1. **CALL TO ORDER**

11:00 AM meeting was called to order by Chair Sam Tornatore at 11:00 AM.

   A. Please turn all beepers, pagers and cell phones "off" or to "vibrate" during the meeting

2. **ROLL CALL**

   PRESENT: Anderson, Eckhoff, Hart, Tornatore, Wiley
   ABSENT: Chaplin

3. **CHAIRMAN'S REMARKS**

   There were no Chairman's Remarks

4. **PUBLIC COMMENT**

   There was no Public Comment

   A. Public comment is limited to three minutes per person, at the beginning of the meeting. Any comment on Zoning items must be limited to discussion of testimony and/or evidence presented in the Zoning Board of Appeals. No new testimony or evidence can be presented.

5. **APPROVAL OF MINUTES**

   A. Development Committee - Regular Meeting - Oct 16, 2018 11:00 AM
RESULT: ACCEPTED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Greg Hart, District 3
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

6. BUDGET TRANSFERS

REGULATORY SERVICES

A. 2018-258 Recommendation for the approval of a contract purchase order to County Court Reporters Inc., for professional court reporting services for DuPage County Zoning Board of Appeals hearings, for the period December 1, 2018 through November 30, 2019, for The Department of Building & Zoning, for a contract total amount not to exceed $14,800, per Quote #16-193-JM. Second of three options to renew. DuPage County Development Committee Vote (to approve) 5 Ayes, 0 Nays 1 Absent

RESULT: APPROVED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Greg Hart, District 3
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

B. 2018-259 Recommendation for approval of a contract purchase order to Northern Illinois Elevator Inspection Services, Inc., for professional services to perform elevator plan reviews and elevator inspections in unincorporated DuPage County, for the period December 1, 2018 through November 30, 2019, for Building & Zoning, for a contract total amount not to exceed $7,000; per Quote #16-194-JM. Second of three options to renew. DuPage County Development Committee Vote (to approve) 5 Ayes, 0 Nays 1 Absent

RESULT: APPROVED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Greg Hart, District 3
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin
C. 2018-261 Recommendation for approval of a contract purchase order to HOV Services Inc, for professional services to perform scanning of one-year of Building and Zoning permit files, for the period December 1, 2018 through November 30, 2019, for Building & Zoning, for a contract total amount not to exceed $12,000, per attached 2019 price estimate and Agreement, per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00. DuPage County Development Committee Vote (to approve) 5 Ayes, 0 Nays 1 Absent

| RESULT:        | APPROVED [UNANIMOUS]                        |
| MOVER:         | Janice Anderson, District 5                 |
| SECONDER:      | Kevin Wiley, District 6                     |
| AYES:          | Anderson, Eckhoff, Hart, Tornatore, Wiley   |
| ABSENT:        | Chaplin                                    |

RESULT: APPROVED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Kevin Wiley, District 6
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

D. Action Item -- T-1-18 (a) Text Amendments to the DuPage County Zoning Ordinance: Adding to all Residential Sections language relative to accessory uses and structures relating to solar and wind energy: Sections 37-701.1; 37-702.1; 37-703.1; 37-704.1; 37-705.1; 37-706.1; 37-707.1 ZBA Vote (to approve) 6 Ayes, 0 Nays 1 Absent DuPage County Development Committee Vote (to approve) 5 Ayes, 0 Nays 1 Absent

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Eckhoff, Hart, Tornatore, Wiley
ABSENT: Chaplin

8. OLD BUSINESS
There was no Old Business

9. EXECUTIVE SESSION

A. Review of Executive Session Minutes per Section 2(c)(21)
Chairman Tornatore called for a roll call vote to go into Executive Session to review the Executive Session Minutes Pursuant to Section 2 (C)(21) at 11:05 AM. All present Members voted aye.

10. ACTION ITEM

A. Disposition of Executive Session Minutes
The Meeting resumed in open session at 11:09 AM.
Motion by Member Anderson, seconded by Member Wiley to keep confidential the minutes of June 27, 2006 and February 6, 2018, and to publish the April 4, 2017 and December 5, 2017 minutes. Also, to destroy the audio recording of the April 4, 2017 session. On a voice vote all members present voted aye. Motion carried.

11. NEW BUSINESS
There was no New Business

12. ADJOURNMENT
Without objection the meeting adjourned at 11:10 am.
1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Sam Tornatore at 11:00 AM.

   A. Please turn all beepers, pagers and cell phones "off" or to "vibrate" during the meeting

2. ROLL CALL

   PRESENT:    Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley
   ABSENT:

3. CHAIRMAN'S REMARKS

   No remarks from Chairman Tornatore

4. PUBLIC COMMENT

   A. Public comment is limited to three minutes per person, at the beginning of the meeting. Any comment on Zoning items must be limited to discussion of testimony and/or evidence presented in the Zoning Board of Appeals. No new testimony or evidence can be presented.

   Attorney Kevin Coyne spoke on behalf of the petitioner for Z18-023 Ostrowski.

