  Corporate

If Federal, provide CFDA: 20.205/20.505  If State, provide CSFA:  

Page 1 of 5
1. Justify the department’s need for this grant.

One of the ongoing needs of the County, as expressed by the working public and businesses, is for there to be a better plan to address "last mile" issues. Last mile issues include everything from basic infrastructure to accommodate walk and bike to work to shuttles and regular transit services. People across the economic and demographic spectrum, including the elderly and disabled people of our community, are affected by the inability to complete a trip wherever and whenever needed. This grant is the first step in creating a working plan to address critical last mile deficiencies in key areas of DuPage County. The project includes development of a marketing package which a team of advocates can present to HR directors at prospective and existing companies in the county. The project includes the formation of a team of experts from DuPage County, RTA, ChooseDuPage, workNet DuPage and private companies to help companies develop viable last mile options and to form last mile partnerships.

2. Based on the County’s Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Quality of life - the plan seeks to find easy and competitively priced commute and last mile transportation options for employees, allowing people from across the region to find quality employment. Secure and reliable solutions are sought which will alleviate stress, anxiety and immobility.

Economic Growth - Last mile solutions will allow DuPage area employers to hire qualified employees from across the region, many of whom have no personal vehicle and rely on transit. The County’s proposal is to work with employers to pool resources to address their needs and the needs of their workforce in an evolving work environment.

3. What is the period covered by the grant?  

__________________________ to: ________________________  

(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. 02/19 and 2 years  

(MM/YY) (Duration)

4. Will the County provide “seed” or startup funding to initiate grant project? (Yes or No)  

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

__________________________

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront)  

No

5.2. After expenditure of costs (reimbursement-based)

No

Note: Project is administered by RTA with contracts for professional services issued by RTA on behalf of applicants. RTA pays all invoices and grantees are invoiced for local match based on agreement and contract totals.

Page 2 of 5
6. Does the grant allow for Personnel Costs? (Yes or No)  

No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary  

Percentage covered by grant

6.1.2. Total fringe benefits  

Percentage covered by grant

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No):  

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No):  

No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time  

Part-time  

Temporary

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?
6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)  

No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term?  


6.3.1.2. What Company-Accounting Unit(s) will be used?  


6.3.1.3. Total annual salary  


6.3.1.4. Total annual fringe benefits  

7. Does the grant allow for direct administrative costs? (Yes or No)  

Yes

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project  


7.1.2. Percentage of direct administrative costs covered by grant  


7.1.3. What percentage of the grant total is the portion covered by the grant  


8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?  

Yes

9. Are matching funds required? (Yes or No):  

Yes

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity?  


9.1.2. What is the dollar amount of the County’s match?  


Page 4 of 5
9.1.3. What Company-Accounting Unit(s) will provide the matching requirement?  ____________________

3500 and ChooseDuPage

10. What amount of funding is already allocated for the project? ____________________

10.1. If allocated, in what Company-Accounting Unit are the funds located? 3500-53090

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? ____________________