1. CALL TO ORDER

10:15 AM meeting was called to order by Chair Greg Hart at 10:15 AM.

2. ROLL CALL

PRESENT: Chaplin, Covert, Hart, Larsen, Ozog, Tornatore (10:28 AM)
ABSENT:

3. PUBLIC COMMENT

No public comments were received at this meeting.

4. CHAIRMAN'S REPORT - CHAIR HART

Chairman Hart welcomed the new County Board members, Sadia Covert, and Mary Ozog.

Steve Fixler, Superintendent of the Veterans Assistance Commission (VAC), announced the Annual Toys for Tots. Mr. Fixler stated there are two boxes located in the 421 building 2nd floor cafeteria outside of the VAC office to collect new and unwrapped toys through December 13. Information is posted on Inside DuPage.

5. APPROVAL OF MINUTES

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

6. COMMUNITY SERVICES - MARY KEATING
CS Requests That Also Require Finance And/Or County Board Approval

HHS-P-0012-19 Recommendation for the approval of a contract purchase order to WellSky Corporation for renewal of the Annual ServicePoint contract, renewal of licenses, onsite training expenses, and custom programming for a contract total not to exceed $43,485.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

CDC Requests That Also Require Finance And/Or County Board Approval

HHS-R-0009-19 RESOLUTION -- Recommendation for Approval of a 3rd Modification, 3rd Time Extension of a Community Development Block Grant (CDBG) Agreement with The Village of Villa Park, Project Number CDBG-DR-05 – Villa Park, Green Infrastructure Project - Extending the Project Completion Date Through June 30, 2019.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

8. DUPAGE CARE CENTER - JANELLE CHADWICK

A. DuPage Care Center Requests That Also Require Finance And/Or County Board Approval

1. FI-R-0007-19 RESOLUTION -- Acceptance and Appropriation of Additional Funding for the DuPage Convalescent Center Foundation Music Therapy Grant PY16 – Company 5000 – Accounting Unit 2120 – $1,000.00

Member Larsen explained the DuPage Convalescent Center Foundation is a separate entity from the DuPage Care Center. Not run by the same funding, the Foundation has several fundraisers throughout the year. The Music Therapy Grant is one of the beneficiaries, as history shows the music therapy can evoke responsiveness in
residents that may be unresponsive. Member Larsen stated that Janelle Chadwick, Administrator of the DuPage Care Center, will apprise the committee of future fund raisers for the Foundation. Chairman Hart added that Ms. Chadwick, is conducting a tour of the Care Center in the afternoon and encouraged all to schedule a tour of the Care Center.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

2. FI-R-0008-19 RESOLUTION -- Acceptance of the DuPage County Community Development Commission Agreement No. CD18-05 in the amount of $400,000.00

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

B. DuPage Care Center Requests for Parent Committee Final Approval

Items 8.B.1. and 8.B.2. were combined and approved. Member Larsen explained to the new members that voting items under $25,000 that do not go to Finance and/or County Board will be approved at the parent committee by a roll call final vote versus a voice vote.

RESULT: APPROVED [UNANIMOUS]
MOVER: Elizabeth Chaplin, District 2
SECONDER: Robert L Larsen, District 6
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

1. 2019-8 Recommendation for the approval of a contract purchase order to Professional Medical & Surgical Supply, Inc., for liquid protein supplements (approved equal option B and D) for the DuPage Care Center, for the period January 7, 2019 through January 6, 2020, for a contract not to exceed $7,845.00, per renewal option under bid #17-235-GV, first of three one-year renewals.
2. Change Order -- Amendment to County Contract 2807-0001 SERV, issued to Pulmonary Exchange LTD. dba PEL/VIP Medical Staffing, for rental of respiratory care equipment, for the DuPage Care Center, for the period October 22, 2017 through October 21, 2018, to increase encumbrance in the amount of $3,500.00, resulting in an amended contract total amount not to exceed $24,160.00, an increase of 16.94%, a cumulative amount of 70.62%

9. RESIDENCY WAIVERS - JANELLE CHADWICK
Janelle Chadwick answered questions from the new County Board members regarding the process of out of county waivers, stating there are no additional fees for the out of county prospective resident; funding is based on whatever eligibility the individual has. There are no quotas for accepting out of county residents; the needs of the individual, occupancy of the Care Center, and current status of referrals is considered. The goal of the Care Center is for full occupancy.

