1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Greg Hart at 10:16 AM.

2. ROLL CALL

PRESENT: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

3. PUBLIC COMMENT

4. CHAIRMAN'S REPORT - CHAIR HART

Chairman Hart gave an update on the Sterigenics Corporation. Mr. Hart stated that 584 letters were sent to residents within a one mile of Sterigenics identified to have private wells. The letter included consent forms to test the water and a link to an online survey to help streamline the process of collection. Chair Hart urged the committee members to encourage residents that received letters to complete the survey in an effort for the ILEPA to ensure that testing is done appropriately. The DuPage County Health Department is assisting with the collection of the consent forms and will go door to door, if necessary, with a goal of collecting 200 responses by next week. The consent forms will be turned over to the ILEPA for determination of wells to test.

Relative to Sterigenics, clinicians can attend a medical education seminar at Hinsdale Hospital on November 28 at 5:30 pm., regarding Ethylene Oxide (ETO) and potential side effects at Hinsdale Hospital on November 28 at 5:30 pm.

The USEPA will hold a community meeting and town hall with a questions and answers session on November 29 at 7:00 p.m. at Ashton Place Banquets in Willowbrook.

With Thanksgiving approaching, Mr. Hart encouraged everyone to visit the Giving DuPage volunteer portal on the DuPage County website and participate in “Giving Tuesday” on November 27, promoting a worldwide day of giving that celebrates philanthropy.

5. APPROVAL OF MINUTES

Health & Human Services - Regular Meeting - Nov 6, 2018 10:15 AM
RESULT: ACCEPTED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

6. COMMUNITY SERVICES - MARY KEATING

CS Requests That Also Require Finance And/Or County Board Approval

FI-R-0957-18 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the Low Income Home Energy Assistance Program (LIHEAP) ComEd Rate Relief Program Grant FY17 Company 5000 - Accounting Unit 1500 $2,255.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

7. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

1. HHS-P-0318-18 Recommendation for the approval of a contract purchase order to Wheaton Family Practice, Ltd., for Professional Services of a Medical Director for the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $36,000.00. Other Professional Services not Subject to Competitive Bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Amy L Grant, District 4
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore
2. HHS-P-0319-18 Recommendation for the approval of a contract purchase order to Music Speaks, LLC, for music therapy for the residents of DuPage Care Center, for the period January 1, 2019 through December 31, 2019, for a contract total not to exceed $48,124.00, per renewal under per most qualified offeror, RFP #17-206-JM. (Foundation funded)

RESULT: APPROVED [UNANIMOUS]
MOVER: Tonia Khouri, District 5
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

3. HHS-P-0320-18 Recommendation for the approval of a contract purchase order to Interboro Packaging Corporation, to furnish and deliver trash can and recycling can liners for the DuPage Care Center, for the period December 1, 2018 through May 16, 2020, for a contract total not to exceed $96,583.86, per bid #17-045-JM.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

B. DuPage Care Center Requests for Parent Committee Final Approval

Items 7.B.1. and 7.B.2. were combined and approved.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Amy L Grant, District 4
AYES: Chaplin, Grant, Hart, Khouri, Larsen
ABSENT: Tornatore

1. 2018-278 Recommendation for the approval of a contract purchase order to AT&T, for services and support for analog business circuit/business lines used to support dial-up applications at the DuPage Care Center for the period November 30, 2018 through November 30, 2019, for a contract total not to exceed $6,000.00, per renewal of the most qualified offer per Proposal #17-002-LG. (State of IL contract CMS793372P)
2. Recommendation for the approval of a contract purchase order to Direct Supply, Inc., for the purchase of rehab medical supplies, for the Physical Rehabilitation Department at the DuPage Care Center, for the period December 1, 2018 through November 30, 2019, for a contract total not to exceed $10,500.00, per renewal under lowest quote #Q17-207-GV, first of three one year renewals.

8. BUDGET TRANSFERS

Items 8.A. and 8.B. were combined and approved.

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<td>MOVER:</td>
<td>Robert L Larsen, District 6</td>
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<td>SECONDER:</td>
<td>Elizabeth Chaplin, District 2</td>
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<tr>
<td>AYES:</td>
<td>Chaplin, Grant, Hart, Khouri, Larsen</td>
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<tr>
<td>ABSENT:</td>
<td>Tornatore</td>
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A. Budget Transfers -- DuPage Care Center - To Transfer monies to allow for wireless services for the DPCC (Verizon) and to cover purchases of medical supplies and services for the Physical, Occupational, Speech, and Respiratory Therapy and Consulting Services. The DPCC in turn bills Medicare Part A/B and private insurances for these services and receives increased reimbursement - $101,500.00

B. Budget Transfers -- DuPage Care Center - To transfer budgeted funds, allowing for sufficient budget to be available for Payroll Accounting Unit and Account - $1,385,100.00

9. RESIDENCY WAIVERS - JANELLE CHADWICK

10. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, shared a Community Services reference sheet she created to present at an orientation held last week for the incoming board members. The reference sheet shows the different programs within Community Services, and includes a breakdown of the budget within the department and some valuable resource links. The handout is attached hereto and made part of the minutes packet.

Community Services Reference Sheet

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11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated the Care Center received a check for $3,300,000.00 for outstanding invoices from as far back as 2015, due to the diligence of dedicated staff.

There has been an increase in the Medicaid rate based on the Care Center submissions and the Activities of Daily Living (ADL’s) coding, and by capitalizing on the work and care provided by the Care Center.
Ms. Chadwick gave an update on the staffing challenges, stating staffing is still an issue but call offs have improved. The Director of Nursing was released and the recruitment for a replacement has begun. There are two Certified Nursing Assistants (CNA’s) in orientation and two more starting in late November, early December. The staffing for nurses has been more fluent. The Care Center has a robust staffing model, substantially above the state minimum staffing standard. When there are the average/normal number of call-ins, the Care Center is still above the state minimum. The 2019 budget provides to continue the same staffing model that has been in place for many years.

Ms. Chadwick answered questions from the committee, explaining that staffing is an industry wide issue. The Care Center offers a competitive package with a pension, higher starting wages, paid lunches, and paid holidays.

Ms. Chadwick is sending letters out to the residents’ families to seek a family member participant from each of the units to form a committee that will have a collaborative approach to sharing information and ideas.

Tom Cuculich, Chief of Staff, stated that all complaints are taken seriously and followed up by Ms. Chadwick and/or the State. Mary Keating added that the State has a long-term care Ombudsman program consisting of staff and volunteers working within the nursing homes as advocates for the residents. DuPage County staff cannot work inside the Care Center due to conflict of interests but Kane County Senior Services Association provides a regular presence within the Care Center.

12. OLD BUSINESS

13. NEW BUSINESS

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:38 AM.