   Dirk Enger spoke on behalf of the Ironworker's Local #393. He spoke about the vetting process for awarding contracts and asked that the County make it firm and clear to the municipalities, when it comes to certified payroll that they should comply with organized labor. Prevailing wage is the overall package, which not only includes the hourly wage, but also the pension and insurance. He brought up a construction project that was approved by the County Board, Zoning and Development Committee of a Mosque at 64th and Swift Rd in Glendale Heights. He was told at the construction site that there was no open bidding process and that the job would use all non-union workers. He feels that there has not been
much cooperation between municipalities and the County when it comes to certifying prevailing wage requests.

Attorney Phil Luetkehans spoke for Z18-043 8300 Kearney, LLC. Barbara Jo Miller, resident of 8315 Kearney Road, spoke stating she objects to the planned development as proposed.

5. APPROVAL OF MINUTES

A. Development Committee - Regular Meeting - Oct 2, 2018 11:00 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

REGULATORY SERVICES

A. DC-O-0071-18 ORDINANCE -- Z18-023 – Ostrowski: To approve the following zoning relief: Conditional Use to increase sq. ft. of detached accessory buildings from 910 sq. ft. to 1,582 sq. ft. approximately. (Lisle/ District 2) ZBA VOTE (to Approve): 7 Ayes, 0 Nays, 0 Absent DuPage County Development Committee Vote to Approve:  6 Ayes, 0 Nays, 0 Absent

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, Vice Chair
SECONDER: Janice Anderson, District 5
AYES: Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

B. DC-O-0072-18 ORDINANCE -- Z18-043 – 8300 Kearney, LLC: To approve the following zoning relief: 1 .Conditional Use for a Planned Development. 2. Variation to reduce front yard setback from 30 feet to 25 feet. 3. Variation to reduce corner side yard setback from 30 feet to 25 feet. (Downers Grove N./ District 3) ZBA VOTE (to Approve): 7 Ayes, 0 Nays, 0 Absent DuPage County Development Committee Vote to Approve:  6 Ayes, 0 Nays, 0 Absent

Paul Hoss spoke, explaining that this is an airport community where airplane hangers are in a residential area. The subject property was a community hanger that was in poor condition. This property was purchased and they would like to maintain the existing hanger and build seven single family homes, where the first floor of the home is a hanger. The Zoning Board of Appeals found that whereas the objectors concerns, the County does not enforce CC&R's. This is a private matter between property owners. The ZBA found the site plan does indicate that there is access to people to get over Kearney Road and to the runway, with no obstructions. There is a condition, that there be no physical
obstructions or impediments blocking the area to get to the main runway. Member Chaplin asked for more clarification on the access to the runways and that all homeowners understand this. Mr. Hoss mentioned that there will be a Homeowners Association that will govern this, itself. Member Wiley asked for additional interpretation of what residents access would be in the future. Chair Tornatore summarized the ordinance.

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Kevin Wiley, District 6 |
| SECONDER: | Janice Anderson, District 5 |
| AYES:  | Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley |

C. DC-O-0073-18 ORDINANCE -- Z18-046 -Pogorzelski: To approve the following zoning relief: Variation to reduce the side yard setback from 10 feet to approximately 7.6 feet (North side). (Bloomingdale/ District 1) ZBA VOTE (to Approve): 6 Ayes, 0 Nays, 1 Absent DuPage County Development Committee Vote to Approve:  6 Ayes, 0 Nays, 0 Absent

| RESULT: | APPROVED [UNANIMOUS] |
| MOVER:  | Janice Anderson, District 5 |
| SECONDER: | Greg Hart, District 3 |
| AYES:  | Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley |

D. Action Item -- T-1-18 To approve the following Text Amendments to the DuPage County Zoning Ordinance: T-1-18 Text Amendments to Add to the Performance Standards language relative to certain chemical and toxic substances: PART 3. PERFORMANCE STANDARDS, Add to Adult Business Uses relating to service provided to people age 18 years and above: 37-302: DEFINITIONS, and Add to ADULT BUSINESS USES section language relative to service provided to people age 18 years and above: Section: 37-416. ZBA VOTE (to Approve): 7 Ayes, 0 Nays, 0 Absent DuPage County Development Committee Vote to Approve:  6 Ayes, 0 Nays, 0 Absent

Member Eckhoff made a motion to amend the Text Amendments. The update would be, the addition of the word access, before the word restricted and the age from 21 to 18. Member Wiley asked if he was correct, that the committee would be approving a change, which was not approved by ZBA. Chair Tornatore, stated that was correct and that the committee is able to approve this. Paul Hoss explained that the County did an exhaustive study in 2001 and completely overhauled the adult business text amendments. This is an attempt to fill in the gaps. There are secondary impacts, especially on protected classes, primarily on school age children, which is why the age was changed to 18. Member Eckhoff inquired if this would be incumbent upon the business owner, for example “carding” the customers. It was clarified that the businesses that would need this text amendment, would be access restricted, where no one under the age of 18 is permitted.
Chair Tornatore mentioned that in new business, there would be discussion about licensing language used in conjunction with this text amendment.

