1. **CALL TO ORDER**

10:15 AM meeting was called to order by Chair Greg Hart at 10:15 AM.

2. **ROLL CALL**

   A. Motion to make Dino Gavanes a member of the committee for quorum purposes.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Sam Tornatore, Vice Chair</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Amy L Grant, District 4</td>
</tr>
<tr>
<td>AYES:</td>
<td>Grant, Hart, Tornatore</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Chaplin, Khouri, Larsen</td>
</tr>
</tbody>
</table>

   PRESENT: Grant, Hart, Tornatore, Gavanes  
   ABSENT: Chaplin, Khouri, Larsen

3. **PUBLIC COMMENT**

4. **CHAIRMAN'S REPORT - CHAIR HART**

Chair Hart gave an update on the progress of the water testing relating to the Sterigenics Corporation in Willowbrook. The Illinois Environmental Protection Agency (ILEPA) has developed a plan and standard to conduct testing for both ethylene oxide and ethylene glycol in the water supply within a half mile radius of Sterigenics in Willowbrook. The ILEPA will canvass residents with well water for consent to test their water. The ILEPA will test the water within the next couple of weeks and the Illinois Department of Public Health will provide notice of the results.

5. **APPROVAL OF MINUTES**
6. COMMUNITY SERVICES - MARY KEATING

A. CS Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0305-18 Recommendation for the approval of a contract purchase order to Cellco Partnership dba Verizon Wireless for Cellular and Wireless Services for the Senior Services Staff while they are in the field, for the period October 1, 2018 through November 30, 2019, for a contract total amount not to exceed $45,072.00. Contract pursuant to the Governmental Joint Purchasing Act. (State of Illinois Contract #CMS793372P) (Grant Funded PY19 $45,072.00)

2. HHS-P-0306-18 Intergovernmental Agreement Between DuPage County and PACE Suburban Bus Service for Para-transit Services to Eligible Seniors, for the period of August 1, 2018 through September 30, 2019, for a contract total not to exceed $42,971.00, per Intergovernmental Agreement. (Grant Funded)

Mary Keating, Director of Community Services, answered questions related to the PACE contract, which provides services through the Ride DuPage Program. Ms. Keating explained the service is specific to seniors that contact the Senior Services Department for assistance getting to medical and specialty appointments.
3. HHS-P-0307-18 Recommendation for the approval of a contract purchase order to Family Shelter Services, Inc., to provide Advocacy Services to Victims of Domestic Violence. This contract covers the period of December 1, 2018 through November 30, 2019 for Community Services, for a contract total amount not to exceed $85,000.00; Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Dino C. Gavanes, District 1
SECONDER:  Sam Tornatore, Vice Chair
AYES:  Grant, Hart, Tornatore, Gavanes
ABSENT:  Chaplin, Khouri, Larsen

4. FI-R-0928-18 RESOLUTION  -- Acceptance and Appropriation of Additional Funding for the Low Income Home Energy Assistance Program (LIHEAP) ComEd Rate Relief Program Grant FY18 Company 5000 – Accounting Unit 1500 – $15,000

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Sam Tornatore, Vice Chair
SECONDER:  Dino C. Gavanes, District 1
AYES:  Grant, Hart, Tornatore, Gavanes
ABSENT:  Chaplin, Khouri, Larsen

7.  COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

A. CDC Requests That Also Require Finance And/Or County Board Approval

1. FI-R-0929-18 RESOLUTION  -- Acceptance and Appropriation of Additional Funding for The Forty-Fourth (44th) Year Community Development Block Grant FY18, Company 5000 - Accounting Unit 1440, $364,559.00

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Sam Tornatore, Vice Chair
SECONDER:  Dino C. Gavanes, District 1
AYES:  Grant, Hart, Tornatore, Gavanes
ABSENT:  Chaplin, Khouri, Larsen

2. FI-R-0930-18 RESOLUTION  -- Acceptance and Appropriation of Additional Funding for The Thirtieth (30th) Year Emergency Solutions Grant FY18 Company 5000 - Accounting Unit 1470  $4,731.00
Items 7.A.2. and 7.A.3. were combined and approved.

