1. **CALL TO ORDER**

8:50 AM meeting was called to order by Chairman Gary Grasso at 8:50 AM.

2. **ROLL CALL**

**PRESENT:** Eckhoff (8:55 AM), Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger

**ABSENT:** Connolly

**ETSB STAFF:**
Linda Zerwin
Matt Theusch
Eve Kraus
Beth Balik
Mike DiGiannantonio

**COUNTY CLERK:**
Paul Hinds, County Clerk

**STATE’S ATTORNEY:**
Greg Vaci

**ATTENDEES:**
Ben Van Horne - Hexagon
George Preussel - Hexagon
Brandon Hurd - ACDC
Bill Srejma - ACDC
Delores Temes - ACDC
Matt Baarman - DU-COMM
Joe Breinig - DMMC
Patti Taves - Glen Ellyn PD
John Mostaccio - DU-COMM
Frank Bibbiano - Sheriff’s Office
Geoffrey Pretkelis - Bartlett PD
Kathy King - County Clerk
Matt Wolenberg - Bloomingdale PD
On roll call, Members Block, Eckhoff, Franz, Kruger, McGinnis, Tegtmeyer and Tillman were present. Member Connolly participated via telephone.

3. PUBLIC COMMENT
There was no Public comment.

4. CHAIRMAN'S REPORT
Chairman Grasso stated that he regrets giving up this chairmanship. He takes great pride in working with this Board. Public Safety has always come first and he is still advocating for your interests. This Board has completed two new PSAPs in less than 24 months.

5. MEMBERS' REMARKS
Member Block presented a Resolution Acknowledging the Contribution of Paul Hinds to the Emergency Telephone System Board of DuPage County.

Member Tegtmeyer moved, seconded by Member Krueger, that a Resolution Acknowledging the Contribution of Paul Hinds to the Emergency Telephone System Board of DuPage County be approved. On voice vote, motion carried.

Member Block presented a Resolution Acknowledging the Contribution of Gary Grasso to the Emergency Telephone System Board of DuPage County.

Member Block moved, seconded by Member Eckhoff, that a Resolution Acknowledging the Contribution of Gary Grasso to the Emergency Telephone System Board of DuPage County be approved. On voice vote, motion carried.

6. CONSENT AGENDA
Member Tegtmeyer moved, seconded by Member Tillman, that the Consent Calendar be approved and adopted. On voice vote, motion carried.

   A. Monthly Staff Report

      1. 17-18-74 Monthly Report for November 13 Regular Meeting

   B. Revenue Report 911 Surcharge Funds

      1. 17-18-71 ETSB Revenue Report for November 13 Regular Meeting for Funds 5820/Equalization, 5810/Wireless and 5800/Wireline
C. Minutes Approval

1. ETSB - Policy Advisory Committee - Regular Meeting - Sep 4, 2018 12:30 PM

   RESULT: ACCEPTED [UNANIMOUS]
   MOVER: Brian Tegtmeyer, DU-COMM Rep
   SECONDER: Michael Tillman
   AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
   ABSENT: Connolly

D. 2019 Meeting Calendars

1. 17-18-72 2019 Meeting Calendars - Emergency Telephone System Board, Committee of the Whole and Policy Advisory Committee

7. ACTION ITEMS

   A. Payment of Claims

   1. 17-18-73 Payment of Claims for November 13, 2018 for FY18 - Total Paylist: $577,705.80; Total for 4000-5800 (wireline): $0.00; Total for 4000-5810 (wireless): $0.00; Total for 4000-5820 (equalization): $577,705.80. Total for Inter-department transfers for 4000-5820: $99,402.48

      Member Kruger moved, seconded by Member Eckhoff, to approve the Payment of Claims for November, 2018 FY18 Total for 4000-5800 (Wireline) $0.00, Total for 4000-5810 (Wireless) $0.00 and Total for 4000-5820 (Equalization) $577,705.80. Total for Interdepartmental transfers for 4000-5820 $99,402.28. On voice vote, motion carried.

