1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Robert L Larsen at 8:00 AM.

2. ROLL CALL


ABSENT: 

3. PUBLIC COMMENT

4. CHAIRMAN'S REMARKS

5. BUDGET PRESENTATION

A. Health Department - Karen Ayala

The Health Department's Executive Director, Karen Ayala extended her appreciation to Chairman Cronin and other board members for their support as the Health Department both honored and said their good-byes to Board of Health Chairman Linda Kurzawa. The FY2019 budget represents their financial plans and public health work. She highlighted programs and needs for the upcoming year. The budget presented increases both revenue and spending by four percent. Investments were discussed and it was suggested by Member Zay the County Treasurer oversee the Health Department as it once did to maximize investment returns.

6. APPROVAL OF MINUTES

A. Finance Committee - Regular Meeting - Oct 9, 2018 8:00 AM
RESULT: ACCEPTED [UNANIMOUS]  
MOVER: Tim Elliott, District 4  
SECONDER: Elizabeth Chaplin, District 2  

7. BUDGET TRANSFERS  
A. FI-R-0913-18 RESOLUTION -- Budget Transfers 10-23-18 Budget Transfers Various Companies and Accounting Units  
RESULT: APPROVED [UNANIMOUS]  
MOVER: James Zay, Vice Chair  
SECONDER: Peter DiCianni, District 2  

8. PROCUREMENT REQUISITIONS  
A. Finance - Larsen  
1. Authorization for Overnight Travel -- County Board Member to travel to Washington D.C. to attend the 2019 NACo Legislative Conference on March 2, through March 6, 2019. Expenses to include registration, airfare, lodging, and meals for an approximate total of $2,505  
Finance items 1 and 2 were combined and approved.  
RESULT: APPROVED [UNANIMOUS]  
MOVER: James Zay, Vice Chair  
SECONDER: Tim Elliott, District 4  

2. FI-P-0276-18 Recommendation for the approval of a contract purchase order to Office Depot Inc., for the purchase of office supplies for Finance and various departments throughout the County. This contract covers the period of November 15, 2018 through November 14, 2019, for a contract total amount not to exceed $45,000.00 per renewal option under bid award #17-212-DT.
3. FY19 Premium Chart

Finance items 3 through 13 were combined and approved.

RESULT: 
MOVER: 
SECONDER: 
AYES: 

4. 2018-250 Recommendation for the issuance of a contract purchase order to Mesirow Insurance Services, Inc., (Liberty Mutual) to provide Crime Insurance for the employees of the Circuit Court Clerk, for a three (3) year pre-paid cost not to exceed $6,419.00. This contract covers the period of December 1, 2018 to December 1, 2021 for Finance-Tort Liability. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

Claims and deductibles were discussed. It was suggested the next time these insurance policies are considered to have a presentation prior to deciding to review the risk/reward. Member Gavanes, after meeting with Pat Genovese and Paul Rafac, felt very comfortable that the insurance broker did their job.

RESULT: 
MOVER: 
SECONDER: 
AYES: 

5. 2018-251 Recommendation for the issuance of a contract purchase order to Mesirow Insurance Services, Inc., (Liberty Mutual) to provide Crime Insurance for the County excluding the Circuit Court Clerk at a three (3) year pre-paid cost not to exceed $20,584. This contract covers the period of December 1, 2018 to December 1, 2021 for Finance-Tort Liability. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).
6. 2018-252 Recommendation for the approval of a contract purchase order to Mesirow Insurance Services, Inc., (Liberty LIU) for Underground Storage Tank Insurance for the County. This contract covers the period of December 1, 2018 to December 1, 2019 for Finance-Tort Liability, for a contract total amount not to exceed $13,898. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1)(b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

7. FI-P-0277-18 Recommendation for the issuance of a contract purchase order to Mesirow Insurance Services, Inc., (Beazley) to Secure Cyber Liability Insurance for the County. This contract covers the period of December 1, 2018 to December 1, 2019 for Finance-Tort Liability, for a contract total amount not to exceed $48,507. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1)(b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5
8. FI-P-0278-18 Recommendation for approval of a contract purchase order to Mesirow Insurance Services, Inc., (Landmark) for Health Care Professional Liability Insurance for the Jail. This contract covers the period December 1, 2018 to December 1, 2019 for the Finance-Tort Liability, for a contract total amount not to exceed $165,605.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

9. FI-P-0279-18 Recommendation for the approval of a contract purchase order to Mesirow Insurance Services, Inc., (Trinity Risk Solutions) to provide Liability Insurance for the DuPage Care Center. This contract covers the period of January 1, 2019 to January 1, 2020 for Finance-Tort Liability, for a contract total amount not to exceed $281,494.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