RESULT:   APPROVED [UNANIMOUS]
MOVER:    Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES:     Grant, Hart, Tornatore, Gavanes
ABSENT:   Chaplin, Khouri, Larsen

3. FI-R-0931-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for The Twenty-Seventh (27th) Year Home Investment Partnership Grant FY18 Company 5000 - Accounting Unit 1450  $543,336.00

RESULT:   APPROVED [UNANIMOUS]
MOVER:    Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES:     Grant, Hart, Tornatore, Gavanes
ABSENT:   Chaplin, Khouri, Larsen

8. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center  Requests That Also Require Finance And/Or County Board Approval

1. Change Order -- FI-P-020B-13 - Amendment to Resolution FI-P-020A-13, issued to Toshiba American Business Solutions, Inc., to increase the contract in the amount of $3,730.00, taking the amended contract amount of $239,139.36, resulting in an amended contract total amount not to exceed $242,869.36, an increase of 1.56% (76-0001 SERV)

RESULT:   APPROVED [UNANIMOUS]
MOVER:    Sam Tornatore, Vice Chair
SECONDER: Dino C. Gavanes, District 1
AYES:     Grant, Hart, Tornatore, Gavanes
ABSENT:   Chaplin, Khouri, Larsen

2. FI-R-0932-18 RESOLUTION -- Acceptance and Appropriation of the DuPage Care Center Foundation - Recreation Therapy Grant FY19 Company 5000 – Accounting Unit 2120  $18,000
RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

3. DT-P-0275-18 Recommendation for the approval of a contract purchase order to Red Wing Brands of America, Inc., to furnish safety shoes and work boots, as needed for the Division of Transportation, Public Works, Facilities Management, Stormwater and the Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $53,000.00 (Division of Transportation $21,000.00, Public Works $15,000.00, Facilities Management $10,000.00, Stormwater $4,500.00, Care Center $2,500.00); Per renewal option under RFP 17-177-JM, first of three options to renew.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

4. HHS-P-0308-18 Recommendation for the approval of a contract purchase order to Medline Industries, Inc., for various linens, for the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $44,817.20, per low bid #18-193-CARE (This bid was split between 2 vendors - these 7 out of 13 items bid were the lowest for Medline Industries, Inc.)

RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Dino C. Gavanes, District 1
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

5. Change Order -- Change Order -- HHS-P-0394A-17 Amendment to Resolution HHS-P-0394-17 (P.O. 2788-0001 SERV) issued to Symbria Rehab, Inc., for Physical, Occupational, Speech and Respiratory Therapy and Consulting Services, for the period to increase contract in the amount of $63,341.00, resulting in an amended contract total amount not to exceed $1,263,341.00, an increase of 5.28%.

Items 8.A.5. and 8.A.6. were combined and approved.
RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

6. Change Order -- Change Order -- HHS-P-0431A-17 Amendment to Resolution HHS-P-0431-17, County Contract 2910-0001 SERV, issued to AirGas USA, LLC, to furnish and deliver liquid portable oxygen for the residents at the DuPage Care Center and increase encumbrance in the amount of $3,500.00, resulting in an amended contract total amount not to exceed $35,500.00, an increase of 10.94%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Sam Tornatore, Vice Chair
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

B. DuPage Care Center Requests for Parent Committee Final Approval
C. DuPage Care Center Requests for Parent Committee Final Approval

Items 8.B.1. through 8.B.5. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Amy L Grant, District 4
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

1. 2018-264 Recommendation for the approval of a contract purchase order to Office Depot, Inc., for office supplies, for the DuPage Care Center, for the period November 15, 2018 through November 14, 2019, for a contract total not to exceed $13,460.00, per renewal option under low bid #17-212-DT, first optional one year renewal.

2. 2018-265 Recommendation for the approval of a contract purchase order to Elite Medical Transportation, LLC, for transportation and dispatch services for the DuPage Care Center, for the period October 16, 2018 through October 15, 2019, for a contract total not to exceed $7,500.00, other Professional Services.
3. 2018-266 Recommendation for the approval of a contract purchase order to Midwest X-Ray Inc., for professional on-site diagnostic healthcare (ultrasounds, x-rays, holter monitoring, etc) for the period December 1, 2018 through November 30, 2019, for a total contract total not to exceed $12,000.00, per other professional services, third and final optional one-year renewal.

4. 2018-267 Recommendation for the approval of a contract purchase order to Cellco Partnership dba Verizon Wireless, for cellular and wireless services, for the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $13,750.00. Contract let pursuant to the Governmental Joint Purchasing Act (State of Illinois) Contract CMS793372P.