   B. Change Orders

   1. ETS-CO-0029-18 Resolution Approving Change Order #7 to Comcast Holdings Corporation dba Comcast Business Communications, LLC PO 950906/2018-1 to allow read-only access to the system and additional no charge configuration changes (Non-Monetary Change Order)

      Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-CO-0029-18 be approved and adopted. On voice vote, motion carried.
RESULT: APPROVED [UNANIMOUS]
MOVER: Joe Block, Vice Chairman
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

2. ETS-CO-0030-18 Resolution Approving Change Order #1 to AT&T Inc. PO 918114/2845-1 to combine line items in the County Finance software for payment of invoices. (Non-Monetary Change Order)

Member Tegtmeyer moved, seconded by Member Tillman, that Resolution #ETS-CO-0030-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

C. Purchase Resolutions

1. ETS-R-0051-18 Awarding Resolution to Priority Dispatch Corp. PO 918152 for the addition of ProQA software licensing in Spanish for Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD) (Total Amount: $36,840.00)

Member Tegtmeyer moved, seconded by Member Kruger, that Resolution #ETS-R-0051-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: James Kruger, Chiefs of Police Association Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

2. ETS-R-0052-18 Awarding Resolution to 911 Datamaster, Inc. PO 919101 for a one (1) year renewal of SpatialStation software licensing (Total Amount: $13,000.00)

Member Tillman moved, seconded by Member Kruger, that Resolution #ETS-R-0052-18 be approved and adopted. On voice vote, motion carried.
3. ETS-R-0053-18 Awarding Resolution to CDW Government LLC PO 919102 for a blanket purchase order for the purchase of computer equipment to support small projects (Total amount: $25,000.00)

Member McGinnis moved, seconded by Member Block, that Resolution #ETS-R-0053-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: James Kruger, Chiefs of Police Association Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

4. ETS-R-0054-18 Awarding Resolution to Public Risk Underwriters of Illinois, LLC PO 919105 for a renewal of a one (1) year insurance policy for the ETSB (Total Amount: $103,575.00)

Member Krueger moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0054-18, Awarding Resolution to Public Risk Underwriters of Illinois, LLC, PO #919105 for a Renewal of a One (1) Year Insurance Policy for the ETSB, be approved and adopted.

Chairman Grasso asked what the increase was. Ms. Zerwin replied that it was approximately an $8,000.00 increase.

Member Franz questioned why it was year to year. Ms. Zerwin answered that the insurance company doesn’t want to do more than a year.

Member Franz asked if we could join a group consortium. Ms. Zerwin replied that she can look into this.

Member Tegtmeyer stated that from experience at DU-COMM, consortiums have not netted a better result. He also pointed out that the value of the new equipment is greater than prior years.

Member Krueger moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0054-18 be approved and adopted. On voice vote, motion carried.
RESULT:  APPROVED [UNANIMOUS]
MOVER:  James Kruger, Chiefs of Police Association Representative
SECONDER:  Brian Tegtmeyer, DU-COMM Rep
AYES:  Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT:  Connolly

5. ETS-R-0055-18 Awarding Resolution to Environmental Systems Research Institute, Inc. (ESRI) PO 919106 for a one (1) year maintenance renewal of ArcGIS Desktop Advanced software (Total Amount: $10,900.00)

Member Block moved, seconded by Member Tillman, that Resolution #ETS-R-0055-18 be approved and adopted. On voice vote, motion carried.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Joe Block, Vice Chairman
SECONDER:  Michael Tillman
AYES:  Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT:  Connolly

6. ETS-R-0056-18 Awarding Resolution to OpenText, Inc. PO 919107 for one (1) year maintenance renewal of Business Intelligence software (Total Amount: $21,763.10)

Member Tillman moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0056-18 be approved and adopted. On voice vote, motion carried.

RESULT:  APPROVED [UNANIMOUS]
MOVER:  Michael Tillman
SECONDER:  Brian Tegtmeyer, DU-COMM Rep
AYES:  Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT:  Connolly

7. ETS-R-0057-18 Awarding Resolution to Dell Marketing LP PO 919112 for replacement servers for NetRMS (Total Amount: $36,121.91)

Member McGinnis moved, seconded by Member Eckhoff, that Resolution #ETS-R-0057-18 be approved and adopted. On voice vote, motion carried.
RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Grant Eckhoff, District 4
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

D. Resolutions

1. ETS-R-0028-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Metra Police Department

Member Tillman moved, seconded by Member Kruger, that Resolution #ETS-R-0028-18, Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Metra Police Department, be approved and adopted.