10. FI-P-0280-18 Recommendation for a contract purchase order to Mesirow Insurance Services, Inc., (Freedom Specialty) to provide Employment Practices Liability Insurance for Finance-Tort Liability. This contract covers the period of December 1, 2018 to December 1, 2019, for a contract total amount not to exceed $43,213.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5
11. FI-P-0281-18 Recommendation for approval of a contract purchase order to Mesirow Insurance Services, Inc., (Safety National and AWAC) for excess General and Automobile Liability Insurance for the County and the Health Department. This contract covers the period December 1, 2018 to December 1, 2019 for Finance-Tort Liability, for a contract total amount not to exceed $205,866.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

12. FI-P-0282-18 Recommendation for a contract purchase order to Mesirow Insurance Services, Inc., (Safety National) to provide Workers’ Compensation Insurance to the County and the Health Department. This contract covers the period of December 1, 2018 to December 1, 2019 for Finance-Tort Liability, for a contract total amount not to exceed $197,655.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

13. FI-P-0283-18 Recommendation for the approval of a contract purchase order to Mesirow Insurance Services, Inc., (Chubb) to provide Property Insurance for all County properties including the Health Department, this contract also includes Auto Physical Damage and Mobile Equipment Insurance. This contract covers the period of December 1, 2018 to December 1, 2019 for Finance, for a contract total amount not to exceed $260,084.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).
RESULT: APPROVED [UNANIMOUS]
MOVED: James Zay, Vice Chair
SECONDER: James Healy, District 5

B. Animal Services - Krajewski

1. AS-P-0274-18 Recommendation for the approval of a contract purchase order to Pethealth Services Inc., for new shelter database software for a five (5) year period beginning October 23, 2018, for a contract total not to exceed $243,850.00, per most qualified offeror per proposal 18-094-JM. Future required customized modules will be added via a Change Order.

Member Zay inquired about the five year length of this contract. Paul Rafac explained that all the major systems have been acquired for a five year period. One of the strengths of doing that is it is possible to lock in the maintenance costs. Laura Flamion, Operations Manager at Animal Services explained the year long process of selecting this software. Nearly one hundred questions were submitted to vendors and it is believed this was the best choice to replace their current Access and Excel solutions. This software will streamline the processes. Member Zay pointed out the savings over the five years would be around $80,000.

RESULT: APPROVED [UNANIMOUS]
MOVED: Brian J Krajewski, District 3
SECONDER: Sam Tornatore, District 1

C. Health & Human Services - Hart

Health and Human Services items 1 through 4 were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Greg Hart, District 3
SECONDER: Tonia Khouri, District 5

1. Change Order -- HHS-P-0091A-18 Amendment to Resolution HHS-P-0091-18 (3131-0001), issued to Maxim Staffing Solutions, for supplemental staffing of CNA's, LPN's and RN's, for the DuPage Care Center, for the period April 10, 2018 through April 9, 2019, to increase County Contract in the amount of $117,000.00, resulting in an amended contract total amount not to exceed $287,000.00. Contract 3132-0001 issued to Brightstar Care of Central Dupage is to be decreased $117,000.00 via the Consent Agenda on October 23, 2018. Therefore there is no change to the budgeted amount.

2. HHS-P-0269-18 Recommendation for the approval of a contract purchase order to AirGas USA, LLC, to furnish and deliver liquid portable oxygen for the residents at the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $25,800.00, per lowest responsible bid #18-185-CARE.

3. HHS-P-0270-18 Recommendation for the approval of a contract purchase order to Laport, Inc., for hard roll towels, facial tissue and paper towels, for the DuPage Care Center (group 2), for the period December 1, 2018 through November 30, 2019, for a contract total amount not to exceed $55,500.00, per renewal option under bid award 16-225-JM, second optional one-year renewal.

4. HHS-R-0910-18 RESOLUTION -- DuPage Care Center Rate Increase to increase the per patient day charges last fixed by Resolution HHS-R-418-17 from $304.00 per day to $310.00 per day for Standard Custodial Care, from $328.00 per day to $335.00 per day for Alzheimer’s Special Care, and from $522.00 per day to $532.00 per day for Post-Acute care, effective December 1, 2018.

D. Judicial/Public Safety - Eckhoff

Judicial/Public Safety items 1 through 5 were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Grant Eckhoff, District 4
SECONDER: Peter DiCianni, District 2

1. JPS-P-0266-18 Recommendation for the approval of a contract purchase order to Logicalis, Inc., to provide software along with professional and technical assistance for the Office 365 Exchange system for the Circuit Court Clerk. This contract covers the period of November 1, 2018 through January 31, 2024 for the Circuit Court Clerk, for a contract total amount of $418,397.20. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

Chris Kachiroubas discussed contract terms with the committee. Member Elliott asked that staff provide him with information before County Board meets about termination for cause clause in the contract. Chairman Larsen announced there will be procurement policy discussions in early 2019.