RESULT:  APPROVED [UNANIMOUS]
MOVER:   Kevin Wiley, District 6
SECONDER: Janice Anderson, District 5
AYES:    Anderson, Chaplin, Eckhoff, Hart, Tornatore, Wiley

7.  OLD BUSINESS  
There was no old business.

8.  NEW BUSINESS  
Conor McCarthy spoke from the State's Attorney Office about his research on negative secondary impacts of adult business uses on communities across the United States and how their ordinances have been used to mitigate those impacts. They have used a licensing structure to impose restrictions on adult businesses. There will be a few category of licenses, it would involve an application, which will include a criminal background check. It would require anyone on the premises or employed by the business be over the age 18. We would need access to do inspections to verify that our laws are being followed. Another addition may be human trafficking training, noticing and reporting program within the license. Member Eckhoff asked if we use licensing, would we be able to go into the businesses. Mr. McCarthy replied that we could go in as drafted as a provision to make sure they don't employ anyone underage, serve people underage and are complying with all our requirements of the ordinance. This may be an annual license, needing a new application, inspection and fee each year. Chair Tornatore asked if this would go through Development Committee. Paul Hoss informed the him that this would go through the Finance Committee, before County Board.

Member Chaplin inquired how the county puts a bid out there and would we verify that the prevailing wage is being paid. Chair Tornatore clarified that the public comments did not refer to government jobs. Member Chaplin inquired about the County and if anyone we use must pay prevailing wage and do we ask for certified payroll. Tony Hayman answered, that yes it is part of the standard contract and also the professional service contract that the County uses.

9.  ADJOURNMENT  
Without objection the meeting was adjourned at 11:44 AM.
## Purchase Requisition

**Procurement Services Division**

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
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<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
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<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td></td>
<td>Professional Court Reporting Services for DuPage County Zoning Board of Appeals hearings, for the period 12/01/17 - 11/30/18, per low quote #16-193-JM</td>
<td>19</td>
<td>1100</td>
<td>2810</td>
<td>53090</td>
<td></td>
<td>14,800.00</td>
<td>14,800.00</td>
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</table>

**Requisition Total** $14,800.00

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):

This is the second of three (3) contract renewals. This contract is subject to one (1) additional twelve (12) month renewal periods provided there is no change in terms, conditions, specifications and hourly rate, and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):

Development Committee 11/6/2018
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Vendor: County Court Reporters Inc  Vendor #: 11173  Contract Term: 12/1/2018 - 11/30/2019  Contract Total: $14,800.00
Dept: Building & Zoning  Contact: Marla Flynn  Phone: x6789  Assigned Committee: Development

Description of Procurement/Scope of Work/Background
Professional Court Reporting Services for DuPage County Zoning Board of Appeals hearings.

Reason for Procurement
An accurate transcription of each hearing is required by law.

FUNDING SOURCE
Procurement budgeted for (FY and budget code(s)): FY19 1100-2810-53090
Budget Transfer (Date) Add'l Information

DECISION MEMO NOT REQUIRED
☐ LOWEST RESPONSIBLE QUOTE # or BID # ____________________________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
☐ RENEWAL, Enter Bid # 16-193-JM  Intergovernmental Agreement
☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00  Public Utility
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DECISION MEMO REQUIRED
☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ____________________________ (Include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # ____________________________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☐ OTHER THAN LOWEST RESPONSIBLE, BID # ____________________________

PREPARED BY AND APPROVAL(S) (Initials Only)
Prepared By  Oct 17, 2018  Recommended for Approval  10/23/18
Date  Date  IT Approval, if required  Date

REVIEWED BY (Initials Only)
Buyer  10/26/18  Procurement Officer  10-26-18
Date  Date
Chief Financial Officer  10-30-18  Chairman's Office (Decision Memos Over $25,000)
(Decision Memos Over $25,000)  Date
COUNTY OF DU PAGE, ILLINOIS
OPTION TO RENEW CONTRACT

This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "County" and County Court Reporters, Inc., 600 South County Farm Road, Wheaton, IL 60187, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Quote # 16-193-JM which became effective December 1, 2016 and which expires November 30, 2018. The contract is subject to an SECOND option (of three) to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal becomes effective December 1, 2018 and expires November 30, 2019, contingent upon approval.

