1. **CALL TO ORDER**

9:00 AM meeting was called to order by Chairman Kevin Wiley at 9:03 AM.

2. **ROLL CALL**


ABSENT: Conor McCarthy was present as a representative for Member Robert Berlin, State's Attorney.

Member Elliott was late due to attending Public Transit Committee.

3. **CHAIRMAN'S REMARKS**

Chairman Wiley commented on the importance of technology and the IT budget. He then thanked the committee and County Board for the opportunity to serve as Technology Committee Chairman for the past two years.

4. **PUBLIC COMMENT**

None.

5. **APPROVAL OF MINUTES**

A. Technology Committee - Regular Meeting - Nov 13, 2018 9:00 AM

RESULT: ACCEPTED [UNANIMOUS]

MOVER: Fred Bucholz, Recorder
SECONDER: Elizabeth Chaplin, District 2

6. **ACTION ITEMS**
A. Budget Transfers -- Budget adjustment of $10,233.00 from 1000-1110-53250 (Wired Communication Services) to 1000-1110-53370 (Repair & Maintenance - Other Equipment) $7,284.00; to 1000-1110-53500 (Mileage Expenses) $298.00; 1000-1110-53510 (Travel Expenses) $400.00; and 1000-1110-53610 (Instruction & Schooling) $2,251.00, to adjust payments budgeted under incorrect budget codes in FY2018.

RESULT: APPROVED [UNANIMOUS]
MOVER: Janice Anderson, District 5
SECONDER: Brian J Krajewski, District 3

B. TE-P-0324-18 Recommendation for the approval of a contract purchase order to CDW Government, Inc. for annual Splunk software maintenance, for Information Technology, for the period of January 31, 2019 through January 30, 2020, for a total contract amount of $25,500.00. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom Purchases under $35,000.00.

Member Grogan asked what Splunk does. Mr. Carlsen explained it is used for logging and monitoring of internet access.

RESULT: APPROVED [UNANIMOUS]
MOVER: Brian J Krajewski, District 3
SECONDER: Janice Anderson, District 5

C. TE-P-0325-18 Recommendation for the approval of a contract purchase order to Hewlett Packard Enterprise Company for maintenance and support for VMWare software, Insight Control software, and hardware support for Data Center switches and tape library, for Information Technology. This contract covers the period of December 1, 2018 through November 30, 2019, for a contract total amount of $83,071.79, per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source. (Hardware support for data center switches and tape library)

RESULT: APPROVED [UNANIMOUS]
MOVER: Fred Bucholz, Recorder
SECONDER: Brian J Krajewski, District 3
D. TE-P-0326-18 Recommendation for the approval of a contract purchase order to PCM-G, Inc., for the purchase of small value technology hardware, software, cables and accessories for Information Technology. This contract covers the period of December 1, 2018 through November 30, 2019, for a contract total amount of $25,000.00. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom Purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Janice Anderson, District 5

E. TE-P-0328-18 Recommendation for the approval of a contract purchase order to CDWG, Inc., for the purchase of small value technology hardware, software, cables and accessories for Information Technology. This contract covers the period of December 1, 2018 through November 30, 2019, for a contract total amount of $25,000.00. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom Purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Fred Bucholz, Recorder
SECONDER: Chris Kachiroubas, Circuit Court Clerk

F. TE-P-0329-18 Recommendation for the approval of a contract purchase order to Imaging Systems, Inc., d/b/a Integrated Document Technologies (IDT) for the annual Hyland Software Assurance maintenance for imaging systems for various departments, for the period of November 28, 2018 through January 31, 2020, for Information Technology, for a contract total amount of $46,964.20, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – Sole Source. IDT is the OnBase approved provider for their products.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Kachiroubas, Circuit Court Clerk
SECONDER: Elizabeth Chaplin, District 2
G. TE-P-0330-18 Recommendation for the approval of a contract purchase order to MHC Software, Inc. for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology. This contract covers the period of November 30, 2018 through November 29, 2019, for a contract total amount of $49,944.60, per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids Sole Source. (This is a proprietary system)

RESULT: APPROVED [UNANIMOUS]
MOVER: Gwen Henry, Ex-Officio - Treasurer
SECONDER: Elizabeth Chaplin, District 2

H. TE-P-0331-18 Recommendation for the approval of a contract purchase order to Insight Public Sector, for the purchase of small value technology hardware, software, cables and accessories for Information Technology. This contract covers the period of December 1, 2018 through November 30, 2019, for a contract total amount of $25,000.00. Contract pursuant to the Intergovernmental Cooperation Act U.S. Communities contract #4400006644 cooperative purchasing agreement pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act".

RESULT: APPROVED [UNANIMOUS]
MOVER: Fred Bucholz, Recorder
SECONDER: Chris Kachiroubas, Circuit Court Clerk

I. 2018-289 Recommendation for the approval of a contract purchase order to Cardinal Color Group, to furnish and deliver printed payment by mail booklets on an as-needed basis for the Clerk of the Circuit Court, for Information Technology. This contract covers the period of December 1, 2018 through November 30, 2019, for a contract total amount of $10,935.00, per lowest responsible bid #17-208-LG. This is the first of three (3) optional twelve-month renewals.