2. JPS-P-0267-18 Recommendation for the approval of a contract purchase order to Advent Systems, Inc., for security equipment maintenance and repair for proximity access control systems maintenance for the period December 1, 2018 through November 30, 2019, for the Office of Homeland Security and Emergency Management, for a contract total amount not to exceed $44,260.00, per renewal option under bid award 17-183-BF. (first optional 12 month renewal)

3. JPS-P-0268-18 Recommendation for the approval of a contract purchase order to HOV Services, Inc., to provide ongoing professional consultation and technical assistance with application systems. This contract covers the period of December 1, 2018 through November 30, 2019 for the Circuit Court Clerk, for a contract total amount not to exceed $1,051,169.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

4. JPS-P-0273-18 Recommendation for the approval of a contract purchase order to AdGators.com LLC., to provide court call monitors and digital signage, for the Office of the Circuit Court Clerk, for a contract total amount not to exceed $193,237.06. Per most qualified Proposal 18-167-JM.

5. JPS-P-0284-18 Recommendation for the approval of a contract to Maryanna Callas, to provide services as the Local Family Violence Coordination Council Coordinator for the Eighteenth Judicial Circuit, covering the period of November 1, 2018 to June 30, 2019, for a contract total amount not to exceed $31,395.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b). (Grant funded)
E. Public Works - Healy

Public Works items 1 and 2 were combined and approved.

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<tr>
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<tbody>
<tr>
<td>MOVER:</td>
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<td>SECONDER:</td>
<td>Elizabeth Chaplin, District 2</td>
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1. FM-P-0271-18 Recommendation for the approval of a contract purchase order to Laport, Inc., to furnish and deliver restroom tissue to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children’s Center, Office of Emergency Management, and the Coroner’s Office, for Facilities Management, for the period December 1, 2018 through November 30, 2019, for a total contract amount not to exceed $54,616.80, per renewal option under bid award #16-226-JM, second option to renew

2. FM-P-0272-18 Recommendation for the approval of a contract purchase order to Laport, Inc., to furnish and deliver paper towels to the Judicial Office Facility, JTK Administration Building and the Jail on a monthly basis, and as needed for the Power Plant, Children's Center, Office of Emergency Management, and the Coroner’s Office, for Facilities Management, for the period December 1, 2018 through November 30, 2019, for a total contract amount not to exceed $31,087.35, per renewal option under bid award #16-225-JM, second option to renew

F. Technology - Wiley  (Contingent upon parent committee approval)

Technology items 1 through 6 were combined and approved.

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<tr>
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<td>Kevin Wiley, District 6</td>
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<td>SECONDER:</td>
<td>Janice Anderson, District 5</td>
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1. TE-P-0285-18 Recommendation for the approval of a contract purchase order to Insight Public Sector for the purchase of 70 laptops for use in the State's Attorney's Office, for Information Technology, for a contract total of $89,880.00. Contract pursuant to the Intergovernmental Cooperation Act (U.S. Communities) contract #4400006644.

2. TE-P-0286-18 Recommendation for the approval of a contract purchase order to Hewlett Packard Enterprise, Inc., for the purchase of two (2) HP DL380 Gen 10 servers, for Information Technology, for a contract total amount of $45,332.38, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - State of Illinois Master Contract #CMS694748A.
3. TE-P-0287-18 Recommendation for the approval of a contract purchase order to CDW Government, Inc., to procure network switch equipment for the County's core network and Data Center, for Information Technology, for a contract total amount of $107,679.60. Contract pursuant to the Intergovernmental Cooperation Act (National IPA) contract #201811-01.

4. TE-P-0288-18 Recommendation for the approval of a contract purchase order to Sentinel Technologies, Inc., to provide time and materials maintenance service for personal computers, related equipment, peripherals, printers, and network equipment. This contract covers the period of November 1, 2018 through October 31, 2021 for Information Technology, for a contract total amount of $120,000.00, per lowest responsible bid #18-159-GV.

5. TE-P-0289-18 Recommendation for the approval of a contract purchase order to Telcom Innovations Group for the renewal of hardware and software maintenance of the telephone system, voice mail and auxiliary systems. This contract covers the period of November 1, 2018 through October 31, 2019 for Information Technology, for a contract total amount of $38,349.85. Third of three (3) optional twelve- (12) month renewals per bid award 15-182-KK.