Gloria Apostolos Siolidis
President
QUOTE #16-193-JM
QUOTE OPENING DATE: SEPTEMBER 26, 2016
PROFESSIONAL COURT REPORTING SERVICES

<table>
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<tr>
<th>VENDOR</th>
<th>QUOTE TOTAL</th>
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<tr>
<td>COUNTY COURT REPORTERS, INC.</td>
<td>$14,876.25</td>
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<tr>
<td>METRO REPORTING SERVICE, LTD.</td>
<td>$15,227.50</td>
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<tr>
<td>VICTORIA LEGAL + CORPORATE SERVICES</td>
<td>$21,137.65</td>
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<tr>
<td>NATIONAL COURT REPORTERS, INC.</td>
<td>$31,175.00</td>
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INVITATIONS SENT: 5  TOTAL RESPONSES RECEIVED: 4

Joan McAney  
DuPage County Buyer II
# COUNT OF DU PAGE, ILLINOIS

## QUOTE FORM

<table>
<thead>
<tr>
<th>DESCRIPTION OF SERVICE</th>
<th>BASE FEE (A)</th>
<th>QUANTITY (B)</th>
<th>EXTENSION (A x B)</th>
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<td>$4050.00</td>
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<td>PER ½ HOUR FEE (after minimum)</td>
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<td>TRANSCRIPT DELIVERY FEE PER PAGE (10-day del)</td>
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<td>$8700.00</td>
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<tr>
<td>TRANSCRIPT DELIVERY FEE PER PAGE (expedited del)</td>
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<td>$122.25</td>
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**QUOTE TOTAL: $14,876.25**

Total (in figures)

Fourteen Thousand Eight Hundred Seventy-Six Dollars and 25 Cents

**As previously stated, must include travel expenses.**

---

(Please type or print the following information)

<table>
<thead>
<tr>
<th>Full Business Name of Quote Provider</th>
<th>County Court Reporters, Inc.</th>
</tr>
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<tbody>
<tr>
<td>Main Business Address</td>
<td>600 S. County Farm Road, Suite 200</td>
</tr>
<tr>
<td>City, State, Zip Code</td>
<td>Wheaton, IL 60187</td>
</tr>
<tr>
<td>Telephone Number</td>
<td>630/653-1622</td>
</tr>
<tr>
<td>Fax Number</td>
<td>630/653-6119</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:courtreporters@ccreporters.com">courtreporters@ccreporters.com</a></td>
</tr>
<tr>
<td>Quote Contact Person</td>
<td>Cindy Skidmore</td>
</tr>
</tbody>
</table>

Packet Pg. 13
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officials or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract.
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county’s ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Gloria Apostolos Siolidis
Title: President
Date: 10/17/2018

Attach additional sheets if necessary. Sign each sheet and number each page.

Page 1 of 1 (total number of pages)
## Purchase Requisition
### Procurement Services Division

**Send Purchase Order To:**
- Vendor: Northern Illinois Elevator Inspection Services Inc
  - Vendor #: 14167
- Attn: Dennis Zbreski
  - Email: nieis09@yahoo.com
- Address: 458 S Oak Glen Dr
- City: Bartlett
  - State: IL
  - Zip: 60103
- Phone: 630-631-1678
- Fax: 630-375-9440

**Send Invoices To:**
- Dept: Building & Zoning
  - Division:
- Attn: Marla Flynn
  - Email: marla.flynn@dupageco.org
- Address: 421 N County Farm Rd
  - City: Wheaton
  - State: IL
  - Zip: 60187
- Phone: 630-407-6789
  - Fax: 630-407-6702

**Send Payments To:**
- Dept: Building & Zoning
  - Division:
- Attn: Dennis Zbreski
  - Email: nieis09@yahoo.com
- Address: 421 N County Farm Rd
  - City: Wheaton
  - State: IL
  - Zip: 60187
- Phone: 630-407-6789
  - Fax: 630-407-6702

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order):
This is the second of three (3) contract renewals. This contract is subject to one (1) additional twelve (12) month renewal periods provided there is no change in terms, conditions, specifications and hourly rate, and provided that such renewals are mutually agreed to by both parties. In no event shall the term plus renewals exceed four (4) years.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order):
The actual amount of this contract differs from the quote. Estimated amounts are used in the quote to give us a basis for specific costs to determine the low bidder. However, historically this contract has cost between $5K and $7K. Expenditures can vary due to the number of permits issued as well as state statute changes which may significantly increase the number of re-inspections necessary in a given year.

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order):
Development Committee 11/6/2018

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<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
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<th>Acctg Unit</th>
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<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
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<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Professional Services to perform elevator plan reviews and elevator inspections in unincorporated DuPage County, for the period 12/1/2018 - 11/30/2019, per low Quote #16-194-JM</td>
<td>19</td>
<td>1100</td>
<td>2810</td>
<td>53090</td>
<td></td>
<td></td>
<td>7,000.00</td>
<td>7,000.00</td>
</tr>
</tbody>
</table>

**Requisition Total**: $7,000.00
Procurement Review Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions
Attach Required Vendor Ethics Disclosure Statement

Date: Oct 17, 2018
MinuteTraq (I/QM2) ID #: 13764

Vendor: Northern Illinois Elevator Inspection Services Inc
Vendor #: 14167
Contact: Marla Flynn
Phone: x6789

Contract Term: 12/1/2018 - 11/30/2019
Contract Total: $7,000.00

Description of Procurement/Scope of Work/Background
Professional Services to perform elevator plan reviews, elevator inspections and to issue inspection certificates for elevators in unincorporated DuPage County.

