1. CALL TO ORDER

10:30 AM meeting was called to order by Chairman Brian J Krajewski at 10:30 AM.

2. ROLL CALL

PRESENT: DeSart, Krajewski, Puchalski, Eckhoff, Rutledge
ABSENT: Noonan

3. PUBLIC COMMENT

No Public Comment

4. CHAIRMAN'S REMARKS

No Chairman's Remarks

5. MINUTES APPROVAL

A. Animal Services Committee - Regular Meeting - Nov 20, 2018 10:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Sheila Rutledge, District 6
SECONDER: Grant Eckhoff, Vice Chair
AYES: DeSart, Krajewski, Puchalski, Eckhoff, Rutledge
ABSENT: Noonan

6. ADMINISTRATIVE UPDATE

Laura Flamion, Operations Manager, stated that year to date the shelter has seen over 2400 animals. She recently learned that Kane County is not taking any biting/public safety animals and staff believe this might be one of the reasons the shelter has seen many out of county animal surrenders from Kane. Dr. Barbara Hanek asked the reason. Ms. Flamion stated that she was told it is just their policy but could have something to do with the fact that they do not have a full time veterinarian on staff. Chairman Krajewski asked Patrick Collins, Assistant States Attorney (ASA), if the State of IL Animal Control Act requires counties to accept their citizen's
surrenders. ASA Collins will look into it. Member DeSart asked if a surrendered animal is from out of county, are we charging that county for our services? Chairman Krajewski stated no we are not and does not believe we could. Ms. Flamion stated that we do have higher fees for out of county surrenders.

Ms. Flamion went on to inform the Committee that staff are still in the hiring process for a few positions. A new Animal Control Officer (ACO), Maria Glavan, started recently per County Board approval. The shelter just received a grant for a Foundation Coordinator position to be a liaison with and assist DuPage Animal Friends (DAF) Foundation. An offer has been extended for one part-time Kennel Assistant and continue interviews for another. An internal restructuring took place within our Animal Caretaker unit which created a new Supervisor Animal Caretaker (SAC) position, Level 1 and 2 Caretakers, and a new part-time Kennel Assistant. This will enable the SAC to focus more on enrichment and humane programs, standard operating guidelines, etc. Member DeSart asked where our volunteers fall into animal care taking. Ms. Flamion said that we are working on better incorporation in care taking with our volunteer base. Recently the shelter was selected by the Best Friends organization to be a part of a volunteer development program as no cost to the County. Chairman Krajewski said that the shelter only has one person handling all rescue, foster, and volunteer responsibilities. In the future that position will be split in order to better develop and lead all programs.

Ms. Flamion stated that this year the shelter is set to end with higher than expected revenues and lower expenses. Following this, there was a discussion regarding the upcoming feasibility study for the Phase II renovation project.

7. OLD BUSINESS

No Old Business

8. NEW BUSINESS

Chairman Krajewski welcomed the new Committee Members Dawn DeSart and Sheila Rutledge.

9. ADJOURNMENT

The meeting was adjourned at 11:00 AM.