6. TE-P-0290-18 Recommendation for the approval of a contract purchase order to CDWG, Inc., to enter into an Enterprise Term License Agreement with Adobe Systems Incorporated for Adobe software licensing for use by DuPage County and the Forest Preserve District of DuPage County, for the period of November 10, 2018 through November 9, 2019, for Information Technology, for a contract total of $81,045.44. Contract pursuant to the Intergovernmental Cooperation Act (National IPA Cooperative Purchasing Agreement #201811-01)

**G. Transportation - Puchalski**

Transportation items 1 through 4 were combined and approved.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Donald Puchalski, District 1 |
| SECONDER: | Sam Tornatore, District 1 |

1. Action Item -- DT-P-0008A-15 – Amendment to Resolution DT-P-0008-15, issued to K-Plus Engineering, LLC, for Professional Design Engineering Services for improvements along CH 23/Gary Avenue, from the Great Western Trail to Army Trail Road, Section 11-00237-11-BT, to extend the contract completion date through November 30, 2019 and to increase the funding in the amount of $30,000.00, resulting in an amended contract total amount of $300,843.40, an increase of 11.08%
2. DT-P-0256-18 Recommendation for the approval of a contract purchase order to K Tech Specialty Coatings, Inc., to furnish and deliver deicing liquids, as needed for the Division of Transportation, for the period November 1, 2018 through October 31, 2019, for a contract total not to exceed $63,900.00; Per lowest responsible bid 18-190-DOT

3. DT-P-0260-18 Recommendation for the approval of a contract purchase order to Fastenal Company, to furnish and deliver Weatherhead hydraulic fittings, hoses and connectors, as needed for the Division of Transportation, for the period November 1, 2018 through October 31, 2019, for a contract total not to exceed $40,000.00; Per lowest responsible bid 18-197-DOT

4. DT-P-0261-18 Recommendation for the approval of a contract purchase order to SNI Solutions, Inc., to furnish and deliver deicing solids, as needed for the Division of Transportation, for the period December 1, 2018 through October 31, 2019, for a contract total not to exceed $87,720.00; Per lowest responsible bid 18-190-DOT

9. **FINANCE RESOLUTIONS**

A. FI-R-0907-18 **RESOLUTION** -- Approval of Issuance of Payments by DuPage County To Training Providers and Youth Contracts Through The Workforce Innovation and Opportunity Act (WIOA) Grant PY18 Inter-Governmental Agreement No. 18-681006 In the Amount of $2,080,420

Finance resolutions A through C were combined and approved.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVE: | James Zay, Vice Chair |
| SECONDER: | Peter DiCianni, District 2 |

B. FI-R-0908-18 **RESOLUTION** -- Acceptance and Appropriation of Additional Funding for the Illinois Department of Commerce and Economic Opportunity WIOA Rapid Response Layoffs and Closings Grant PY17 Inter-Governmental Agreement No. 17-651006 $887

| RESULT: | APPROVED [UNANIMOUS] |
| MOVE: | James Zay, Vice Chair |
| SECONDER: | Peter DiCianni, District 2 |

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C. Fi-R-0909-18 **RESOLUTION** -- Acceptance And Appropriation of the Aging Case Coordination Unit Fund PY19 $5,731,412.00, Company 5000 Accounting Units 1660 and 1720

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D. Fi-R-0914-18 **RESOLUTION** -- Placing Names on Payroll

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10. **INFORMATIONAL**

Payment of Claims, wire transfers, appointments, and grant proposal notifications were combined, accepted and placed on file.

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A. **Payment of Claims**

1. Consent Item -- 10/12/18 Paylist

2. Payment of Claims -- 10/16/2018 Paylist

3. Payment of Claims -- 10/19/18 Paylist

B. **Wire Transfers**

1. Wire Transfers -- 10/04/2018 Wire Transfer
C. Appointments

1. Informational -- Notice of Appointment - Scott Miller to the Impact Fee Advisory Committee

D. Grant Proposal Notifications


11. OLD BUSINESS

12. NEW BUSINESS

13. EXECUTIVE SESSION

A. Motion to move into Executive Session

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: James Healy, District 5

B. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (2) - Collective Negotiating Matters

C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c)(21) Review of Executive Session Minutes

The roll was reversed to move out of executive session

14. MATTERS REFERRED FROM EXECUTIVE SESSION

A. FI-R-0915-18 RESOLUTION -- Authorization of Contract With International Union of Operating Engineers, Local 150, Department of Public Works
RESULT: APPROVED [UNANIMOUS]
MOVER: James Zay, Vice Chair
SECONDER: James Healy, District 5

B. FI-R-0916-18 RESOLUTION -- Review of Finance Executive Session Minutes

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Peter DiCianni, District 2

15. ADJOURNMENT
Without objection the meeting was adjourned at 9:12 a.m.