Reason for Procurement
State statute requires all new elevator plans and installations be reviewed and inspected by an elevator inspector licensed through the State of Illinois, and an annual safety inspection be performed and a certificate of compliance issued for all existing elevators.

FUNDING SOURCE
☒ Procurement budgeted for (FY and budget code(s)): FY19 1100-2810-53090
☐ Budget Transfer (Date) ___________ Add'l Information

DECISION MEMO NOT REQUIRED
☐ LOWEST RESPONSIBLE QUOTE # or BID # ___________ (QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
☒ RENEWAL, Enter Bid # Quote #16-194-JM ___________ ☐ Intergovernmental Agreement
☐ SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(5) (attach Sole Source Justification form)
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 ☐ Public Utility
☐ PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

DETECTION MEMO REQUIRED
☐ Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
☐ EXPLANATION OF REQUEST FOR PROPOSAL RFP # ___________ (include Evaluation Summary if applicable)
☐ RENEWAL OF RFP # ___________
☐ PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
☐ OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
☐ REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
☐ OTHER THAN LOWEST RESPONSIBLE, BID # ___________

PREPARED BY AND APPROVAL(S) (Initials Only)

Prepared By: ____________________________ Date: Oct 17, 2018
Recommended for Approval: ____________________________ Date: ___________
IT Approval, if required: ____________________________ Date: ___________

REVIEWED BY (Initials Only)

Buyer: ____________________________ Date: ___________
Procurement Officer: ____________________________ Date: ___________
Chief Financial Officer (Decision Memos Over $25,000): ____________________________ Date: 10-30-18
Chairman’s Office (Decision Memos Over $25,000): ____________________________ Date: ___________

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Packet Pg. 16
This agreement, made and entered into by the County of DuPage, Department of Finance, Procurement Services Division, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "County" and Northern Illinois Elevator Inspection Service, Inc., 458 S. Oak Glen Drive, Bartlett, IL 60103, hereinafter called the "Contractor", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Quote # 16-194-JM which became effective December 1, 2016 and which expires November 30, 2018. The contract is subject to an SECOND option (of three) to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

The contract renewal becomes effective December 1, 2018 and expires November 30, 2019, contingent upon approval.
COUNTY OF DU PAGE, ILLINOIS  
PROCUREMENT SERVICES DIVISION  
QUOTE TABULATION ADVICE  

QUOTE #16-194-JM  
QUOTE OPENING DATE:  SEPTEMBER 26, 2016  
ELEVATOR INSPECTIONS & PLAN REVIEWS  

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>QUOTE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>NORTHERN ILLINOIS ELEVATOR INSPECTION SERVICE, INC.</td>
<td>$5,175.00</td>
</tr>
<tr>
<td>ELEVATOR INSPECTION SERVICE COMPANY, INC.</td>
<td>$5,500.00</td>
</tr>
</tbody>
</table>

NON-RESPONSIVE:  
THOMPSON ELEVATOR INSPECTION SERVICE, INC.  

INVITATIONS SENT: 7  
TOTAL QUOTES RECEIVED: 3  

Joan McAnny  
DuPage County Buyer II
# COUNTY OF DU PAGE, ILLINOIS

## QUOTE FORM

<table>
<thead>
<tr>
<th>DESCRIPTION OF SERVICE</th>
<th>COST PER (A)</th>
<th>QUANTITY (B)</th>
<th>EXTENSION (A x B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Plan Review Of New Conveyance</td>
<td>$15.00</td>
<td>20</td>
<td>$300.00</td>
</tr>
<tr>
<td>Initial Inspection Of New Conveyance</td>
<td>$15.00</td>
<td>20</td>
<td>$300.00</td>
</tr>
<tr>
<td>Annual Conveyance Inspection</td>
<td>$23.00</td>
<td>150</td>
<td>$3450.00</td>
</tr>
<tr>
<td>Re-Inspection Of Failed Conveyance</td>
<td>$15.00</td>
<td>75</td>
<td>$1125.00</td>
</tr>
<tr>
<td><strong>QUOTE TOTAL</strong></td>
<td><strong>$5175.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**QUOTE TOTAL: $5175.00**

Total (in figures)

Five Thousand One Hundred Seventy Five Dollars and Zero Cents

As previously stated, must include travel expenses.

\[ X \] Principal

(Signature and Title)

QUOTATION MUST BE SIGNED FOR CONSIDERATION

( PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION )

<table>
<thead>
<tr>
<th>Full Business Name of Quote Provider</th>
<th>Northern Illinois Elevator Inspection Service Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Business Address</td>
<td>458 S. Oak Glen Dr.</td>
</tr>
<tr>
<td>City, State, Zip Code</td>
<td>Bartlett Illinois 60103</td>
</tr>
<tr>
<td>Telephone Number</td>
<td>630-631-1678</td>
</tr>
<tr>
<td>Fax Number</td>
<td>630-375-9440</td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:nieis09@yahoo.com">nieis09@yahoo.com</a></td>
</tr>
<tr>
<td>Quote Contact Person</td>
<td>Michael Baumann</td>
</tr>
</tbody>
</table>