Out of County Residency Waiver

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert L Larsen, District 6
SECONDER: Elizabeth Chaplin, District 2
AYES: Chaplin, Covert, Hart, Larsen, Ozog
ABSENT: Tornatore

10. COMMUNITY SERVICES UPDATE - MARY KEATING
Mary Keating, Director of Community Services, gave the new committee members a background of her voting items.
The Wellsky Corporation contract provides a software system that Community Services is mandated to use under the terms of funding from HUD for the Homeless Continuum of Care (CoC). DuPage County serves as the lead agency of the CoC, with an additional sixteen agencies utilizing the Homeless Management Information System (HMIS) software system provided by Wellsky, there being about 150 end users throughout DuPage County.
Community Development is in the process of administering a $31,000,000 Disaster Recovery Grant (CDBG-DR) through the Community Development Block Grant (CDBG) program, which is ten times the typical annual allocation. One project, the Villa Park Green Infrastructure Project, required restoration of vegetation. The extension is requested due to the inspection in October determining poor health of some vegetation, which will be reassessed and possibly replanted in the spring of 2019.
The Community Development Commission (CDC) Executive Committee is meeting at 11:30 a.m. December 4, in room 3500B. The Executive Committee is made up of six municipal members and six County Board members; the full Community Development Commission consists of all County Board members. All County Board members are welcome to attend the Community Development Commission Executive Committee meetings, whether or not they are on the Executive Committee.
Member Tornatore arrived at 10:28 AM.

The Family Self-Sufficiency Annual Holiday Extravaganza will be held Saturday, December 8, at Glenbard South High School from 2:30 p.m. to 6:00 p.m., which celebrates accomplishments of the parents and families of the Self-Sufficiency Program throughout the year. Ms. Keating will send out the specific information regarding the party and encouraged all to attend.

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK
Janelle Chadwick gave an update on the staffing challenges experienced at the Care Center and throughout the industry, stating there is improvement. The family committee has been initiated for more collaboration. Letters are going out to seek participants for the committee, which will include family members of the residents from the eight different units.
Ms. Chadwick will send the Health and Human Services committee members the information regarding all the holiday events coming up at the Care Center. Ms. Chadwick spoke of the outpouring of support for the residents at last year’s Adopt a Resident Program, and how the gifts filled a large room.
Member Larsen added that in addition to the employee breakfast held at the 421 building, there is a morning and an evening employee meal served at the DuPage Care Center on December 14 that could use additional County Board member support.

12. OLD BUSINESS
Karen Ayala, Executive Director of the DuPage County Health Department, explained that the Health Department is similar to a "second cousin" to the DuPage County Board, explaining the two entities come together regarding health issues and public crisis. Ms. Ayala welcomed the new President to the Board of Health (BOH), Sam Tornatore. Along with BOH Member Bob Larsen, as required by statute, both also serve on the Health and Human Services Committee.
Ms. Ayala gave an update on the Sterigenics Corporation. Ms. Ayala stated the Health Department does not have jurisdiction with Sterigenics and has been acting in a supportive role, being a linkage and advocate on behalf of the residents. They are working with the medical providers due to the overwhelming concern of residents regarding the impact of their health from ethylene oxide (ETO) emitted by the Sterigenics Corporation.
The Health Department held a professional development seminar in November at the Hinsdale Hospital that hosted about 50 medical providers with information from the Center for Disease Control (CDC) and the UIC Environmental Health Program. They are recording a webinar to be released in the next couple of weeks. Staff worked with the Illinois Academy of Family Physicians to provide continuing education credits (CME’s), that all licensed professionals need. A formal letter of request for testing wells was submitted to the US EPA; they responded that there are no drinking water standards. The Health Department’s Environmental Health Program partnered with the IL EPA to come up with a testing method for private drinking wells by developing ground water standards for testing. Approximately 500 individuals within a half mile radius of Sterigenics determined to have drinking water wells based upon the most recent report available, were contacted via letters to complete surveys prior to testing. 50 came back undeliverable and about 53 surveys have been completed by residents, which encouraged residents to complete the survey online via SurveyMonkey. Health Department staff also went door to door to encourage residents to sign up for testing. The Health Department will work with the IL EPA to gain access to properties. The IL EPA has established laboratories in place to test.
for ethylene glycol, a by-product of ethylene oxide (ETO) as well as ethylene oxide, itself. The results will be issued by the Illinois Department of Public Health and sent directly to homeowners via letters.
Answering questions regarding the surveys, Ms. Ayala stated the survey will first determine if residents are still using the wells for drinking or if the residents have subsequently connected to city water, and give consent to access the property. The survey also determines if there are dogs on the property, if a water softener is attached, if there are internal and external sources to the well, and the location of the water spigot.

13. **NEW BUSINESS**
Sadia Covert asked if there is a specific budget that is dedicated to the Health and Human Services Committee. Ms. Keating explained that Community Services has 26 different budgets. Each grant has a separate budget and there are general fund budgets. The Human Services general budget encompasses various staff in the 421 building. The Family Center has three budgets; one general fund budget, one grant, and a filing fee that comes from the courts. Community Development has five to six budgets. Community Services is 90% state and federally grant funded.
The Human Service Grant fund, which supports fifty to sixty non-profits, is an additional general fund line item budgeted at $900,000.00 for 2019.
Member Larsen added the Care Center is 90% funded by third party payer, Medicaid, Medicare, and private insurance. The balance is supplemented by DuPage County general funds, which will be $2,700,000.00 for 2019.
The Health Department has its own separate budget that the Board of Health approves, with the DuPage County Board also approving the annual budget. The Board of Health has approval over daily operations and expenditures as opposed to going through committee.

14. **ADJOURNMENT**
There being no further business, the meeting was adjourned at 10:45 AM.