5. 2018-268 Recommendation for the approval of a contract purchase order to Bob Barker Company, for various linens, for the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $13,866.74, per low bid #18-193-CARE (This bid was split between 2 vendors - these 6 out of 13 items bid were the lowest for Bob Barker Company)

9. **BUDGET TRANSFERS**

10. **BUDGET TRANSFERS**

   Items 9.1. and 9.2. were combined and approved.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Sam Tornatore, Vice Chair</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Dino C. Gavanes, District 1</td>
</tr>
<tr>
<td>AYES:</td>
<td>Grant, Hart, Tornatore, Gavanes</td>
</tr>
<tr>
<td>ABSENT:</td>
<td>Chaplin, Khouri, Larsen</td>
</tr>
</tbody>
</table>

   1. Budget Transfers -- DuPage Care Center - To transfer monies to cover professional engineering services through November 30, 2018 - $16,559.00

   2. Budget Transfers -- DuPage Care Center - To transfer monies to cover remaining rental expenses for liquid medical oxygen, oxygen, helium, and carbon dioxide, and to transfer monies to cover water, sewer, and electricity through November 30, 2018 - $113,900.00

11. **TRAVEL REQUESTS - OVERNIGHT - REQUIRE COUNTY BOARD APPROVAL**

   A. Authorization for Overnight Travel -- Community Services Case Manager Liaison to attend the Ombudsman Level 1 Training in Bloomington, Illinois from November 8, 2018 through November 9, 2018. Expenses to include transportation, lodging, and per diem for approximate total of $305.00. Seniors grant funded 5000-1720.
RESULT: APPROVED [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Dino C. Gavanes, District 1
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

12. CONSENT ITEMS

13. INFORMATIONAL ITEMS

A. Grant Proposal Notifications -- Grant Proposal Notification & Report # 156-18 DuPage Care Center Foundation Recreation Therapy Grant FY19 - $18,000.00

Janelle Chadwick, Administrator of the DuPage Care Center, and Anita Rajagopal, Assistant Administrator, answered questions regarding the Recreation Therapy Grant, explaining the funding covers an assessment and actual therapy services for such things as music, reading, shopping, and field trips for residents.

RESULT: ACCEPTED AND PLACED ON FILE [UNANIMOUS]
MOVER: Sam Tornatore, Vice Chair
SECONDER: Dino C. Gavanes, District 1
AYES: Grant, Hart, Tornatore, Gavanes
ABSENT: Chaplin, Khouri, Larsen

14. RESIDENCY WAIVERS - JANELLE CHADWICK

15. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating stated that Elmhurst and Bensenville joined Wheaton, Glen Ellyn, Milton Township, Naperville, and Lisle in the Ride DuPage Program. Naperville and Lisle Townships have sponsors with Ride DuPage. The service is provided through contracts with PACE for municipalities, townships, or social services agencies that want to subsidize transportation for seniors and persons with disabilities, and is available 24/7, 365 days a year. Ms. Keating answered questions, replying that other municipalities and townships that are not part of the County sponsored program pay for the services. These municipalities determine eligibility and establish costs to the rider, providing varying services, such as a Dial-A-Ride model, with possible limited hours and services limited to the individual communities. Ms. Keating stated that a list of the transportation services is available in the Senior Services Resource Book on the DuPage County website with a full chapter on transportation. Ms. Keating offered to send the web link to Member Gavanes.

16. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick spoke regarding the staffing challenges at the DuPage Care Center which has escalated in the last few weeks with Certified Nursing Assistant (CNA) staff calling off their
scheduled shifts. With a fair number of staff calling off on short notice, other staff is impacted and supplemental staffing is not always readily available. The Care Center relies on recreational and restorative therapy staff, colleges, and students to assist with staffing. Some staff are relaying the shortages to the residents, causing angst to the residents and their families, which is addressed promptly by the Care Center management when brought to their attention. The Care Center is active with their recruiting and onboarding, and provides a competitive package in attempts to offset the staff shortages.

Discussion arose regarding the collective bargaining issues being a factor in the call-offs, and the determination that staff in question are at will employees subject to the DuPage County Personnel Policy. Ms. Chadwick stated that the Care Center ratios of staff per resident are strong, wages are strong, and there is a recreation therapy person, a social services person, and restorative therapy staff for every unit, which is above standards in the industry. Tom Cuculich, Chief of Staff, clarified that the Care Center is fully staffed and does not short schedule the shifts. The shortages are due to staff calling off their shifts. Mr. Cuculich added that a representative from the American Federation of State, County, and Municipal Employees Union (AFSCME) was in the County Board office asking about the process of public comment at the County Board meeting. Mr. Cuculich is in contact with Human Resources and the bargaining team regarding talking to the (AFSCME) leadership considering there is an aggressive group of union organizers at the Care Center. Chairman Hart commended Janelle Chadwick and her team, stating the Care Center is continually rated as a top tier facility, and consistently scores a four out of five in every category, including staffing.

17. OLD BUSINESS

18. NEW BUSINESS

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 AM.