Q16-194-JM
Page 6 of 7
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
</tr>
</thead>
</table>

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: [Redacted]

Printed Name: Dennis Zbroski

Title: Principal

Date: 10/16/18

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)
**HOV Services Price Quotation for DuPage County Economic and Development ZONING DOCUMENTS**

Current Pricing thru end of 2018

<table>
<thead>
<tr>
<th>Description</th>
<th>Item Cost</th>
<th>Item Qty.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pick-Up/Delivery - One Way</td>
<td>$273.00</td>
<td>Round Trip</td>
<td>$273.00</td>
</tr>
<tr>
<td>Regular Sized Doc per Image with Some Color</td>
<td>$0.054</td>
<td>44,000</td>
<td>$2,376.00</td>
</tr>
<tr>
<td>Drawing Size Doc per Image with Some Color</td>
<td>$1.10</td>
<td>4,800</td>
<td>5,280.00</td>
</tr>
<tr>
<td>Patch Sheets (estimated) two per folder for drawings and Color Toggle sheets</td>
<td>$0.038</td>
<td>3,400</td>
<td>$129.20</td>
</tr>
<tr>
<td>DVD Master</td>
<td>$35.00</td>
<td>1</td>
<td>$35.00</td>
</tr>
<tr>
<td>Duplication DVD</td>
<td>$25.00</td>
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</tr>
<tr>
<td>Destruction (per pound)</td>
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<td>$76.80</td>
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<tr>
<td>*Document Preparation</td>
<td>$30.00</td>
<td>80</td>
<td>$2,400.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Estimated Total:</strong> $10,595.00</td>
</tr>
</tbody>
</table>

Pricing January 1, 2019 (3% Increase)

<table>
<thead>
<tr>
<th>Description</th>
<th>Item Cost</th>
<th>Item Qty.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pick-Up/Delivery - One Way</td>
<td>$281.19</td>
<td>Round Trip</td>
<td>$281.19</td>
</tr>
<tr>
<td>Regular Sized Doc per Image with Some Color</td>
<td>$0.056</td>
<td>44,000</td>
<td>$2,464.00</td>
</tr>
<tr>
<td>Drawing Size Doc per Image with Some Color</td>
<td>$1.14</td>
<td>4,800</td>
<td>5,472.00</td>
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<tr>
<td>Patch Sheets (estimated) two per folder for drawings and Color Toggle sheets</td>
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<td>3,400</td>
<td>$129.20</td>
</tr>
<tr>
<td>DVD Master</td>
<td>$36.05</td>
<td>1</td>
<td>$35.00</td>
</tr>
<tr>
<td>Duplication DVD</td>
<td>$25.75</td>
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<td>$25.00</td>
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<td>$2,472.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Estimated Total:</strong> $10,957.59</td>
</tr>
</tbody>
</table>

*Please Note: This is just an estimate and actual volumes will vary.*
*Document prep will be needed to insert bar codes and remove and unfold large format drawings.

Paper will be kept onsite for 30 days after delivered final product. For boxes onsite after 31 plus days will be charged at $5.00 per box per month, until approved destruction.
## Procurement Review Checklist

**Procurement Services Division**

This form must accompany all Purchase Order Requisitions.

Attach Required Vendor Ethics Disclosure Statement.

<table>
<thead>
<tr>
<th>Vendor: HOV Services Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor #: 12100</td>
</tr>
<tr>
<td>Contract Term: 12/1/18 - 11/30/19</td>
</tr>
<tr>
<td>Contract Total: $12,000.00</td>
</tr>
<tr>
<td>Dept: Building &amp; Zoning</td>
</tr>
<tr>
<td>Contact: Marla Flynn</td>
</tr>
<tr>
<td>Phone: x6789</td>
</tr>
<tr>
<td>Assigned Committee: Development</td>
</tr>
</tbody>
</table>

### Description of Procurement/Scope of Work/Background

Professional Scanning Services of Building & Zoning permit files. The contract allows for digital scanning, DVD format access compatible with existing equipment, off-site archiving of back-up files and destruction of paper files.

### Reason for Procurement

To perform scanning of one-year of Building & Zoning permit files.

