1. **CALL TO ORDER**

9:15 AM meeting was called to order by Chair James Healy at 9:18 AM.

2. **ROLL CALL**

   PRESENT: Gavanes, Grant, Grasso, Healy, Larsen, Noonan
   ABSENT:

3. **PUBLIC COMMENT**

4. **APPROVAL OF MINUTES**

   A. Public Works Committee - Regular Meeting - Nov 6, 2018 9:15 AM

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>ACCEPTED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Sean T Noonan, Vice Chair</td>
</tr>
<tr>
<td>AYES:</td>
<td>Gavanes, Grant, Grasso, Healy, Larsen, Noonan</td>
</tr>
</tbody>
</table>

5. **BUDGET TRANSFERS**

   This motion was to combine and approve the Budget Items/Transfers items as presented.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Sean T Noonan, Vice Chair</td>
</tr>
<tr>
<td>AYES:</td>
<td>Gavanes, Grant, Grasso, Healy, Larsen, Noonan</td>
</tr>
</tbody>
</table>

   A. Budget Transfers -- Public Works - $13,000.00 - Transfer needed for bar grating and Q4 labor charges.
B. Budget Transfers -- Public Works - $56,000.00 - Transfer needed for safety jackets, safety shoes, lab testing supplies, CA-7 stone, Engineering Services for Knollwood Admin remodel project, and Q4 electric charges.

C. Budget Transfers -- Public Works - $42,500.00 - Transfer needed for overtime for multiple in house projects, upcoming temporary holiday salaries, ice melt purchases, cell service charges, electricity for Q4 charges, and valve turning and leak detection services.

6. CONSENT ITEMS
This motion was to combine and approve the Consent Items as presented.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Sean T Noonan, Vice Chair</td>
</tr>
<tr>
<td>AYES:</td>
<td>Gavanes, Grant, Grasso, Healy, Larsen, Noonan</td>
</tr>
</tbody>
</table>

A. Consent Item -- Metro Professional Products - Contract Close

B. Consent Item -- Builders Chicago - Contract Close

C. Consent Item -- Carollo Engineers, Inc. - Contract Time Extension Only

D. Consent Item -- Carollo Engineers, Inc. - Contract Time Extension Only

E. Consent Item -- Walter Deuchler Associates - Contract Time Extension Only

F. Consent Item -- Ziebell Water SVC Products, Inc. - Contract Time Extension Only

7. CLAIMS REPORT
This motion was to combine and approve the Claims Report as presented.

<table>
<thead>
<tr>
<th>RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
</tr>
</thead>
<tbody>
<tr>
<td>MOVER:</td>
<td>Sean T Noonan, Vice Chair</td>
</tr>
<tr>
<td>SECONDER:</td>
<td>Robert L Larsen, District 6</td>
</tr>
<tr>
<td>AYES:</td>
<td>Gavanes, Grant, Grasso, Healy, Larsen, Noonan</td>
</tr>
</tbody>
</table>

A. Payment of Claims -- Public Works, Drainage, Facilities Management

8. PROFESSIONAL SERVICE AGREEMENT

A. FM-P-0321-18 Recommendation for the approval of a contract purchase order to Knight E/A, Inc., to provide on-call Professional Architectural and Engineering Services, as needed, for Facilities Management, for the three year period December 1, 2018 through November 30, 2021, for a total contract amount not to exceed $360,000.00, Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq.
B. FM-P-0322-18 Recommendation for the approval of a contract purchase order to Farnsworth Group, Inc., for Professional Engineering Services, for Phase II of the Water Efficiency Study, and for On-Call Professional Engineering Services, as needed, for Facilities Management, for the period through November 30, 2019 for a contract total amount not to exceed $44,140. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq.

RESULT: APPROVED [UNANIMOUS]
MOVER: Amy L Grant, District 4
SECONDER: Dino C. Gavanes, District 1
AYES: Gavanes, Grant, Grasso, Healy, Larsen, Noonan

C. PW-P-0323-18 Agreement between the County of DuPage, Illinois and Robinson Engineering for On-Call Design and Permitting Professional Engineering Services for Water Tower, Water Tanks, and Water Systems for Public Works Department, for the period November 27, 2018 through November 30, 2021, for a total contract amount not to exceed $75,000.00, Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/et. seq.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dino C. Gavanes, District 1
SECONDER: Sean T Noonan, Vice Chair
AYES: Gavanes, Grant, Grasso, Healy, Larsen, Noonan

9. LOW QUOTE

A. 2018-287 Recommendation for the approval of a contract purchase order to Mid American Water, Inc., for water meter installation at the Stratford Green Apartments in Willowbrook, for Public Works, for a contract amount not to exceed $7,271.80, per low quote Q18-208-PW
RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Gavanes, Grant, Grasso, Healy, Larsen, Noonan

10. CONTRACT INCREASE

A. Change Order -- FM-P-0367A-17 - AMENDMENT to Resolution FM-P-0367-17, issued to Wheaton Sanitary District, for sanitary sewer utility services, for the County campus, for Facilities Management, to increase the contract in the amount of $51,892.53, resulting in an amended contract amount not to exceed $387,892.53, an increase of 15.44%

RESULT: APPROVED [UNANIMOUS]
MOVER: Sean T Noonan, Vice Chair
SECONDER: Robert L Larsen, District 6
AYES: Gavanes, Grant, Grasso, Healy, Larsen, Noonan

B. Change Order -- PW-P-0372A-17 - Amendment to Resolution PW-P-0372-17, issued to Joseph J Henderson & Son Inc. to provide biological phosphorus removal at the Knollwood Wastewater Facility, for Public Works, to increase contract 2774 SERV in the amount of $14,876.74, taking the original contract amount of $2,477,000.00, resulting in a new contract total amount of $2,491,876.74, an increase of 0.60%.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Sean T Noonan, Vice Chair
AYES: Gavanes, Grant, Grasso, Healy, Larsen, Noonan

11. OLD BUSINESS

A. Discussion - Policy to Govern Memorial Dedications

The Committee will discuss this at a later date after further information has been provided.

12. NEW BUSINESS

A. Emergency Procurement - Cummins Sales & Service

The tanker truck which is used for daily hauling of bio-solids from Knollwood WWTP to the Woodridge Greene Valley WWTP was brought to Cummins Sales & Service for fuel
filter emissions repairs. During the inspection it was determined it would require additional repairs to the exhaust system, totaling $7,800.77. If the truck is down for more than a couple weeks we would need to rent a truck. Rental for the tanker truck is $1100 - $1250 per week. It was determined that this would constitute an emergency procurement. Committee concurred with staff’s decision and Chairman Healy approved the associated invoice.

13. ADJOURNMENT