Ms. Zerwin stated that an outside agency can request access to talk groups. The Policy Advisory Committee met and reviewed the application. They are recommending that the ETS Board approve the application allowing Access Talk Groups 1-8 and any additional talk groups that are determined to be needed based on the update of the TICP. The ETS Board would need to approve the application.

Member Kruger said that the other agency is not to use older radios, not TDMA as that will slow the system. Ms. Zerwin the application has been adjusted to ask TDMA capability and that METRA has not yet purchased their radios.

Member Tillman moved, seconded by Member Kruger, that Resolution #ETS-R-0028-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Tillman
SECONDER: James Kruger, Chiefs of Police Association Representative
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

2. ETS-R-0049-18 Resolution to Approve Access to the DuPage Emergency Dispatch Interoperable Radio System Talk Groups Pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) as Requested by the Western Springs Police Department
Member Block moved, seconded by Member Tegtmeyer, that Resolution #ETS-R-0049-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Joe Block, Vice Chairman
SECONDER: Brian Tegtmeyer, DU-COMM Rep
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

3. ETS-R-0050-18 Resolution to Adopt Policy 911-005.7 Procedure for Notification of Use of Talk Groups (DEDIRS)

Member McGinnis moved, seconded by Member Tillman, that Resolution #ETS-R-0050-18 be approved and adopted. On voice vote, motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane McGinnis, Public Representative
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

4. ETS-R-0935-18 RESOLUTION -- Resolution to Approve the Intergovernmental Agreement Between the County of DuPage, Illinois on behalf of the Emergency Telephone System Board and the Village of Addison for the Reimbursement of Consolidate Costs (Total Amount: $506,859.00)

Member Tegtmeyer moved, seconded by Member Tillman, that Resolution #ETS-R-0935-18, Resolution to Approve the Intergovernmental Agreement between the County of DuPage, Illinois on behalf of the Emergency Telephone System Board and the Village of Addison for the Reimbursement of Consolidate Costs, be approved and adopted.

Member Franz questioned if this was the last payment. Ms. Zerwin replied that the cost was incurred during the past three years. The grand total will be $610,000.00, the amount approved for this Resolution is $506,859.00.

Member Tegtmeyer moved, seconded by Member Tillman, that Resolution #ETS-R-0935-18 be approved and adopted. On voice vote, motion carried.
RESULT: APPROVED [UNANIMOUS]
MOVER: Brian Tegtmeyer, DU-COMM Rep
SECONDER: Michael Tillman
AYES: Eckhoff, Grasso, Block, Tegtmeyer, Tillman, Franz, McGinnis, Kruger
ABSENT: Connolly

8. DUPAGE ETSB 911 SYSTEM DESIGN
Ms. Zerwin stated that she had nothing to add beyond what was already in the monthly report.

9. DUPAGE JUSTICE INFORMATION SYSTEM PROJECT
Dave Jordan stated that Hexagon and PRMS have met three milestones:

1. DuPage Reporting Form - Hexagon customized forms
2. Configuration Control Document Requirement List
3. UCR - Crime Stat reporting

He stated that we have had positive progress.

Member Block stated that his Records Supervisor stated that this is the most positive he has felt during this whole project.

Member Franz questioned how this all fit together. The Fire Station Alerting comes in first before CAD/RMS.

Ms. Zerwin remarked that the new CAD has to be in place before the Fire Station Alerting. It needs to be tested. Fire Station Alerting is not going to be deployed with existing CAD.

10. OLD BUSINESS
There was no old business.

11. NEW BUSINESS
There was no new business.

12. EXECUTIVE SESSION

A. Minutes
B. Security procedures and the use of personnel and equipment; to 5 ILCS 120/2 (C) (8)
C. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)
D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION
Member Tegtmeyer moved, seconded by Member Franz, that the Executive Session minutes of November 12, 2009, November 3, 2010 and November 14, 2017 be approved and declassified. On voice vote, motion carried.

A. Review Executive Session Minutes from November 12, 2009 Meeting

B. Review Executive Session Minutes from November 4, 2010 Meeting

C. Review Executive Session Minutes from November 14, 2017 Meeting

14. ADJOURNMENT

A. Next Meeting: Tuesday, November 27 at 8:50am in Room 3-500B

Member Tegtmeyer moved, seconded by Member Tillman, that the meeting of the ETSB be adjourned. On voice vote, motion carried.

Respectfully submitted,

Paul Hinds