### FUNDING SOURCE

- Procurement budgeted for (FY and budget code(s)): FY19 1100-2810-53090
- Budget Transfer (Date) Add'l Information

### DECISION MEMO NOT REQUIRED

- LOWEST RESPONSIBLE QUOTE # or BID # _______________________(QUOTE < $25,000, BID ≥ $25,000; attach Tabulation)
- RENEWAL Enter Bid # ________________________ Intergovernmental Agreement
- SOLE SOURCE per DuPage County Purchasing Ordinance, Article 4-102(S) (attach Sole Source Justification form)
- PER 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under $35,000.00 Public Utility
- PER 55 ILCS 5/5-1022 'Competitive Bids' (c) not suitable for competitive bidding. Explain below:

### DECISION MEMO REQUIRED

- Cooperative Procurement (DPC4-107) or Government Joint Purchasing Act Procurement (30ILCS525)
- EXPLANATION OF REQUEST FOR PROPOSAL RFP # ________________________ (include Evaluation Summary if applicable)
- RENEWAL OF RFP # ________________________
- PROFESSIONAL SERVICES EXCLUDED per DuPage Ordinance (4-108) and 50 ILCS 510/2 (Architects, Engineers and Land Surveyors)
- OTHER PROFESSIONAL SERVICES (detail vetting process on Decision Memo)
- REQUEST WAIVER OF COUNTY BID RULES (only allowable to Statutory Limits)
- OTHER THAN LOWEST RESPONSIBLE, BID # ________________________

### PREPARED BY AND APPROVAL(S) (Initials Only)

<table>
<thead>
<tr>
<th>Prepared By</th>
<th>Oct 17, 2018</th>
<th>Recommended for Approval</th>
<th>Date</th>
<th>IT Approval, if required</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marla Flynn</td>
<td></td>
<td>10/24/18</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### REVIEWED BY (Initials Only)

<table>
<thead>
<tr>
<th>Buyer</th>
<th>10-26-18</th>
<th>Procurement Officer</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marla Flynn</td>
<td>11-2-18</td>
<td>Chairman's Office</td>
<td></td>
</tr>
</tbody>
</table>

---

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.8

Packet Pg. 23
Purchase Requisition
Procurement Services Division

<table>
<thead>
<tr>
<th>Send Purchase Order To:</th>
<th>Send Invoices To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: HOV Services Inc</td>
<td>Dept: Building &amp; Zoning</td>
</tr>
<tr>
<td>Attn: John Lancaster</td>
<td>Division:</td>
</tr>
<tr>
<td>Email: <a href="mailto:john.lancaster@SourceHOV.com">john.lancaster@SourceHOV.com</a></td>
<td>Attn: Marla Flynn</td>
</tr>
<tr>
<td>Address: 1000 S Perimeter Rd</td>
<td>Email: <a href="mailto:marla.flynn@dupageco.org">marla.flynn@dupageco.org</a></td>
</tr>
<tr>
<td>City: Rantoul</td>
<td>Address: 421 N County Farm Rd</td>
</tr>
<tr>
<td>State: IL</td>
<td>Room:</td>
</tr>
<tr>
<td>Zip: 61866-3539</td>
<td>City: Wheaton</td>
</tr>
<tr>
<td>Phone: 309-825-1991</td>
<td>State: IL</td>
</tr>
<tr>
<td>Fax:</td>
<td>Zip: 60187</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Send Payments To:</th>
<th>Ship To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor: HOV Services Inc</td>
<td>Dept: Building &amp; Zoning</td>
</tr>
<tr>
<td>Attn:</td>
<td>Division:</td>
</tr>
<tr>
<td>Email:</td>
<td>Attn:</td>
</tr>
<tr>
<td>Address: PO Box 142589, Drawer #9092</td>
<td>Email:</td>
</tr>
<tr>
<td>City: Irving</td>
<td>Room:</td>
</tr>
<tr>
<td>State: TX</td>
<td></td>
</tr>
<tr>
<td>Zip: 75014-2589</td>
<td></td>
</tr>
<tr>
<td>Phone:</td>
<td>Phone:</td>
</tr>
<tr>
<td>Fax:</td>
<td>Fax:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>F.O.B.</th>
<th>PO 20 Delivery Date</th>
<th>Requisitioner</th>
</tr>
</thead>
<tbody>
<tr>
<td>PER 50 ILCS 505/1</td>
<td>PO 20</td>
<td></td>
<td>Marla Flynn</td>
</tr>
<tr>
<td>Use for</td>
<td>Contract Administrator</td>
<td>Contract Start Date</td>
<td>Contract End Date</td>
</tr>
<tr>
<td>PO25 only</td>
<td></td>
<td>Dec 1, 2018</td>
<td>Nov 30, 2019</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LN</th>
<th>Qty</th>
<th>UOM</th>
<th>Item Detail (Product #)</th>
<th>Description</th>
<th>FY</th>
<th>Dept #</th>
<th>Acctg Unit</th>
<th>Acct #</th>
<th>Sub-Accts and/or Activity #</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>EA</td>
<td>Professional scanning services for one (1) year of Building &amp; Zoning permit files, per 2019 price estimate attached.</td>
<td>19</td>
<td>1100</td>
<td>2810</td>
<td>53090</td>
<td></td>
<td></td>
<td>12,000.00</td>
<td>12,000.00</td>
</tr>
</tbody>
</table>

Requisition Total: $12,000.00

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order):
This contract allows for digital scanning, DVD format access compatible with existing equipment, off-site archiving of back-up files and destruction of paper files.