Member Chaplin asked what the payment by mail booklets are and who uses them. Member Kachiroubas explained they are for police officers to carry in their squad cars. They are given to people who receive tickets, telling them what their rights are and giving them the ability to plead guilty, sign the form, and send a check for their infraction.
RESULT: APPROVED [UNANIMOUS]
MOVER: Fred Bucholz, Recorder
SECONDER: Tim Elliott, District 4
AYES: Anderson, Berlin, Bucholz, Chaplin, Elliott, Gavanes, Grogan, Henry,
Kachiroubas, Krajewski, Wiley, Zaruba

7. INFORMATIONAL ITEMS
Member Elliott moved, seconded by Member Chaplin, to combine and place on file items 7A through 7G. All ayes. Motion carried.

A. JPS-P-0315-18 Recommendation for the approval of a contract purchase order to Advanced Public Safety, LLC to provide ongoing professional consultation and technical assistance with an application system. This contract covers the period of December 1, 2018 through November 30, 2021 for the Office of the Circuit Court Clerk, for a contract total amount of $1,275,000.00. Other Professional Service not subject to competitive bidding per 55 ILCS 5/5-1022(a). Vendor selected pursuant to DuPage County Code Section 2-300.4-108 (1) (b).

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Anderson, Berlin, Bucholz, Chaplin, Elliott, Gavanes, Grogan, Henry,
Kachiroubas, Krajewski, Wiley, Zaruba

B. 2018-272 Recommendation for the approval of a contract purchase order to Cellco Partnership d/b/a Verizon Wireless, for cellular and wireless services, for the period December 1, 2018 through November 30, 2019, for DST Transport, for a contract total not to exceed $6,000.00. Contract let pursuant to the Governmental Joint Purchasing Act. State of Illinois Master Contract #CMS793372P.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2
AYES: Anderson, Berlin, Bucholz, Chaplin, Elliott, Gavanes, Grogan, Henry,
Kachiroubas, Krajewski, Wiley, Zaruba
C. 2018-274 Recommendation for the approval for a contract purchase order to Logicalis, Inc., for the renewal of the annual VMware Software License covering the period December 22, 2018 through December 21, 2019 for the Circuit Court Clerk Office, for a contract total amount not to exceed $5,858.00, per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under $35,000.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

D. 2018-278 Recommendation for the approval of a contract purchase order to AT&T, for services and support for analog business circuit/business lines used to support dial-up applications at the DuPage Care Center for the period November 30, 2018 through November 30, 2019, for a contract total not to exceed $6,000.00, per renewal of the most qualified offer per Proposal #17-002-LG. (State of IL contract CMS793372P)

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

E. 2018-285 Recommendation for the approval of a contract purchase order to Cello Partnership d/b/a Verizon Wireless, for cellular wireless and data services for the DuPage County Animal Services, for the period December 1, 2018 through November 30, 2019 for a contract total not to exceed $8,000.00, Contract let pursuant to the Intergovernmental Joint Purchasing Act - State of Illinois Master Contract #CMS793372P.

RESULT: APPROVED [UNANIMOUS]
MOVER: Tim Elliott, District 4
SECONDER: Elizabeth Chaplin, District 2

F. 2018-288 Recommendation for the approval of a contract purchase order to Pace Systems, Inc, for the purchase of (2) HPE Expansion Module, (1) Power Supply, (2) HPE Aruba Switches and (6) HPE Transceiver Module for our jail camera project, for a contract total not to exceed $9,878.00; per lowest responsible quote
RESULT: APPROVED [UNANIMOUS]  
MOVER: Tim Elliott, District 4  
SECONDER: Elizabeth Chaplin, District 2  

G. 2018-290 Recommendation for the approval of a Contract Purchase Order issued to Cellco Partnership dba Verizon Wireless, for the cellular and wireless services, for the period of December 1, 2018 through November 30, 2019, for Stormwater Management, for a contract total not to exceed $21,000; per State of Illinois Cooperative Purchasing Agreement CMS793372P.

RESULT: APPROVED [UNANIMOUS]  
MOVER: Tim Elliott, District 4  
SECONDER: Elizabeth Chaplin, District 2  

8. OLD BUSINESS

Mr. Carlsen provided information to the committee as to where the IT group would go in the case of a major event. He referenced the Continuity of Operations Plan (COOP).

Member Grogan asked if this would be considered a scalable reboot, to which Mr. Carlsen responded yes, noting that the Court has a separate plan. He then talked about the safeguards in place.

Chairman Wiley briefly discussed the difference between Disaster Recovery and Continuity of Operations. He noted the critical functions in IT and other departments.

9. NEW BUSINESS

Member Kachiroubas thanked Chairman Wiley and Member Anderson for their service on the County Board.

10. ADJOURNMENT

With no further business, the meeting was adjourned.