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order):

User Department Internal Notes (these comments will NOT appear on the Purchase Order):
Development Committee 11/6/2018
The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

- NONE (check here) - If no contributions have been made

<table>
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<tr>
<th>Recipient</th>
<th>Donor</th>
<th>Description (e.g. cash, type of item, in-kind services, etc.)</th>
<th>Amount/Value</th>
<th>Date Made</th>
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- NONE (check here) - If no contacts have been made

<table>
<thead>
<tr>
<th>Lobbyists, Agents and Representatives and all Individuals who are or will be having contact with county officers or employees in relation to the contract or bid</th>
<th>Telephone</th>
<th>Email</th>
</tr>
</thead>
</table>

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:
- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Suresh Yannamani
Title: President
Date: 09/20/2018

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)
MEMORANDUM

TO: DuPage County Board
FROM: DuPage County Development Committee
DATE: November 6, 2018
RE: T-1-18 (a) Text Amendments to the County Zoning Ordinance relative to Accessory Uses and Structures

DuPage County Board: November 13, 2018:

DuPage County Development Committee: November 6, 2018: The DuPage County Development Committee recommends to approve the following Text Amendments to the DuPage County Zoning Ordinance relative to the following:

1. Add to all Residential Sections language relative to accessory uses and structures relating to solar and wind energy: Sections 37-701.1; 37-702.1; 37-703.1; 37-704.1; 37-705.1; 37-706.1; 37-707.1

DuPage County Development Committee Vote (to approve) 5 Ayes, 0 Nays 1 Absent

Zoning Board of Appeals: November 1, 2018: The ZBA recommends to approve the following Text Amendments to the DuPage County Zoning Ordinance relative to the following:

1. Add to all Residential Sections language relative to accessory uses and structures relating to solar and wind energy: Sections 37-701.1; 37-702.1; 37-703.1; 37-704.1; 37-705.1; 37-706.1; 37-707.1

ZBA Vote (to approve) 6 Ayes, 0 Nays 1 Absent

FINDINGS OF FACT:

1. That the ZBA finds that the election to add to all Residential Sections language relative to accessory uses and structures relating to solar and wind energy is necessary and desirable to make clear that sustainable and renewable energy development is important to the County and its citizens in furtherance of its goals to protect and enhance the health, welfare and safety of its residents.
2. That the ZBA finds that recently the County Development Committee elected to enter into the Sol Smart initiative which is a national, (free) program that recognizes local governments for taking specific actions to improve local policies and practices to better facilitate property owners to install and operate safe, sustainable solar and wind energy systems.

3. That the ZBA finds that the Sol Smart program is a well-designed program providing strategic steps local governments can take to reduce “soft costs” of solar and wind installation and that it is necessary and desirable for the County to amend its codes to take advantage of programs and policies that will provide incentive, (both financial and regulatory) for property owners to enhance their quality of life, lessen the burden on our existing energy systems and reduce the costs to provide energy to individual residential properties.

4. That the ZBA finds that one of the benefits of clearly establishing regulations in the County Zoning Ordinance relative to accessory structures including wind and solar structures and uses, is to ensure that citizens will clearly understand that these uses are permitted in residential zoning districts and reduce or minimize any perceived or real barriers to the development of these types of structures on residential properties.

5. That the ZBA finds that in addition to the benefits to property owner, the amendments herein will enable the County to better identify the terms “solar uses”, “solar panels” etc., in the County Zoning Code which will enable the County to receive additional points in the Sol Smart Initiative which further enhances the County’s ability to support and encourage the use of sustainable and renewable energy in the development process.
EXHIBIT #1

Add to all Residential Sections language relative to accessory uses and structures relating to solar energy: Sections 37-701.1; 37-702.1; 37-703.1; 37-704.1; 37-705.1; 37-706.1; 37-707.1;

***

Attached accessory buildings, structures and uses shall be permitted as follows:

An attached accessory building, **structure or use** is a building, **structure or use** which is connected to a principal building or use by a party wall or by a linkage building.

An attached accessory building, **structure or use** shall be compatible with and subordinate in floor area and size to the principal building.

An attached accessory building, **structure or use** shall be established at the same time or after the completion of a principal building.

An attached accessory building shall include but not be limited to the following:

**Attached accessory dwelling unit;**

***

**Structures and appurtenances and equipment thereto relating to solar and wind energy including but not limited to roof mounted solar panels and wind turbines.**

***

Detached accessory buildings, structures and uses shall be permitted as follows:

A detached accessory building, **structure and use** is a building, **structure and use** which is not connected to a principal building or use by a party wall or by a linkage building.

A detached accessory building, **structure and use** shall be compatible with and subordinate in the floor area and size to the principal building.
A detached accessory building, **structure and use** shall be established at the same time or after the completion of a principal building.

**Structures and appurtenances and equipment thereto relating to solar and wind energy including but not limited to roof mounted solar panels and wind turbines.**

END